



TOWN OF ORCHARD PARK

ENGINEERING DEPARTMENT

S 4295 South Buffalo Street Orchard Park, New York 14127-2609

Phone: (716) 662-6425
Email: bielerw@orchardparkny.gov

TOWN ENGINEER
WAYNE L. BIELER, P.E., CFM

May 14, 2026

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, New York 14127

Re: Community Activity Center – Generator Installation Project
Final Change Order & Release of Retention (General Contract)

Dear Board Members:

I am pleased to inform you that construction work for the general construction contract, on the Community Activity Center Generator Installation Project, has been completed. On April 17, 2026, a final inspection was conducted, and all Final Punch List work has since been satisfactorily completed in accordance with the contract documents and specifications.

A two-year maintenance bond, in the amount of \$178,161.00, has been submitted along with the Affidavit of Release of Liens, Affidavit of Subcontractor Payment, and necessary legal documents.

I, therefore, recommend that you adopt the following resolutions:

- Approve the final change order and authorize release of the retention for the Community Activity Center Generator Installation Project, (General Contract) to Greenauer Blacktop Inc., 391 French Road, West Seneca, New York 14224, in the amount of \$8,908.05 (attached).
- Authorize the Town Clerk to release Greenauer Blacktop Inc. performance security in the amount of \$157,300.00.

Respectfully submitted,

Wayne L. Bieler, P.E., CFM
Town Engineer

Att.

Cc: William Even, Town Clerk Timothy Gallagher, Town Attorney
Nichole Ruf, Dresser & Malecki Kyle Miller, Greenauer Blacktop Inc.
File #22/23 CARES ACT



TOWN OF ORCHARD PARK

4295 SOUTH BUFFALO STREET, ORCHARD PARK, NEW YORK 14127

PROJECT PAYMENT REQUEST Final CO and Release of Retention

PROJECT : Community Activity Center - Generators Installation Project (General Contract)
JOB NO. : 22/23 CARES ACT
DATE : 4/24/2026
BY : JJK
PAYMENT NO. : Final CO and Release of Retention

ITEM NO.	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
				0.00
				0.00
FINAL CO	Release of Retention	1	8,908.05	8,908.05
TOTAL CHANGE :				\$8,908.05

Original Contract Amount.....	\$157,300.00
Change Orders.....	\$20,861.00
Approved Contract Amount to Date.....	\$178,161.00
Final Change Order Amount to Date.....	\$178,161.00
Cost of Work Completed as of Previous Payment.....	\$169,252.95
Cost of Work Completed During Current Payment Period.....	\$0.00
Total Work Completed to Date.....	\$178,161.00
Less: 5% Contract Retention.....	\$0.00
Subtotal.....	\$178,161.00
Less: Previous Payments.....	\$169,252.95

AMOUNT DUE THIS PAYMENT.....

\$8,908.05

APPROVALS:

CONTRACTOR: Greenauer Blacktop Inc.

TOWN ENGINEER:

BY: Derek Kirscht

DATE: 5/7/2026

DATE: 5/13/26



TOWN OF ORCHARD PARK

ENGINEERING DEPARTMENT

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TOWN ENGINEER
WAYNE L. BIELER, P.E., CFM

May 14, 2026

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, New York 14127

Re: Orchard Park Little League, 90' Baseball Diamond Project
Thorn Ave. / Duerr Road Facility
Final Change Order & Release of Retention (Earthwork Contract)

Dear Board Members:

I am pleased to inform you that construction work for the earthwork construction contract, on the Orchard Park Little League, 90' Baseball Diamond Project, has been completed. On October 4, 2024, a final inspection was conducted, and all Final Punch List work has since been satisfactorily completed in accordance with the contract documents and specifications.

A two-year maintenance bond, in the amount of \$492,948.00, has been submitted along with the Affidavit of Release of Liens, Affidavit of Subcontractor Payment, and necessary legal documents.

I, therefore, recommend that you adopt the following resolutions:

- Approve the final change order and authorize release of the retention for the Orchard Park Little League, 90' Baseball Diamond Project, Thorn Ave. / Duerr Road Facility (Earthwork Contract) to Greenauer Blacktop Inc., 391 French Road, West Seneca, New York 14224, in the amount of \$24,647.40 (attached).
- Authorize the Town Clerk to release Greenauer Blacktop Inc. performance security in the amount of \$489,000.00.

