

Agenda

Natalie E. Nitsche Town Clerk

Town Board of the Town of Hamburg

May 18, 2026

1. Roll Call

2. Pledge of Allegiance

3. Minutes of Previous Meeting

RESOLVED, that the Town Board does hereby approve the minutes of the previous meeting as follows: April 27, 2026

4. Agenda Items

4.1. Notice of Public Hearing Proposed Local Law #8, 2026

4.2. Public Hearing Proposed Local Law 9, 2026

4.3. Amendment to Chapter 75 - Brush, Grass and Weeds

4.4. Proclamation Honoring Earl Knauss

4.5. Request for Proposals for Hamburg Town Park Concessions

4.6. IT-PAF

4.7. CDBG 2026 Agreement - Village of Blasdell

4.8. CDBG 2026 Agreement - Village of Hamburg

4.9. CDBG 2026 Agreement - Highway

4.10.B&G PAF

4.11.Arthur Court

4.12.South Creek Road

4.13.B&G Surplus Equipment

4.14.Finance Department-PAF

4.15.Police– Cooper

4.16.Police-New Hire

4.17.Police-Roncone

- 4.18. Police Promotion-Detective Sergeant**
- 4.19. Police Promotion-Narcotics**
- 4.20. Police Promotion-Lieutenant**
- 4.21. Youth, Recreation, & Senior Services P.A.F.**
- 4.22. Closing of Capital Project - Golf Course Irrigation**
- 4.23. Closing of Capital Project - Highway**
- 4.24. Closing of Capital Project**
- 4.25. 2026 Annual Grass/Weed Cutting Services Bid**
- 4.26. Taylor Road Cabin Alcohol Waivers**
- 4.27. Survey Services Town Beach Wall**
- 4.28. Closing of Capital Project-Clock Tower Repair**
- 4.29. Closing of Capital Project**
- 4.30. Budget Amendment**
- 4.31. SUPPORT OF SENATE BILL S.6233 /ASSEMBLY BILL A.6790 INTO LAW**
- 4.32. Award of Town Hall Brick Repair Project**
- 5. Public Comment**
- 6. Meeting is adjourned by Supervisor**

Town Board of the Town of Hamburg
May 18, 2026 Meeting

4.1. Notice of Public Hearing Proposed Local Law #8, 2026

LEGAL NOTICE TOWN OF HAMBURG

NOTICE OF PUBLIC HEARING

Proposed Local Law #8, 2026

PLEASE TAKE NOTICE that there has been presented to the Town Board on April 27, 2026, pursuant to the Municipal Home Rule Law, a proposed local law, to be known as proposed local law 8, 2026; said proposed local law will amend the provisions of Chapter 75 of the Code of the Town of Hamburg entitled "Brush, Grass and Weeds", specifically §75-1; Purpose, §75-2; Standards and §75-4 A. Inspection; removal by Town. A complete copy of the proposed amendments will be available at:

A detailed copy of the proposed amendments will be available, for public review, during regular business hours at the following locations:

HAMBURG TOWN HALL (2 offices)

Town Clerk's Office

Office of Code Enforcement

6100 South Park Avenue

Hamburg, New York 14075

And on the Town of Hamburg's website:

townofhamburgny.gov Click on Legal Notices & Bid

THEREFORE, pursuant to the statutes and the provisions of the Municipal Home Rule Law, the Town Board of the Town of Hamburg will hold a public hearing on May 18, 2026 at 7:00 p.m. (local time), at which time all interested people may be heard.

Dated: April 27, 2026,

Natalie Nitsche

Town Clerk

Town of Hamburg

Town Board of the Town of Hamburg
May 18, 2026 Meeting

4.2. Public Hearing Proposed Local Law 9, 2026

LEGAL NOTICE TOWN OF HAMBURG

NOTICE OF PUBLIC HEARING PROPOSED LOCAL LAW #9, 2026

PLEASE TAKE NOTICE that there has been presented to the Town Board on April 27, 2026, pursuant to the Municipal Home Rule Law, a proposed local law, to be known as proposed local law # 9, 2026; said local law provides for an amendment to Chapter 280 of the Zoning Code of Town of Hamburg, to amend the Hamburg Town Code as follows:

*Amend Chapter 280 of the Code of the Town of Hamburg entitled “Zoning”, specifically Article XLIV Site Plan Review” in its entirety

A detailed copy of the proposed amendment is available during regular business hours (9:00 a.m. to 5:00 p.m.) Monday through Friday

at:

HAMBURG TOWN HALL

HAMBURG PLANNING DEPARTMENT

6100 South Park Avenue

lower level of Town Hall

Hamburg, New York 14075

The proposed amendment may also be found at the Town’s website www.townofhamburgny.gov, click on “Legal Notices and Bids.”

AND-at the Planning Department page on the Town’s website at:
<https://www.townofhamburgny.gov/508Planning>

THEREFORE, pursuant to the statutes and the provisions of the Municipal Home Rule Law, the Town

Board of the Town of Hamburg will hold a public hearing on May 18, 2026, at 7:00 p.m. (local time), at which time all interested people may be heard.

Dated: April 27, 2026

Natalie Nitsche

Town Clerk

Town of Hamburg

Town Board of the Town of Hamburg
May 18, 2026 Meeting

4.3. Amendment to Chapter 75 - Brush, Grass and Weeds

WHEREAS, the Hamburg Town Code contains and specifies the local laws and ordinances of the Town of Hamburg; and

WHEREAS, the Code Review Committee reviewed the provisions of Chapter 75 of the Code of the Town of Hamburg entitled “Brush, Grass and Weeds”, and suggested amendments for the Town Board to consider; and

WHEREAS, pursuant to Municipal Home Rule Law, the Town Board is proposing to enact a local law to amend the following sections of Chapter 75: §75-1. Purpose, §75-2. Standards and §75-4; Inspection; Removal by Town.

WHEREAS, a public hearing was held on May 18, 2026, for discussion and public comment concerning adoption of this proposed local law; and

WHEREAS, the Town of Hamburg has determined that this proposed local law amendment is a Type II action under SEQR, and no SEQR decision is necessary; and

WHEREAS, these proposed local law amendments were referred to Erie County through the 239-m referral process and received no objections; and

WHEREAS, the proposed amendments are in accordance with the recommendations of the Town of Hamburg Code Review Committee and the Town of Hamburg Planning Board.

NOW THEREFORE BE IT RESOLVED, the Hamburg Town Board amends Local Law #9 of the year 1974 of the Code of the Town of Hamburg Chapter 75 entitled “Brush, Grass and Weeds” to provide for the revision of the Town Code as referenced above and attached.

ATTACHMENTS:

[Chapter 75 Brush code change.docx](#)

§ 75-1 Purpose.

In order to prevent blight and the excessive growth of weeds and grass, it is hereby declared that all lots for which at least one building permit has been issued, shall be maintained in conformity with the standards set out in this chapter so as to assure that the subdivision and community at large will not be adversely affected.

75-2 Standards

It shall be unlawful for any person having control or ownership or any type of tenancy in any lot for which at least one building permit has been issued, in the Town of Hamburg, County of Erie and State of New York, to permit or maintain on such land, or portion thereof, any growth of weeds, grass or other rank vegetation to a greater height than 12 inches on the average, or any accumulation of dead weeds, grass or brush.

§ 75-4 Inspection; removal by town.

A.

