AGENDA
Village of Springville
November 16, 2026, Regular Meeting at 7 pm

1. **CALL TO ORDER**
   - Pledge of Allegiance
   - Open Meeting Code of Conduct and decorum – See back

2. **MINUTES FROM MEETINGS**
   - Regular Meeting Minutes of November 2, 2026, ***See Attachment 1.***

3. **PUBLIC HEARING**

4. **PUBLIC COMMENT**– *Agenda items only.*

5. **NEW BUSINESS**

6. **DEPARTMENT REPORTS**
   - CLERK/TREASURER ***See Attachment 2***
     1. Approve 2026-2027 Budget Modifications
     2. Return unpaid taxes to Erie County
     3. Update on Bond Resolution authorizing the purchase of office building.
     4. No overnight parking – Nov. 10, 2026 – April 1, 2027
     5. Audit FY2026 is wrapping up
   - SUPERINTENDENTS' REPORT ***See Attachment 3***
     1. **Resolution**: For the Mayor to sign the Right of Way agreement with National Fuel
     2. Emergency demolition order of 128 Waverly Street on 11/17/2026
   - POLICE
   - FIRE DEPARTMENT
   - FIRE/EMERGENCY COORDINATOR
     1. Tier 3 Emergency Mgt Certification & Training 12/9/2026 at 6:00pm ***See Attachment 4***
   - BUILDING INSPECTOR/CEO
   - CONTROL CENTER
   - HISTORIC PRESERVATION

7. **OLD BUSINESS**
8. **BILLS**
9. **CONSENT AGENDA**
10. **VILLAGE ATTORNEY REPORT**
11. **TRUSTEE NOTES & PROJECT REPORT**
12. **PUBLIC COMMENT** –*Non-agenda items.*
13. **EXECUTIVE SESSION** – Personnel matter
14. **ADJOURN**

OPEN MEETING CODE OF CONDUCT AND DECORUM:

Public participation is limited to designated portions of Village Board meetings, and all comments must be respectful and free of abusive, profane, or disruptive behavior. Individuals who disrupt proceedings may be directed to stop speaking or leave the meeting, with the attending police officer serving as Sergeant-at-Arms when necessary.

PUBLIC COMMENT– *Reserved for items that specifically appear on the meeting agenda.*

The following procedures and decorum shall be observed by persons addressing the Village Board:

a. The Mayor will enforce such rules as adopted by this code during public comment to maintain decorum and order at the business meeting.
b. Each person shall step to the podium provided for the use of the public and shall state their name and address; the organization, if any, which they represent; and the subject they wish to discuss.
c. Each person shall limit their remarks to 3 minutes, unless a motion is made and seconded for an extension. These may be granted in 30 second increments per speaker.
d. All remarks shall be addressed to the Village Board as a whole and not to any single member thereof.
e. Public comment shall not contain derogatory or defamatory comments and shall not be redundant from meeting to meeting.
f. The Board of Trustees will not engage in debate or discussion with the speaker. The Village Board member's role is to listen.
g. Any speaker who violates such rules may be deemed out of order. A motion to recess for a specified length of time may be made and voted on if a speaker is out of order where the vote of a majority of the Board is the controlling factor.

ATTACHMENT NO. 9.1

AGENDA DATE 11/16/2026

VILLAGE OF SPRINGVILLE
BOARD MEETING
November 2, 2026, Minutes – 7:00 PM

The Regular Meeting of the Trustees of the Village of Springville was held at the Village Municipal Building, 65 Franklin Street, Springville, New York at the above date and time.

Present:

Mayor	Russel Belscher
Deputy Mayor	Kelly Baker
Trustees	Barbara Lipka Jessica Schuster Vince Roberts
Police Officer In Charge	Nick Budney
Superintendent	Duane Boberg
Code Enforce-Ment Officer	John Baker
Village Attorney	Paul Weiss
Clerk/Treasurer	Jennifer Haberl

Also Attending:

Shane Miller – ECSO
Todd Catalano – Natural Disaster Coordinator

Mayor Belscher called the meeting to order at 7:00 PM. and read the open meeting code of conduct and decorum

MINUTES

- Minutes of the Regular Meeting of October 19, 2026, were moved as written by Trustee Roberts, seconded by Trustee Baker, and carried with unanimous approval.

PUBLIC HEARING -None

PUBLIC COMMENT - None

NEW BUSINESS

- Appointment of Melanie Miller by Mayor Belscher as an Alternate member to the HCP Board. Motion to appoint was made by Trustee Baker, seconded by Trustee Roberts and carried with unanimous approval.