Respectfully submitted,

Wayne L. Bieler, P.E., CFM
Town Engineer

Att.

Cc: William Even, Town Clerk Timothy Gallagher, Town Attorney
Nichole Ruf, Dresser & Malecki Kyle Miller, Greenauer Blacktop Inc.
File #2023.024



TOWN OF ORCHARD PARK

4295 SOUTH BUFFALO STREET, ORCHARD PARK, NEW YORK 14127

PROJECT PAYMENT REQUEST Final CO and Release of Retention

PROJECT : O.P.L.L. 90' Baseball Diamond (Earthwork)
JOB NO. : 2023.024
DATE : 4/24/2026
BY : JJK
PAYMENT NO. : Final CO and Release of Retention

ITEM NO.	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
	Contingency Allowance	1	(\$30,000.00)	30,000.00
FINAL CO	Release of Retention	1	24,647.40	24,647.40
TOTAL CHANGE :				\$24,647.40

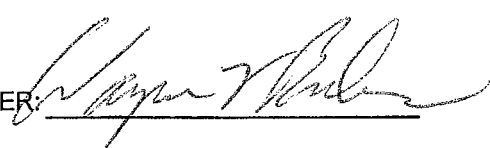
Original Contract Amount.....	\$489,000.00
Change Orders.....	\$33,948.00
Approved Contract Amount to Date.....	\$522,948.00
Final Change Order Amount to Date.....	\$492,948.00
Cost of Work Completed as of Previous Payment.....	\$468,300.60
Cost of Work Completed During Current Payment Period.....	\$0.00
Total Work Completed to Date.....	\$492,948.00
Less: 5% Contract Retention.....	-
Subtotal.....	\$492,948.00
Less: Previous Payments.....	- \$468,300.60

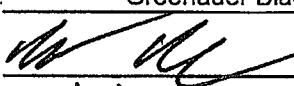
AMOUNT DUE THIS PAYMENT.....

\$24,647.40

APPROVALS:

CONTRACTOR: Greenauer Blacktop Inc.

TOWN ENGINEER: 

BY:  DEREK KIRSCH

DATE: 5/8/2026

DATE: 5/13/26



TOWN OF ORCHARD PARK

ENGINEERING DEPARTMENT

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Phone: (716) 662-6425
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TOWN ENGINEER
WAYNE L. BIELER, P.E., CFM

May 14, 2026

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, New York 14127

**Re: Berg Road Pump Station Replacement Project - Electrical
Final Change Order and Release of Retention**

Dear Board Members:

I am pleased to inform you that construction work the Berg Road Pump Station Replacement Project – Electrical Contract has been completed. On November 19, 2025, a final inspection was conducted, and all of the work has since been satisfactorily completed in accordance with the contract documents and specifications.

A two-year maintenance bond, in the amount of \$135,708.00, has been submitted along with the Affidavit of Release of Liens, Affidavit of Subcontractor Payment, and necessary legal documents. The Bond amount represents the Final Contract amount.

I, therefore, recommend that you adopt the following resolutions:

- Approve the release of retention and final payment for the Berg Road Pump Station Replacement Project – Electrical to Stenzel Electrical Construction, 8535 Sunset Drive, Williamsville, NY 14221, in the amount of \$21,307.20.
- Authorize the Town Clerk to release Stenzel Electrical Construction's performance security for the Berg Road Pump Station Replacement Project – Electrical Contract in the amount of \$137,112.00.

Respectfully submitted,

Wayne L. Bieler, P.E., CFM
Town Engineer

Cc: William Evan, Town Clerk Timothy Gallagher, Town Attorney
Andy Slotman, OP Highway Superintendent File #2020.005

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TOWN OF ORCHARD PARK

4295 SOUTH BUFFALO STREET, ORCHARD PARK, NEW YORK 14127

PROJECT PAYMENT REQUEST NO. 7 and FINAL

PROJECT : **Berg Road Pump Station Replacement Project - Electrical**
JOB NO. : 2020.005
DATE : 5/14/2026
BY : TAO
PAYMENT NO. : 7 and FINAL

ITEM NO.	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
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TOTAL CHANGE :				\$0.00
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Original Contract Amount.....	\$137,112.00
Change Orders.....	-\$1,404.00
Adjusted Contract Amount to Date.....	\$135,708.00
Cost of Work Completed as of Previous Payment.....	\$135,708.00
Cost of Work Completed During Current Payment Period.....	\$0.00
Total Work Completed to Date.....	\$135,708.00
Less: 5% Contract Retention.....	- \$0.00
Subtotal.....	\$135,708.00
Less: Previous Payments.....	- \$114,400.80

AMOUNT DUE THIS PAYMENT.....

