AGENDA

VILLAGE OF GOWANDA

BOARD MEETING

November 10, 2026

6:00 PM

1. **Call to Order**
2. **Pledge to the flag**
3. **Agenda Approval**
4. **Meeting Minutes**

6:05 Public Hearing – CDBG 2027-2028 Grant Opportunity

5. **Public Participation**
6. **Correspondence**
   - Mortiz Enterprises/Palm Garden liquor license renewal notification.
7. **Board Round Table**
8. **Official Business**

a. Mayor/Board of Trustees

- Authorizing Resolution to Support the 2027-2028 Erie County CDBG Application- *action*
- Authorizing Resolution to Support GARC's NY Plays Grant for Gateway Park Playground Expansion-*action*

b. Code Enforcement

c. ZBA

d. Public Works

Highway – *Adam Reid*

- AVM Building Clean-up Project

Sewer – *Sam Lauer*

- Declare Bearings, Oil Seals, Pump Packing, Controller Box, Solenoid Valves and Membrane Caps as surplus-*action*

Water – *Kirk Trumpore*

- Water Hearing 10/22/26 Recommendation-*action*
- Water Hearing 11/4/26 Recommendation-*action*

d. Clerk – *Danielle Wagner*

- 2026-2027 Tax Relevy-*action*
- Event Application-Christmas in Gowanda-*action*
- Firework Permit for Christmas in Gowanda 12/5/26-*action*

e. Police – *Ross Olszewski*

- Accept the anonymous donation of $100 to be transferred to the Police Reserve Account-*action*

f. Disaster Coordinator- *Nick Crassi*

g. Fire –*Carol Sheibley/Paul Zimmermann*

- Resolution for Participation in the Erie County Fire Mutual Aid Plan- *action*

h. Environmental-*Phil Palen*

i. Joint Activity/Recreation – *Carol Sheibley*

j. Legal – *Deb Chadsey*

k. Treasurer – *Traci Hopkins*

- Authorize Pay App #1- Final to Paramount Roofing for the Village Hall Roof Replacement & Asbestos Removal @ $224,425 per Insurance Approved Proceeds- *action*
- Authorization to Move forward with Masonry Work, Window Replacement, and Asbestos Abatement per Contractor Estimate @ $163,000 pending Insurance Claim Proceeds- *action*
- AMD Environmental Exterior Asbestos Visual Clearance Inspection for the Window Replacement Project- *action*
- Heritage Resources Consultant Services Agreement for the NY Forward Small Project Fund not to Exceed $65,500- *action*
- 2026 BAN Closing & Final Debt Service Schedule for the Water and Fire Truck Bond
- Budget Modification #1 - *action*
- Finance Report Oct 31, 2026
- Abstract Bills to Pay thru November 4, 2026 – *action*

9. Next Meeting Announcement – December 8, 2026

10. Adjournment

Village of Gowanda
Board Meeting Minutes
October 13, 2026

The Village of Gowanda Board of Trustees meeting was called to order by Mayor Nephew at 6:00 PM.

Present: Mayor Mark Nephew, Trustee Peter Sisit, Trustee Wanda Koch, Trustee Carol Sheibley

Employees: Clerk Danielle Wagner, Treasurer Traci Hopkins, WWTP/Water Supervisor Sam Lauer, OIC Ross Olszewski, Attorney Deb Chadsey *(via phone)*

Absent: Trustee Paul Zimmermann, Code George Poff, Jason Pickering, Highway Adam Reid

Public: Jack Broyles, Mark Burr, Justin O'Brien, John Jordan

Agenda & Minutes

Motion 10-77-Motion by Trustee Sisti, seconded by Trustee Koch to approve the agenda for the October 13, 2026 meeting. Motion carried.

Motion 10-78-Motion by Trustee Sheibley, seconded by Trustee Sisti to approve the minutes from the September 8, 2026 Meeting. Motion carried.

Public Participation

Jack Broyles-Issue with how the Village bills for multiple units on water bills.

Justin O'Brien, John Jordan-OPWDD building on Industrial-partial building removed.

Mark Burr-theater is applying for stage improvement grant.

Correspondence

- Assemblymen Patrick Burke-Letter to encourage local regulations on E-bikes.
- Rural Transit request for 2027-2028 CDBG support.
- Gowanda Hollywood Theater request for 2027-2028 CDBG support.

Official Business

Mayor/Board of Trustees

Trick or Treat hours are 6pm-8pm on October 31st.

Hollywood Theater is applying for funding through CDBG which the Village needs to support. Hollywood Theater will be #1 and Rural Transit Service will be #2.
Motion 10-79-Motion by Trustee Sheibley, seconded by Trustee Koch to approve the 2027-2028 CDBG public hearing on 11/10/26 at 6:05 PM. Motion carried.

DOT road construction project design 2027-the project will include road work, curbing, street lights and crosswalks. The board need to decide if they want an island in the center of town at the stop light that will have crosswalks to it for pedestrians.

DOT Betterment agreement draft was provided to the board. The board will request a deep study be done for a roundabout.

Sewer-*Sam Lauer*

The Property owner at 13 Caroline had a lot of sewer line issues from a Village Tree. A recommendation was made to reimburse $2800 for the road material to be made to the property owner and not the line repairs that were made.
Motion 10-80-Motion by Trustee Koch, seconded by Trustee Sisti to approve the 13 Caroline Rd recommendation. Motion carried

Motion 10-81-Motion by Trustee Sisti, seconded by Trustee Sheibley to declare the 1996 Chevy Suburban as surplus. Motion carried.

Motion 10-82-Motion by Trustee Sheibley, seconded by Trustee Sisti to approve the Wendel Ferric Tank Design construction and phase II engineering and bidding services pending identified phase II funding. Motion carried.

Police-*Ross Olszewski*

Motion 10-83-Motion by Trustee Koch, seconded by Trustee Sisti to approve the police wage scale. Motion carried.

Motion 10-84-Motion by Trustee Koch, seconded by Trustee Sheibley to approve the police clerk job description. Motion carried.

Motion 10-85-Motion by Trustee Sisti, seconded by Trustee Koch to appoint Haily Fort as a part time patrol officer. Motion carried.

Joint Activity-*Carol Sheibley*

Learn to ski program sign ups will be Monday October 26th from 6pm-7:30pm in the Village Board Room.

Motion 10-86-Motion by Trustee Sisti, seconded by Trustee Koch to approve Molly Bettker, Chase Bolen & Dave Bolen as roller skating attendants starting 11/30/26 at $30/night stipend. Motion carried.

Treasurer-*Traci Hopkins*

Motion 10-87-Motion by Trustee Koch, seconded by Trustee Sheibley to accept the Annual Financial Report for period ending May 31, 2026. Motion carried.

Motion 10-88-Motion by Trustee Sisti, seconded by Trustee Koch to accept the proposal from RA Mercer to prepare the required single audit for period ending 5/31/26. Motion carried.

The Water Debt Ban and Fire Truck Ban need to move into a Bond.
Motion 10-89-Motion by Trustee Koch, seconded by Trustee Sisti to approve the Municipal Bond Certification for the issuance of the water (15 year) and Fire (5 year) Bond. Motion carried.

Motion 10-90-Motion by Trustee Koch, seconded by Trustee Sheibley to accept the small project administration consultant from Heritage. Motion carried.

Motion 10-91-Motion by Trustee Sisti, seconded by Trustee Sheibley to approve the C & S Companies change order #1 EPA Ph II Assessment Industrial Place at $2,472.45. Motion carried.

Motion 10-92-Motion by Trustee Sisti, seconded by Trustee Koch to approve AMD Environmental exterior asbestos visual clearance inspection. Motion carried.

Motion 10-93-Motion by Trustee Sheibley, seconded by Trustee Koch to approve Budget Amendment #2 Fire Equipment General Fund. Motion carried.

Motion 10-94-Motion by Trustee Sisti, seconded by Trustee Koch to approve Budget Amendment #3 Insurance Proceeds General Fund. Motion carried.

Motion 10-95-Motion by Trustee Sheibley, seconded by Trustee Sisti to approve the abstract bills to pay for General Fund $42,131.23, Water Fund $17,190.57, Sewer Fund $48,520.68, Capital Projects $9,450.00 and Community Development Special Projects $40,609.89. Motion carried.

Next Meeting

The Next meeting will be November 10, 2026 at 6:00 PM.

Adjourn

Motion 10-96-Motion by Trustee Koch, seconded by Trustee Sisti to adjourn the meeting at 7:25PM. Motion carried.

Respectfully Submitted
Danielle Wagner
Clerk

Moritz Enterprises

Palm Gardens, Inc.

212 BUFFALO STREET
GOWANDA, NEW YORK 14070

October 19, 2026

Village of Gowanda
Gowanda, N.Y
14070

This is the letter to notify you that the liquor license for Moritz Enterprises/ Palm Gardens will be renewed

Sincerly
Derek Moritz

VILLAGE OF GOWANDA

"Gateway to the Southern Tier"
27 E Main Street ♦ Gowanda NY 14070
(716)532-3353 ♦ Fax (716)532-2938

"The Village of Gowanda is an Equal Opportunity Provider and Employer."

AUTHORIZING RESOLUTION

At a meeting of the Village of Gowanda Board of Trustees held on November 10, 2026, the Board approved to sign, submit and execute a 2027-2028 Erie County Community Development Block Grant (ECCDBG) Application for the following prioritized project(s) upon approval of ECCDBG:

1. Hollywood Theater Stage Improvements
2. Rural Transit Service

_____
Village Clerk

_____
Notary

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AUTHORIZING RESOLUTION

WHEREAS, The Gowanda Area Redevelopment Corporation (GARC) has received a NY Plays Grant administered by DASNY for the Gateway Park Playground Expansion Project; and

WHERAS, the Village of Gowanda supports and works in partnership with GARC on community development projects that benefit the area and its residents; and

WHERAS, the Village of Gowanda can provide financial support up to $10,288.20 of available funds remaining from the Cattaraugus County Economic Development Grant for the Gateway Park Playground Expansion Project;

NOW, THEREFORE IT BE RESOLVED that the Village of Gowanda Board of Trustees supports GARC's efforts and playground construction at Gateway Park.

ADOPTED AND APPROVED THIS

_____ DAY OF _____, 2026

_____

Mark D. Nephew, Mayor

Sewer Department

Board Meeting Report

November 2026

Treated 14.464 million gallons of sewage

Received 164,900 gallons of septage

Daily Operations Performed:

- Twice daily sampling and visual inspections
- Sludge pumping operations

Ongoing Responsibilities:

- Weekly permit compliance sampling
- Scheduled maintenance tasks and repairs performed on process equipment
- Grounds maintenance and upkeep
- Tank cleaning
- Sewer maintenance and flushing
- Monthly reports
- Locating dig notices

This month additionally we have:

- Assisted water department with repairs to the water leak on Dawson Drive
- Assisted in the joint effort with the splash pad installation at St Johns Park
- UV system taken offline and winterized
- Rebuilt boiler system circulating pump
- Helped highway vac/flush storm sewer on E. Hill St.
- Identified manholes for replacement when the 2027 DOT project takes place
- Minor issues with UV system persist, working with Koester and Wendel Engineering for solutions
- Undercoated pickup for rust protection
- Replaced the broken leaf spring on the water department's Nissan Van
- STC started the ferric tank installation project
- Replaced a broken manhole cover at the intersection of Buffalo St and Union St
- Fire extinguishers inspected
- Replaced broken manhole frames and covers on Walnut St and Beech St
- Worked with National Fuel in regards to a suspected gas line through a sewer main on Torrence Pl

Gmail Village of Gowanda <gowclerk@gmail.com>

surplus items for Nov meeting

1 message

Gowanda Sewer <gowandawwtp@gmail.com> Thu, Nov 5, 2026 at 11:14 AM
To: Danielle Wagner <gowclerk@gmail.com>

Hi Danielle,

Here is the list of items I would like to put on the list for surplus declaration:

1) oil seals and bearings from pumps we no longer have
2) pump packing for pumps we no longer have
3) old controller boxes that we no longer use
4) D.O. probe membranes for a unit we no longer have
5) solenoid valves for controllers for pump controllers we no longer have

I think that is it for now. If anything, I can put it on next month's agenda.