If an alleged violation has occurred, the Town Building Inspector shall send written notice of the violation to the last known address of the property owner by certified mail. From the date of the mailing the property owner shall then have ten (10) calendar days to cure the violation. At the end of the ten day period, the Town Building Inspector shall make an inspection, and if such inspection discloses that the owner or occupant has not complied with said notice, then the Inspector shall cause weeds, grass and other vegetation on such lands or portions thereof to be cut and removed. Once the initial removal of the weeds, grass and other vegetation has been completed by the Town of Hamburg, the Town shall continue to maintain the property with cuts or clearings approximately every two weeks until such time as the property owner or occupant has provided written notice by certified and regular mail to the Supervising Code Enforcement Officer acknowledging the condition and confirming that the property will be maintained by the property owner or occupant.

B. If the topography of said land is such as to make it impossible or impractical to use machinery in the clearing and cutting, the Inspector shall first grade the land in order that the cutting and removal may be done by machinery.

C.

The actual cost of such cutting and removal, and grading, if necessary, plus a fee of 20% for inspection and administrative overhead therewith, shall be certified by the Building Inspector to the Town Receiver of Taxes and shall thereupon become and be a lien upon the property on which said weeds, grass and other vegetation were located, and shall be added to and become and form a part of the taxes next to be assessed and levied upon such lot or land and shall bear interest at the same rate as taxes and shall be collected and enforced by the same officer and in the same manner as taxes levied and assessed against such property.

Town Board of the Town of Hamburg
May 18, 2026 Meeting

4.4. Proclamation Honoring Earl Knauss

WHEREAS, the Town of Hamburg is proud to recognize individuals whose dedication, compassion, and leadership strengthen the fabric of our community; and

WHEREAS, Earl Knauss has demonstrated an extraordinary commitment to service through his vision, leadership, and tireless efforts in establishing and sustaining the Farm to Family program in Hamburg, New York; and

WHEREAS, the Farm to Family program has provided meaningful support to local families by improving access to fresh, nutritious food while also supporting local agriculture and fostering community connections; and

WHEREAS, Earl Knauss's initiative reflects the highest ideals of volunteerism, embodying generosity, innovation, and an unwavering dedication to improving the lives of others; and

WHEREAS, in recognition of his outstanding service and enduring impact, Earl Knauss has been honored with the prestigious Rotary International "Service Above Self" Award, a distinction that celebrates individuals who exemplify selfless service and leadership in their communities; and

WHEREAS, his efforts have not only addressed critical needs within the Town of Hamburg but have also inspired others to contribute their time and talents toward the betterment of the community; and

NOW, THEREFORE, BE IT PROCLAIMED, that I, on behalf of the Town of Hamburg, do hereby honor and commend Earl Knauss for his remarkable contributions and extend our deepest gratitude for his continued dedication to serving others; and

BE IT FURTHER PROCLAIMED, that all residents are encouraged to join in recognizing Earl Knauss for his exemplary service and the lasting positive impact he has made on the Town of Hamburg.

In Witness Whereof, we have caused the seal of the Town of Hamburg to be affixed this 18th day of May, 2026.

Elizabeth Farrell Lorentz, Supervisor

Dan Kozub, Deputy Supervisor

Frank Bogulski, Councilmember

Lynne Dixon, Councilmember

Nick Ortiz, Councilmember

Town Board of the Town of Hamburg
May 18, 2026 Meeting

4.5. Request for Proposals for Hamburg Town Park Concessions

BE IT RESOLVED, the Town Board authorizes the Youth, Recreation and Senior Services Department to put out the Request for Proposal (RFP) for the operation of the concession stand at the Hamburg Town Park Beach again, as no bids were received previously. The new contract would be set up for the Summer Seasons of 2026 & 2027, with an option for the 2028 season. Bids are due by May 27, 2026 at the Town Clerks office.

ATTACHMENTS:

[Request for Proposal Beach Concession Updated 3-10-26.pdf](#)

COMPANY _____

ADDRESS _____

TOWN OF HAMBURG, NEW YORK
REQUEST FOR PROPOSALS FOR
HAMBURG TOWN PARK CONCESSION OPERATION
FOR SUMMER SEASONS OF 2026 AND 2027 WITH
AN OPTION FOR 2028

Town of Hamburg
6100 South Park Ave., Hamburg NY 14075

TOWN OF HAMBURG
REQUEST FOR PROPOSALS

Sealed Proposals are hereby requested on the following:

"Hamburg Town Park Concession Operation," all in accordance with specifications on file with the Hamburg Town Clerk, Natalie Nitsche, 6100 South Park Avenue, Hamburg, New York 14075. These specifications may be obtained in the Hamburg Town Clerk's office during regular business hours on weekdays (Monday-Friday) from 9:00 a.m. to 5:00 p.m. (local time).

Sealed proposals on the above must be filed and submitted in writing to the Hamburg Town Clerk, 6100 South Park Avenue, Hamburg, New York 14075, no later than 11:00 a.m. (local time) on **May 27th, 2026**.

Proposals must be marked "Hamburg Town Park Concession Operation."

THE TOWN BOARD RESERVES THE RIGHT TO REJECT ALL PROPOSALS AND TO
WAIVE ANY INFORMALITIES.

Dated: **May 6th, 2026**
Town Clerk
Town of Hamburg

Natalie Nitsche

Invitation

Your firm is hereby invited to submit a proposal for operation of the Hamburg Town Park's Concession/Snack Bar located at Hamburg Town Park, 4420 Lakeshore Road, Hamburg NY 14075.

Introduction

The Town of Hamburg is seeking proposals (RFP) from experienced business operators or qualified individuals to operate the beach concession/snack stand at Hamburg Town Park. Hamburg Town Park is a seasonal facility that is generally open from Memorial Day to Labor Day. The concessionaire would be required to be open for the duration of the season. The selected proposer will provide food and beverage concession services to beach patrons in a manner that is safe, professional, environmentally responsible, and consistent with the character of the beach during the beach season. (Memorial Day to Labor Day).

This RFP neither commits the Town of Hamburg to select an operator nor reimburse any costs associated with the preparation or submittal of proposals in this regard. The Town reserves the right to reject any and all proposals, should it be deemed to be in the best interests of the Town of Hamburg.

Background

Hamburg Town Park is located on the shore of Lake Erie. In an October 1914 deed, the Locksley Park Company donated this land to the Town of Hamburg for its resident's recreational use. Hamburg Town Park includes a bathing beach, sandy waterfront, boat launch, fitness center, basketball court, concession, playground, changing rooms, restrooms and scenic view. The sandy beach swimming area is patrolled by certified lifeguards Memorial Day Weekend through Labor Day.

Time Frame

Operator to be responsible for Seasonal Concessions including food, snack, and beverage between Memorial Day and Labor Day. General hours of operation would be flexible; please submit a schedule of the proposed weekly (covering June 20th-August 30th) hours of operation.

The Town of Hamburg desires a two-season contract (2026, 2027) with the option for a third season (2028).

Financial

The vendor/operator will provide the Town of Hamburg with a pre-determined agreed upon rental fee. Minimum bid to start at \$1,500.00 per season (Memorial Day through Labor Day).

Scope of Work and Operating Responsibilities

The selected proposer will be responsible for operating beach concession/snack stand, which includes,

- Sale of food and non-alcoholic beverages.
- Creation of menu with market pricing suitable for beach patrons.
- Purchase of food, beverages, condiments, napkins, straws, etc. to be sold and used for serving.
- Daily setup, operation, and breakdown.
- Staffing, training, and supervision of employees.
- Maintaining cleanliness of concession area and immediate surroundings.
- Cash register.
- Signage such as menu and pricing.
- Compliance with all health, safety, licensing, permits and insurance requirements (insurance requirements attached).
- Security Bond.
- Three (3) References.
- Additional ideas to be considered for operation.

