

ROLL CALL: Present: Supervisor Gary Dickson
Councilmember Scott Robertson
Councilmember Mary Sherman
Councilmember Robert Breidenstein

Absent:

SUPERVISOR CALL TO ORDER

1. Pledge of Allegiance
2. Fire Safety Notification
3. Roll Call

CONSENT AGENDA

1. Accept agenda as published

Motion by Supervisor Dickson, seconded by Councilmember Sherman, to accept the agenda as published with the following changes:

- The Audit Presentation moved to the top of the agenda
- Personnel item nos. 5, and 11, regarding promotions and new hires to follow
- The remaining Personnel items will be voted on in one vote

Ayes: 4 Noes: 0 Abstain: 0 Motion Carried

MINUTES TO BE APPROVED

1. Town Clerk Newton re Meeting Minutes 2026-16 of August 24, 2026

Motion by Supervisor Dickson, seconded by Councilmember Robertson, to approve Meeting Minutes 2026-16 of August 24, 2026, with the following corrections:

- References to James "Randolph" corrected to James "Raymond"
- Under Councilmember Breidenstein's comments on page 4 add the statement that the planters were purchased by the town with Town Board approval given at the April 13, 2026, meeting
- Typographical errors on page 15: Adams' and Councilmember

Ayes: 4 Noes: 0 Abstain: 0 Motion Carried

2. Town Clerk Newton re Bid opening Minutes of September 2, 2026

Motion by Supervisor Dickson, seconded by Councilmember Robertson, to approve the Bid opening Minutes of September 2, 2026, for the Plant 6 Sanitary Pump Station - Building Repairs project.

Ayes: 4 Noes: 0 Abstain: 0 Motion Carried

REGARDING PUBLIC COMMENTS

The Board will now entertain public comments for an item on the agenda or for any topic of concern. Each speaker should state your name and street for the record. Please be respectful in your comments and do not divulge any personal or confidential information (for example: names, specific situations, etc.). Speakers should recognize that not all questions or comments can be answered immediately and may require additional research. It is the Board's goal to respond in a thoughtful, timely, and accurate manner.

PUBLIC COMMENTS

The following comments and questions were received:

Mike Banko, Union Road:

- Expressed concerns about the deer population
- Expressed concerns about neighbors setting off fireworks

Supervisor Dickson stated two years ago the town initiated a deer control program that runs from October through April each year. The number of deer taken the first year was 100 and the second year was 175. The program is ramping up and anticipates a larger number this coming season.

Chief Cosgrove stated residents should always contact the Police Department and spoke to the hardship of catching everyone setting off fireworks.

NEW BUSINESS

1. PERSONNEL

1. Town Clerk Newton re Status change of Pamela Neal from part time Senior Clerk Typist to seasonal Senior Clerk Typist

Motion by Supervisor Dickson, seconded by Councilmember Breidenstein, to change the status of part-time Senior Clerk Typist Pamela Neal to seasonal Senior Clerk Typist effective September 15, 2026, to February 17, 2027.

Ayes: 4 Noes: 0 Abstain: 0 Motion Carried

2. Town Clerk Newton re Status change of Autumn Kopciowski from part-time Clerk Typist to seasonal Clerk Typist

Motion by Supervisor Dickson, seconded by Councilmember Breidenstein, to change the status of part-time Clerk Typist Autumn Kopciowski to seasonal Clerk Typist from September 15, 2026, to February 17, 2027.

Ayes: 4 Noes: 0 Abstain: 0 Motion Carried

3. Highway Superintendent Adams re Retirement of Buildings and Grounds Laborer David Marino

Motion by Supervisor Dickson, seconded by Councilmember Breidenstein, to accept the retirement of David Marino from his position as a Buildings and Grounds Laborer effective August 31, 2026.

Ayes: 4 Noes: 0 Abstain: 0 Motion Carried

4. Highway Superintendent Adams re Leave of Absence for Highway Motor Equipment Operator Eric Anderson

Motion by Supervisor Dickson, seconded by Councilmember Breidenstein, to approve a leave of absence of up to one year for Eric Anderson from his position as a full time Highway Motor Equipment Operator, per the Blue Collar Union Contract, effective September 14, 2026.