Thanks Danielle!

Name: Levi Hubbard Address: 75 Perry St. Apt. C Account Number: A0090

If determined eligible for Leak Forgiveness Program:

Eligible Y N Leak Fixed: 8/28/2026 Sewer Abatement (Y) N

Billing Period: _____

Current Bill: Water $: 390.10 + Sewer $: 252.59 = Total Bill $ 642.69

Average Consumption (last 4 qtr. average prior to current leak bill): 2,885 gallons

Average Water/Sewer Bill Totals (last 4 qtr. average prior to current leak bill): $69.00

Current Bill Consumption (gallons): 60,970 gallons

Leak Forgiveness Calculations:

Current Consumption – Average Consumption = 58,085 (Leak Forgiveness Eligibility) / 1,000 = 58 (Units)

Unit x 50% **Water** Rate Reduction ($3.02/unit reduction) $ 175.16

Unit x 50% **Sewer** Rate Reduction ($2.01/unit reduction) $ 116.58

Current Water Bill Portion	$ 390.10	Current Sewer Bill Portion	$ 252.59
Water Forgiveness	$ 175.16	**Sewer Forgiveness**	$ 229.59
Total Water Adjusted Bill	$ 214.94	Total Sewer Adjusted Bill	$ 23.00

TOTAL RECOMMENDATION:

Current Bill:	$ 642.69
-**Water** Forgiveness	$ 175.16
-**Sewer** Forgiveness	$ 229.59
TOTAL Adjusted Bill	$ 237.94
Total Leak Forgiveness	$ ~~404.32~~ 404.75

Current Rates (4/1/2023)

Water: $46 min $6.04/1000 gallons
50% Water Rate = $3.02

Sewer: $23 min $4.03/1000 gallons
50% Sewer Rate = $2.01

Recommended by Water Hearing Committee on 10-22-2026

Water Hearing Village Board Liaison Signature Carol A. Sheibley

Village of Gowanda Water Hearing Minutes

Hearing Requested By: Levi Hubbard **Date Requested:** 10/8/26

Property Address: 75 Perry St Apt C

Contact Phone#:

Description of Issue/Concern:

Hot water tank leak in basement

Water Hearing Date: 10-22-26

Committee Participants: Carol Sheibley, Sam Laver, Mirk Smuda

Committee Discussion:

Sewer portion of bill abated to minimum, water billed at reduced rate.

Committee Recommendation:

Same as discussion

Name: Glen D Koch Address: 86 Broadway Rd Account Number: A1188

If determined eligible for Leak Forgiveness Program:

Eligible Y N Leak Fixed: between Sewer Abatement (Y) N

Billing Period: 4/1/25

Current Bill: Water $: 1,264.70 + Sewer $: 820.75 = Total Bill $ 2,085.45

Average Consumption (last 4 qtr. average prior to current leak bill): _____

Average Water/Sewer Bill Totals (last 4 qtr. average prior to current leak bill): _____

Current Bill Consumption (gallons): _____

Leak Forgiveness Calculations:

Current Consumption – Average Consumption = _____ / 1,000 = _____
(Leak Forgiveness Eligibility) (Units)

($3.02/unit reduction)
Unit x 50% **Water** Rate Reduction $_____

($2.01/unit reduction)
Unit x 50% **Sewer** Rate Reduction $_____

Current Water Bill Portion	$ 1,264.70	Current Sewer Bill Portion	$ 820.75
Water Forgiveness	$ 1104.05	**Sewer Forgiveness**	$ 736.64
Total Water Adjusted Bill	$ 160.65	Total Sewer Adjusted Bill	$ 84.11

TOTAL RECOMMENDATION:

Current Bill:	$ 2,085.45
-**Water** Forgiveness	$ 1,104.05
-**Sewer** Forgiveness	$ 736.64
TOTAL Adjusted Bill	$ 244.76
Total Leak Forgiveness	$ 1,840.69

Current Rates (4/1/2023)

Water: $46 min $6.04/1000 gallons
50% Water Rate = $3.02

Sewer: $23 min $4.03/1000 gallons
50% Sewer Rate = $2.01

Recommended by Water Hearing Committee on [signature] -11-4-26

Water Hearing Village Board Liaison Signature [signature] - 11/4/26

Village of Gowanda Water Hearing Minutes

Hearing Requested By: Mark Koch, executor to Glen D. Koch **Date Requested:** ~~11/4/2026~~ 10/27/2026

Property Address: 86 Broadway Rd. Gowanda, NY 14070

Contact Phone#:

Description of Issue/Concern:

High water and sewer bill

Water Hearing Date: 11/4/2026

Committee Participants: Carol Sheibley, Sam Lauer

Committee Discussion:

The bills prior to the quarter with the leak have been paid. We discussed only charging for the minimum water and minimum sewer for the billing quarter during the leak. The following two billing quarters should be paid accordingly.

Committee Recommendation:

Recommend only billing $160.65 for water and $84.11 for sewer, total of $244.76

COLLECTOR'S REPORT OF UNPAID VILLAGE TAXES

VILLAGE of Gowanda

TOWN OF Persia

Attached hereto is an account of unpaid Village Taxes upon lands in the Town of Persia. County of Cattaraugus in a tax list made out by Assessors of the Town and accepted by the Board of said Village for General Purposes, voted at the Board Meeting November 10, 2020 and delivered to the Collector on the 10 day of November 2020

(Indicate which by X) Collector salaried ___ not salaried X

If the collector received a salary instead of fees, show the total tax in column headed "Amount of Tax." In column headed "Collectors Fee" add interest at the rate of 12% per annum to the date of expiration of the warrant. Add these together and insert in column headed "Total Paid." The County will collect and pay the Village the amounts shown in this column.

If the Collector is not salaried, show the total tax in column headed "Amount of Tax." The County will collect and pay the Village the amounts shown in this column.

The undersigned Board of the Village of Gowanda in the Town of Persia County of Cattaraugus, do hereby certify that the attached list is an account of unpaid taxes assessed on the real estate in said Village delivered to the Board thereof by Danielle Wagner Collector of Taxes therein, and that we have examined and compared the same with the original tax list and found it to be correct.

Dated this 10 day of November, 2020

Board Members:

_____ _____

_____ _____

_____ _____

Please Send Report to Cattaraugus County Treasurer, Little Valley, New York. If no Returned taxes, so mark report and send it in.

CATTARAUGUS COUNTY)
TOWN OF Persia) ss:
VILLAGE OF Gowanda)

Danielle Wagner being duly sworn deposes and says that he/she is Collector of Taxes in and for the Village of Gowanda in the Town of Persia aforesaid; that the attached return of uncollected Village Taxes in the total amount of $ 46,630.84 is a true account of taxes remaining due upon the real estate in said Village assessed upon the tax list and warrant delivered to said collector on the 1 day of June 20 20 and which said warrant is returnable on the 2 day of November 2020; that the taxes mentioned in such account remain unpaid, and that after diligent effort he/she has been unable to collect the same, either by levy and sale or otherwise.

_____
Collector

27 East main st. Gowanda 14070
Post Office Address

Sworn and subscribed before me this
___ day of _____ 20___.

_____
Notary Public

___ Base $ $46,630.84

___ 8% Int $3730.48 Total

___ Notice Fees $ _____

GTotal $ 50,361.32

Village Total _____

Filed _____

Erie County Unpaid Tax Relevy 2026-2027

SBL	Tax	Water	Sewer	Total
349.11-1-6	$ 1,440.21			$ 1,440.21
349.11-1-8	$ 1,134.17			$ 1,134.17
349.11-1-26	$ 856.69	$ 264.50	$ 132.25	$ 1,253.44
349.11-1-28	$ 1,163.81			$ 1,163.81
349.11-3-31	$ 1,101.85	$ 346.82	$ 187.19	$ 1,635.86
349.11-3.32	$ 1,646.03	$ 264.50	$ 132.25	$ 2,042.78
349.11-3-36.1	$ 1,158.42	$ 772.75	$ 471.39	$ 2,402.56
349.12-1-22.1	$ 835.14	$ 1,228.47	$ 692.30	$ 2,755.91
349.12-1-29.1	$ 1,338.92	$ 365.44	$ 199.59	$ 1,903.95
349.12-1-39	$ 1,710.69	$ 1,393.23	$ 885.37	$ 3,989.29
349.12-1-40	$ 1,481.70	$ 706.32	$ 427.04	$ 2,615.06
349.15-1-20	$ 1,675.67	$ 460.01	$ 262.71	$ 2,398.39
349.15-1-37	$ 797.42			$ 797.42
349.15-1-38	$ 942.90	$ 1,396.03	$ 229.21	$ 2,568.14
349.15-1-41	$ 484.92	$ 294.71	$ 164.80	$ 944.43
349.15-2-4	$ 862.08	$ 264.50	$ 132.25	$ 1,258.83
349.15-2-9	$ 1,212.30	$ 819.28	$ 526.29	$ 2,557.87
349.16-1-4	$ 929.43	$ 201.25	$ 64.38	$ 1,195.06
349.16-1-12	$ 778.57	$ 264.50	$ 132.25	$ 1,175.32
349.16-1-15.1	$ 808.20			$ 808.20
349.16-1-29	$ 105.07			$ 105.07
349.16-2-6	$ 651.95			$ 651.95
349.16-2-7	$ 932.12			$ 932.12
349.16-2-11	$ 51.19			$ 51.19
349.16-2-12	$ 161.64			$ 161.64
349.16-2-26	$ 1,109.93			$ 1,109.93
349.16-2-27	$ 1,150.34			$ 1,150.34
349.16-2-37	$ 1,791.51			$ 1,791.51
349.16-2-51	$ 1,236.55			$ 1,236.55
349.20-1-18.1	$ 1,414.35	911.78	564.13	$ 2,890.26
349.20-1-21	$ 457.98			$ 457.98

349.20-1-23	$ 40.41			$ 40.41
349.20-1-39	$1,185.36			$1,185.36
Total	$ 32,647.52	$ 9,954.09	$ 5,203.40	$ 47,805.01

Erie County, SS.: Danielle Wagner, being duly sworn, says that she is the Collector of Taxes in and for the Village of Gowanda in the Town of Collins aforesaid; that the foregoing is a true account of taxes remaining unpaid upon the real estate of residents and non-residnets in said district; that the said tax remains unpaid and that after diligent effort she has been unable to collect the same.

Sworn to and subscribed me this _____day of _____, 2026

_____ _____

Notary Public Collector

Village of Gowanda Event Application

Please be advised the Village cannot reserve parking spaces or restrict other people's activities in the park unless the activities are illegal. Our parks are open for public use.

