



AGENDA
VILLAGE OF GOWANDA
BOARD MEETING
March 31, 2026
5:30 PM

1. Call to Order

2. Pledge to the flag

3. Official Business

a. Clerk – *Danielle Wagner*

- Easter Sunrise Service @ Gateway Park 4/5/26 7am-8am-*action*

b. Treasurer – *Traci Hopkins*

- PrePay Report thru March 27, 2026
- Finance Report thru March 27, 2026
- Abstract Bills to Pay thru March, 27 2026 – *action*

4. Next Meeting Announcement – April 21, 2026

5. Adjournment

Village of Gowanda Event Application

Please be advised the Village cannot reserve parking spaces or restrict other people's activities in the park unless the activities are illegal. Our parks are open for public use.

Name of Event: Sunrise Service

Type of Activity: Christian Celebration

Location of Event (Facilities Requested): Gateway Amphitheatre

Date of Event: 4-5-26 Time of Event (start/end): 7a-8a

Organization Name: Gowanda Free Methodist Church

Address: 149 W Main St. Gowanda, NY 14070

Contact Person: Simon Knighten

Address: 90 N Chapel St. Gowanda, NY 14070

Phone Number: _____ Cell Phone: _____

Name of person responsible for organization or group: Simon Knighten

Name of person and contact information of individual who will be in attendance at event: Same

0-25 Attendees Anticipated (\$25 Security Deposit Required) _____

25- 100 Attendees Anticipated (\$100 Security Deposit Required) ✓

100+ Attendees Anticipated (\$250 Security Deposit Required) _____

Events for over 5,000 people need DOT permit (please attach): _____

- Request for Street Closings (closing and re-opening) – attach separate sheet
- Detailed Map of Event Area (include vendors, staging, show area, etc.) – attach separate sheet

List of any special equipment to be borrowed from village: N/A

First Aid Provisions: N/A

Restroom Provisions (required for 25+ capacity): ✓

Trash Provisions: (required for 25+ capacity): ✓

March 31, 2026 Board Meeting Financial Report

	General Fund	Water Fund	Sewer Fund	Capital Proj	Comm. Dev/ Spec. Proj Fund
REVENUE (3/1/26- 3/27/26)	\$ 63,118.09	\$ 52,045.46	\$ 84,717.42		
<i>(cash collected and invoiced)</i>					
PRE PAYS (3/1/26 - 3/27/26):					
Pre Pay Exp. Operating	\$ 14,940.34	\$ 8,641.43	\$ 24,920.15		
Pre Pay Exp. Payroll Employee Deduction:	\$ 11,397.51				
Payroll Expense (3/6 & 3/20)	\$ 48,778.35	\$ 18,039.05	\$ 22,697.43		
TOTAL Pre Pays	\$ 75,116.20	\$ 26,680.48	\$ 47,617.58	\$ -	\$ -
CASH FLOW BALANCE (3/27/26):					
Operating Checking Balance	\$ 183,544.88	\$ 49,402.52	\$ 60,085.52	\$ -	
Savings MM Balance Comm Bank	\$1,694,597.24	\$ 396,542.72	\$ 904,782.50		
Comm Bank BAN Account				\$ -	FEMA BAN
Comm Bank Cap Project				\$ -	
Special Project/Comm Development					\$ -
Payroll Account	\$ 60,756.16				
Local Fiscal Recovery Funds <i>(American Rescue Plan Funds- spent by 12/31/24- balance)</i>					\$ -
PROJECT/GRANT ACCOUNTS					
Peter Cooper Trust Funds (multiple acnts) <i>(for OM&M at Peter Cooper until 2040- includes CD and Trust Transfer Acct Est)</i>				\$ -	
BOA Step 2 Project Account				\$ -	
WWTP Capital Project Account				\$ -	
TOTAL Cash Flow Available	\$ 1,938,898.28	\$ 445,945.24	\$ 964,868.02	\$ -	\$ -
ABSTRACT BILLS TO PAY:					
Operating Expenses	\$ 14,147.44	\$ 24,455.71	\$ 18,954.84	\$ -	\$ -
TOTAL Abstract Bills to Pay	\$ 14,147.44	\$ 24,455.71	\$ 18,954.84	\$ -	\$ -
ENDING CASH FLOW BALANCE:	\$ 1,924,750.84	\$ 421,489.53	\$ 945,913.18	\$ -	\$ -

RESERVE ACCOUNTS 3/27/26

GENERAL FUND	BALANCE
General Fund Reserve for Fire Equipment:	\$ 15,030.71
General Fund Reserve for Highway Equipment	\$ 30,232.52
General Fund Reserve for Police Equipment	\$ 15,165.69
General Fund Reserve for Repair	\$ 96,113.38
General Fund Reserve for Tree Emergency	\$ 24,002.04
TOTAL GEN FUND RESERVES	\$ 180,544.34
WATER FUND	BALANCE
Water System Reserve	\$ 110,455.13
Water Equipment Reserve	\$ 43,985.03
TOTAL WATER FUND RESERVES	\$ 154,440.16
SEWER FUND	BALANCE
Sewer System Reserve	\$ 196,044.89
Sewer Equipment Reserve	\$ 121,458.75
TOTAL SEWER FUND RESERVES	\$ 317,503.64

Report will be updated through 3/31/26
to the 4/21/26 meeting

Village of Gowanda Unpaid Bills Detail

	All Transactions Memo	Open Balance
Brenda Hendricks		
	Village Elections Inspector 3/18/26	100.00
Total Brenda Hendricks		100.00
Casella Waste Systems Inc.		
	Inv#2132468 Wkly Trash Feb 2026 - 3 Way Split	91.85
Total Casella Waste Systems Inc.		91.85
Column software PBC		
	9C392A84-0045 Budget Public Hearing Notice 3/31/	41.71
Total Column software PBC		41.71
County Line Stone Company Inc		
	1595 Cold Patch 3.22 ton at \$135/ton	444.84
	1337 Cold Patch 4.08 ton @135/ton	563.65
Total County Line Stone Company Inc		1,008.49
Eugene Clabeaux		
	Village Elections 3/18/26	100.00
Total Eugene Clabeaux		100.00
Gowanda Fire Company		
	Village portion of Gas Bill- 230 Aldrich 2/14/26- 3/17	334.30
	Reimbursement Spectrum Internet Acct 23190740	89.95
Total Gowanda Fire Company		424.25
Gowanda Highway Department		
	Diesel Usage Fire Feb 2026	79.17
Total Gowanda Highway Department		79.17
Gowanda Sewer Department		
	Fuel Usage Highway Feb 2026	173.46
	Fuel Usage Police Feb 2026	303.15
Total Gowanda Sewer Department		476.61
Joe Johnson Equip		
	P51831 Sweeper Brooms & Water Pump Repair	2,056.25
Total Joe Johnson Equip		2,056.25
Landpro Equipment LLC		
	3523363 Mower Repair	44.77
	3523049 Mower Muffler	59.99
Total Landpro Equipment LLC		104.76
Louise Deles		
	Village Elections Inspector 3/18/26	100.00
Total Louise Deles		100.00
Margaret Filock		
	Village Election Inspector 3/18/26	125.00
Total Margaret Filock		125.00
Norco		
	LD00037751 Cylinder Tank Rental Feb 2026	8.40
Total Norco		8.40
Progressive Microtechnology		
	Inv#26-0325 Evidence Tracker Software Renewal th	595.00

Village of Gowanda Unpaid Bills Detail

	All Transactions Memo	Open Balance
Total Progressive Microtechnology		595.00
Quill		
	Supplies Stock- Envelopes, Paper, Cleaning	1,414.21
	Ink Cartridge - Highway	94.96
	Ink Cartridge - Code	62.69
	Digital Camera and Cork Board	186.16
Total Quill		1,758.02
RA Mercer & Company		
	Single Audit for Year Ending 5/31/25 (split)	5,833.33
Total RA Mercer & Company		5,833.33
State Comptroller		
	Bell Jar - Gowanda Ambulance - March 2026	15.00
Total State Comptroller		15.00
Unifirst		
	1140399786 Mat, Paper Service Inv March 2026	193.60
Total Unifirst		193.60
Williamson Law Book Co		
	210519 Village Clerk System Support Contract 4/1/2	1,036.00
Total Williamson Law Book Co		1,036.00
		14,147.44

Village of Gowanda - Water Fund

Unpaid Bills Detail

All Transactions

	Memo	Open Balance
CASELLA		
	2132468 Weekly Trash Feb 2026 (split)	91.85
Total CASELLA		91.85
Cattaraugus County Health Dept		
	Multiple Samples Feb 2026	90.00
Total Cattaraugus County Health Dept		90.00
Cintas		
	4261653506 Mat Paper Serv Inv 3/5/26	43.88
Total Cintas		43.88
Gallman Excavating Inc.		
	Water Line Repair Cemetery Hill & Maple Ave	13,150.00
Total Gallman Excavating Inc.		13,150.00
Gowanda Sewer		
	Fuel Usage Feb 2026	278.59
Total Gowanda Sewer		278.59
Microbac Laboratories		
	Drinking Water Sample Feb 2026	418.00
Total Microbac Laboratories		418.00
Midway Industrial Supply		
	IN314878 VFD Replacment at Point Peter	4,362.76
Total Midway Industrial Supply		4,362.76
Pertech		
	14947 Tubing Connectors for Chlorine Fitting	57.79
Total Pertech		57.79
R.A. Mercer & Company		
	Single Audit for P/E 5/31/25	5,833.33
Total R.A. Mercer & Company		5,833.33
Team EJP Blasdel NY		
	6609875 PVC Reducer & Coupling	129.51
Total Team EJP Blasdel NY		129.51
		24,455.71

Village of Gowanda - Sewer Fund Unpaid Bills Detail

	All Transactions Memo	Open Balance
BobCat of Buffalo		
	4666344 Balance on Invoice0 Dumping Hoppers	180.00
Total BobCat of Buffalo		180.00
Casella Waste Services		
	2132468 Weekly Trash Feb 2026 - Split	91.85
Total Casella Waste Services		91.85
Cintas		
	4261653506 Mat & Paper Service Inv 3/5/26 (Split)	43.89
Total Cintas		43.89
Dunkirk Electric		
	1373 (3) Seal Kits for Boiler Circulating Pump	444.00
Total Dunkirk Electric		444.00
Microbac Laboratories		
	Multiple Samples 2/13- 3/4/2026	1,089.00
Total Microbac Laboratories		1,089.00
NYWEA		
	DEC WWTP Plant Operator Cert Renewal- Wilson	205.00
Total NYWEA		205.00
Penn Power Group		
	4808309 Kohler Annual Generator Service	942.30
Total Penn Power Group		942.30
PVS Nolwood Chemicals Inc.		
	Inv0646131-IN Ferric Chloride Tote 3/12/26	9,013.00
Total PVS Nolwood Chemicals Inc.		9,013.00
R.A. Mercer & Company		
	Single Audit for P/E 5/31/25 (split)	5,833.34
Total R.A. Mercer & Company		5,833.34
Sam Lauer		
	Reimbursement for License Renewal Training SL & AC	40.00
Total Sam Lauer		40.00
Strate Welding Supply		
	634913 Refill of all Bottles/Tanks for Equip Repairs Feb 2026	14.72
Total Strate Welding Supply		14.72
Team EJP Blasdell, NY		
	6609875 Parts for Maple Leak & Stock Emergency Repair Parts	1,057.74
Total Team EJP Blasdell, NY		1,057.74
		<u><u>18,954.84</u></u>

Village of Gowanda

PrePay Report

March 1 - 27, 2026

	Date	Num	Memo	Amount
Amherst Alarm				
	03/04/2026	12965	7966972 Central Monitoring April 2026	-51.00
Charter Communications Spectrum Business				
	03/25/2026	13028	8358 50 320 0018087 Muni Bldg/Police Internet 3/1/	-140.00
Hover Networks, Inc				
	03/09/2026	12971	477793 Phone Services March 2026	-271.47
Independent Health				
	03/18/2026	13027	Acc#33534 Inv#4333582 April 2026	-3,832.27
National Fuel				
	03/04/2026	12966	903803505 I Industrial Highway 1/15- 2/13/26	-528.89
	03/04/2026	12970	3165685 04 Hidi Fire 1/15- 2/13/26	-293.52
	03/16/2026	13020	6687624 09 27 East Main St 2/7- 3/11/26	-642.93
	03/25/2026	13029	3165685 04 Hidi Fire 2/13- 3/16/26	-105.57
	03/25/2026	13032	903803505 I Industrial Highway 2/13- 3/16/26	-441.16
NOVA Healthcare Administrators Inc				
	03/09/2026	12972	HRA Admin 071567 March 2026 (3 way split)	-16.67
NYSEG				
	03/04/2026	12967	1001-1895-306 Union St Gazebo 1/17- 2/16/26	-22.22
	03/09/2026	12973	1001-1211-132 Hidi Fire 1/28- 2/24/26	-59.55
	03/09/2026	12974	1001-1169-728 Municipal Bldg 12/24- 2/23/26	-1,423.51
	03/09/2026	12975	1001-8687-037 Chang Hu 1/25- 2/24/26	-93.86
	03/09/2026	12976	1001-8686-492 St John St 1/28- 2/24/26	-491.51
	03/09/2026	12977	1004-0266-610 S Water St Lighting 2/1- 2/28/26	-22.92
	03/09/2026	12979	1001-2714-621 St Ltg Persia 2/1- 2/28/26	-1,980.32
	03/09/2026	12980	1001-2714-639 St Ltg Collins R3 2/1- 2/28/26	-1,525.72
	03/09/2026	12981	1001-2714-829 St Ltg R2 Gowanda 2/1- 2/28/26	-606.45
	03/09/2026	12982	1001-2714-837 R2 St Ltg Gowanda 2/1- 2/25/26	-10.18
	03/16/2026	13021	1003-1744-559 Aldrich Fire 2/5- 3/4/26	-642.02
	03/16/2026	13024	1003-3457-754 Gateway Park 2/5- 3/4/26	-512.48
	03/16/2026	13025	1001-0114-618 27 W Main St 2/5- 3/4/26	-22.22
	03/16/2026	13026	1009-0190-322 Highway Bldg 2/5- 3/4/26	-170.25
	03/25/2026	13030	1001-1895-306 Union St Gazebo 2/17- 3/17/26	-22.22
	03/25/2026	13033	1003-1703-415 Ind Place (split) 2/3- 3/3/26	-8.00
Purchase Power				
	03/04/2026	12968	Acct 8000-9090-1055-9727 Postage Meter Refill 1/	-200.00
	03/16/2026	13022	Acct 8000-9090-1055-9727 Postage Meter Refill 2/	-453.04
Spectrotel P2				
	03/25/2026	13031	Acct #313300 Inv#13616006 3/8 - 4/7/26 Phone Bill	-43.66
Verizon				
	03/04/2026	12969	Acct:651-760-995-0001-98 Ald Fire Ph/Fax/Alarm :	-81.59
	03/16/2026	13023	Acct:651-760-995-0001-98 Ald Fire Ph/Fax/Alarm :	-81.59
Verizon Wireless				
	03/09/2026	12978	Acc# 680187014 Inv#6136819612 1/24 - 2/23/2026	-143.55
				-14,940.34

Village of Gowanda
Pre-Pay Payroll Deductions

March 1 - 27, 2026

	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Amount</u>
AFLAC DENTAL & VISION				
	03/25/2026	3972	20260316014317 AFLAC Dental/Vision April 2026	-206.15
Independent Health				
	03/18/2026	3969	Acc#33534 Inv#4333582 April 2026	-3,981.86
NYS Deferred Compensation				
	03/09/2026	3967	Plan# 0045420001 Pay Center# 206064 3-6-2026	-2,157.51
	03/23/2026	3970	Plan# 0045420001 Pay Center# 206064 3-20-2026	-2,182.56
NYS Employees Retirement				
	03/20/2026	Mar 2026	Mar 2026 Employees Retirement- Enhanced Report	-2,259.59
NYS Police Retirement System				
	03/20/2026	Mar 2026	March 2026 Police Retirement Reporting 020- Enhai	-255.48
SEIU200 United				
	03/09/2026	3968	Union Dues PR 3-6-2026	-177.18
	03/23/2026	3971	Union Dues PR 3-20-2026	-177.18
				-11,397.51

Village of Gowanda - Water Fund

Pre Pay Report

March 1 - 27, 2026

	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Amount</u>
Charter Communications	03/16/2026	5176	Accnt#22979 Inv#30126 Crestwood Int/Phone 3/1 -	-123.95
Independent Health	03/18/2026	5178	Acc#33534 Inv#4333582 April 2026	-3,422.00
National Fuel	03/04/2026	5154	3165678 01 Crestwood Plant 1/12/26- 2/13/26	-1,488.55
	03/25/2026	5179	3165678 01 Crestwood Plant 2/13/26- 3/16/26	-521.60
NOVA Healthcare Administrators Inc.	03/09/2026	5156	HRA Admin 071567 March 2026 (3 way split)	-16.66
NYSEG	03/04/2026	5155	1001-1843-538 Sandhill Rd 1/15- 2/16/26	-22.22
	03/09/2026	5157	1001-2131-578 Hill St 1/17- 2/23/26	-22.22
	03/09/2026	5158	1001-2131-529 Point Peter 1/27-2/23/26	-1,725.52
	03/09/2026	5159	1001-2131-560 Crestwood 1/27- 2/23/26	-966.33
	03/16/2026	5177	1001-4468-721 47 W Hill Pump St 2/6- 3/6/26	-226.86
	03/25/2026	5180	1003-1703-415 Ind Place (split) 2/3- 3/3/26	-8.00
	03/25/2026	5181	1001-1843-538 Sandhill 2/17- 3/13/26	-22.92
Verizon Wireless	03/09/2026	5160	Accnt 680187014 Jake Ph & Malek Inv6136819612	-74.60
				-8,641.43

Village of Gowanda - Sewer Fund Transaction List by Vendor

March 1 - 27, 2026

	Date	Num	Memo	Amount
Charter Communications				
	03/25/2026	5701	Accnt#142184301 Inv#31426 WWTP Internet 3/15-	-109.99
Charter Communications Spectrum Enterpris				
	03/03/2026	5669	142184301 Aldrich Internet 2/15- 3/14/26	-109.99
First Bank				
	03/09/2026	5674	Card End #0811 NYSEG Shut-off (Late) & Sander &	-334.74
Hover Networks Inc.				
	03/09/2026	5671	477793 March 2026 Phone Service	-87.94
Independent Health				
	03/18/2026	5700	Acc#33534 Inv#4333582 April 2026	-4,764.50
National Fuel				
	03/03/2026	5670	3050750 02 WWTP 1/16/26- 2/13/26	-822.41
	03/25/2026	5702	3050750 02 WWTP 2/13/26- 3/17/26	-1,700.65
NOVA Healthcare Administrators Inc				
	03/09/2026	5672	HRA Admin 071567 March 2026 (3 way split)	-16.67
NYS Dept of Env Conservation				
	03/10/2026	5677	Inv 9990000700401 SPDES Annual Disposal Permil	-8,000.00
NYSEG				
	03/09/2026	5673	1001-8685-239 N Water Sewr Pump 1/28- 2/24/26	-66.97
	03/09/2026	5675	1001-0114-766 Pump Station 2/3- 3/3/26	-1,317.70
	03/16/2026	5699	1001-0114-741 WWTP 2/3- 3/3/26	-7,040.34
	03/25/2026	5703	1003-1703-415 Ind Place Storage (split) 2/3- 3/3/26	-8.00
State Industrial Products				
	03/16/2026	5698	904081413 Supplies	-434.40
Verizon Wireless				
	03/09/2026	5676	Accnt 680187014 Inv6134314770 1/24- 2/23/25	-105.85
				-24,920.15