DEPARTMENT REPORTS

Clerk/Treasurer

Resolutions:

- Approve 2026-2027 Budget Modifications. See attached. Motion to approve was made by Trustee Roberts, seconded by Trustee Schuster and carried with unanimous approval.

- Approve budget amendment for use of encumbered funds from FY2025-2026:
  001-5-3120-0400-001 – Amchar - $764.46
  001-5-5410-0410-001 – J Bognar - $1,750.42
  01-5-8510-410-01 – Chevalier Lawn & Living - $3,025
  Motion to approve was made by Trustee Lipka, seconded by Trustee Schuster and carried with unanimous approval.

Discussions:

- No Overnight Parking – there is a ban on village streets and in village parking lots except for areas that are marked to allow for overnight parking which begins November 10, 2026 – April 1st from 2am - 7am.
- Financial Reports (Treasurer's Report) – Balance Sheets, Rev & Exp Summaries have been submitted to the village board for September 2026.
- Work continuing for audit for FY2026.

Superintendent Report

Resolutions:

- To accept the resignation of Bob Laskowski from the Zoning Board effective December 31,2026. Motion to accept resignation was made by Trustee Schuster, seconded by Trustee Lipka and this motion was carried with unanimous approval.
- To approve Jerod Whitcome as Assistant Emergency Coordinator. Jerod did a fantastic job when Todd was on vacation and has the recommendation of the EC and the SVFD. Motion made by Trustee Lipka, seconded by Trustee Schuster, and carried with unanimous approval.
- To surplus - 25 old and damaged transformers. 3 vendors will be contacted to give quotes on purchasing them. Motion made by Trustee Lipka, seconded by Trustee Roberts, and carried with unanimous approval.
- For the Mayor to sign pole attachment agreement with Empire Fiber for 633 poles. Motion made by Trustee Schuster, seconded by Trustee Lipka, and carried with unanimous approval.

Discussions:

- Talked with Village Attorney Paul Weiss about 3 E Main St and entering into a legal agreement for 3 East Main Steet owners to assume control of their water service. They would like to put in an HDPE service. The Village will not be responsible for this service. The 3 E Main St owners will assume full responsibility for it.
- The last limb/brush pick up is November 16.
- The Waverly Street Water Project is moving along nicely. Project should be done in 2-3 weeks.
- Met with Phil Drozd from the Town of Concord and there will be fireworks on Saturday July 3, 2027 in the Town Park to celebrate the 4th of July.

Police Report

- Police Officer-in-charge Nick Budney updated the board on the following:
  - October 2026 stats
- ECSO Shane Miller updated the board on the following:
  - October 2026 stats
  - Helped SGI SRO with Homecoming parade
  - Lockdown drill and K-9 demo for Children's League
  - Discussed Halloween safety
  - Attended Lowes 1st responder day
  - Attended drill at Control Center
  - Assisting SRO with safety drills at school
  - Shop with a Cop is coming up.

Fire Report – In the absence of Fire Chief Marc Gentner, Todd Catalano reported on the following:

- October calls
- Training
- Upcoming activities

Fire/Emergency Coordinator Report - Todd Catalano reported on the following:

- October activities
- Upcoming meetings
- Looking forward to working with the new assistant, Jerod Whitcomb

Code Enforcement Officer - CEO John Baker reported on the following:

- Two houses are complete on North Street and Woodhaven Street
- 28 acres of land was purchased near the senior center and that owner is researching options of what can be done with the land.
- Commercial projects are winding down.
- 298 S. Cascade has a new owner, and work has begun to clean up the property and looking at improvements that may be needed.

Control Center – Read by Todd Catalano:

- Personnel updates
- Training updates
- Equipment updates
- Monthly call volume
- Next Chief's Council meeting - January 19, 2027

OLD BUSINESS

- None

BILLS – Bills, as examined by members of the Board of Trustees, were approved for payment in accordance with Abstracts # 136-149 totaling $269,385.40 for the General, Water/Sewer, Electric, Trust and Agency Funds by motion of Trustee Schuster, seconded by Trustee Baker and carried with unanimous approval.

CONSENT AGENDA – The motion was made by Trustee Schuster, seconded by Trustee Baker and carried with unanimous approval.to accepting the permits and applications.

VILLAGE ATTORNEY REPORT – Village Attorney Paul Weiss updated the board on the following:

- Working on a legal document with Superintendent Boberg regarding the water service agreement at 3 E. Main Street.
- Working with CEO Baker on developments with SGI.