Name of Event: Christmas in Gowanda

Type of Activity: Family friendly

Location of Event (Facilities Requested): Through out Village

Date of Event: Dec 4th & 5th Time of Event (start/end): _____

Organization Name: Gowanda Area Chamber

Address: 15 South Water St, Gowanda

Contact Person: Wanda Koth

Address: _____

Phone Number: _____ Cell Phone: _____

Name of person responsible for organization or group: Same

Name of person and contact information of individual who will be in attendance at event: Same

0-25 Attendees Anticipated ($25 Security Deposit Required) _____

25- 100 Attendees Anticipated ($100 Security Deposit Required) _____

100+ Attendees Anticipated ($250 Security Deposit Required) ✓

Events for over 5,000 people need DOT permit (please attach): _____

- Request for Street Closings (closing and re-opening) –attach separate sheet
- Detailed Map of Event Area (include vendors, staging, show area, etc.) – attach separate sheet

List of any special equipment to be borrowed from village: NO

First Aid Provisions: Fire & Police present

Restroom Provisions (required for 25+ capacity): /

Trash Provisions: (required for 25+ capacity): /

Regulations:

1. Event insurance coverage is required as outlined below:
    a. Release and Waiver of Liability and Assumption of Risk
    b. ALL vendors that will be part of this event must provide proof of Commercial General Liability Insurance coverage at limits of $1,000,000 of liability coverage and aggregate to the village listing the village as additional insured. Any food vendors are subject to NYS Health Department Codes and must obtain a Health Department Permit. Certificate of Insurance must indicate that product liability coverage is included. If vendor will be bringing motor vehicle(s) on village premises, certificate of insurance must include proof of applicable liability coverage in the amount of at least $1,000,000 per accident. (liability insurance certificate required).
    c. Large Event Sponsors will either (i) provide the Village of Gowanda with a certificate of insurance naming the Event Sponsor as insured and the Village of Gowanda as additional insured or (ii) execute the Indemnification Agreement on the immediate page. (see insurance and indemnification)
    d. **NOTE**: Certificates of Insurance must be provided to the Village of Gowanda at least fourteen (14) days prior to the scheduled event.
2. State and Federal Law prohibits smoking in all municipal buildings and grounds (including parks and park structures).
3. Public consumption of alcoholic beverages in Village parks is prohibited by law. Designated areas can be determined by the Board on a case-by-case basis for Village, GARC or Chamber sponsored events. For events involving sale of alcoholic beverages, event sponsor must arrange for and provide proof of liquor license and legal liability insurance at a limit of $1,000,000 per occurrence also listing the village as additional insured.
4. No glass bottles allowed and are prohibited within Village parks.
5. All garbage and disposal of garbage related to the event shall follow the "carry in- carry out" rule requiring that your group/organization is responsible for the removal of trash and recycling items generated during your event and must be cleaned at the end of the event. No littering or dumping of any kind is acceptable. Trash provisions for 25+ event participation will be reviewed by the Village Board prior to approval.
6. A porta john or restroom provisions must be provided for groups of 25+ and will be reviewed by the Village Board prior to approval.
7. Destruction of defacing of the park property is prohibited. Use of paint or spray pain in prohibited. Please do not cut, destroy, dig or deface any trees, plant life or property. All signs must be removed at the end of your event.
8. A refundable Security Deposit will be collected by the Village Clerk for all events with the amount determined by the number of anticipated attendees. The Security deposit will be refunded by the Village clerk after the event if all park regulations have been adhered to in this agreement, and the original condition of the park and event area is restored. Should the park and grounds be damaged, or trash not properly removed, the security deposit will be retained by the Village of Gowanda to cover expenses related to repair and trash removal.

9. Parking is restricted to designated parking areas only. Parking along the street and on park grounds outside the designated parking areas is prohibited.
10. Events can take place from sunrise to sunset. All Park event activities will be concluded at sunset. Village Board will review prior to approval.
11. No open fires are allowed.
12. Generators are allowed and must be identified on the application.
13. **All events and participants are subject to random inspection by a village official.**

This application will be forwarded to the following departments for their review:

Gowanda Police Department Gowanda Public Works Department

I understand the event regulations established by the Village of Gowanda and responsible for all regulations. I understand that I am responsible for the repair or replacement of any damage incurred to the park contents during the permitted activity and will clean-up the area utilized. I understand that failure to do so may result in additional charges and threaten future use:

Wanda J. Ford 11/4/2026

Applicant Signature **Date**

Approval (Police Department) **Date**

Approval (Village of Gowanda) **Date**

REQUEST FOR FIREWORKS DISPLAY PERMIT

Ref. NY State Penal Law, Article 405.00

Application Date: 10/27/26

(A) Sponsor of the show

Name: Gowanda Area Chamber of Commerce

Address: 49 Main St, Gowanda, NY 14070

Phone: _____ Contact Person: _____

Display Company

Company Name: Skylighters of New York, LLC

Address: P.O. Box 1357 Orchard Park, NY 14127

Phone: (716) 903-3291 Contact Person: Matt Shaw

NYS Dept. of Labor Explosives License# D-5799 Expires: 6/30/2027

Operator-Name of the certified pyrotechnician who will be in charge of the display

Name	Certificate#	Expires
Dave Sieteski	24-LAAQNN-SHEx	06/27

Authorized Assistants: Names of the individuals, who are authorized by the operator to work on the show, identified by either their certificate number and expiration date, if they are certifies, or by their age and phone number, if they are not certified.

Name	Certificate#/Age	Expires / Phone
Any + All Skylighters	Employee 18+	

(Continue on a separate sheet, if necessary)

I hereby affirm that all authorized who are not certified pyrotechnicians are at lease eighteen (18) years old, have been trained in the performance of the tasks assigned and have been educated with regards to safety hazards/

(B) Display Date/Time: 12/5/26 7:30-8:30 **Expected Duration:** 20 Minutes

(C) Display Location: Legion Post 409

(D) Display Content: 2.5" Shells

(E) How will fireworks be stored prior to display: Brought to the site the day of the show

(F) Rain Date for display: N/A

(G) If rained out how will fireworks be stored: Returned to the magazine

(H) For outdoor displays not before a proximate audience, attach a diagram (including all dimensions) of the area where the display will take place, showing locations where the fireworks will be discharged from, the location of and distance to: all the buildings, highways, and other means of transportation, lines of communications, location of the he audiences, spectator viewing areas, parking areas, fallout areas, trees, telephone/utility lines, overhead obstructions or other structures or devices that could be affected by the display or fallout from it.

(I) Proof of Insurance or Bond (Minimum One Million Dollars). Please attach a copy of the policy certificate or other proof of insurance or Bond.

(J) For Indoor displays, displays before a proximate audience, in addition to the information provided above, include a written plan for how you intend to use the pyrotechnics as required by the New York State Penal Law 405.10. That plan shall be submitted at least five days prior to eh performance and included, in addition to all the applicable information listed above for outdoor displays:

- In addition to the State Licenses and Certificates already included in this applications, proof of Federal ATF Licenses if required.
- Proof of experience of the pyrotechnician in charge,
- Proof of experience with the types of devices being used and a description of duties of any authorized assistants,
- Manner and place of storage of the pyrotechnic materials and devices,
- Material Safety Data Sheets(MSDS) for the pyrotechnic materials to be used,
- Certification that set, scenery, and rigging materials are inherently flame-retardant or have been treated to achieve flame retardancy,
- Certification that all materials worn by performers in the fallout area during the use of pyrotechnic effects are inherently flame-retardant or have been treated to achieve flame retardancy,
- For indoor displays attach a diagram of the area where the display will take place, showing location where the fireworks will be discharged from, the location of, and distance to the audience, the location of sprinklers and the fallout radius for each pyrotechnic device used.
- A copy of the approved permit and plan shall be kept on site and available for review,
- Any significant changes to the plan shall be approved prior to the performance.

(K) I attest that the information contained in this permit application is accurate, true and complete to the best of my knowledge, and I understand that false statements, made in this permit application are subject to the applicable versions of the NYS Penal Law.

Signature of Applicant

10/27/26
Date

Approved by: _____.

Title: _____.

Date: _____.

ERIE COUNTY FIRE MUTUAL AID PLAN
RESOLUTION FOR PARTICIPATION – SIGNATURE PAGE

Resolution by Fire Company/Department or other agency listed below electing to participate in the Erie County Fire Mutual Aid Plan as adopted by the Erie County Fire Advisory Board on October 30, 2026.

Mr./Mrs./Ms. Carol Sheibley
Offered the following resolution and moved its adoption:

BE IT RESOLVED THAT:

LEGAL NAME OF FIRE COMPANY/FIRE DEPARTMENT OR OTHER AGENCY
GOWANDA VOLUNTEER FIRE COMPANY INC.

Elects to participate in the Erie County Fire Mutual Aid Plan, and agrees to recognize a call for assistance through the Erie County Fire Control Center, Area Base Station, or the Commissioner of Homeland Security and Emergency Services, Deputy Commissioner of Fire Safety or their designee; and will comply with the provisions of such plan as now in force and as amended from time to time; and that no restrictions exist against normal mutual aid assistance outside of the regular district whenever possible without jeopardizing home area fire protection.

Exceptions to this agreement are:

Be it further resolved that a copy of this resolution be filed with the Deputy Commissioner of Fire Safety.

VOTE:	Second by:	
	In favor:	
	Opposed:	
	Abstained:	

CARRIED:	Date:	
	Officer:	
	Title:	
	Signature:	

RECEIVED AND FILED BY DEPUTY COMMISSIONER OF FIRE SAFETY: ____/____/____

Erie County Fire Service Mutual Aid Plan

County of Erie Department of Homeland Security and Emergency Services

Division of Fire Safety

ADOPTED: January 2, 2003
REVISED AND ADOPTED: October 14, 2021
REVISED and ADOPTED: October 30, 2026

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ATTACHMENTS:

- ☐ Organizational Chart – Erie County Division of Fire Safety
- ☐ Resolution for Participation – Signature Page
- ☐ Fire Department Census

SECTION 1 ~ OBJECTIVE

A. Definition of Mutual Aid

Mutual Aid is organized, supervised, coordinated, cooperative, reciprocal assistance in which personnel, equipment and physical facilities of all participating fire departments and other appropriate emergency response agencies, regardless of types or size, are utilized for fire or other emergencies in which the services of a firefighter or other appropriate first responder would be used throughout the County of Erie and adjacent areas.

This plan is not intended to change any existing mutual aid agreements or pre-plans currently in existence between any fire district, company or department in Erie County.

This Mutual Aid plan is intended to refresh and/or update agreements which have been in existence for many years. Present operations will not be affected. Local Fire Chiefs will continue to exercise all their power and authority.

B. Amendments

Amendments to this plan may be made periodically and will follow this procedure:

1. Prepared by the Deputy Commissioner of Fire Safety through the Mutual Aid Committee of the Fire Advisory Board and representatives of the Erie County Volunteer Firefighter's Association, Erie County Fire Chiefs Mutual Aid Organization, Erie County Volunteer Fire Police Association and the Erie County Fire District Officers Association.
   a. Recommended by the County Fire Advisory Board.
   b. Submitted to all local participants for their review, comments and signature.
   c. Admitted into the New York State Fire Mobilization and Mutual Aid Plan by the New York State Department of State, Office of Fire Preventions and Control.
2. Notwithstanding the above, Section 3, Table of Organization – Designation of Personnel; Section 4, Status of the Local Fire Company or Department and Section 5, Operation of Erie County Communications Center shall be subject to change, modification or elimination at any time by Erie County.

C. Annual Review

Each year this plan shall be reviewed by the Deputy Commissioner of the Fire Safety Division, Deputy Fire Coordinator, Assistant Fire Coordinator, the Mutual Aid Committee of the Fire Advisory Board and Amendments, Corrections or Changes Processed.

SECTION 2 ~ PARTICIPATION

Extent and Limit of Participation by Fire Departments

A. ALL cities, towns, villages, authorities, and fire districts in Erie County may fully participate in this plan.

These departments or companies presently consist of:

- City of Buffalo Fire Department
- City of Lackawanna Fire Department
- City of Tonawanda Fire Department
- All Volunteer Fire Companies, districts & departments
- Aircraft/Rescue/Fire Fighting Department at Buffalo Niagara International Airport (BNIA)
- Erie County Department of Homeland Security & Emergency Services
- Specialized Fire, Rescue, EMS, Technical Rescue, and Hazardous Materials Teams as appropriate

B. Extent and Limit of Participation with Counties of Cattaraugus, Chautauqua, Wyoming, Genesee and Niagara:

There are no formal agreements with these counties. Local reciprocal assistance, if any, is in accordance with Section 209 of the General Municipal Law.

All requests for assistance will be routed through the Erie County Communications Center (MERS) or their respective control centers.

Mutual Aid is provided to and received from Cattaraugus, Chautauqua, Wyoming, Genesee and Niagara Counties through their respective County Fire Control Centers under the direction of their County Fire Coordinators or their legally appointed deputies.

C. Erie County, Niagara Region, or Province of Ontario Cross Border Mutual Aid:

Three distinct fire disaster situations could arise requiring the assistance of cross border fire service. A Level One incident or situation occurs when specialized equipment and/or manpower is most readily or exclusively available across the border or the municipalities' usual local mutual aid resources are fully engaged. Second Level or region-wide are defined as incidents where county-wide or region-wide fire resources are fully engaged and additional fire service assistance is needed beyond the capability of the county or region. Level Three fire disasters require an executive declaration either from a state or local executive.

1. **Legal Authority to respond to international fire disasters.**

   New York General Municipal Law, Section 209, and Ontario Municipal Act, Chapter 302, Section 210, impose no territorial limitation on fire service response. Municipal authorities in the Niagara Region and in Erie and Niagara Counties are permitted to call for and receive aid and equipment from foreign fire company's at all three levels of fire disaster.

D. Liability

Any loss, damage, or expense incurred in the operation of fire apparatus or other equipment responding to a mutual aid request outside the assisting entity's jurisdiction, including the cost of materials, salaries, compensation, travel, and maintenance expenses of personnel and equipment, shall be the responsibility of the

municipality, district, company, authority or department that requested such assistance. Pursuant to New York State Municipal Law § 209-g, the requesting entity shall be liable for all costs, expenses and liabilities incurred from the time of request for assistance is made until the assisting department has returned to its quarters or regular place of operations.

If a department is placed in service at the request of a mutual aid entity and subsequently responds to another service request, all liabilities and damages shall fall under the responsibility of the entity making the new request. This responsibility applies for the duration of the response, from the point of departure through the return to home or assignment to the next service request.

The act or omission of a firefighter in the performance of their duties who is a member of the assisting force which suffered damage; or

The act or omission of a third party or through an instrumentality not connected with the actual emergency operation.

Any negligence of firefighters of a municipality or entity occurring in the performance of their duties in the same manner and to the same extent as if such negligence occurred in the performance of their duties within the area regularly served and protected by said unit shall be their own liability.

Any such claim for loss, damage, expense or cost shall not be allowed unless within 60 days after the same shall have been sustained, a written notice of such claim, under oath, itemizing such loss, or expense is served by mail upon the fiscal officer of the municipality/entity which requested assistance.

Liability for workers' compensation for firefighters involved in a mutual aid incident remains with the firefighters' home fire company and according to standard operating procedures of individual fire companies.

E. Entering and Participating in the Plan

Any duly established fire company, fire department, or Erie County Department of Homeland Security and Emergency Services may participate in this plan by filing with the Office of the Deputy Commissioner of the Fire Safety Division, a copy of a resolution adopted by the Fire Company or department.

Such resolution shall state that such Fire Company or department elects to participate in the Erie County Mutual Aid Plan and will comply with the provisions of such plan.

The resolution shall also state that the fire company or department shall recognize a call for assistance from another fire company or department through Erie County MERS or a Fire Control. These shall also be filed with the Deputy Commissioner of the Fire Safety Division and/or their designee. A copy of a resolution adopted by the legislative body of each participating city or village or by the board of fire commissioners or other governing board having jurisdiction over the fire department, the board of fire commissioners of each participating fire district, or the town board of each town in relation to participating fire companies serving territories outside of cities, villages and fire districts or in relation to a town fire department.

Such resolution shall state that no restrictions against a call for assistance outside the area regularly served and protected by the fire company or department of the

municipality or district within the meaning of Section 209 (1) of the General Municipal Law (Mutual Aid), which would affect the power of such fire company or department to participate in the Erie County Fire Mutual Aid Plan except as noted in the resolution.

If the "outside services" or mutual aid activities of a participating fire company or fire department are restricted pursuant to Section 209 (1) of the General Municipal Law, notice of any such restriction shall be given promptly to the Deputy Commissioner of the Fire Safety Division.

Any such restriction imposed by the legislative body of a city, town or village or by the board of fire commissioners shall take effect in accordance with the resolution imposing the restriction.

The fact that a fire company or department becomes a member of the Erie County Fire Mutual Aid Plan will in no way give the County or State any right, other than that already in effect, to order fire companies or departments to send their apparatus to out of area locations.

If equipment and/or manpower is needed somewhere, a request will be made for voluntary assistance and the responding agency will be directed as to how and where to respond. It will not be an order. The obligation to respond rests with the responding agency.

F. Withdrawal from the Plan

Any fire company or department may elect to withdraw from this plan by adopting a resolution to such effect. Such a resolution will become effective 60 days after filing notice with the Erie County Deputy Commissioner of the Fire Safety Division. Such withdrawal shall remain in effect until reinstated by resolution as defined under Section 209 (1) of the General Municipal Law.

Withdrawal from the plan may have an adverse effect on mutual aid operations, both on the withdrawing fire company or department and on the surrounding fire companies or departments and should be seriously thought out before such action is taken.

SECTION 3 ~ DESIGNATION OF PERSONNEL

A. Organization Chart ~ See Appendix A

B. Extent and Limit of Authority of County Officials

1. Deputy Commissioner of the Fire Safety Division – shall, when so directed by the Commissioner of Department of Homeland Security and Emergency Services, have and exercise any and all of the powers and duties vested in and imposed upon a county fire coordinator by the laws of the State of New York; the Erie County Charter; and the Erie County job description for that position; and those duties as assigned by the Commissioner of Department of Homeland Security and Emergency Services.

   These duties and responsibilities shall include, but not be limited to:

   - ✓ Administers the Erie County Mutual Aid Plan and is responsible for the efficient operation of the plan for intra and inter-county purposes at fires or where the services of firefighters are used.

- ✓ Act as a liaison officer between the fire service of Erie County and the New York State Department of State, Office of Fire Prevention and Control.
- ✓ Act as a liaison officer between fire service and County Executive, County Legislature, other counties and agencies.

2. Deputy Coordinator and Assistant Coordinator of the Fire Safety Division is directly responsible to the Deputy Commissioner of the Fire Safety Division and shall, when so directed by the Commissioner of Department of Homeland Security and Emergency Services, have and exercise any and all of the powers and duties vested in and imposed upon a county deputy fire coordinator by the laws of the State of New York; the Erie County Charter; and the Erie County job description for that position; and those duties as assigned by the Commissioner and/or the Deputy Commissioner of the Fire Safety Division.
3. The Deputy Coordinator and Assistant Coordinator assume the duties of the Deputy Commissioner if designated as such by the Commissioner of the Department of Homeland Security & Emergency Services, during extended absence, or in case of death of the Deputy Commissioner until a new one is appointed.
4. Fire Advisory Board is an unsalaried board of 25 members appointed by the Erie County Executive and confirmed by the Erie County Legislature pursuant to Section 225-A of the County Law and new Article 11-C added by Local Law #1-1986.

The board meets regularly with the Commissioner of Homeland Security and Emergency Services and the Deputy Commissioner of Fire Safety to advise them, the County Executive and County Legislature on matters of firematic interest and importance to the county.

1. The board assists in the development and maintenance of programs of fire training and mutual aid in case of fire or other emergencies where the services of firefighters are used.
2. Erie County Fire Advisory Board is responsible to the Deputy Commissioner of Fire Safety for all matters concerning the Erie County Fire Radio System.

SECTION 4 ~ STATUS OF THE LOCAL FIRE COMPANY OR DEPARTMENT

A. Maintenance of Individuality

Each fire company or department participating in this plan shall retain its internal command and individuality.

B. Authority of "Requesting" Fire Chief or Incident Commander

1. A "requesting fire chief or incident commander is one who requests mutual aid for his company or department in accordance with this plan.

2. The command structure at a fire or other emergency in which the service of firefighters would be used for firefighters and officers entering the area under mutual aid remains with the chief of the fire company or incident commander of the department requesting the mutual aid.
3. The fire officer in command will utilize the incident command system in working with chiefs, senior officers, company officers or command staff of companies or departments providing the mutual aid.
4. The firefighters in the assisting company or department will be supervised by their own officers, who are in turn, commanded by officers of the company or department requesting the mutual aid.

C. Local Mutual Aid Plans Presently Operating Exclusive of the County Fire Mutual Aid Plan

Mutual unwritten plans exist between the three (3) cities and the volunteer fire service and between the volunteer fire companies and departments themselves. No formalized agreements exist that are known to the County with the exception of being an agreement between the Town of West Seneca and the West Seneca State School and Development Center.

SECTION 5 ~ OPERATION OF ERIE COUNTY COMMUNICATIONS CENTER

A. Location

Erie County Public Safety Campus – MERS Control – Buffalo NY

Fire Training Academy, Cheektowaga NY

Mobile Operation Command

Chestnut Ridge Park, Communications Building, Orchard Park, NY

B. Supervision and Dispatching Service

1. The Deputy Commissioner of Disaster Preparedness is responsible for all activities of the County Fire Communications Repair Center.
2. Back-up dispatching service is provided from the Erie County Public Safety Campus, Buffalo NY, Fire Training Academy Cheektowaga NY, Mobile Command Units, or Chestnut Ridge Park, Orchard Park.
3. Recommended – that any person operating any fire radio in the County attends the Erie County Radio Communications course.

C. Radio and Telephone Communications Regulations

1. No fire radio may operate on the fire frequencies as part of the county fire network without proper programming of a radio identifier. Radio identifiers are assigned by Erie County Fire Communications Repair Center.

D. Radio System

1. The Erie County Fire Radio System is comprised of the following Fire Controls:

- Amherst Fire Control
- Buffalo Fire
- Cheektowaga Fire Control
- City of Tonawanda
- Depew Fire Control
- East Aurora Control Fire Control
- Evans Fire Control
- Grand Island Fire Control
- Hamburg Fire Control
- Lackawanna Fire
- Lancaster Fire Control
- Erie County MERS
- Orchard Park Fire Control
- Springville Fire Control
- Town of Tonawanda Fire Control
- West Seneca Fire Control

SECTION 6 ~ ERIE COUNTY FIRE AGENCY RESOURCES

A. The county agency resources records shall be located as follows:

1. Fire Safety Division office
2. Fire Control Centers
3. Erie County Emergency Services Communications Center (MERS Control) at the Public Safety Campus
4. A copy of said inventory of fire apparatus shall be forwarded to the New York State Office of Fire Prevention & Control.

B. Officer Responsible for Maintaining Inventory

The officer responsible for maintaining the county agency resource list is the Deputy Commissioner of Fire Safety or his designee.

C. Method Used in Maintaining Agency Resource List

The Fire Safety Office will request an agency resource list on an annual basis and forward completed update to all parties once complete.

This Mutual Aid Agreement will be reviewed by the Deputy Commissioner of Fire Safety and the Fire Advisory Board annually.

SECTION 7 ~ EMERGENCY OR ALTERNATE COUNTY FIRE CONTROLS

A. Transfer of Control

1. In the event that a Fire Control experiences a failure and goes off the air, operation of that Fire Control can be transferred to pre-determined dispatch center.

B. Alternate Dispatch Options

1. Radios in the county mobile operations center vehicle (MOC) can serve as a Fire Control back up.

2. Communication with the County Fire Control Centers of Chautauqua, Cattaraugus, Wyoming, Genesee and Niagara Counties: MERS tests with them on Mutualink twice a month.
3. MERS Control performs regular tests with each Fire Control on County Wide Fire.
4. It is recommended that all Fire Controls provide and maintain emergency backup power systems including, but not limited to emergency generators and uninterruptible power supply (UPS) systems.

SECTION 8 ~ PARTICIPATION IN THE STATE FIRE MOBILIZATION AND MUTUAL AID PLAN

A. State Mobilization

The Commissioner of Homeland Security & Emergency Services, the Deputy Commissioner of the Fire Safety Division or a deputy in the line of authority designated pursuant to Section 401 of the County Law, after utilizing all available assistance within Erie County and all routinely activated mutual aid assistance from Cattaraugus, Chautauqua, Wyoming, Genesee and Niagara Counties, may call the New York State Department of State, Office of Fire Prevention and Control to request activation of the State Fire Mobilization and Mutual Aid Plan.

The procedure shall conform with that specified in the Guide to Fire Mobilization and Mutual Aid Plans in the State of New York issued by the New York State Department of State, Office of Fire Prevention and Control.

All state mutual aid requests-whether for requesting or providing assistance-must be coordinated through the Erie County Fire Safety Division office. This ensures proper resource tracking, appropriate resources deployed and receipt of resources, and that all applicable liabilities are assumed by the requesting or receiving entity.

B. Authority and Responsibility of the Regional Fire Administrator

The authority and responsibility of the Regional Fire Administrator under the activated State Fire Mobilization and Mutual Aid Plan is established by the New York State Department of State, Office of Fire Prevention and Control.

In Erie County, the Deputy Commissioner of the Fire Safety Division has been designated as the Regional Fire Administrator by the State.

C. Retirement Provision Relating to Position of Regional Fire Administrator

Should the Deputy Commissioner of the Fire Safety Division be separated from his office for any reason, he is automatically retired as Regional Fire Administrator if he also holds his position.

The State Fire Administrator in the New York State Department of State, Office of Fire Prevention and Control, is authorized by law to appoint to this position.

D. County Number Issued Under the State Fire Mobilization and Mutual Aid Plan

The Erie County Deputy Commissioner of the Fire Safety Division shall utilize County Number 15 assigned to Erie County by the State Fire Mobilization and Mutual Aid Plan.

Application and Certificate For Payment

To Owner:	Village of Gowanda 27 E Main St Gowanda, NY 14070	Project:	Gowanda Police Station 27 E Main St Gowanda, NY 14070	Application No:	1 Date: 11/30/2026
				Period To:	11/30/26
				Architect's Project No:	
From (Contractor):	Paramount Roofing 400 Ingham Avenue Lackawanna, NY 14218	Contractor Job Number:	B26-5251	Contract Date:	
		Via (Architect):			
Phone:	716 685-4588	Contract For:			

Contractor's Application For Payment

Change Order Summary	Additions	Deductions
Change orders approved in previous months by owner		
Number / Date Approved		
Change orders approved this month		
Totals		
Net change by change orders		

Original contract sum	224,425.00
Net change by change orders	0.00
Contract sum to date	224,425.00
Total completed and stored to date	224,425.00
Retainage	
0.0% of completed work	0.00
0.0% of stored material	0.00
Total retainage	0.00
Total earned less retainage	224,425.00
Less previous certificates of payment	0.00
0.000% of taxable amount	0.00
Current sales tax	0.00
Current payment due	224,425.00
Balance to finish, including retainage	0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Contractor:

By: _____ Date: 11/4/26

State of: New York County of: ERIE

Subscribed and sworn to before me this 4 day of November 2026 (year). Notary public: Dawn E Mejia

My commission expires 4/22/30

Dawn E. Mejia
Notary Public, State of New York
No. 01ME5059142
Qualified in Erie County
Commission Expires April 22, 2030

Architect's Certificate for Payment

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the Amount Certified.

Amount Certified: $ 224,425.00

~~Architect~~ Construction Manager

By: _____ Date: 11-5-26

This Certification is not negotiable. The Amount Certified is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Application and Certificate For Payment -- page 2

To Owner: Village of Gowanda
From (Contractor): Paramount Roofing
Project: Gowanda Police Station

Application No: 1 Date: 11/30/26 Period To: 11/30/26
Contractor's Job Number: B26-5251
Architect's Project No:

Item Number	Description	Scheduled Value	Work Completed: Previous Application	Work Completed: This Period	Materials Presently Stored	Completed and Stored to Date	%	Balance to Finish	Retention	Memo
01	Mobilization & Setup	7,200.00	0.00	7,200.00	0.00	7,200.00	100.00	0.00	0.00	
02	EPDM Materials	86,245.00	0.00	86,245.00	0.00	86,245.00	100.00	0.00	0.00	
03	EPDM Labor	84,480.00	0.00	84,480.00	0.00	84,480.00	100.00	0.00	0.00	
04	Demobilization / Closeout	6,500.00	0.00	6,500.00	0.00	6,500.00	100.00	0.00	0.00	
05	Asbestos Removal	30,000.00	0.00	30,000.00	0.00	30,000.00	100.00	0.00	0.00	
06	Asbestos Prep / Demob	10,000.00	0.00	10,000.00	0.00	10,000.00	100.00	0.00	0.00	
	Application Total	224,425.00	0.00	224,425.00	0.00	224,425.00	100.00	0.00	0.00	

docusign

Certificate Of Completion

Envelope Id: 95FA510A-0251-8C40-80B4-AF4A3A343662
Status: Completed
Subject: Gowanda Storm Damage Repair Project - Paramount Roofing Invoice #1 (10.2026)
Source Envelope:
Document Pages: 2
Signatures: 2
Certificate Pages: 5
Initials: 0
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Envelope Originator:
Melissa Konst
Centerpointe Corporate Park
375 Essjay Road, Suite 200
Williamsville, NY 14221
mkonst@wendelcompanies.com
IP Address: 18.235.99.181

Record Tracking

Status: Original
10/27/2026 10:18:16 AM
Holder: Melissa Konst
mkonst@wendelcompanies.com
Location: DocuSign

Signer Events	Signature	Timestamp
Mike Sortore msortore@paramountroofingny.com Security Level: Email, Account Authentication (None)	DocuSigned by: Mike Sortore A8B2EC91CC12470... Signature Adoption: Pre-selected Style Using IP Address: 71.186.160.24	Sent: 10/27/2026 10:27:58 AM Resent: 10/30/2026 6:39:26 AM Resent: 11/3/2026 7:13:07 AM Viewed: 11/3/2026 9:20:24 AM Signed: 11/3/2026 9:20:39 AM
Electronic Record and Signature Disclosure: Accepted: 11/3/2026 9:20:24 AM ID: df937f4b-68b4-4cad-b744-2c472832daf9		
Michael C. Galley mgalley@wendelcompanies.com Sr Project Manager of Construction Wendel Security Level: Email, Account Authentication (None)	DocuSigned by: Michael C. Galley 57309FB8F9ED431... Signature Adoption: Pre-selected Style Using IP Address: 74.113.49.68	Sent: 11/3/2026 9:20:40 AM Viewed: 11/3/2026 11:27:01 AM Signed: 11/3/2026 11:27:09 AM
Electronic Record and Signature Disclosure: Accepted: 12/5/2018 6:15:48 AM ID: 5db9b9a6-cf15-4872-b412-a64ebe843e22		

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	**Status**	**Timestamp**
Agent Delivery Events	**Status**	**Timestamp**
Intermediary Delivery Events	**Status**	**Timestamp**
Certified Delivery Events	**Status**	**Timestamp**
Carbon Copy Events	**Status**	**Timestamp**
Witness Events	**Signature**	**Timestamp**
Notary Events	**Signature**	**Timestamp**
Envelope Summary Events	**Status**	**Timestamps**
Envelope Sent	Hashed/Encrypted	10/27/2026 10:27:58 AM

Envelope Summary Events	Status	Timestamps
Certified Delivered	Security Checked	11/3/2026 11:27:01 AM
Signing Complete	Security Checked	11/3/2026 11:27:09 AM
Completed	Security Checked	11/3/2026 11:27:09 AM

Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, WD Mgmt, LLC (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through your DocuSign, Inc. (DocuSign) Express user account. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. For such copies, as long as you are an authorized user of the DocuSign system you will have the ability to download and print any documents we send to you through your DocuSign user account for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of your DocuSign account. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use your DocuSign Express user account to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through your DocuSign user account all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact WD Mgmt, LLC:
You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:
To contact us by email send messages to: dbehnke@wendelcompanies.com

To advise WD Mgmt, LLC of your new e-mail address
To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at dbehnke@wendelcompanies.com and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..
In addition, you must notify DocuSign, Inc to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in DocuSign.

To request paper copies from WD Mgmt, LLC
To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to dbehnke@wendelcompanies.com and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with WD Mgmt, LLC
To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may:
ii. send us an e-mail to dbehnke@wendelcompanies.com and in the body of such request you must state your e-mail, full name, IS Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERS):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	•Allow per session cookies •Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection

** These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

Acknowledging your access and consent to receive materials electronically
To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.
By checking the 'I Agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC RECORD AND SIGNATURE DISCLOSURES document; and

- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and

- Until or unless I notify WD Mgmt, LLC as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by WD Mgmt, LLC during the course of my relationship with you.

JAVEN
CONSTRUCTION

Michael C. Gailey, PMP
Project Manager, Construction
Wendel
Centerpointe Corporate Park
375 Essjay Road, Suite 200
Williamsville, New York 14221

Gowanda Town Hall – Window Replacement

Mike,
Thank you for an opportunity to pull together pricing on this work. We are pleased to provide you a breakdown of pricing and scope as follows:

Scope of work included:

- Field measure existing RO's, once RO's established by others.
- Installation of plywood temp enclosures for weather "sealing" during fabrication leadtime
- Installation of Kolbe aluminum clad wood window with simulated divided lites.
- Caulking of new windows in openings
- Final clean inside, and outside and make repairs to lawn as necessary.

We propose to complete said work for a lump sum of **$55,400.00**.

Exclusions:

- Taxes, bonds, permits
- Any and all asbestos or haz mat work, and any/all demo of windows as that work must be performed as ACM.
- Any work associated with structural efforts
- Any work associated with the backup of brick façade (it appears the interior is some assembly of triple wythe speed tile with plaster atop). We strictly include the brick façade of the building.
- We exclude any ACM work beyond removing windows, and this includes speedtile/tar and any associate plaster etc.
- We exclude any patchwork on the inside of the building
    - There is a number of stress cracks in the building from existing conditions, we cannot foresee or prevent if any plaster sheers off the walls during our work as we don't know if the existing condition is "hollow" behind the plaster bond. As such we exclude repairs to plaster should anything sheer. In addition, the jambs of the windows interior may sheer as a result of the abatement, movement in speed tile or just anchoring the windows. We specifically exclude any/all plaster repair and recommend that work be done T&M to minimize potential cost impact upfront.
- Leadtime on windows is approximately 12 weeks from date of release. We anticipate an uninsulated plywood enclosures while we await windows after ordering.

JAVEN
CONSTRUCTION

Michael C. Galley, PMP
Project Manager, Construction
Wendel
Centerpointe Corporate Park
375 Essjay Road, Suite 200
Williamsville, New York 14221

Gowanda Town Hall – Masonry Restoration – North Elevation

Mike,
Thank you for an opportunity to pull together pricing on this work. We are pleased to provide you a price to provide masonry pointing as noted below to the North elevation of the aforementioned projcet:

Scope of work included:

- Repoint cracked or missing mortar
  - North elevation – 300 total sf
- Patch column caps on North elevation (excluding gargoyles).
- Replace Lintels on 2nd floor windows north elevation
  - Note that this scope of work cannot happen unless the windows are either replaced, or the added scope of removing/reinstalling existing is added to this scope as the lintels have hot caulk on them.
- Remove and reset existing stone at window heads on north elevation at lintel replacement.
- Clean and seal all brick which has been reworked (appx 300sf) on north elevation.
- Price excludes any other elevation(s), and does not include corners of north elevation (only faceward).