Ayes: 4 Noes: 0 Abstain: 0 Motion Carried

5. Highway Superintendent Adams re Title change of James Nicholas to Highway General Crew Chief

Motion by Supervisor Dickson, seconded by Councilmember Robertson, to promote and change the title of James Nicholas from Highway Working Crew Chief to Highway General Crew Chief Group 7, Step 5 at the rate of \$39.69 per hour effective August 31, 2026, as per the Blue Collar Contract, noting this position oversees the Sanitation Department and will be paid from the Highway Full Time account line 002-5110-0144-0000-0000.

Ayes: 4 Noes: 0 Abstain: 0 Motion Carried

6. Highway Superintendent Adams re Title change of Samuel Gioia to Highway Working Crew Chief

Motion by Supervisor Dickson, seconded by Councilmember Breidenstein, to promote and change the title of Samuel Gioia from Heavy Equipment Operator to a Working Crew Chief Group 6, Step 5 at a rate of \$38.54 per hour effective September 14, 2026, as per the Blue-Collar Contract to be paid from the Highway Full Time account line 002-5110-0144-0000-0000.

Ayes: 4 Noes: 0 Abstain: 0 Motion Carried

7. Highway Superintendent Adams re Title change of Derek Slegler to Highway Heavy Motor Equipment Operator

Motion by Supervisor Dickson, seconded by Councilmember Breidenstein, to promote and change the title of Derek Slegler from a Highway MEO to a Highway Heavy Motor Equipment Operator Group 5, Step 9 at the rate of \$36.77 per hour effective August 31, 2026, as per the Blue Collar Contract to be paid from the Highway Full Time account line 002-5110-0144-0000-0000.

Ayes: 4 Noes: 0 Abstain: 0 Motion Carried

8. Highway Superintendent Adams re Title change of James Deppeler to Highway Motor Equipment Operator

Motion by Supervisor Dickson, seconded by Councilmember Breidenstein, to promote and change the title of James Deppeler from a Highway Laborer to a Highway Motor Equipment Operator Group 2, Step 7, at the rate of \$32.79 per hour effective September 14, 2026, as per the Blue-Collar Contract to be paid from the Highway Full Time account line 002-5110-0144-0000-0000.

Ayes: 4 Noes: 0 Abstain: 0 Motion Carried

9. Chief Cosgrove re Termination of Police Officer Recruit Cameron Cswaykus

Motion by Supervisor Dickson, seconded by Councilmember Breidenstein, to authorize the Finance Department to terminate the employment status of full time Police Officer Recruit Cameron Cswaykus effective August 21, 2026.

Ayes: 4 Noes: 0 Abstain: 0 Motion Carried

10. Chief Cosgrove re Termination of Public Safety Dispatcher Gerard Mazurkiewicz

Motion by Supervisor Dickson, seconded by Councilmember Breidenstein, to authorize the Finance Department to terminate the employment status of full time Public Safety Dispatcher Gerard Mazurkiewicz effective July 20, 2026.

Ayes: 4 Noes: 0 Abstain: 0 Motion Carried

11. Chief Cosgrove re Title change of Hannah Boltz and Joseph Evans to full time Public Safety Dispatchers

Motion by Supervisor Dickson, seconded by Councilmember Robertson, to change the titles of Hannah Boltz and Joseph Evans from part-time Public Safety Dispatchers and appoint them as full time Public Safety Dispatchers effective September 15, 2026, Group 7A, Step 1 at the salary of \$53,530.55 per the White Collar Union Contract and to be paid from account line 01312000.50155.

Ayes: 4 Noes: 0 Abstain: 0 Motion Carried

12. Director of Finance re Title change of Jaimie Kaminski to Chief Personnel Clerk

Motion by Supervisor Dickson, seconded by Councilmember Breidenstein, to approve the title change of Jaimie Kaminski from full time "Principal Personnel Clerk" to full-time provisional "Chief Personnel Clerk", effective September 15, 2026, at a Group 9, Step 4 (\$76,470.29) in accordance with the White-Collar Union Contract.