TRUSTEE NOTES & PROJECT REPORTS

Trustee Roberts

- There was a nice police presence on Halloween.
- Congratulations to the Varsity football team
- Resident comments about the purchase of 24 N Buffalo Street have been positive.
- Important that everyone votes tomorrow
- Main street signage about the new lights at the firehall
- Question from resident about painting the cell phone tower. Superintendent Boberg stated that that would be a very expensive project and the money the Village receives from the cell towers does not come close to covering the expense of painting it.
- There are many sponsorships and fundraising opportunities for non-profits in the Village.

Trustee Baker – No report this evening

Trustee Lipka

- Election day is tomorrow.
- Attended the Planning Board meeting last week – BCH improvement updates.
- There will be a Medicare representative at the senior center on Nov 4 from 9-2 and Nov 5 from 10-2.

Trustee Schuster

- Has been getting complaints regarding the operation of the laundry mat. CEO Baker stated that there is nothing he can do about businesses that have their equipment disconnected unless it's faulty or unsafe.

- A resident is concerned with the loudness of the fire whistle in the village. Trustee Schuster asked Todd Catalano about the necessity of the whistle. Todd confirmed that it's very important because it's an additional and essential means of alerting EMS to an emergency. Many other Muni's utilize fire whistles as well.
- Election day is tomorrow

Mayor Belscher

- Last Friday Duane Boberg and the Mayor met with ROC about affordable housing in the Village. Hopefully soon there will be possible private funding and grants.

TREE COMMITTEE REPORT - None

PUBLIC COMMENT - None

ADJOURN

Motion was made by Trustee Lipka, seconded by Trustee Scjuster, and carried with unanimous approval to adjourn the Regular Session at 7:48 pm.

Respectfully submitted,

Jennifer Haberl
Clerk/Treasurer

VILLAGE OF SPRINGVILLE ATTACHMENT NO. A2

Clerk/Treasurer Report for November 16, 2026 AGENDA DATE 11/16/2026

Resolutions/Approval:

1. Approve 2026-2027 Budget Modifications. See attached.
2. Return Unpaid taxes to Erie County. Final list of unpaid taxes will be distributed at the board meeting

Discussions:

1. Bond Resolution authorizing the purchase of office building was on 10/19/026. The 30-day permissive referendum period ends 11/18/2026. The Estoppel Notice will be published 11/19/2026 in the journal. There is a 20-day estoppel period and on 12/9/2026 can start bond closing.
2. No Overnight Parking – there is a ban on village streets and in village parking lots except for areas that are marked allowing for overnight parking begins November 10, 2026 – April 1st, 2027, from 2am - 7am.
3. Work wrapping up for audit for FY2026.

	A	B	C	D	E	F	G
1			**BUDGET ADJUSTMENTS**				
2							
3	**11/17/2026**						
4							
5	**TRANSFER FROM**		**AMOUNT**		**TRANSFER TO**		**AMOUNT**
6							
7	**GENERAL FUND**						
8							
9	001-5-5110-0230-001	Streets Motor Vehicle Equioment	1,000.00		001-5-5110-0270-001	Street Maintenance - Other Equipment	1,000.00
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19			1,000.00				1,000.00
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22		Reclassification of Budget Appropriations & Estimated Revenues					
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25	**WATER FUND**						
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34		Reclassification of Budget Appropriations & Estimated Revenues					
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36	**SEWER FUND**						
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42		Reclassification of Budget Appropriations & Estimated Revenues					
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44	**ELECTRIC FUND**						
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67		Reclassification of Budget Appropriations & Estimated Revenues					
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ATTACHMENT NO. A.3

AGENDA DATE 11/16/2026

VILLAGE OF SPRINGVILLE

DEPARTMENT OF PUBLIC WORKS

Duane Boberg

Superintendent of Public Works

Superintendent Report for November 16, 2026

Resolution: For the Mayor to sign the Right of Way agreement with National Fuel for a right of way from Pearl St to behind 55 E Main St.

128 Waverly St will be removed on November 17 with an emergency demolition order by the CEO.

RIGHT OF WAY AGREEMENT

FOR ONE DOLLAR ($1.00) AND/OR OTHER GOOD AND VALUABLE CONSIDERATION, the receipt and sufficiency of which is hereby acknowledged: VILLAGE OF SPRINGVILLE
P.O. BOX 17
Springville, NY 14141

hereafter referred to as GRANTOR, hereby grants to NATIONAL FUEL GAS DISTRIBUTION CORPORATION, a New York corporation having offices at 6363 Main Street, Williamsville, New York, 14221, its successors and assigns, hereinafter referred to as GRANTEE, the right to lay, maintain, alter, operate, relocate, remove, abandon in place, extend, re-lay and change the size of a pipeline or pipelines and to install cathodic protection devices, cable, regulators, connections, meters, valves, fittings, and accessories and do such other activity as is necessary and/or convenient for system maintenance, transportation and distribution of gas, over, under and/or through GRANTOR'S lands, in the Town of Concord, Village of Springville, Erie County and State of New York, bounded or described as follows:

Northerly by:	Various lots	Said premises being more fully described in deed to Grantor
Easterly by:	Pearl Street	Recorded on 5/27/1968 & 2/9/1970 in Deed Liber 7471 & 7667
Southerly by:	Mill Street, various lots	Page 521 & 129; Lot 9, Twp. 6, Rng. 6
Westerly by:	S. Buffalo Street, various lots	Tax ID No. 335.20-1-27.11 & 335.20-1-22

The right of way herein granted is bounded or described as follows:

An area being 10' in width centered on proposed pipeline as shown on Exhibit A, attached hereto and made a part hereof..

GRANTEE agrees to repair any damage which may result from its acts in laying, maintaining, altering, operating, relocating, changing, extending, re-laying and removing said pipeline(s).

GRANTEE, its successors and assigns, is further granted the right, from time to time, to lay any additional pipelines within the right of way.

GRANTEE, its successors and assigns, shall have unimpaired ingress, egress and access to and from the right of way together with the right to make installations to furnish gas service from such pipeline(s) as is/are necessary and/or convenient to the exercise of the rights granted herein.

GRANTOR agrees not to permit or create any permanent obstruction of any kind within the right of way.

GRANTOR retains full use and enjoyment of said premises, provided such use shall not interfere with or obstruct the rights herein granted.

The rights herein granted are divisible and assignable in whole or in part.

The terms, covenants and provisions of this right of way shall extend to and be binding upon the heirs, executors, administrators, personal representatives, successors and assigns of the parties hereto.

Signed this _____ day of _____, 20____, with the intent to be legally bound.

GRANTOR: VILLAGE OF SPRINGVILLE

PLEASE NOTARIZE ON REVERSE SIDE

_____
BY;

ACKNOWLEDGMENT

STATE OF NEW YORK)
COUNTY OF ERIE) SS:

On the _____ day of _____, 20 ____, before me the undersigned, a notary public in and for said state, personally appeared _____ personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity (ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

_____
Notary Public

STATE OF NEW YORK)
COUNTY OF ERIE) SS:

On the _____ day of _____, 20 ____, before me the undersigned, a notary public in and for said state, personally appeared _____personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity (ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

_____
Notary Public

Line Name: Pvt. off Pearl Street
Land Dept. No.: 38296
L.D. No.: 7
E.R. No.: 1600-22-10059
Grantor: VILLAGE OF SPRINGVILLE

RETURN TO: NATIONAL FUEL GAS DISTRIBUTION CORPORATION
Land Department, 6363 Main Street, Williamsville, New York 14221

Revised 2/2022

ATTACHMENT NO. A.4

AGENDA DATE 11/16/2026

NEW YORK STATE | Homeland Security and Emergency Services | Emergency Management

Course Description

Tier 3: Emergency Management Certification and Training

Description:

The Emergency Management Certification and Training (EMC&T) program has been developed to support Governor's strategy of creating unified emergency management training, education, communication, and response protocols.

The training is intended for those with a role in emergency management or disaster response in New York State. DHSES has developed three tiers of training tailored to specific roles.

- County Chief Executives (Tier 1)
- County Emergency Managers (Tier 2)
- Local Public Officials, First Responder Leadership and Other Partners (Tier 3)

The Tier 3 training is delivered in partnership with County Emergency Management

Topics Covered:

- Emergency Management in New York State and the Role of Chief Executives
- Emergency Operations – Understanding the Process
- Article 2B: Legal Authorities and Responsibilities of Chief Executives
- Disaster Recovery Awareness

Prerequisites:

- There are no prerequisites for this training.

Length: 3 Hours

Target Audience:

- Local Public Officials
- First Responder Leadership
- Other local partners with a role in local disaster response and emergency management

Date/Time:
Wed. Dec 9, 2026 6:00pm

Location:
Erie County Training & Operations Center
3359 Broadway
Cheektowaga

Cost:
There is no fee for the course.

Signup Details:
Registration will be maintained by the OEM Regional Staff.

Office of Emergency Management—Training and Exercises Section at (518) 292-2351 or OEMTraining@dhses.ny.gov

Building applications received by the CEO Baker, Planning Board, Zoning Board of Appeal and Historic Preservation Commission as follows:

Minutes of the Historic Preservation Board Meeting on October 13, 2026 **CA.1**

PROJECT: 0000011465 - FENCES-WITHOUT PERMIT TYPE: FENCES
PROPERTY: 167 N BUFFALO ST
ISSUED DATE: 10/28/
ISSUED TO: BECKER, PEGGY JO
167 N BUFFALO
SPRINGVILLE, NY 14141

PROJECT: 0000011466 - UTILITY CHANGES-ELECTRIC TYPE: ELECTRIC
PROPERTY: 58 CHURCH ST
ISSUED DATE: 10/29/2026
ISSUED TO: RANDALL, THOMAS A
25 ACADEMY ST
SPRINGVILLE, NY 14141

PROJECT: 0000011467 - UTILITY CHANGES-WATER TYPE: PLUMBING
PROPERTY: 50 WHITE ST
ISSUED DATE: 10/29/2026
ISSUED TO: BOBSEINE, WAYNE
50 WHITE ST.
SPRINGVILLE, NY 14141

PROJECT: 0000011468 - GARAGE SALE TYPE: GARAGE SALES
PROPERTY: 315 W MAIN ST
ISSUED DATE: 10/29/2026
ISSUED TO: OSHEI, JOSEPH
315 W MAIN ST
SPRINGVILLE, NY 14141

PROJECT: 0000011469 - SHEDS, UP TO 144 SQ.FT. TYPE: SHEDS
PROPERTY: 123 PEARL ST
ISSUED DATE: 11/03/2026
ISSUED TO: HAYDEN, CHELSEA
123 PEARL ST
SPRINGVILLE, NY 14141

PROJECT: 0000011470 - RESIDENTIAL ALT TYPE: RESIDENTIAL ALTERATION
PROPERTY: 42 S. CENTRAL AVE
ISSUED DATE: 11/04/2026
ISSUED TO: SCHRIMMEL, LEANNE
42 S CENTRAL AVE
SPRINGVILLE, NY 14141

PROJECT: 0000011471 - EVENT-5K RUN
PROPERTY: 393 NORTH ST
ISSUED DATE: 11/06/2026
ISSUED TO: SPRINGVILLE KIWANIS
PO BOX 104
SPRINGVILLE, NY 14141

TYPE: EVENT

PROJECT: 0000011472 - FIRE INSPECTION
PROPERTY: 482 S CASCADE DR
ISSUED DATE: 11/18/2026
ISSUED TO: 5TH ELEMENT BARBER SHOP
482 S CASCADE DR
SPRINGVILLE, NY 14141

TYPE: FIRE INSPECTION

PROJECT: 0000011473 - SIGNS
PROPERTY: 74 W MAIN ST LWR
ISSUED DATE: 11/09/2026
ISSUED TO: SAFFORD, LAURA
PO BOX 146
SPRINGVILLE, NY 14141

TYPE: SIGNS

ATTACHMENT NO. CA.1

AGENDA DATE Nov. 16, 2026

Village of Springville
Historic Preservation Commission

October 13, 2026 7:30 pm

A meeting of the Historic Preservation Commission of the Village of Springville was held at the Municipal Building, 65 Franklin Street, Springville, New York at the above date and time. Present were:
Absent

Members:	Bill Skura Chairman John Baronich-Vice Chairman Don Orton-Absent Michael Wolniewicz Thomas Hawkins Darlene Johnson-Alternate
Also present:	Joel Maul-Concord Historic Society Barb Lipka-Trustee
Clerk:	Jennifer Blumenstein

After the Pledge of Allegiance, Chairman Skura called the meeting to order at 7:30p.m.

Chairman Skura asked for a motion to approve the minutes from the September 14, 2026, meeting.

Thomas Hawkins made the motion to approve the minutes, seconded by Bill Skura. All in favor, none opposed.

Trustee Barb Lipka spoke to the Board about the new procedure for the Open Meeting Code of Conduct and Decorum. At the beginning of each meeting, the chairman should read the Code of Conduct and before Public Comments the chairman will read the procedures and decorum in regard to what is expected.

Joel Maul presented the board with information regarding an upcoming project at the Concord Historical Society located at 17 Franklin Street. They are looking to extend the porch to wrap around to the West Side of the building to match the existing front porch. They would like to have this portion of the porch enclosed with glass panels so that certain items can be viewed from the outside.

Chairman Skura said that this sounded like a worthy project and looks forward to receiving the Certificate of Appropriateness along with Stamped Architectural designs.

Vice Chairman Baronich suggested that the Concord Historical Society reach out to Alma Brown from Clinton Brown Company Architecture in regards to any available funding for this project.

Mike Wolniewicz made the motion to adjourn at 8:15 pm, seconded by John Baronich. All in favor, none opposed.

Respectfully Submitted,

Jennifer Blumenstein