\$21,307.20

APPROVALS:

CONTRACTOR: Stenzel Electrical Construction

BY: [Signature]

DATE: 5-15-26

TOWN ENGINEER: [Signature]

DATE: 5/15/26

TOWN OF ORCHARD PARK RESOLUTION TO APPOINT CHIEF OF POLICE

WHEREAS, the Town Board of the Town of Orchard Park is empowered to appoint a Chief of Police for the Town Police Department pursuant to applicable New York State law and local enactments

WHEREAS, the Town Board has conducted an extensive review and desires to appoint Brendan O'Hara as Chief of Police.

NOW, THEREFORE, be it

RESOLVED, that Brendan O'Hara is hereby appointed to the position of Chief of Police for the Town of Orchard Park, effective June 6, 2026; and be it further

RESOLVED, that the base 2026 annual salary for the Chief of Police shall be One Hundred Seventy Two Thousand Dollars (\$172,000.00); and be it further

RESOLVED, that the Chief of Police shall follow the benefits schedule in the current Command Officers Agreement including longevity pay in the amount of seven percent (7%) of base salary consistent with applicable Town policies, collective bargaining agreements, or other governing provisions regarding longevity compensation for employees; and be it further

RESOLVED, that all other terms and conditions of employment shall be in accordance with the Town's policies, any applicable collective bargaining agreement, and resolutions of the Town Board.

Appointments to the OP Recreation department.

RESOLVED, that the Town Board does hereby approve the following residents appointments to the 2026 Seasonal part-time staff for the Orchard Park Recreation Department retroactive to April 29, 2026 as recommended by the Recreation Director:

Ella Camalleri	\$16.75 Program Coordinator 1
Sidney Grossman	\$18.25 Supervisor
Kaeli Higgins	\$17.50 Second year Lifeguard
Julia Nice	\$17.25 Lifeguard
Wayne Martin	\$20.00 Program Specialist
Connor Murray	\$16.75 Program Coordinator 1
Courtney Schaeffer	\$17.25 Program Coordinator 2
Aglaya Zinenko	\$17.25 Program Coordinator 2

WHEREAS, the Orchard Park Special Districts Department has vacancies for seasonal employment positions; and

WHEREAS, there are funds in the 2026 budget to fund seasonal employment positions.

NOW, THEREFORE be it

RESOLVED, that based on the recommendation of Andrew Slotman, Orchard Park Highway Superintendent, Greg Wittman will be appointed as seasonal staff to the Special Districts Department effective May 18th, 2026 to October 31, 2026 with a payrate of \$23.00 per hour; and be it further

RESOLVED, based on the recommendation of Andrew Slotman, Orchard Park Highway Superintendent, James Rogers will be appointed as seasonal staff to the Special Districts Department effective May 18th, 2026 to October 31, 2026 with a payrate of \$17.00 per hour.

Resolution to appoint Nadine Tomaka as a Representative within the LMHF

WHEREAS, the Town has maintained representation within the Labor-Management Health Fund (LMHF) program to support collaboration and effective communication between labor and management; and

WHEREAS, a vacancy was created in the Town's representation of the LMHF program following the retirement of Lieutenant Gehring from this role; and

WHEREAS, Nadine Tomaka, a dedicated member of the CSEA Union for the past eight (8) years, has demonstrated a strong commitment to public service and labor-management cooperation; and

WHEREAS, Ms. Tomaka has voluntarily offered to serve as the Town's representative to the LMHF program, ensuring continuity of participation and representation.

