

TOWN OF CONCORD TOWN BOARD
Work Session start 6:00 p.m.

January 8, 2026

Supervisor Drozd discussed the following with the Board:

1. Supervisor Drozd proposed changing the time of the Board meetings from 7pm to 6pm.
2. Eden Vet Clinic is going to be charging the Town the following: \$30 per day to board a dog, and \$35 if the dog needs an updated rabies vaccination to be released. The mileage fee to send our DCO to Eden to drop off a dog is over \$44, so Supervisor Drozd is proposing a \$50 surcharge each time a dog is seized to offset that cost, and charging residents \$35 per day for boarding.
3. Carolyn Robinson agreed to help out the new DCO for a consultation fee of \$21.50 per hour. The DCO is also reaching out to other DCO's in the area to ask questions.
4. ECWA sent out a complete packet of their charges for water meter billing. This will be something for Caleb and Jeff Smith to look at going forward.
5. Williams Auction called and anything that the Town took to them for auction is sold. Williams needs to wait 21 days for payments to clear before they will give us payment.
6. Council Member Krzemien and Supervisor Drozd received requests for park reservations. The supervisor's office can just share the calendar of events with Highway Supt. Heim so that he is aware.
7. There are big problems with the bathrooms at Town Hall again. Reding has been in to camera them, and there is a low spot about 36-42 feet in, which is what Zeuch's had thought when they last looked. Reding is going to come back and look with their camera and record for no charge. There is about 120 feet before it reaches the new piping, which was installed last year.
8. The fireworks at the park will be on Friday, July 3rd. Supervisor Drozd has the signed contract from Young Explosives. He has notified the Village, and is working on securing a band for the evening.
9. The NYS DOT concurred at 3:57pm on 1/8/26 that the PSP is complete for the Ross Road bridge. There were no historical properties identified or affected, and it was sent for review and processing. Rose is going to handle the paperwork and the billing but Supervisor Drozd would like to turn over the day-to-day business of it to Highway Supt. Heim at some point.
10. The school tax collection fee break down will be reviewed at a later date this year with the Town Clerk and the Town Board.
11. The chips check came in for \$139,063, and the Town is now all caught up with the state.
12. The DCO received her new phone. The bill is only increasing \$15 per month. The laptop has been ordered for her, and it is \$426.
13. LOSAP still needs a few items from the fire departments, and Supervisor Drozd is working on getting them all taken care of.
14. Supervisor Drozd spoke today with Jena from Kaufman Utz in regards to a letter that he received from Drescher & Malecki about the yearly audit. He called the state and was informed that since the budget was his, it was his decision if he wants to have an audit this year. Next year the Town will probably need a CPA

audit because the Town will be spending the money for Bridge NY that he believes comes from the federal government, but this year we are paying Kaufman Utz to do the AFR. He would like to decline the offer from Drescher & Malecki, since he does not see why we would have to spend the money to have the audit done. Council Member Drake believes that this is A Board decision, and Supervisor Drozd said per what he was told by NYS it is his decision because it is his budget. He stated that the Board can ask Town Attorney Attea to look into it. Town Attorney Attea asked how much the audit would cost, and was told it is usually \$17,000, but if Drescher & Malecki do not do an AFR it would be cheaper. Town Attorney Attea stated that it is worth considering having the audit done as protection for the Supervisor and the Board so that no one can question the decisions that have been made, and there is an outside third-party expert evaluating the numbers. He will research who would ultimately make the decision on whether or not to conduct the audit. Town Attorney Attea would strongly consider the cost benefit to having anyone from the town or an outside agency question the budget or any aspect of expenditures after having an independent third party do an audit. Supervisor Drozd would like to see what Town Attorney Attea discovers on this matter, as he does not believe that we can be ready for an audit when Drescher & Malecki would like to come and do it. He would like Kaufman Utz to get the AFR taken care of as soon as possible. Council Member Drake wonders what the cost will be when Drescher & Malecki has to come in next year and do an audit and they need to go over two years' worth of information, and he feels that the Town needs an audit more this year than ever. Supervisor Drozd said that he has talked to Kaufman Utz, and going forward if there is an issue with a budget line it is going to be taken care of before it gets to the Supervisor's monthly report. Council Member Drake personally thinks that we are on dangerous ground, because there is a lot more than just the monthly transactions that get audited, like bank accounts, and no one has seen any reconcilements. Supervisor Drozd would like to see what Town Attorney Attea comes up with in regards to this matter, and stated that he will go and have a meeting with Drescher & Malicki and discuss with them the new way that things are being done. Town Attorney said that the matter can be discussed further, but considering the responsibilities and fiduciary duty, and the fact that no one on the Board except Council Member Drake has experience with audits or accounting, he advised that the audit is done in order to protect the position that the Town Board is taking with the budget. Supervisor Drozd will be keeping an open mind, and having a conversation with Drescher & Malecki.

15. There was previous discussion about the submission of mileage vouchers, and in light of the fact that there is currently no policy in the manual (which will be added to the new Employee Manual), as long as the submission is in the budgeted calendar year, there is nothing wrong with paying those vouchers. It is not the best way to do it, but there is currently no policy.

16. Supervisor Drozd sent the Board the new Credit Card Policy.