Ayes: 4 Noes: 0 Abstain: 0 Motion Carried

2. PRESENTATIONS

1. Director of Finance re 2025 Audit Presentation

Carl Widmer and Kyle Patronik of Drescher and Malecki presented a draft of their 2025 Independent Audit:

- Decrease in the Fund balance of \$1,403,775
- Due to an overall increase in salaries and wages, employee benefits, and use of ARPA funds
- Revenue increased approximately \$400,000 due to an increase in sales tax, equipment sales, and insurance recoveries
- Regarding the Fund balance, the nonspendable/restricted/other assignments amount increased while the unassigned amount decreased
- Regarding the Highway Fund, experienced greater transportation costs
- Regarding Sewer Fund, fluctuates due to Buffalo Sewer Authority invoices, sewer projects, and maintenance
- Observations: timeliness of bank reconciliation

Supervisor Dickson commented that staffing changes have improved the town's timeliness.

Supervisor Dickson asked for clarification on the Comptroller's position on fund balances in the General Fund. Mr. Widmer stated the Comptroller's Office does not provide a specific level but that a municipality abides by their own policy.

Councilmember Breidenstein asked when the full written report would be available. Mr. Widmer stated he anticipates the report would be available within two weeks. In his opinion, the town's fund balance management has been spot on.

Supervisor Dickson stated the audit would be posted on the town's website when it is available.

3. COMMUNICATIONS TO BE VOTED ON

1. Supervisor Dickson re Community Development Block Grant proposals

Motion by Supervisor Dickson, seconded by Councilmember Breidenstein, to schedule a public hearing for October 12, 2026, to provide an opportunity for citizens to express community development and housing needs and to discuss possible projects which would benefit low and moderate income persons in the Town of West Seneca.

Citizens are urged to attend this meeting to make known their views and/or written proposals on the Town's selection of potential projects to be submitted for possible funding by the Federal Community Development Grant Program.

Ayes: 4 Noes: 0 Abstain: 0 Motion Carried

2. Town Engineer re Plant 6 Pump Station Building Repairs

Motion by Supervisor Dickson, seconded by Councilmember Breidenstein, to reject the bid received on September 2, 2026, from Best Restoration Services, Inc. in the amount of \$735,000 for the Plant 6 Sanitary Pump Station Building Repairs project.

Ayes: 4 Noes: 0 Abstain: 0 Motion Carried

3. Highway Superintendent Adams re SPCA contract renewal

Motion by Supervisor Dickson, seconded by Councilmember Robertson, to authorize the Supervisor to execute the renewal contract with the SPCA to continue the town's partnership.

Ayes: 4 Noes: 0 Abstain: 0 Motion Carried

Highway Superintendent Adams stated a major change in this contract is the temporary suspension of animal cruelty investigations due to manpower and funding.

Chief Cosgrove stated the Police Department will continue to receive guidance from the SPCA.

Councilmember Sherman requested confirmation on the length of the contract, for example one year, or automatically renewed annually. Highway Superintendent Adams stated that he will follow up on this question.

4. Administrative Court Liaison re 2027 JCAP Grant application

Motion by Supervisor Dickson, seconded by Councilmember Robertson, to authorize the Town of West Seneca Court to complete and submit the necessary application for the JCAP grant in the 2026-2027 cycle up to \$30,000.

Ayes: 4 Noes: 0 Abstain: 0 Motion Carried

5. Chief Cosgrove re STOP-DWI contract

Motion by Supervisor Dickson, seconded by Councilmember Breidenstein, to authorize the Supervisor to sign the agreement with Erie County STOP-DWI to allow the West Seneca Police Department to participate in the reimbursement programs offered.

Ayes: 4 Noes: 0 Abstain: 0 Motion Carried

4. WARRANT

1. Director of Finance re Approval of Warrant

Motion by Supervisor Dickson, seconded by Councilmember Sherman, to approve the vouchers submitted for audit, chargeable to the respected funds as follows:

General Fund: \$ 635,232.81
Highway Fund: \$ 168,782.22
Capital Fund: \$ 322,765.45
Trust & Agency Fund: \$ 0.00
Sewer Districts: \$ 16,088.06
Water Districts: \$ 0.00
Drainage District: \$ 0.00
Gas Conversion Lighting Districts: \$ 94.57
Electric Lighting Districts: \$ 5,852.96

Total: \$ 1,158,816.07

Ayes: 4 Noes: 0 Abstain: 0 Motion Carried

5. REPORTS FOR FILING

1. Town Clerk Newton re Town Clerk monthly report for August 2026

Motion by Supervisor Dickson, seconded by Councilmember Robertson, to receive and file the Town Clerk monthly report for August 2026.