NOW, THEREFORE, be it

RESOLVED, that the Town Board does hereby acknowledge and accept the volunteer service of Nadine Tomaka as the Town's representative to the Labor-Management Health Fund (LMHF) program; and be it further

RESOLVED, that this appointment shall take effect immediately upon adoption of this resolution.

Accept a donation to the Community Activity Center:

WHEREAS, the orchard park senior activity council has offered to fund the addition of 35lb, 40lb, and 50lb dumbbells and a set or resistance bands for the fitness room at the Activity Center.

WHEREAS, the Community Activity Center Coordinator and Senior Center Director recommend accepting the donation of \$228.96 for this equipment.

NOW, THEREFORE be it

RESOLVED, that the Town Board does hereby accept \$228.96 from the Community Activity Council of Orchard Park to fund 35lb, 40lb, and 50lb dumbbells and a set or resistance bands for the Activity Center Fitness Room.

RESOLVED, that the Town Board does hereby approve the Special Event Permit request for the Chase the Sun 5K Run to be held on Friday June 5, 2026 from 7 PM – 10 PM.

RESOLVED, that the Town Board does hereby approve the Special Event Permit request for the Orchard Park's Rotary Club's "Kids Fishing Derby" to be held on Saturday June 20, 2026, from 9 AM – 1 PM. This event will be held at Green Lake in Orchard Park, pending Department Head approval.



TOWN OF ORCHARD PARK

ENGINEERING DEPARTMENT

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TOWN ENGINEER
WAYNE L. BIELER, P.E., CFM

May 15, 2026

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, New York 14127

**Re: Green Lake Weir Seeding Grading and Stone Driveway Restoration Project
Bid Award**

Dear Board Members:

Informal bids were received for the Green Lake Restoration work. The project consists of restoration work associated with the Green Lake Weir Dredging and Wier damage and consists of the placement of 40 tons of CR#2 stone on the driveway and restoration of the disturbed lawn areas with hydro-seeding and mulching.

The Parks and Grounds Department does not have the manpower to complete the work currently. The Engineering Department has received quotes from three contractors for the work scope. Fairway Contracting was the lowest responsible bid submitted for \$5,880.00.

There is presently approximately funding in Capital Projects, and transfers will be recommended from accounting.

Fairway Contracting has successfully completed various projects for the Town in the past. I have no reservations that they can complete the work timely as required for the July 4, 2026 Fireworks Event, weather permitting.

I, therefore, recommend that you award the contract for the Green Lake Weir Restoration Project to the lowest responsible bidder, Fairway Contracting, Inc., 5389 S. Freeman Rd. Orchard Park, NY 14127 in the amount not to exceed \$5,880.00

Respectfully submitted,

Wayne L. Bieler, P.E., C.F.M.
Town Engineer

Attachment

cc: Bill Even, Town Clerk
Fairway Contracting Inc.

Timothy Gallagher, Town Attorney
File

Resolution for Radio Antenna's for the Police Department

WHEREAS, the Police Department continues to experience radio communication issues that impact operations, officer safety, and overall reliability; and

WHEREAS, Gilbane Turner, the contractor for the construction of the new Highmark Stadium, has purchased microwave links, two repeaters, and an antenna to enhance communications in the stadium area, thereby significantly reducing the Town's cost for this project; and

WHEREAS, it has been determined that the addition of two (2) radio antenna sites—resulting in a total of four (4) sites, including the existing monopole and the new stadium site—will substantially improve radio coverage and communication capabilities throughout the Town; and

WHEREAS, Saia Communications has submitted a proposal for the purchase and installation of the necessary equipment and services for these improvements at an estimated cost of \$60,000.00;

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board hereby authorizes the purchase and installation of radio communications equipment and related services from Saia Communications for two (2) additional antenna sites at a total estimated cost of \$60,000.00.