Town of Hamburg Support

- Providing parking access for snack bar employees.
- Keys for entry/lock up of snack bar space.
- Cooking and refrigeration appliances that are currently in place.
- Maintenance and replacement of said appliances as required.
- Electric, gas and water utilities.

Form of Proposal

Two (2) copies of your proposal are to be submitted. Proposals are to be concise and specific, directed toward describing your firm's:

1. Proposed menu with pricing.
2. Business overview, related experience, qualifications and capabilities in providing a service of this nature.
3. Qualified available management staff to oversee the operation.
4. Commitment to set up and begin service within the listed time frame (to begin as soon as winning proposal is approved by the Town Board).

5. Specific plans to address all scope of work and operating responsibilities listed above.
6. Proposed seasonal rental fee for the concession operations to be paid to the Town of Hamburg, 6100 South Park Avenue, Hamburg, New York 14075 (minimum bid \$1,500.00). Total winning proposal will be made in one payment (June 1st of 2026, 2027, option 2028).
7. Proof of insurance & licenses (or ability to obtain).
8. The names, addresses and phone numbers of at least three (3) client references for similar types of projects performed by the firm, preferably in the Western New York area.
9. Any suggested optional items which the potential operator feels would be beneficial and appropriate to include in the scope of work, should be presented as part of the proposal.

Evaluation Procedure

Submissions will not only be evaluated based on overall proposal, but with emphasis on creativity of menu, qualifications, proposed related services, operational feasibility, and ability to capitalize on the beach atmosphere.

Proposals are to be received by the Hamburg Town Clerk no later than 11:00 a.m. (local time) on April 15th, 2026. Late submittals will not be accepted and will be returned unopened.

Insurance, Legal and Agreements:

Specifications for license to operate the concession stand/snack bar at Hamburg Town Park for 2026, 2027 with an option for 2028 seasons.

1. The vendor is to file with the Town Clerk a performance bond issued by an incorporated surety company in the amount of Five Hundred (\$500) Dollars.
2. The vendor shall comply with all applicable Federal, State, County and all local statutes, laws, regulations, and licensing requirements as well as an up-to-date health permit and shall maintain the property in accordance with such laws and all the regulations.
3. The vendor agrees to operate the food and beverage concessions seven (7) days a week for at least 8 hours each day, June 20th – August 31st unless the beach is closed/swimming is not permitted by the Town of Hamburg. In the event inclement weather arises after the

refreshment concession opens for the day, the Youth, Recreation and Senior Services Department reserves the right to determine the closing time of the refreshment concession. The vendor will have the option to host special events on site with prior approval from the Town Board.

4. The vendor shall charge reasonably competitive prices for any concessions sold. For purposes of this agreement, “reasonably competitive prices” shall be defined as prices that are competitive or reasonably aligned with the fair market pricing for the sale of similar products at local establishments in the Hamburg, NY area.
5. The vendor shall be solely responsible and shall keep the concession and surrounding areas clean and free of debris, food debris, paper, bottles, and trash connected with the concession and shall dispose of all garbage daily.
6. The vendor shall secure and maintain in force during the term of the contract Workers’ Compensation and New York State Disability Benefits insurance as required by New York State Law.
7. The vendor shall also secure and maintain the following insurance: **See insurance document attached.** All coverages are to be written by a company licensed in New York and the company should have a Best’s Key rating Guide rating of at least B+.
8. A certificate of the above required insurance providing a minimum of 30 days written notice of cancellation or non-renewal of such insurance shall be submitted to the Town Attorney's office, Town Hall, 6100 South Park Avenue, Hamburg, New York 14075, prior to execution of the lease (see accompanying Certificate of Insurance sample for reference).
9. Indemnification: Vendor agrees that it shall, to the fullest extent permitted by law, defend, hold harmless and indemnify including the payment of attorney’s fees and costs, the Town of Hamburg and any other facility owner, and their respective agents, officers, and employees, from and against all claims, suits, damages, defense, and other legal costs and expenses of any kind, arising out of, resulting from, caused by, or in any way related to the activities and operations of Vendor and/ or use of Town owned or provided facilities.
10. If the vendor is a corporation or LLC, all corporate officers or managers, respectively, must execute an individual guarantee for all payments due and owing to the Town of Hamburg under the agreement.
11. The town's insurance requirements are subject to change at the sole discretion of the

Town and its insurance consultants.

12. The Town agrees to provide and maintain the following equipment/services:

- Refrigerator (recently replaced)
- Fryers x2 (recently replaced)
- Pepsi fridge
- Kitchen hood cleaning service

In entering into this Agreement, the vendor acknowledges and agrees that it has had a reasonable opportunity to review and inspect all of the equipment set forth herein and provided by the Town, has determined that it is safe and reasonable for its intended purposes and is accepting such equipment in its “AS IS, WHERE IS” condition, and further acknowledges that the Town is making no warranties as to the equipment’s suitability for any of vendor’s intended uses as to the same.

13. Equipment other than that listed above, as provided by the Town, shall be provided by the vendor but all of the equipment, including the use of the equipment listed above shall be insured by the vendor. Furthermore, the vendor agrees not to subrogate against the Town for damage to vendor’s property caused by Town employees or its’ representatives.

14. The vendor shall abide by and enforce the following rules and regulations:

- a. All space except concession stand is reserved for Town use.
- b. No beverages should be sold or delivered into containers that are brought by any patrons. No refreshments are to be dispensed in glass or metal containers.
- c. No additions or alterations may be made to the premises temporarily or otherwise, by the vendor.
- d. Vendor cannot sub-contract the sale or distribution of any food/beverage to any outside entities on the premises.
- e. The vendor shall use reasonable and diligent care in using and maintaining the property and equipment in a condition as good as at present, ordinary wear and usage expected, and shall deposit with the Town the sum of One Thousand (\$1000) Dollars cash, or certified check, as security for said return. If said property and equipment is returned in a condition as good as at the present, ordinary wear and usage accepted, said deposit shall be returned to the bidder. If any property is damaged, such portion of said deposit necessary to repair and/or replace the damaged property and equipment shall be forfeited to the Town of Hamburg, but such forfeiture shall in no way prevent or limit the Town of Hamburg from pursuing any further claims for damages which exceed the amount of the deposit forfeited.
- f. Vendor shall provide all necessary restaurant equipment, in addition to whatever equipment may now be on the premises owned by the Town of Hamburg.

15. The Hamburg Town Park, Beach, and Concession Areas are deemed total smoke-free areas as governed by the Erie County Anti-Smoking Law. This decision is based on Section 6, Option to Declare Establishment “Smoke-Free” of the Local Law.
16. The bid price will be for the 2026, 2027, (2028 option) beach seasons; at the amount specified.
17. Acceptable bids are at the discretion of the vendor and will be reviewed when opened on April 15th, 2026, at 11:00 a.m. Full payment must be received in one payment by June 1st of 2026, 2027, option 2028.
18. The successful applicant shall enter into an agreement by May 1st, 2026, with the Town covering the foregoing terms herein set forth, prior to occupancy.
19. Award of RFP will be made only to the lowest responsible bidder whose proposals shall comply with all the provisions required to render it formal and provides the best value to the Town per the Town Code. The Town Board reserves the right to reject any or all proposals if, in its opinion, the best interests of the Town will, thereby, be promoted.
20. THE TOWN RESERVES THE RIGHT TO REJECT ALL PROPOSALS, to consider the reputation of the applicant in making its selection, and to waive any informalities or minor deviations from the specifications.
21. The Town reserves the right to include the Hamburg Town Park Concession Stand as part of any “pouring rights” contract negotiated for soft drink sales. Vendor must limit sales to the designated brand(s) if an agreement is in place. Vendor will be required to check to see if such an agreement is in place by February 1st of each year of the contract.
22. This sheet must be signed and returned with the proposal.

Signature of Applicant

Insurance Requirements

Instructions pertaining to the Town of Hamburg regarding:

CONTRACTORS' OR VENDORS'

INSURANCE COVERAGE AND CERTIFICATES

1. GENERAL PROVISIONS

As to all required insurance:

- .1 The Vendor shall provide current Certificates of Insurance and accompanying documents and agrees to obtain a health permit prior to opening as described herein for the Town's approval prior to Town's signing of contract(s).
- .2 "Certificate Holder" shall be **Town of Hamburg** at the address of **6100 South Park Avenue Hamburg, NY 14075.**
- .3 Coverage must comply with all specifications set forth herein.
- .4 All insurance documents must be executed with authorized signatures.
- .5 The Vendor's required liability policies must be endorsed to provide that any Notice of Cancellation or Notice of Non-Renewal given to the First Named Insured shall also be given to the Additional Insureds for this project. **A copy of such endorsement(s) must be furnished to the Certificate Holder.**
- .6 Failure of the Town to object to the Vendor's failure to furnish a Certificate or other evidence of the required insurance coverages, object to any defect in such Certificate or other evidence of coverage, or demand receipt of such Certificate or other evidence of coverage shall not be deemed a waiver of Vendor's obligation to furnish the required insurance coverages described herein. Nothing contained herein imposes on the Town a duty or obligation to review any evidence of insurance coverages or issue any formal approval or acceptance of such evidence.
- .7 The Vendor's liability and indemnification of the Town shall not be relieved or diminished by the Vendor securing insurance coverage in accordance with the Town's requirements. Any approval by the Town of such insurance coverage shall not

be construed as accepting in any way the deficiencies in the Vendor's insurance coverage.

- .8 In addition to Certificates of Insurance and other documents, the Vendor shall provide to the Town and other Certificate Holders, on a timely basis, copies of any subsequently issued endorsement(s) that amend applicable coverages or limits.
- .9 When any required insurance shall expire, due to the attainment of a normal expiration or renewal date, the Vendor shall supply, no later than ten (10) days prior to such expiration, the Town with Certificates of Insurance and accompanying documents evidencing continuation of coverage in the same manner, limits of protection and scope as provided by the previous policy.
- .10 The Vendor will assure that any and all subcontractors retained by the Vendor carry and maintain insurance with reasonably prudent limits and coverage satisfactory to the Town in light of the work to be performed, written by companies meeting the same criteria as required in Section 2. LIABILITY INSURANCE, and that the Town is named additional insured on the subcontractor's liability policies according to the same requirements as described in Section 2.1(b).
- .11 The Vendor shall disclose to the Owner any deductible or self-insured retentions applicable to any of the coverages required herein of the Vendor.
- .12 The Town reserves the right to modify the requirements herein, including limits, based on circumstances involved, including but not limited to the nature of the risk involved, prior experience, insurer, or coverage.

2. LIABILITY INSURANCE

The Vendor agrees to secure and maintain, at the Vendor's own expense, all insurance coverage required herein from one or more insurance companies that are licensed to write such insurance in New York State or are eligible non-admitted insurers, per the current Excess Line Association of New York's (ELANY) official list. Insurers must carry an A.M. Best "Secure" rating of B+ or better. The vendor will secure health permit annually. The Vendor's insurance shall include the following, and shall be written with limits no less than hereinafter specified:

.1 COMMERCIAL GENERAL LIABILITY

- (a) Occurrence based Commercial General Liability coverage to include bodily injury, personal injury, and property damage applicable to ongoing operations and contractual liability. The coverage limits applicable shall be the greater of the amounts indicated below or the amounts carried by the VENDOR:

General Aggregate	\$2,000,000
Products & Comp/Op. Aggregate	\$2,000,000
Personal & Advertising Injury	\$1,000,000
Each Occurrence	\$1,000,000
Fire Damage (any one fire)	\$ 50,000
Med. Expense (any one person)	\$ 5,000

- (b) **Additional Insured:** Coverage in Commercial General Liability and Excess Liability and/or Umbrella Liability policies or coverage sections shall be written or endorsed so as to apply to the following as **additional insured on a primary and non-contributory basis:**

"Town of Hamburg and its employees, authorized volunteers and board members."

The Certificate of Insurance must clearly state how Additional Insured coverage is achieved in the General Liability and Umbrella/Excess Liability policies. Certificates of Insurance must show the form numbers that are used to achieve all of the Additional Insured coverage. A copy of the actual policy language that affects this coverage in each policy must be provided to the Town with the Certificate of Insurance.

(c) Waiver of Subrogation: To the fullest extent permitted by applicable state law, a Waiver of Subrogation Clause shall be added to the General Liability, Umbrella/Excess Liability, and Workers Compensation policies in favor of the Town.

.2 AUTOMOBILE LIABILITY INSURANCE

Bodily Injury and Property Damage, coverage for the Vendor as the owner or the lessee of automobiles, trucks, trailers, self-propelled Vendor's equipment and all other owned, hired and non-owned vehicles registered for use on the public highway and/or used in operations relating to work under contract. The coverage limit applicable shall be the greater of the amounts indicated below or the amount(s) carried by the Vendor:

Combined Single Limit	\$1,000,000
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(b) Additional Insured: Coverage in Auto Liability policy or coverage sections shall be written or endorsed so as to apply to the following as **additional insured**:

"Town of Hamburg and its employees, authorized volunteers and board members."

.3 EXCESS LIABILITY AND/OR UMBRELLA LIABILITY applicable to Commercial General and Automobile Liability policies. The Excess Liability and/or Umbrella Liability coverage limits applicable shall be the greater of the amounts indicated below or the amounts carried by the Vendor:

Each Occurrence	\$1,000,000
Aggregate	\$1,000,000

See Section 2.1(b) above for *additional insured* requirements applicable to the Excess Liability and/or Umbrella Liability insurance.

4. WORKERS COMPENSATION AND EMPLOYER'S LIABILITY INSURANCE

Coverage as required by New York State statutory limits. Coverage shall include a waiver of subrogation in favor of the Town of Hamburg.

5. NEW YORK DISABILITY (NYDBL)

Coverage as required by New York State statutory limits.

**Town Board of the Town of Hamburg
May 18, 2026 Meeting**

4.6. IT-PAF

BE IT RESOLVED, that the Town Board approves the hiring of personnel for the Information Technology Department as attached.

ATTACHMENTS:

[DOC051226-05122026111206.pdf](#)

TOWN OF HAMBURG - PERSONNEL ACTION FORM

Date of Request: 5/18/26

Department:

Information Technology

Department Head Signature:

Supervisor Signature:

TOWN BOARD MEETING OF 5/18/26

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Date:

9/9/5

request that a Town Board Resolution be adopted approving the following personnel action:

[illegible]

Town Board of the Town of Hamburg
May 18, 2026 Meeting

4.7. CDBG 2026 Agreement - Village of Blasdell

WHEREAS, the Village of Blasdell has entered into a Cooperative Agreement with the Town of Hamburg in order to be eligible for funding from the towns Community Development Block Grant program, and

WHEREAS, the Village of Blasdell submitted an application for \$100,000 in funding from the towns 2026 Community Development Block Grant program for infrastructure reconstruction on LaBelle Avenue within a HUD designated target area in the Village of Blasdell.

NOW THEREFORE BE IT RESOLVED, that the Supervisor be authorized to sign the agreement by and between the Town of Hamburg and the Village of Blasdell for the use of these funds.

Town Board of the Town of Hamburg
May 18, 2026 Meeting

4.8. CDBG 2026 Agreement - Village of Hamburg

WHEREAS, the Village of Hamburg has entered into a Cooperative Agreement with the Town of Hamburg in order to be eligible for funding from the town's Community Development Block Grant program, and

WHEREAS, the Village of Hamburg is eligible for housing programs, all counseling services, and public services from the towns 2026 Community Development Block Grant program.

NOW THEREFORE BE IT RESOLVED, that the Supervisor be authorized to sign the agreement by and between the Town of Hamburg and the Village of Hamburg for the use of these fund

Town Board of the Town of Hamburg
May 18, 2026 Meeting

4.9. CDBG 2026 Agreement - Highway

BE IT RESOLVED that the Hamburg Town Board authorizes the Department of Community Development to enter into an intra-departmental contract with the Town of Hamburg Highway Department allowing Highway to complete \$100,000.00 in road reconstruction work on Fourth Street, Fifth Street, Sixth Street and Seventh Street within a HUD target area utilizing the towns 2026 CDBG funds.

Town Board of the Town of Hamburg
May 18, 2026 Meeting

4.10. B&G PAF

BE IT RESOLVED, that the Town Board approves the termination and hiring of the following employees in Buildings & Grounds.

ATTACHMENTS:

[signed BG PAF 05-18-26.pdf](#)

TOWN OF HAMBURG - PERSONNEL ACTION FORM
Department-Buildings & Grounds

Department Head Signature _____

Supervisor Signature _____

Date _____

TOWN BOARD MEETING OF MAY 18, 2026

PAGE 1 of 1

I request that a Town Board Resolution be adopted approving the following personnel action:

#	Emp #	Emp Name	N or R	Position	Start date	Full time		PT/Sea/temp	Term date
						hrly rate	hrly rate		
1	5354	Michael Cerrillo		PT Laborer/A.7140.102				\$16.00	5/13/2026
2	5433	Trevor Rinaldi		PT Laborer/A.7183.102				\$16.50	5/12/2026
3	3134	John Gryns		PT Laborer/A.7183.102					5/18/2026
	3134	John Gryns	R	Seasonal Laborer/ A.7183.102	5/19/2026			\$16.50	
4	5228	Gregory Leonard		PT Laborer/A.7183.102					5/18/2026
	5228	Gregory Leonard	R	Seasonal Laborer/ A.7183.102	5/19/2026			\$16.50	
5	5432	Braeden Nellist		PT Laborer/A.7183.102					5/18/2026
	5432	Braeden Nellist	R	Seasonal Laborer/ A.7183.102	5/19/2026			\$16.50	
6	5619	Chester Partacz		PT Laborer/A.7183.102					5/18/2026
	5619	Chester Partacz	R	Seasonal Laborer/ A.7183.102	5/19/2026			\$16.50	
7	4975	Michael Wilson		PT Laborer/A.7183.102					5/18/2026
	4975	Michael Wilson	R	Seasonal Laborer/ A.7183.102	5/19/2026			\$16.50	
8	5312	Benjamin Kalieta		PT Clerk/A.7140.102					6/3/2026
	5312	Benjamin Kalieta	R	Seasonal Clerk/A.7140.102	6/4/2026			\$16.00	

Town Board of the Town of Hamburg
May 18, 2026 Meeting

4.11. Arthur Court

WHEREAS, Arthur Court is a residential street in the Town of Hamburg; and

WHEREAS, parking has become a safety concern due to residents parking too close to South Park Avenue; and

WHEREAS, the addition of a “No Parking Here to Corner” sign would help improve this safety issue;

THEREFORE, BE IT RESOLVED, upon the recommendation of the Traffic Safety Advisory Board, and in accordance with the Federal and New York State Manuals on Uniform Traffic Control Devices, that the Buildings and Grounds Department be directed to install and maintain an R7-11 “No Parking Here to Corner” sign on the south side of Arthur Court.

Funds are available in Account DB.5110.0205 S

Town Board of the Town of Hamburg
May 18, 2026 Meeting

4.12. South Creek Road

WHEREAS, South Creek Road is a residential street in the Town of Hamburg, and it intersects with South Creek Road; and

WHEREAS, the intersection of South Creek Road and South Creek Road creates a three-way T-intersection, but currently has only one stop sign on eastbound South Creek Road; and

WHEREAS, residents and users of this intersection have observed recurring safety concerns, especially due to poor sight lines; and

WHEREAS, the addition of stop signs on South Creek Road, creating a three-way stop intersection, is warranted to address these safety concerns;

THEREFORE, BE IT RESOLVED, upon the recommendation of the Traffic Safety Advisory Board, and in accordance with the Federal and New York State Manual on Uniform Traffic Control Devices, that the Buildings and Grounds Department be directed to install and maintain two R1-1C stop signs on South Creek Road, creating a three-way stop intersection.

Funds are available in Account DB.5110.0205 S

Town Board of the Town of Hamburg
May 18, 2026 Meeting

4.13. B&G Surplus Equipment

WHEREAS, The Buildings & Grounds Dept. has several pieces of equipment that is no longer needed and should be replaced and/or updated; and

THEREFORE, BE IT RESOLVED, that the Town Board approve that the attached list of equipment is hereby declared to be sold via auction; and

BE IT FURTHER RESOLVED, that the proceeds from the auction of surplus equipment will be deposited to A.2665 and transferred to A.1640.201.

ATTACHMENTS:

[5-18-26_Equipment List for Auction.docx](#)

Buildings & Grounds List for Auction:

- Car #24 – 2011 Ford Fusion
- Truck #13 – 2005 Ford F-350
- Truck #14 – 2005 Ford F-350
- Truck #49 – 2015 Ford F-250
- Jacobsen Wide Area Mower
- 16' Trailer
- 20' Tilt Trailer
- Three (3) Snow Throwers
- Truck Vault Box
- Generators

Town Board of the Town of Hamburg
May 18, 2026 Meeting

4.14. Finance Department-PAF

RESOLVED, that the Town Board approve the attached PAF from the Finance Department.

Town Board of the Town of Hamburg
May 18, 2026 Meeting

4.15. Police– Cooper

WHEREAS, the Hamburg Police Department has an opening for a Police Officer, and a candidate is available on the Police Officer Residency Exam List #89434010; and

NOW THEREFORE BE IT RESOLVED, the Town Board approves the recommendation of the Chief of Police to appoint **Jordan Cooper** to the full-time position of Police Officer, probationary effective Tuesday, May 19, 2026, and

BE IT FURTHER, RESOLVED, the appointment is subject to all preconditions of employment including, but not limited to, physical, psychological, and polygraph testing.

BE IT RESOLVED, the salary is \$31.01 per hour, and funds are available in account B3120.100.

Town Board of the Town of Hamburg
May 18, 2026 Meeting

4.16. Police-New Hire

WHEREAS, the Hamburg Police Department has an opening for a Police Officer and a candidate is available on the Police Officer Residency Exam List #89434010; and

NOW THEREFORE BE IT RESOLVED, the Town Board approves the recommendation of the Chief of Police to appoint **Tiffany Major** to the full-time position of Police Officer, probationary effective Tuesday, May 19, 2026, and

BE IT FURTHER, RESOLVED, the appointment is subject to all preconditions of employment including, but not limited to, physical, psychological, and polygraph testing.

BE IT RESOLVED, the salary is \$31.01 per hour, and funds are available in account B3120.100.

**Town Board of the Town of Hamburg
May 18, 2026 Meeting**

4.17. Police-Ronccone

WHEREAS, the Hamburg Police Department has an opening for a Police Officer, and a candidate is available on the Police Officer Residency Exam List #89434010; and

NOW THEREFORE BE IT RESOLVED, the Town Board approves the recommendation of the Chief of Police to appoint Anthony Roncone to the full-time position of Police Officer, probationary effective Tuesday, May 19, 2026, and

BE IT FURTHER, RESOLVED, the appointment is subject to all preconditions of employment including, but not limited to, physical, psychological, and polygraph testing.

BE IT RESOLVED, the salary is \$31.01 per hour, and funds are available in account B3120.100.

Town Board of the Town of Hamburg
May 18, 2026 Meeting

4.18. Police Promotion-Detective Sergeant

BE IT RESOLVED, the Town Board approves the recommendation of the Chief of Police in promoting Detective Timothy Colling to DETECTIVE SERGEANT effective Tuesday, May 19, 2026.

BE IT FURTHER RESOLVED, the salary is \$55.90 per hour, and funds are available in B3120.100.

Town Board of the Town of Hamburg
May 18, 2026 Meeting

4.19. Police Promotion-Narcotics

RESOLVED, the Town Board approves the recommendation of the Chief of Police in promoting Cori Kowalski to the vacant position in Narcotics effective Tuesday, May 19, 2026.

BE IT FURTHER RESOLVED, the salary is \$55.38 per hour, and funds are available in B3120.100.

**Town Board of the Town of Hamburg
May 18, 2026 Meeting**

4.20. Police Promotion-Lieutenant

WHEREAS, Police Officer Paul Dhand is currently on the Police Lieutenant – 1st Line Supervisor Civil Service List, Exam #70013840; and

NOW, THEREFORE, BE IT RESOLVED, the Town Board approve the recommendation of the Chief of Police in promoting Police Officer Paul Dhand to the position of LIEUTENANT effective Tuesday, May 19, 2026; and

BE IT FURTHER RESOLVED, the salary is \$56.26 per hour, and funds are available in B3120.100.

Town Board of the Town of Hamburg
May 18, 2026 Meeting

4.21. Youth, Recreation, & Senior Services P.A.F.

BE IT RESOLVED, that the Town Board approve the termination and hiring of personnel for the Youth, Recreation & Senior Services Department as follows:

ATTACHMENTS:

[YRSS PAF 5-18-26.pdf](#)

Date of Request: 5/13/26 Department Youth, Recreation, Senior Services

Department Head Signature: 

Supervisor Signature: _____ Date: _____

TOWN BOARD MEETING OF 5/18/26

PAGE 1 of 4

I request that a Town Board Resolution be adopted approving the following personnel action:

#	Emp #	oyee Name		N or R	Position	Start date	Full time hourly rate	PT/Sea/temp hourly rate	Termination Date
1	5255	Buffum, Abigail		R	Rec. Attend. PT A7184				5/18/2026
	5255	Buffum, Abigail		R	Rec. Attend Seas. A7184	5/19/26		\$ 16.00	
2	5333	Evertt, Haley		R	Rec. Attend PT A7184				5/18/2026
	5333	Evertt, Haley		R	Rec. Attend Seas. A7184	5/19/26		\$ 16.00	
3	5398	Hazard, Nathan		R	Rec. Attend PT A7184				5/31/2026
	5398	Hazard, Nathan		R	Rec. Attend Seas. A7184	6/1/26		\$ 18.50	
4	5395	O'Brien, Ryleigh		R	Rec. Attend PT A7184				5/19/2026
	5395	O'Brien, Ryleigh		R	Rec. Attend Seas. A7184	5/20/26		\$ 16.00	
5	1729	Otremba, Steve Sr.		R	Rec. Attend PT A7184				5/31/2026
	1729	Otremba, Steve Sr.		R	Rec. Attend Seas. A7184	6/1/2026		\$ 19.50	
6	5114	Pasquarella, Michael		R	Rec. Attend PT A7184				5/31/2026
	5114	Pasquarella, Michael		R	Rec. Attend Seas. A7184	6/1/26		\$16.50	
7	5318	Przybysz, Megan		R	Rec. Attend PT A7184				5/31/2026
	5318	Przybysz, Megan		R	Rec. Attend Seas. A7184	6/1/26		\$16.00	
8	5400	Selvaggio, Brooklyn		R	Rec. Attend. PT A7184				5/31/2026
	5400	Selvaggio, Brooklyn		R	Rec. Attend Seas. A7184	6/1/26		\$16.00	
9	5193	Shea, Christopher		R	Rec. Attend PT A7184				5/31/2026
	5193	Shea, Christopher		R	Rec. Attend Seas. A7184	6/1/26		\$16.50	
10	5397	Frascella, Claire		R	Rec. Attend PT A7184				5/31/2026
	5397	Frascella, Claire		R	Rec. Attend Seas. A7184	6/1/26		\$16.00	
11	5167	Otremba, Steve Jr.		R	Rec. Attend Seas. A7184	6/1/26		\$16.00	
12	5253	Murphy, Colin		R	Rec. Attend Seas. A7184	5/19/26		\$16.00	
13	5336	O'Connor, Meghan		R	Rec. Attend Seas. A7184	5/19/26		\$16.00	
14	5380	Sherman, Max		R	Rec. Attend Seas. A7184	5/19/26		\$16.00	

TOWN OF HAMBURG - PERSONNEL ACTION FORM

Date of Request: 5/13/26 Department: Youth, Recreation, Senior Services

Department Head Signature: _____ Date: _____

Supervisor Signature: _____

TOWN BOARD MEETING OF 5/18/26

PAGE 2 of 4

I request that a Town Board Resolution be adopted approving the following personnel action:

#	Emp #	Employee Name	N or R	Position	Start date	Full time hourly rate	PT/Sea/temp hourly rate	Termination Date
15	5305	Collins, Emilie	R	Rec. Attend PT A7184				5/31/2026
	5305	Collins, Emilie	R	Rec. Attend Seas. A7182	6/1/26		\$ 16.00	
16	5159	Collins, Ryan	R	Rec. Attend PT A7184				5/31/2026
	5159	Collins, Ryan	R	Rec. Attend Seas. A7182	6/1/26		\$ 17.00	
17	5132	O'Brien, Elizabeth	R	Rec. Attend Seas. A7182				5/18/2026
	5132	O'Brien, Elizabeth	R	Rec Attend Seas A7182	5/19/26		\$ 17.00	
18	5138	O'Brien, Kathryn	R	Rec. Attend Seas. A7182				5/18/2026
	5138	O'Brien, Kathryn	R	Rec Attend Seas A7182	5/19/26		\$ 17.00	
19		Roberts, Leyton	N	Rec. Attend Seas. A7182	5/19/26		\$ 17.00	
20	3905	Lease, Warren	R	Rec. Attend PT A7184				6/1/2026
	3905	Lease, Warren	R	Rec. Attend Seas. A7182	6/2/26			
21	5344	Tothero, Madeline	R	Rec Attend Seas A7182				5/18/2026
	5344	Tothero, Madeline	R	Lifeguard Seas A7180	5/19/26		\$ 19.50	
22	5238	Vitko, Kaden	R	Rec. Attend Seas. A7182				5/18/2026
	5238	Vitko, Kaden	R	Lifeguard Seas A7180	5/19/26		\$ 19.50	
23	5186	Davis, Brody	R	Lifeguard PT A7310				5/19/2026
24		Gordon, Shanna	N	Lifeguard PT A7180	6/1/26		\$ 16.50	
25		Stewart, Haley	N	Rec. Attend Seas A7180	5/25/26		\$ 16.00	
26	5257	McDonnell, Madelyn	R	Rec. Attend PT A7180				5/19/2026
	5257	McDonnell, Madelyn	R	Rec. Attend Seas A7180	5/20/26		\$ 16.00	
27	5359	Farry, Georgia	R	Rec. Attend PT A7310				5/19/2026
28	5372	Best, Sara	R	Rec. Attend PT A7310				5/31/2026
	5372	Best, Sara	R	Rec. Attend Seas A7310	6/1/26		\$ 16.00	
29	5099	Best, Sydney	R	Rec. Attend PT A7310				5/31/2026
	5099	Best, Sydney	R	Rec. Attend Seas A7310	6/1/26		\$ 16.00	

Date of Request: 5/13/26 Department: Youth, Recreation, Senior Services

Department Head Signature: _____

Supervisor Signature: _____

Date: _____

TOWN BOARD MEETING OF 5/18/26

PAGE 3 of 4

I request that a Town Board Resolution be adopted approving the following personnel action:

#	Emp #	Employee Name	N or R	Position	Start date	Full time		PT/Sea/temp		Termination Date
						hourly rate		hourly rate		
30	5194	Cole, Grace	R	Rec. Attend PT A7310						5/31/2026
	5194	Cole, Grace	R	Rec. Attend Seas A7310	6/1/26			\$ 16.00		
31	5390	Cook Madalyn	R	Rec. Attend PT A7310						5/31/2026
	5390	Cook Madalyn	R	Rec. Attend Seas A7310	6/1/26			\$ 16.00		
32	5396	Francavilla, Colby	R	Rec. Attend PT A7310						6/2/2026
	5396	Francavilla, Colby	R	Rec. Attend Seas A7310	6/3/26			\$ 16.00		
33	5315	Gorlewski, Livia	R	Rec. Attend PT A7310						5/18/2026
	5315	Gorlewski, Livia	R	Rec. Attend Seas A7310	5/19/26			\$ 16.00		
34	5256	Gorman, Olivia	R	Rec. Attend PT A7310						5/31/2026
	5256	Gorman, Olivia	R	Rec. Attend Seas A7310	6/1/26			\$ 16.00		
35	5352	Hall, Korri	R	Rec. Attend PT A7310						5/31/2026
	5352	Hall, Korri	R	Rec. Attend Seas A7310	6/1/26			\$ 19.50		
36	5162	Webber, William	R	Rec. Attend PT A7310						5/18/2026
	5162	Webber, William	R	Rec. Attend Seas A7310	5/19/26			\$ 16.50		
37	5216	Waters, Olivia	R	Rec. Attend PT A7310						5/18/2026
	5216	Waters, Olivia	R	Rec. Attend Seas A7310	5/19/26			\$ 16.00		
38		Bermingham, John	N	Rec. Attend Seas A7310	6/1/26			\$ 16.00		
39		Finley, Taylor	N	Rec. Attend Seas A7310	6/1/26			\$ 16.00		
40		Kozak, Ava	N	Rec. Attend Seas A7310	6/1/26			\$ 16.00		
41	5135	Hillman, Jeanine	R	Rec. Attend Pt A6772						5/19/2026
42	5079	Watkins, Paul	R	Rec. Attend PT A7310						5/18/2026
	5079	Watkins, Paul	R	Rec. Attend Seas A7310	5/19/2026			\$ 18.00		
43		Dentice, Zach	N	Van Driver PT A6772	5/19/2026			\$ 17.00		
44		Druzibik, Peter	N	Van Driver PT A6772	5/19/2026			\$ 17.00		

TOWN OF HAMBURG - PERSONNEL ACTION FORM

TOWN BOARD MEETING OF
PAGE 4 of 4
5/18/26

Department: Youth, Recreation, Senior Services

Date: _____

TOWN BOARD MEETING OF
5/18/26

I request that a Town Board Resolution be adopted approving the following personnel action:

[illegible]

Town Board of the Town of Hamburg
May 18, 2026 Meeting

4.22. Closing of Capital Project - Golf Course Irrigation

WHEREAS, the Town has completed project H110 Golf Course Irrigation Pond, and

WHEREAS, the project has a \$0 balance and

NOW, THEREFORE, BE IT RESOLVED that the Town Board authorizes the closure of capital project H110 Golf Course Irrigation Pond

Town Board of the Town of Hamburg
May 18, 2026 Meeting

4.23. Closing of Capital Project - Highway

WHEREAS, the Town has completed project H26 – Highway Trucks and Equipment and has excess cash remaining, and

WHEREAS, the Town has ascertained that it would be desirable to utilize the excess cash to provide additional funding to other capital project needs within the scope that the funding was authorized for.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board authorizes the close of capital project H26 – Highway Trucks & Equipment and transfer excess cash in the amount of \$100,103.29 to H101 – Highway Machinery & Equipment

Town Board of the Town of Hamburg
May 18, 2026 Meeting

4.24. Closing of Capital Project

WHEREAS, the Town has completed project H99 – Senior Center and has excess cash remaining of \$466,884.51, and

WHEREAS, the Town has completed project H98- General Capital Improvement with a deficit cash balance of \$204,179.52, and

WHEREAS, the Town has ascertained that it would be desirable to utilize the excess cash in project H99 – Senior Center to cover the deficit in project H98 – General Capital Improvement, and

WHEREAS, the remaining funds in project H99 – Senior Center after covering the deficit in H98 – General Capital Improvement will be transferred to another related active Town Capital project, and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board authorizes the close of capital project H99 – Senior Center, capital project H98 – General Capital Improvement, and transfer excess cash in the amount of \$262,704.99 to H119 – NEW Senior Center Project.

Town Board of the Town of Hamburg
May 18, 2026 Meeting

4.25. 2026 Annual Grass/Weed Cutting Services Bid

WHEREAS, the Town of Hamburg received sealed bids for the 2026 Annual Grass/Weed Cutting Services, and,

WHEREAS, the sealed bids were opened and read aloud May 12, 2026 at 11:30AM in room 7A

BE IT RESOLVED, that the Town Board rejects all of the bids that were submitted for the 2026 Annual Grass/Weed Cutting Services

**Town Board of the Town of Hamburg
May 18, 2026 Meeting**

4.26. Taylor Road Cabin Alcohol Waivers

RESOLVED, that the Hamburg Town Board does hereby approve alcohol waivers for Taylor Road Cabin for June 2026

Taylor Road Cabin rentals as follows:

6/1/26

6/5/26

6/6/26

6/7/26

6/9/26

6/11/26

6/13/26

6/14/26

6/15/26

6/18/26

6/19/26

6/20/26

6/21/26

6/24/26

6/25/26

6/26/26

6/27/26

6/28/26

Town Board of the Town of Hamburg
May 18, 2026 Meeting

4.27. Survey Services Town Beach Wall

WHEREAS, the Town has plans to work on the brick wall along the right-of-way at the Town beach and must establish the exact location of the wall as it relates to the State right-of-way; and

WHEREAS, the Town could not find a survey of the property, which identified the lines and locations; and

WHEREAS, the Engineering Department obtain a proposal from Nussbaumer & Clake Inc. to complete a survey and prepare a map of the area.

BE IT RESOLVED, that the Town Board authorizes the supervisor to sign the proposal from Nussbaumer & Clarke Inc. in the amount of \$3,300.

Funds are available in A000.7181.0440.0000

ATTACHMENTS:

[Survey Proposal - Hamburg Beach.pdf](#)

SURVEY PROPOSAL



Date: April 24, 2026

Town of Hamburg – Engineering Department
6100 South Park Avenue
Hamburg NY, 14075

Attn Camie Jarrell

RE: Proposal – Right-Of-Way Survey
Hamburg Beach – Route 5, Hamburg NY

Dear Ms. Jarrell,

The following is our proposed scope of work for the above-mentioned project based on your request:

Right-Of-Way Survey:

- Fieldwork and reconnaissance to survey the existing NYSDOT highway boundary adjacent to the existing masonry wall running along the frontage of the Hamburg Beach property per attached.
- Obtain NYSDOT Right of way mapping
- Review any available record data including surveys, mapping or title.
- Prepare survey to depict the relationship between the highway boundary and the existing wall that runs along the frontage of the Hamburg Beach property.

Fee: \$3,300

Estimated completion schedule from notice to proceed: 3-4 weeks. If you would like us to initiate this work, please sign and return this proposal. Thank you for the opportunity. We look forward to working with you!

Proposal by: Andrew H. Gow

Andrew Gow, PLS
President - Land Surveying, Nussbaumer & Clarke Inc.

Accepted by: _____

Printed Name and Signature

Date



Erie County On-Line Mapping Application



Legend

 Parcels



0 0.04 0.1 Miles

WGS_1984_Web_Mercator_Auxiliary_Sphere
THIS MAP IS NOT TO BE USED FOR NAVIGATION

**ERIE COUNTY
DEPARTMENT OF ENVIRONMENT & PLANNING
OFFICE OF GIS**

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

1: 2,257



Town Board of the Town of Hamburg
May 18, 2026 Meeting

4.28. Closing of Capital Project-Clock Tower Repair

WHEREAS, the Town has completed project H102 – Clock Tower Repair,
and

WHEREAS, the Town has received all State and Federal aid associated with the project, and

WHEREAS, the grant proceeds received were \$30,146.70 less than what was initially loaned to the capital projects fund from the general fund and will be expensed from the general fund, and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board authorizes the closing of capital project H102 – Clock Tower and transfer of cash in the amount of \$1,179,175.01 to repay the General Fund loan.

Town Board of the Town of Hamburg
May 18, 2026 Meeting

4.29. Closing of Capital Project

WHEREAS, the Town has completed project H22 – Baseball & Recreation Project, project H23 – Golf Course, project H24- General Reserve Buildings, project H104 – Highway Garage Improvements, and project H105 – Town Hall Bathroom Remodel and

WHEREAS, the H22 – Baseball & Recreation Project has cash available in the amount of \$199,385.85 and the H23 – Golf Course project has cash available in the amount of \$48,143.22, and

WHEREAS, the H24 – General Reserve Buildings project has a deficit cash balance of \$12,024.96, the H104 – Highway Garage Improvements project has a deficit cash balance of \$47,322.68 and the H105 – Town Hall Bathroom Remodel project has a deficit cash balance of \$721.55 and

WHEREAS, the Town has determined that the surplus in project H23 – Golf Course, will provide additional funding to close out Projects H24, H104 & H105, and

WHEREAS, the Town has identified the remaining funding sources of H22 & H23 after covering deficits mentioned above were initially interfund transfers from the General Fund, and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board authorizes the close of capital project H22 – Baseball & Recreation Project, capital project H23 – Golf Course, capital project H24 – General Reserve Buildings, capital project H104 – Highway Garage Improvements, and capital project H105 – Town Hall Bathroom Remodel by transferring cash in the amount of \$60,069.19 from the H23 – Golf Course Project to project H24, H104 & H105, and transfer of remaining cash in projects H23 & H22 in the amount of \$247,529.07 to the General Fund.

Town Board of the Town of Hamburg
May 18, 2026 Meeting

4.30. Budget Amendment

RESOLVED, the Hamburg Town Board approves the deposit of \$50,000 into Account A000.0000.2770.0000 Sponsorships and Naming Rights.

BE IT FURTHER RESOLVED, that the Town Board approves a budget amendment transferring the above \$50,000 and \$40,000 from previously received amounts from Account A000.0000.2770.0000 – Sponsorships and Naming Rights to Account A000.7020.0440.0000 – Independent Contractor Services; and

BE IT FURTHER RESOLVED, that the Town Supervisor and Finance Office are authorized and directed to make the necessary accounting and budgetary entries to carry out this amendment.

Town Board of the Town of Hamburg
May 18, 2026 Meeting

4.31. SUPPORT OF SENATE BILL S.6233 /ASSEMBLY BILL A.6790 INTO LAW

WHEREAS, the Town of Hamburg is proudly served and protected by dedicated volunteer firefighters and volunteer emergency medical services personnel who selflessly place themselves in harm's way to protect the lives, safety, and property of our residents; and

WHEREAS, these brave men and women respond at all hours, often at great personal sacrifice, while balancing family, career, and community responsibilities without expectation of reward; and

WHEREAS, communities across New York State, including the Town of Hamburg, are facing increasing challenges in recruiting and retaining volunteer firefighters and EMS personnel due to rising demands, training requirements, and economic pressures; and

WHEREAS, Senate Bill S.6233 and Assembly Bill A.6790 recognize the extraordinary service and commitment of volunteer firefighters and volunteer ambulance workers by providing meaningful tax relief and incentives that acknowledge their vital contributions to public safety; and

WHEREAS, the enactment of this legislation will help support existing volunteers, encourage new volunteers to serve, and strengthen the long-term sustainability of volunteer fire and EMS services that are essential to the health, safety, and welfare of our residents; and

WHEREAS, supporting volunteer emergency responders is not only an expression of gratitude, but also a sound investment in the safety, resilience, and fiscal stability of local governments and communities throughout New York State;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Hamburg formally urges the Governor of the State of New York to sign Senate Bill S.6233 / Assembly Bill A.6790 into law;

BE IT FURTHER RESOLVED, that the Town Board expresses its deepest appreciation and unwavering support for the volunteer firefighters and EMS personnel who courageously serve the Town of Hamburg and communities across the State of New York; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Governor of the State of New York, the Town's State Senate and Assembly representatives, the Firemen's Association of the State of New York (FASNY), and all other appropriate officials.

Town Board of the Town of Hamburg
May 18, 2026 Meeting

4.32. Award of Town Hall Brick Repair Project

WHEREAS, the Town of Hamburg advertised for bids for the Town Hall Brick Repair Project; and

WHEREAS, a Public Bid Opening was held on May 14, 2026, at 10:00AM and bids read aloud; and

WHEREAS, the bids have been reviewed by the Engineering and Building Department who determined that Highland Masonry and Restoration Inc. is a qualified and responsible lowest bidder, and recommends that the contract be awarded to them.

THEREFORE BE IT RESOLVED, that the contract for this project is awarded to Highland Masonry and Restoration Inc. for \$59,000 total bid, that the Town Supervisor is authorized to sign the contractual agreement with their firm, and that the Notice of Award and Notice to Proceed be issued at the appropriate times.

Funds will be available RESOLVED, that funding for this expenditure shall be made available in account A.1620.0303