West Seneca Internal Audit Committee

September 8, 2026, Meeting Minutes

APPROVED

5:00 PM CCL Small Conference Room

1300 Union Rd West Seneca NY 14224

Call meeting to order 5:05 PM
Pledge of Allegiance
Roll Call:

Chairman: Mary Sherman - Present
Secretary: Scott Robertson - Present
Members: Mary McGuire - Present
Deborah VanWey-Kociencki - Remote
Pamela Schmidt - Present

Minutes:
July 14 Meeting Minutes cannot be approved at this meeting. Both July and September meeting minutes will be approved at the November meeting.

Announcements:
None

Old Business:
The committee reviewed Verizon Wireless bills from January and May 2026. Information provided was satisfactory, however, additional questions were raised:

- Why is there no usages for a couple of phone lines
- Why do some lines have different price points.
- Why no telephone Sub GL Code (50420) for Attorney, Engineer and Codes Departments
- Continue conversation regarding direction of the IAC

New Business:

- Review the Amazon user list to be supplied. Continue discussions relative to questions raised under Old Business.

Administrative:
Finance Department Documents:
The IAC will continue to request more in-depth information relating to items that are discussed to be provided in a timely manner.

Meeting Agenda/Reports/Minutes Procedure:
The IAC will be determining items and issues to be discussed and brought up for future IAC meetings.

Public Comments: None

Adjournment 5:45 pm:

- Motion by Mary McGuire, second by Pamela Schmidt: Aye: 5 No: 0 Abstain: 0