Ayes: 4 Noes: 0 Abstain: 0 Motion Carried

2. Supervisor Dickson re Grant Summary Report

Motion by Supervisor Dickson, seconded by Councilmember Robertson, to receive and file the Grant report.

Ayes: 4 Noes: 0 Abstain: 0 Motion Carried

3. Code Enforcement re Building & Plumbing Reports for August 2026

Motion by Supervisor Dickson, seconded by Councilmember Robertson, to receive and file the Code Enforcement Department's Building and Plumbing reports for August 2026.

Ayes: 4

Noes: 0

Abstain: 0

Motion Carried

ISSUES OF THE PUBLIC

The following comments and questions were received:

Beverly Leising, Harwood Road:

- Please keep the nursing home residents in mind when Christmas shopping
- Part D of Medicare coverage is increasing, and health insurance is increasing by as much as 30% which may impact the town's budget
- Thanked Councilmember Breidenstein for providing the Civic and Patriotic Commissions expenses
- Requested that the trees covering traffic signs be trimmed - Highway Superintendent Adams stated tree trimming is an ongoing task the Highway Department performs.

Joe O'Donnell, Nancycrest Lane:

- Referred to Facebook comments made by the West Seneca Republican Committee Chairwoman and expressed concern that she was aware of a FOIL request he had made and the contents of the request
- The FOIL request made in January was pared down and has not been filled
- His goal is to obtain data and questioned if the town has a system in place to handle complaints

COMMUNICATIONS BY BOARD MEMBERS AND DEPARTMENT HEADS

Director of Recreation Cox

- Fall Fest event is scheduled for Saturday, October 17th, at the Soccer Park
- Seeking businesses to partner with for the event

Councilmember Robertson

- The 9/11 Ceremony was an amazing event
- Attended the Torch Run for the Special Olympics
- The More Perfect Union on Union event was a great

Supervisor Dickson

- The 9/11 commemoration was fantastic and 18 volunteer firefighters from West Seneca were honored for their service at Ground Zero
- The 175th Anniversary event was great and the cars were very impressive
- Costco is moving forward
- Birdies Bank Shot at Seneca Street and Transit Road is opening very soon
- Burchfest is scheduled for October 3rd, many events are planned

Councilmember Sherman

- Birdies Bank Shot has a Buffalo-themed putt-putt course
- West Seneca is a great town and has many great organizations

Councilmember Breidenstein

- The recent events in the town were promoted and provided for by community volunteers
- Mentioned and thanked many of the individuals and businesses
- Encouraged everyone to celebrate others

- School is back in session, please be mindful of school children and buses
- Appreciative of the school district for not scheduling homecoming on September 12th
- Two requests for proposals for professional services, insurance and engineering, will be forthcoming

Supervisor Dickson requested an update from Highway Superintendent Adams on the three parks being named for West Seneca veterans. Highway Superintendent Adams stated construction work is still underway and will be completed shortly. Supervisor Dickson stated that family members of each veteran would attend the dedication ceremonies.

Director of Finance Wnek

- The Tentative Benefit Basis Budget was filed with the Town Clerk's Office today
- The Tentative Ad Valorem Budget will be filed by September 30th

Supervisor Dickson stated the overall tax levy for the benefit basis budget decreased by 6% from the previous year.

Town Clerk Newton

- School tax bills are being mailed
- 19,487 tax bills have been issued and thanked the Town Clerk Office staff for their hard work

Deputy Supervisor Greenan

- Farmers Market has concluded and thanked all involved, especially Joe Kirchmeyer from the West Seneca Chamber of Commerce, as he is retiring this year
- The Fall town newsletter is available

EXECUTIVE SESSION

Motion by Supervisor Dickson, seconded by Councilmember Robertson, to enter into executive session at 7:02 P.M. to discuss two items, law case LG112DOE v. Town of West Seneca et al. and matters leading to the discipline of a particular person.

Ayes: 4 Noes: 0 Abstain: 0 Motion Carried

Motion by Councilmember Breidenstein, seconded by Councilmember Sherman, to exit executive session and return to the open meeting at 9:14 P.M.

Ayes: 4 Noes: 0 Abstain: 0 Motion Carried

ADJOURNMENT

Motion by Councilmember Breidenstein, seconded by Councilmember Robertson, to adjourn the meeting at 9:14 P.M.

Ayes: 4 Noes: 0 Abstain: 0 Motion Carried