**TOWN OF ORCHARD PARK
TOWN BOARD RESOLUTION**

Authorizing Establishment of an Economic Development Committee Sub-Account

WHEREAS, the Town of Orchard Park has maintained an Economic Development Committee ("EDC") for many years for the purpose of supporting and encouraging economic development activities within the Town; and

WHEREAS, funds associated with the activities and purposes of the EDC have been received by the Town in the form of a bank check in the approximate amount of Nine Thousand Dollars (\$9,000.00); and

WHEREAS, the Town's attorney and accounting firm have recommended that such funds be maintained within a separate sub-account or otherwise segregated account structure under the Town's existing banking relationship for accounting and tracking purposes; and

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Orchard Park hereby acknowledges the continued existence of the Economic Development Committee as a Town committee operating under the auspices of the Town of Orchard Park; and be it further

RESOLVED, that the Town Supervisor is hereby authorized and directed to establish an Economic Development Committee sub-account, or other appropriately designated account structure, under the Town's existing banking relationship for the purpose of depositing and administering EDC-related funds; and be it further

RESOLVED, that all monies deposited into said sub-account shall remain funds of the Town of Orchard Park and shall be subject to all applicable Town financial controls, accounting procedures, procurement requirements, and New York State laws and regulations; and be it further

RESOLVED, that the Town Supervisor and such other officers or employees as may be authorized pursuant to existing Town banking resolutions shall be authorized to act with respect to said sub-account; and be it further

RESOLVED, that the Town Clerk is hereby directed to provide certified copies of this resolution as may be necessary to effectuate the purposes hereof.



TOWN OF ORCHARD PARK PLANNING DEPARTMENT

S.4295 SOUTH BUFFALO STREET
ORCHARD PARK, NEW YORK 14127
(716) 662-6432

MEMORANDUM

DATE: May 15, 2026

TO: Bill Even, Town Clerk
Jennifer Brady, Deputy Town Clerk
Tom Minor, Building Inspector

FROM: Kristin B. Mahoney, Recording Secretary

SUBJECT: May 20, 2026 - TB Agenda "Old Business Item(s)"

OLD BUSINESS:

At its meeting of May 14, 2026, the Planning Board recommended the following:

With regard to **Planning Board File #24-25, 3720 California Road, located at the northwest corner of Webster Road and California Road, Zoned I-1 (SBL #161.09-1-16.121)**, the Planning Board moved to recommend that the Town Board **approve** the presented Site Plan, received 4/28/2026, and **authorize** a Building Permit, for construction of a 21,440 square foot warehouse building, along with associated utility, site lighting and landscape improvements, based on the following conditions and stipulations:

1. All public notices have been filed.
2. This is an Unlisted Action, based on the submitted Short EAF and a Negative Declaration is made.
3. The site lighting is limited to those fixtures and poles indicated on the approved Site Plan. Light fixtures shall have flat lenses and all lighting is to be directed downward and toward the site.
4. No outside storage or display is permitted.
5. Any future dumpsters shall be screened, in accordance with Section 144-25 of the Town Code.
6. The Applicant is to provide the Town of Orchard Park Assessor with an "independent" appraisal for the completed project by a Certified Commercial Appraiser
7. A GML 239n referral was submitted to the ECDEP on 2/26/2026. Comments were received on 3/5/2026. No recommendation was made.
8. The Site Plan dated 4/28/26 has been determined by the Building Inspector to be Compliant as presented.
9. Town Engineering approval was granted on 5/12/2026.
10. A Landscape Plan was approved with the Total Green Space meeting the Town requirement of 20%. The Landscape Value Estimate was \$48,100.00. In accordance with Section 144-44(c)(1)(a)(2) a Certified Check amounting to 50% of the Landscaping Estimate Value (\$24,050.00) shall be deposited with the Town Clerk.



TOWN OF ORCHARD PARK PLANNING DEPARTMENT

S.4295 SOUTH BUFFALO STREET
ORCHARD PARK, NEW YORK 14127
(716) 662-6432

MEMORANDUM

DATE: May 15, 2026

TO: Bill Even, Town Clerk
Jennifer Brady, Deputy Town Clerk
Tom Minor, Building Inspector

FROM: Anna Worang-Zizzi, Director of Community Development

SUBJECT: May 20, 2026 - TB Agenda "Old Business Item(s)"

OLD BUSINESS:

At its meeting of February 12, 2026, the Planning Board recommended the following:

With regard to P.B. File #04-24, 4297 & 4309 Abbott Road, located on the south east corner of Abbott & Big Tree Roads, Route 20A, across from Danny's South, Zoned B-2 (SBL# 172.05-1-1.1, 172.05-1-36.2), the Planning Board moved to recommend that the Town Board **approve** the presented Site Plan and **authorize** a Building Permit to construct an Automotive Service Station at 4297 & 4309 Abbott Road, per the plans received on 10/14/2025, based on the following conditions and stipulations:

1. All public notices have been filed.
2. A negative declaration has been made and is hereby reaffirmed.
3. The site lighting is limited to those fixtures and poles indicated on the approved site plan. Light fixtures shall have flat lenses and all lighting is to be directed downward and toward the site.
4. No outside storage or display is permitted.
5. The Landscape Plan received 2/20/24 was approved by the Conservation Board with the Total Green Space meeting the Town requirement of 20%. In accordance with Section 144-44(c)(1)(a)(2) a Certified Check amounting to 50% of the \$20,158 Landscaping Estimate Value shall be deposited with the Town Clerk (\$10,079).
6. Any future dumpsters shall be screened, in accordance with Section 144-25 of the Town Code.
7. The applicant is to provide the Town of Orchard Park Assessor with an "independent" appraisal for the completed project by a Certified Commercial Appraiser.
8. Town Engineering Approval was granted on 2/5/2026.
9. A Special Exception Use was granted by the Town Board on 8/21/2024.
10. Variances were granted by the ZBA on 1/16/24 and reaffirmed on 3/18/25.
11. No auto repair service of any sort will take place on this site.

I recommend the following additional stipulation:

Deed(s) for the reconfigured lot(s) should be filed with the Erie County Clerk's office prior to permits being issued.

TOWN OF ORCHARD PARK

BUILDING INSPECTOR MONTHLY REPORT

MONTH OF APRIL 2026

BUILDING PERMITS	# OF	VALUE	BUILDING PERMITS	# OF	VALUE
NEW CONSTRUCTION:			ABOVE GROUND POOLS		
SINGLE DWELLING	4	2,529,732	INGROUND POOLS	4	346,041
DOUBLE DWELLING			DECKS	6	97,076
APT/MULTI-FAMILY			ELECTRICAL	4	15,375
COMMERCIAL	2	200,000	FENCES	15	145,073
ADDITIONS:			GARAGE / BARN / POLE BARN	2	45,000
RESIDENTIAL	3	226,250	GENERATORS	10	117,571
COMMERCIAL			MISC. (OPERATING/ DEMO)	2	3,100
ALTER/REPAIR:			PORCH/PATIO	2	28,000
RESIDENTIAL	8	200,293	SHEDS	11	67,852
COMMERCIAL / TENANT BO	2	78,000	SIGNS	6	32,750
COMMERCIAL MISC.			RESIDENTIAL MISC.	34	572,834.01
SOLAR PV SYSTEM	2	43,424	TOTAL:	117	4,748,371.01

INSPECTIONS	NUMBER OF INSPECTIONS PER ZONE				TOTAL
TYPE:	1	2	3	4	
NEW CONSTRUCTION:					
RESIDENTIAL	5	6	4	5	20
COMMERCIAL		3			3
ADDITIONS:					
RESIDENTIAL		3	3	3	9
COMMERCIAL		5	2	1	8
ALTER/REPAIR:					
RESIDENTIAL	6	3	1	5	15
COMMERCIAL / TENANT BO			2	5	7
ABOVE GROUND POOLS					
INGROUND POOLS					
DECKS			3		3
ELECTRICAL					
FENCES				1	1
GARAGE/BARN/POLE BARN	3	1	2	1	7
GENERATORS		1			1
MISC.	4	4	5	5	18
PROPERTY MAINTENANCE	6	4	8	42	60
SHEDS					
SIGNS					
SOLAR PV SYSTEM	1				1
FIRE INSPECTIONS			9	24	33
CLOSEOUT INSPECTIONS					
TOTAL INSPECTIONS:	25	30	39	92	186

Meetings Attended	Town Board	Planning Board	Z B A	Court
Tom Minor	2	2		
Jacob Klahn				
Natalie Nawrocki			1	
Paul Tatko				2

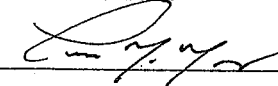
ZONING BOARD OF APPEALS:

GRANTED: 5.

DENIED: .

TABLED: .

REMARKS:

SIGNATURE: 

DATE: