

Village of Gowanda
Board Meeting Minutes
October 13, 2026

The Village of Gowanda Board of Trustees meeting was called to order by Mayor Nephew at 6:00 PM.

Present: Mayor Mark Nephew, Trustee Peter Sisti, Trustee Wanda Koch, Trustee Carol Sheibley

Employees: Clerk Danielle Wagner, Treasurer Traci Hopkins, WWTP/Water Supervisor Sam Lauer, OIC Ross Olszewski, Attorney Deb Chadsey (*via phone*)

Absent: Trustee Paul Zimmermann, Code George Poff, Jason Pickering, Highway Adam Reid

Public: Jack Broyles, Mark Burr, Justin O'Brien, John Jordan

Agenda & Minutes

Motion 10-77-Motion by Trustee Sisti, seconded by Trustee Koch to approve the agenda for the October 13, 2026 meeting. Motion carried.

Motion 10-78-Motion by Trustee Sheibley, seconded by Trustee Sisti to approve the minutes from the September 8, 2026 Meeting. Motion carried.

Public Participation

Jack Broyles-Issue with how the Village bills for multiple units on water bills.

Justin O'Brien, John Jordan-OPWDD building on Industrial-partial building removed.

Mark Burr-theater is applying for stage improvement grant.

Correspondence

- Assemblymen Patrick Burke-Letter to encourage local regulations on E-bikes.
- Rural Transit request for 2027-2028 CDBG support.
- Gowanda Hollywood Theater request for 2027-2028 CDBG support.

Official Business

Mayor/Board of Trustees

Trick or Treat hours are 6pm-8pm on October 31st.

Hollywood Theater is applying for funding through CDBG which the Village needs to support. Hollywood Theater will be #1 and Rural Transit Service will be #2.

Motion 10-79-Motion by Trustee Sheibley, seconded by Trustee Koch to approve the 2027-2028 CDBG public hearing on 11/10/26 at 6:05 PM. Motion carried.

DOT road construction project design 2027-the project will include road work, curbing, street lights and crosswalks. The board need to decide if they want an island in the center of town at the stop light that will have crosswalks to it for pedestrians.

DOT Betterment agreement draft was provided to the board. The board will request a deep study be done for a roundabout.

Sewer-Sam Lauer

The Property owner at 13 Caroline had a lot of sewer line issues from a Village Tree. A recommendation was made to reimburse \$2800 for the road material to be made to the property owner and not the line repairs that were made.

Motion 10-80-Motion by Trustee Koch, seconded by Trustee Sisti to approve the 13 Caroline Rd recommendation. Motion carried

Motion 10-81-Motion by Trustee Sisti, seconded by Trustee Sheibley to declare the 1996 Chevy Suburban as surplus. Motion carried.

Motion 10-82-Motion by Trustee Sheibley, seconded by Trustee Sisti to approve the Wendel Ferric Tank Design construction and phase II engineering and bidding services pending identified phase II funding. Motion carried.

Police-Ross Olszewski

Motion 10-83-Motion by Trustee Koch, seconded by Trustee Sisti to approve the police wage scale. Motion carried.

Motion 10-84-Motion by Trustee Koch, seconded by Trustee Sheibley to approve the police clerk job description. Motion carried.

Motion 10-85-Motion by Trustee Sisti, seconded by Trustee Koch to appoint Haily Fort as a part time patrol officer. Motion carried.

Joint Activity-Carol Sheibley

Learn to ski program sign ups will be Monday October 26th from 6pm-7:30pm in the Village Board Room.

Motion 10-86-Motion by Trustee Sisti, seconded by Trustee Koch to approve Molly Bettker, Chase Bolen & Dave Bolen as roller skating attendants starting 11/30/26 at \$30/night stipend. Motion carried.

Treasurer-Traci Hopkins

Motion 10-87-Motion by Trustee Koch, seconded by Trustee Sheibley to accept the Annual Financial Report for period ending May 31, 2026. Motion carried.

Motion 10-88-Motion by Trustee Sisti, seconded by Trustee Koch to accept the proposal from RA Mercer to prepare the required single audit for period ending 5/31/26. Motion carried.

The Water Debt Ban and Fire Truck Ban need to move into a Bond.

Motion 10-89-Motion by Trustee Koch, seconded by Trustee Sisti to approve the Municipal Bond Certification for the issuance of the water (15 year) and Fire (5 year) Bond. Motion carried.

Motion 10-90-Motion by Trustee Koch, seconded by Trustee Sheibley to accept the small project administration consultant from Heritage. Motion carried.

Motion 10-91-Motion by Trustee Sisti, seconded by Trustee Sheibley to approve the C & S Companies change order #1 EPA Ph II Assessment Industrial Place at \$2,472.45. Motion carried.

Motion 10-92-Motion by Trustee Sisti, seconded by Trustee Koch to approve AMD Environmental exterior asbestos visual clearance inspection. Motion carried.

Motion 10-93-Motion by Trustee Sheibley, seconded by Trustee Koch to approve Budget Amendment #2 Fire Equipment General Fund. Motion carried.

Motion 10-94-Motion by Trustee Sisti, seconded by Trustee Koch to approve Budget Amendment #3 Insurance Proceeds General Fund. Motion carried.

Motion 10-95-Motion by Trustee Sheibley, seconded by Trustee Sisti to approve the abstract bills to pay for General Fund \$42,131.23, Water Fund \$17,190.57, Sewer Fund \$48,520.68, Capital Projects \$9,450.00 and Community Development Special Projects \$40,609.89. Motion carried.

Next Meeting

The Next meeting will be November 10, 2026 at 6:00 PM.

Adjourn

Motion 10-96-Motion by Trustee Koch, seconded by Trustee Sisti to adjourn the meeting at 7:25PM. Motion carried.

Respectfully Submitted
Danielle Wagner
Clerk