The following is a breakdown of pricing:
North Elevation Masonry Restoration: $70,000.00

The aforementioned work will also require an unknown amount of asbestos work in order to complete the window lintel replacement as we believe the tar on the inside face of the speedtile will be impacted by our work. We will work with the team to develop a work plan that can be coordinated, but in order for us to perform the aforementioned work **we suggest establishing an allowance of $15,000.00 to be used for asbestos**, and scope to be developed with the team.

Exclusions:

- Taxes, bonds, permits
- Chimneys on building
- Any work associated with structural efforts
- Any work associated with the backup of brick façade (it appears the interior is some assembly of triple wythe speed tile with plaster atop). We strictly include the brick façade of the building.
- Asbestos work: there appears to be asbestos on the window caulk as well as a mastic coating of tar on the speedtile. That may take some additional coordination and may involve additional costs.
- Note that this work will take APPOXIMATELY 2 weeks of ideal weather conditions in order to complete the masonry work. In addition, we expect another week to demobilize from the site, and 1 week from approvals to mobilize. At a minimum, we believe this work will be a total duration of 4 weeks, and we will do our best to mobilize immediately but mobilization is contingent on how quickly we receive an approval and if our masons are able to break free from their current work immediately thereafter.

JAVEN
CONSTRUCTION

Michael C. Galley, PMP
Project Manager, Construction
Wendel
Centerpointe Corporate Park
375 Essjay Road, Suite 200
Williamsville, New York 14221

Gowanda Town Hall – Window Replacement – Demo and Abatement Scope

Mike,
Thank you for an opportunity to pull together pricing on this work. We are pleased to provide you a breakdown of pricing and scope as follows:

Scope of work included:

- Abate windows from existing openings
- Final clean inside, and outside and make repairs to lawn as necessary.

We propose to complete said work for a lump sum of **$37,600.00**.

Exclusions:

- Taxes, bonds, permits
- Any work associated with structural efforts
- Any work associated with the backup of brick façade (it appears the interior is some assembly of triple wythe speed tile with plaster atop). We strictly include the brick façade of the building.
- We exclude any ACM work beyond removing windows, and this includes speedtile/tar and any associate plaster etc.
- We exclude any patchwork on the inside of the building
    - There is a number of stress cracks in the building from existing conditions, we cannot foresee or prevent if any plaster sheers off the walls during our work as we don't know if the existing condition is "hollow" behind the plaster bond. As such we exclude repairs to plaster should anything sheer. In addition, the jambs of the windows interior may sheer as a result of the abatement, movement in speed tile or just anchoring the windows. We specifically exclude any/all plaster repair and recommend that work be done T&M to minimize potential cost impact upfront.

AMD Environmental Consultants, Inc.
72 E. Niagara St. Suite 100
Tonawanda, NY 14150
Office: 716-833-0043 Fax: 716-241-8689
www.amdenvironmental.com

November 3rd, 2026

Attn: Traci Hopkins, Treasurer
Village of Gowanda
27 East Main Street
Gowanda, NY 14070
(716) 532-3353
C/O: Jillian C. Augustyn of Wendel Associates
jaugustyn@wendelcompanies.com / 716.430.6272

Mrs. Hopkins;

AMD Environmental is pleased to provide you with the following work proposal for asbestos services.

- **Project Location: 27 East Main Street, Gowanda NY 14070 – Gowanda Village Hall Window Abatement Project**
  - Asbestos Visual Clearance Inspections per NYS ICR-56 for (7) Damaged Windows (North Side Meeting Rm)
  - Lead Based Paint Visual Clearance per EPA / HUD for (7) Damaged Windows (North Side Meeting Rm)

- **Scope of Work:** AMD will perform Exterior Asbestos & Lead Based Paint Visual Clearance Inspections for 7 damaged windows on the North Side of the Building (Meeting Room) Abatement in conjunction with Arric Corporation for Asbestos Window Glaze Compound – Located at interaction between glass window panes and wood window sashes on all double hung windows on the second floor windows per Stohl Environmentals 6/3/26 Hazardous Materials Inspection Report.

- AMD Environmental, Inc. (NYS DOL # 56177) will conduct asbestos & Lead Based Paint inspections in accordance with guidelines and techniques identified in NY Code Rule 56, EPA & US HUD. A final close-out report will be issued upon project completion containing all sample analysis, chains of custody, sample location maps, and visual inspection forms pertaining to the project.

Fee Schedule: Asbestos Handling License No.: 56177 / AMD Laboratory ELAP No.: 11108

Exterior Asbestos / Lead Based Paint Visual Clearance Inspections: **NYS / EPA Licensed Asbestos Inspector:** $350.00 per site visit for included up to five site visits per Arric Corp 11/02/26 estimated duration	$ 1,750.00
Asbestos / Lead Based Paint Project Manager Rate: $75.00/ Hour for estimated 6 hours for project coordination, oversight and compliance	$ 450.00
Final Close Out Report / US EPA & NYS Dept. of Labor Compliance & Document Submissions:	$ 500.00 2 Close Out Reports
ESTIMATED TOTAL COST:	**$ 2,700.00**
CARD PAYMENT CONVENIENCE FEE: A fee of 3% will be added to all card payments. To keep our prices fair, we are passing this cost onto card-paying customers. This fee can be avoided by paying with cash or check.	

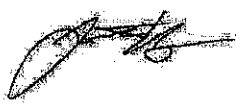
Note: If total days on-site exceeds the estimated days, the total cost will reflect the additional days at the Standard Day Rate. Over-time is not included in this quote and associated fee may be negotiated if deemed necessary for job completion.

Please sign and return- via email, fax or traditional mail.

Date:	PO #:	Name/Title:

Client Signature:_____

Regards,



Jonathan Wolf I Vice President I AMD Environmental Consultants, Inc.

AMD Environmental Consultants, Inc.
72 E Niagara St Suite 100
Tonawanda, NY 14150
Office: 716-833-0043 Fax: 716-241-8689
www.amdenvironmental.com

TERMS AND CONDITIONS

CARD PAYMENT CONVENIENCE FEE. A fee of 3% will be added to all card payments. To keep our prices fair, we are passing this cost onto card-paying customers. This fee can be avoided by paying with cash or check.

DISPUTE RESOLUTION. Any claims or disputes between AMD and Client arising out of the services to be provided by AMD or arising out of this Agreement, and/or any claims or disputes between AMD and any other party, entity or individual arising out of the services to be provided by AMD under this Agreement, shall be submitted to non-binding arbitration or mediation in Niagara Falls, New York. If mediation fails to resolve the dispute, any legal action or proceeding arising out of the services to be provided by AMD or arising out of this Agreement between AMD and Client, and/or AMD and any other party, entity or individual, shall have a venue exclusively in Supreme Court of the State of New York held in and for the County of Niagara or United States District Court for the Western District of New York.

DAMAGES. Any damages for which AMD may be liable to Client and/or any other party, entity or individual shall not, in any event, exceed the cash price of this Agreement.

DISCLAIMER. All services and procedures performed by AMD under this Agreement are performed in accordance with recognized methodologies. AMD is not liable for data interpretation by individuals or entities who are not AMD's employees or agents.

SEVERABILITY. In the event one or more of the provisions of this Agreement or any application thereof shall be held invalid, unenforceable or illegal, the validity, enforceability and legality of the remaining provisions and any other application shall not in any way be impaired thereby.

RESERVATION OF RIGHTS OF DISPUTE. In the event that AMD is required to, or deems it appropriate, to proceed with and complete any work which is the subject of a dispute or claim between AMD and Client, and/or AMD and any other party, entity or individual arising out of the services to be provided by AMD under this Agreement, AMD may, if it deems appropriate, but is not required to, proceed with such work, and thereafter or contemporaneously, file for arbitration or mediation without waiving any rights, claims or defenses it may have.
ATTORNEYS FEES. In the event arbitration, mediation or a legal action or proceeding is instituted for the enforcement of any term or condition of this Agreement, and/or in the event that a claim or dispute arises out of the services to be provided by AMD or arising out of this Agreement, the prevailing party shall be entitled to an award of reasonable attorney fees in said action or arbitration, in addition to costs and reasonable expenses in the prosecution or defense of said action or arbitration.

PAYMENT TERMS. The Client hereby agrees to pay AMD for all services performed and all costs incurred. Invoices for AMD services shall be submitted to Client, at AMD's option, either upon completion of the services or on a monthly basis. Invoices shall be payable upon receipt.

FAILURE TO MAKE PAYMENT. Should any invoice not be paid within ten (10) business days after receipt, AMD at its option may, without waiving any claim or right against Client, and without liability whatsoever to Client, treat said lateness as a material breach of this Agreement and justifiably suspend performance of services or refuse to complete the balance of this Agreement. Accounts unpaid thirty (30) days after the invoice date may be subject to a monthly services charge of one and a half percent (1.5%) on the unpaid balance. In the event any portion of an account remains unpaid sixty (60) days after billing, AMD may institute collection actions or proceedings and Client shall pay all costs of collection, including reasonable attorneys' fees.

RETENTION OF PAYMENT. Client is authorized only to withhold retention from AMD to the extent that funds are withheld from Client for the work performed by AMD. In no event shall Client withhold more than ten percent (10%) of payments due AMD. All retentions must be paid to AMD within thirty (30) days of the date AMD substantially completes all its work.

RETENTION OF WORK PRODUCT. Should any invoice not be paid within ten (10) business days after receipt, AMD at its option may, without waiving any claim or right against Client, and without liability whatsoever to Client, treat said lateness as a material breach of this Agreement and justifiably withhold any and all work product arising out of the services to be provided by AMD or arising out of this Agreement including, but not limited to, assessment and/or consulting reporting, analysis and/or recommendations.

ITEMS NOT RESPONSIBILITY. Unless specifically included in this Agreement, AMD shall not be held responsible for any existing violations of applicable regulations, ordinances, laws or statutes, whether cited by the appropriate authority or not. AMD is not responsible for any abnormal or unusual preexisting conditions.

FORCE MAJEURE. Neither party shall be considered in default in the performance of any obligation hereunder to the extent that performance of such obligation is prevented or delayed by events, occurrences and/or conditions that could not be reasonably foreseen by AMD or that are out of the reasonable control of AMD, which include but are not limited to, fire, flood, explosion, strike, labor disputes, lockouts, war, insurrection, embargo, government requirement and/or act of god.

EXTRA SERVICES. AMD shall provide only those services specified in this Agreement at the specified project sites. Additional services not included in this Agreement will require either revision of this Agreement or a separate agreement between AMD and Client. Any services to be performed at project sites other than those listed in this Agreement will require either revision of this Agreement or a separate agreement between AMD and Client.

MODIFICATION. Any alteration or modification of any terms of this Agreement, or replacement of this Agreement, shall not be valid unless in writing and signed by both the parties.

ASSIGNMENT AND SUBCONTRACTING. AMD shall be allowed to assign any work or services under this Agreement, or any portion of it, without the written consent of Client.

PROTECTION OF WORK. To allow AMD to protect its own work, Client shall provide to AMD adequate storage space and security on site. Once AMD's work is completed, Client shall be responsible for the protection of the work, as well as the entire project. If AMD's work is damaged or destroyed through the carelessness, negligence or recklessness of persons other than AMD, AMD shall re-perform or repair the damaged work, but will do so only upon being compensated for same.

AMD ENVIRONMENTAL

AMD Environmental Consultants, Inc.
72 E Niagara St Suite 100
Tonawanda, NY 14150
Office: 716-833-0043 Fax: 716-241-8689
www.amdenvironmental.com

INSURANCE. AMD represents that it, together with its employees and agents, is protected by, and has all necessary insurance policies. Certificates for any such policies of insurance will be provided to Client upon written request. Client recognizes that AMD insurance policies may contain certain exclusions. Client agrees to defend, indemnify and hold AMD and its employees or agents harmless for and against all claims, causes of action, suits, proceedings, damages, losses and expenses, including but not limited to, third party claims or actions arising out of the services to be provided by AMD or arising out of this Agreement that fall within the scope of any exclusion from AMD's insurance policies.

INDEMNIFICATION. Client shall, to the fullest extent permitted by law, indemnify and hold harmless AMD, its officers, directors, employees, agents, subcontractors and sub-consultants from and against all damage, liability and cost, including reasonable attorney fees and defense costs, arising out of the services to be provided by AMD or arising out of this Agreement, excepting only those damages, liabilities or costs attributable to the sole negligence or willful misconduct of AMD.

RESERVATION OF RIGHTS. Any delay or failure by AMD to enforce any of its rights or remedies afforded to it under this Agreement and/or by law shall not prejudice or operate to waive that right or remedy, including but not limited to, any remedy for breach of contract.

WAIVER. Client hereby agrees, to the fullest extent permitted by law, to waive any claims or causes of action against AMD arising out of the services to be provided by AMD or arising out of this Agreement, except for those claims or causes of action attributable to the sole negligence or willful misconduct of AMD.

FEE AND COST FLUCTUATIONS. Client hereby understands that all fees and costs for payment to AMD for services to be provided by AMD under this Agreement are estimated, and are provided to Client only for Client's convenience. Accordingly, Client agrees that to the extent that fees and costs increase for services to be provided by AMD or arising out of this Agreement, Client shall compensate AMD proportionately to such increases of fees and costs.

ACCESS TO SITE. Client shall provide AMD with access the project site for activities necessary for the performance of the services that are the subject of this Agreement. Client authorizes AMD and its employees or agents to enter on to and examine the subject project site property and to extract samples for subsequent laboratory analysis, within all areas of the project site in accordance with the Scope of Services paragraph in this Agreement. AMD shall not be responsible in manner for restoration of any resulting damage and will not be responsible for such costs.

STANDARD OF CARE. Services provided by AMD under this Agreement will be performed in accordance with such documents as plans, specifications and instructions provided by Client, and in a manner consistent with the level of care and skill ordinarily exercised by members of the industry under similar conditions using recognized methodologies. In acceptance of reports of observations, tests and opinions provided to Client pursuant to this Agreement, Client acknowledges that the extent of AMD's obligation with respect thereto is limited to the furnishing of such data, which shall not be solely relied upon by others as acceptance of any construction work, nor shall it relieve a contractor in any manner from his contractual obligations and responsibilities to conduct the work in conformance with the project's plans and specifications. AMD will be responsible only for the data furnished by it, but shall not be responsible for the interpretation and/or misinterpretation of the information by other individuals or entities. Client agrees to indemnify and hold harmless AMD and its employees and agents from and against all claims, damages, losses and expenses arising from the interpretation and/or misinterpretation by others of the information and data provided by AMD.

HIDDEN CONDITIONS. A condition is hidden if it is concealed by existing finishes or is not capable of investigation by reasonable visual observation. If AMD has reason to believe that such a condition may exist, Client shall authorize and pay all costs associated with the investigation of such a condition. If Client fails to authorize such investigation after due notification, or if AMD has no reason to believe that such condition exists, AMD shall not be responsible for the hidden condition, or any and all resulting damages to persons or property.

HAZARDOUS WASTES. Client shall advise AMD of any hazardous wastes, substances or conditions existing at and/or near the project site. If AMD discovers such hazardous wastes, substances or conditions after it commences work or services under this Agreement, or if AMD discovers the nature or extent of the hazardous wastes, substances or conditions differ materially from what Client advised AMD, Client agrees that the Scope of Services, schedule, and fees shall be adjusted as needed to complete the work or services. The ownership of, and responsibility for, all contaminated materials and/or hazardous wastes, substances or conditions generated, released, uncovered, transported and/or collected during the work tasks under this Agreement shall remain with Client.

INFORMATION FOR THE SOLE USE AND BENEFIT OF CLIENT. All opinions, conclusions and recommendations provided by AMD, whether written or oral, and any plans, specifications or other documents and services provided by AMD are for the sole use and benefit of Client in furtherance of its performance under the Prime Contract and are not to be provided to any other individual or entity without the prior written consent of AMD. Nothing in this Agreement shall create a contractual relationship with or cause of action in favor of any third party against AMD.

OWNERSHIP OF DOCUMENTS. All documents produced by AMD under this Agreement are instruments of AMD's professional service and shall remain property of AMD, and may not be used by Client for any other purpose without prior written consent of AMD.

CERTIFICATIONS, GUARANTEES AND WARRANTIES. AMD shall not be required to execute any document that would result in AMD certifying, guaranteeing or warranting the existence, or lack of, any condition.

TERMINATION OF SERVICES. This Agreement may be terminated by either party, at any time, upon (10) days written notice to the other party. In the event of termination, Client shall pay AMD for all services rendered to the date of termination, and all reimbursable expenses incurred prior to termination and reasonable termination expenses incurred as a result of termination.

ENTIRE AGREEMENT. This Agreement contains the full and complete understanding and agreement of the parties with respect to the subject matter hereof, and supersedes all prior understandings and agreements, if any, whether oral or written, concerning the subject matter hereof.

HERITAGE RESOURCES, LLC

October 30, 2026

Mr. Mark Nephew, Mayor
Village of Gowanda
27 East Main Street
Gowanda, NY 14070

Re: **Consultant Services for Project Management & Administration**
Village of Gowanda - NY Forward - Small Project Fund 20250577
HRLLC 26-028

Dear Mayor Nephew:

Thank you for selecting Heritage Resources LLC (HRLLC) to provide Consultant Services for Project Management & Administration for the Village of Gowanda's NY Forward Small Project Fund grant. We look forward to working with you on this important project for you and for the Village and to assist in the success of the commercial building owners who participate. We look forward to working toward a project of which everyone involved can be proud.

SCOPE OF HRLLC SERVICES : Consistent with your RFP, HRLLC's proposal and your HTFC contract Schedules A & B, HRLLC proposes to provide services consisting of:

Administrative Services:

- Participation in development and coordination of the marketing, application, and project selection process; ** Note: we find success in mailing, social media, zoom and in person presentations to Owners.*
- Review program guidelines with selected participants;
- Review of and submission of your funding commitment and disbursement paperwork;
- Coordination of construction monitoring and site inspections;
- Communication with property owners; and
- Collaborating with Village and HTFC staff for project activities;
- Coordinating Architectural and Environmental Services with awardees.
- Supporting the Village's efforts to meet its HTFC grant requirements as outlined in the NYS Contract – Schedule A.



HERITAGE RESOURCES, LLC

Architectural and Environmental Services:

- Assist building owners in development of written project scopes of work that are consistent with local and state codes and design guidelines.
- Assist building owners to engage with a design firm to prepare design documents if required for the scope of work.
- Prepare Environmental Review documents including forms, documentation, maps, relevant records and findings.
- Submit final scopes/designs for 14.09 approval through the State Historic Preservation Office's Cultural Resource Information System (CRIS).
- Coordinate environmental assessment of projects to determine the level of investigation required to complete the site contamination review, following program requirements and using ASTM guidelines. Our project team member, Stohl Environmental, will provide the initial letter required.

Your Projected Accomplishments Goals:

- 4 Commercial or mixed-use buildings will be rehabilitated
- 4 Businesses Assisted

SCHEDULE :

Upon receipt of this letter agreement signed, we are prepared to kick off the program this November. We expect at this time that the portion of the project we can control to be completed within the grant period, which ends December 2028. We typically complete most of our services within the first 6 – 8 months: marketing, application process, selection committee, awards project set up with SHPO 14.09 reviews and Site-Specific Environmental checklist & Project Set Ups.

We will endeavor to perform our scope of services in support of awardees making timely completion of their projects well before your grant contract expires. This is in everyone's best interest because the HTFC cannot provide any further Grant Administrative Services funding beyond what has been provided in your contract.

We have found that some awardees will not or cannot complete their projects on time. A key Project Review Committee award selection criterion must be an applicant's ability to be able to have a project ready to start and that can be

completed within the grant's timeline. Other criteria can include a provision in a grant award of withdrawing offers due to too great a risk of not completing timely.

If you desire requesting the HTFC to allow an extension of the grant, HRLLC can continue to provide services under an Amendment of this agreement that includes the Village paying HRLLC for services provided during the period of extensions and/or for the awardees to pay for HRLLC's services and then seek reimbursement after they complete their project.

PROJECT TEAM :

HRLLC will lead the services for the grant. We include on our team, **Stohl Environmental**, with whom we will coordinate as our sub-contractor for providing the required site contamination letters. We will require a commitment fee from awarded owners of $400 - $500 (TBD), which pays for Stohl's services.

Clinton Brown Company Architecture pc (CBCA) can provide design services if requested by any owner, under separate contract. The cost of their services is borne by the owner and can be reimbursed with grant soft costs funding. As noted in our proposal, an added value of our team is that CBCA can assist interested owners of awarded historic properties with NYS Historic Tax Credit application services as an additional service and cost.

COMPENSATION & TERMS :

We will perform the Grant Administration Services for the compensation budget that is available through the grant and is reimbursable by your grant administration costs budget on an hourly rate not to exceed Sixty Five Thousand, Five Hundred Dollars ($65,500).

We will invoice monthly as services are provided and expect payment within Thirty (30) days of invoice. Hourly rates may change annually. If they are required, standard reimbursable expenses are included in the compensation budget at cost plus 20%.

HERITAGE RESOURCES, LLC

We look forward to working under your leadership toward the Village of Gowanda's successful completion of the NY Forward grant. Please contact me any time with any questions or comments.

Sincerely,

Alma O'Connell-Brown
President & Owner

Notice to Proceed – Mark Nephew, Mayor Date

HERITAGE RESOURCES, LLC / 403 MAIN STREET, SUITE 506 / BUFFALO, NY 14203
T: 716-830-6076 / HRLLCAB@GMAIL.COM / C. 2026

WE ARE A NYS CERTIFIED WBE - WOMAN BUSINESS ENTERPRISE

DEBT SERVICE SCHEDULE

VILLAGE OF GOWANDA

CATTARAUGUS & ERIE COUNTIES, NEW YORK

$740,000 PUBLIC IMPROVEMENT SERIAL BONDS - 2026

WATER & FIRE TRUCK

Fiscal Year Ending May 31:	Principal Payment November 1:	Interest Rates	Interest November 1:	Interest May 1:	Total Interest	Total Debt Service	Outstanding Bonds
2028	$35,000	4.890%	$35,884.45	$17,237.25	$53,121.70	$88,121.70	$705,000
2029	55,000	4.890%	17,237.25	15,892.50	33,129.75	88,129.75	650,000
2030	60,000	4.890%	15,892.50	14,425.50	30,318.00	90,318.00	590,000
2031	65,000	4.890%	14,425.50	12,836.25	27,261.75	92,261.75	525,000
2032	65,000	4.890%	12,836.25	11,247.00	24,083.25	89,083.25	460,000
2033	35,000	4.890%	11,247.00	10,391.25	21,638.25	56,638.25	425,000
2034	40,000	4.890%	10,391.25	9,413.25	19,804.50	59,804.50	385,000
2035	40,000	4.890%	9,413.25	8,435.25	17,848.50	57,848.50	345,000
2036	45,000	4.890%	8,435.25	7,335.00	15,770.25	60,770.25	300,000
2037	45,000	4.890%	7,335.00	6,234.75	13,569.75	58,569.75	255,000
2038	45,000	4.890%	6,234.75	5,134.50	11,369.25	56,369.25	210,000
2039	50,000	4.890%	5,134.50	3,912.00	9,046.50	59,046.50	160,000
2040	50,000	4.890%	3,912.00	2,689.50	6,601.50	56,601.50	110,000
2041	55,000	4.890%	2,689.50	1,344.75	4,034.25	59,034.25	55,000
2042	55,000	4.890%	1,344.75	0.00	1,344.75	56,344.75	0
TOTALS	$740,000		$162,413.20	$126,528.75	$288,941.95	$1,028,941.95	

Bonds Dated: November 4, 2026
Principal Due: November 1, 2027 / 2041
Interest Payable: November 1, 2027, May 1, 2028 and semi-annually thereafter on November 1 and May 1

Call Provision: On or after November 1, 2034
Bonds Payable at Greene County Commercial Bank
Insurance: N/A
Purchased By: Greene County Commercial Bank
Bond Counsel: Hawkins Delafield & Wood LLP
William Jackson, Esq.

Municipal Solutions, Inc.
62 Main Street, LeRoy, NY 14482
2528 State Route 21, Canandaigua, NY 14424
www.municipalsolution.com

DEBT SERVICE SCHEDULE

VILLAGE OF GOWANDA
CATTARAUGUS & ERIE COUNTIES, NEW YORK
$605,000 WATER SYSTEM IMPROVEMENT PORTION OF
$740,000 PUBLIC IMPROVEMENT SERIAL BONDS - 2026

Fiscal Year Ending May 31:	Principal Payment November 1:	Interest Rates	Interest November 1:	Interest May 1:	Total Interest	Total Debt Service	Outstanding Bonds
2028	$15,000	4.890%	$29,337.96	$14,425.50	$43,763.46	$58,763.46	$590,000
2029	30,000	4.890%	14,425.50	13,692.00	28,117.50	58,117.50	560,000
2030	30,000	4.890%	13,692.00	12,958.50	26,650.50	56,650.50	530,000
2031	35,000	4.890%	12,958.50	12,102.75	25,061.25	60,061.25	495,000
2032	35,000	4.890%	12,102.75	11,247.00	23,349.75	58,349.75	460,000
2033	35,000	4.890%	11,247.00	10,391.25	21,638.25	56,638.25	425,000
2034	40,000	4.890%	10,391.25	9,413.25	19,804.50	59,804.50	385,000
2035	40,000	4.890%	9,413.25	8,435.25	17,848.50	57,848.50	345,000
2036	45,000	4.890%	8,435.25	7,335.00	15,770.25	60,770.25	300,000
2037	45,000	4.890%	7,335.00	6,234.75	13,569.75	58,569.75	255,000
2038	45,000	4.890%	6,234.75	5,134.50	11,369.25	56,369.25	210,000
2039	50,000	4.890%	5,134.50	3,912.00	9,046.50	59,046.50	160,000
2040	50,000	4.890%	3,912.00	2,689.50	6,601.50	56,601.50	110,000
2041	55,000	4.890%	2,689.50	1,344.75	4,034.25	59,034.25	55,000
2042	55,000	4.890%	1,344.75	0.00	1,344.75	56,344.75	0
TOTALS	$605,000		$148,653.96	$119,316.00	$267,969.96	$872,969.96	

Bonds Dated: November 4, 2026
Principal Due: November 1, 2027 / 2041
Interest Payable: November 1, 2027, May 1, 2028 and semi-annually thereafter on November 1 and May 1

Call Provision: On or after November 1, 2034
Bonds Payable at Greene County Commercial Bank
Insurance: N/A
Purchased By: Greene County Commercial Bank
Bond Counsel: Hawkins Delafield & Wood LLP
William Jackson, Esq.

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DEBT SERVICE SCHEDULE

VILLAGE OF GOWANDA
CATTARAUGUS & ERIE COUNTIES, NEW YORK
$135,000 FIRE TRUCK PURCHASE PORTION OF
$740,000 PUBLIC IMPROVEMENT SERIAL BONDS - 2026

Fiscal Year Ending May 31:	Principal Payment November 1:	Interest Rates	Interest November 1:	Interest May 1:	Total Interest	Total Debt Service	Outstanding Bonds
2028	$20,000	4.890%	$6,546.49	$2,811.75	$9,358.24	$29,358.24	$115,000
2029	25,000	4.890%	2,811.75	2,200.50	5,012.25	30,012.25	90,000
2030	30,000	4.890%	2,200.50	1,467.00	3,667.50	33,667.50	60,000
2031	30,000	4.890%	1,467.00	733.50	2,200.50	32,200.50	30,000
2032	30,000	4.890%	733.50	0.00	733.50	30,733.50	0
TOTALS	$135,000		$13,759.24	$7,212.75	$20,971.99	$155,971.99	

Bonds Dated: November 4, 2026
Principal Due: November 1, 2027 / 2031
Interest Payable: November 1, 2027, May 1, 2028 and semi-annually thereafter on November 1 and May 1

Call Provision: On or after November 1, 2034
Bonds Payable at Greene County Commercial Bank
Insurance: N/A
Purchased By: Greene County Commercial Bank
Bond Counsel: Hawkins Delafield & Wood LLP
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Village of Gowanda
2026-2027 Budget Modification Request
BUDGET MODIFICATION #1 November 10, 2026

General Fund	Budget Line Items	2026-2027 Budget (includes prior mods)	Budget Transfer Request	New Adjusted Line Item Bud	
A3410.201	TURN OUT GEAR/AIR PACS	$ 10,950.00	$ (820.00)	$ 10,130.00	*To move funds from available line item balances to cover the Swiftwater Rescue Course and Signs and Traffic Safety Equipment*
A3410.412	FIRE PROTECTION - SUPPLIES	$ 4,000.00	$ (1,500.00)	$ 2,500.00	
A3410.46	FIRE PROTECTION - REPAIRS & MAINT	$ 21,900.00	$ (2,000.00)	$ 19,900.00	
A3410.204	EQUIPT - FIRE POLICE	$ 1,000.00	$ 2,080.00	$ 3,080.00	
A3410.429	EDUCATION	$ 1,160.00	$ 2,240.00	$ 3,400.00	
A3410.203	FIRE EQUIP AIR BOTTLES	$ 800.00	$ (65.00)	$ 735.00	*To move funds to Air Compressor from Air Bottles to cover under estimated expense of Annual Air Test & Inspection*
A3410.400	FIRE EQUIP AIR COMPRESSOR	$ 1,100.00	$ 65.00	$ 1,165.00	
A5110.100	HIGHWAY PERSONNEL	$ 176,800.00	$ (1,605.00)	$ 175,195.00	*To move funds from Highway Personnel to Highway Summer Help to cover underestimated summer help support needed until full staff was on-board*
A5110.102	HIGHWAY SUMMER HELP	$ 5,000.00	$ 1,605.00	$ 6,605.00	
	TOTAL	**$ 222,710.00**	**$ -**	**$ 222,710.00**	

WATER FUND	Budget Line Items	2026-2027 Budget	Budget Transfer Request	New Adjusted Line Item Bud	
F1910.400	INSURANCE	$ 38,800.00	$ 150.00	$ 38,950.00	*To Move funds from Admin Contractual to Insurance to cover underestimated insurance expense*
F8310.4	WATER ADMIN CONTRACTUAL	$ 22,000.00	$ (150.00)	$ 21,850.00	
	TOTAL	**$ 60,800.00**	**$ -**	**$ 60,800.00**	

SESWER FUND	Budget Line Items	2026-2027 Budget	Budget Transfer Request	New Adjusted Line Item Bud	
G1910.400	INSURANCE	$ 46,878.00	$ 482.00	$ 47,360.00	*To Move funds from Admin Contractual to Insurance to cover underestimated insurance expense*
G8110.4	SEWER ADMIN CONTRACTUAL	$ 22,000.00	$ (482.00)	$ 21,518.00	
G8130.42	T&D WATER UTILITY	$ 4,000.00	$ 2,700.00	$ 6,700.00	*To move funds from T&D Electric to T&D Water to cover higher than anticipated water bills due to new Pre Treatment Bldg Wash System.*
G8130.419	T&D ELECTRIC	$ 91,000.00	$ (2,700.00)	$ 88,300.00	
	TOTAL	**$ 163,878.00**	**$ -**	**$ 163,878.00**	

November 10, 2026 Board Meeting
Financial Report

	General Fund	Water Fund	Sewer Fund	Capital Proj	Comm. Dev/ Spec. Proj Fund
REVENUE (10/1/26- 10/31/26) *(cash collected and invoiced)*	$ 73,157.21	$ 95,520.01	$ 63,691.37	$ 584,966.36 Interest $1973.36 DOCCS WWTP Phf Final Pmnt $582,993	$ 125.65 Intereest
PRE PAYS (10/1/26 - 10/31/26):					
Pre Pay Exp. Operating	$ 15,980.39	$ 6,301.43	$ 10,900.70		
Pre Pay Exp. Payroll Employee Deductions	$ 8,812.49			$ -	
Payroll Expense (10/2 & 10/16 & 10/30)	$ 69,411.63	$ 25,045.48	$ 28,838.49	$ -	
TOTAL Pre Pays	**$ 94,204.51**	**$ 31,346.91**	**$ 39,739.19**	**$ -**	**$ -**
CASH FLOW BALANCE (10/31/26):					
Operating Checking Balance	$ 55,035.58	$ 52,159.76	$ 30,902.81	$ -	
Savings MM Balance Comm Bank	$2,337,770.61	$ 481,676.49	$1,061,278.79		
Comm Bank Capital Project Account #9064				$ 57,015.75	
Comm Bank Cap Project				$ 959.40	
Special Project/Comm Development					$ 351,621.76
Payroll Account	$ 61,171.94				
Local Fiscal Recovery Funds	*Account closed*				$ -
PROJECT/GRANT ACCOUNTS					
Peter Cooper Trust Funds (multiple accnts)	*(for OM&M at Peter Cooper until 2040- inlcudes CD and Trust Transfer Accnt Est)*				$ 285,071.83
BOA Project Account					$ 45,005.94
WWTP Capital Project Account				$ 943,100.66	
TOTAL Cash Flow Available	**$ 2,453,978.13**	**$ 533,836.25**	**$ 1,092,181.60**	**$ 1,001,075.81**	**$ 681,699.53**
ABSTRACT BILLS TO PAY:					
Operating Expenses 2026-2027	$ 265,668.34	$ 11,988.96	$ 10,473.73	$ -	$ 6,466.59
TOTAL Abstract Bills to Pay	**$ 265,668.34**	**$ 11,988.96**	**$ 10,473.73**	**$ -**	**$ 6,466.59**
ENDING CASH FLOW BALANCE:	**$ 2,188,309.79**	**$ 521,847.29**	**$ 1,081,707.87**	**$ 1,001,075.81**	**$ 675,232.94**

RESERVE ACCOUNTS 10/31/26	
GENERAL FUND	**BALANCE**
General Fund Reserve for Fire Equipment:	$ 20,467.58
General Fund Reserve for Highway Equipment	$ 11,289.26
General Fund Reserve for Police Equipment	$ 20,708.51
General Fund Reserve for Repair	$ 117,907.78
General Fund Reserve for Tree Emergency	$ 24,873.19
TOTAL GEN FUND RESERVES	**$ 195,246.32**
WATER FUND	**BALANCE**
Water System Reserve	$ 113,056.35
Water Equipment Reserve	$ 55,186.68
TOTAL WATER FUND RESERVES	**$ 168,243.03**
SEWER FUND	**BALANCE**
Sewer System Reserve	$ 200,661.76
Sewer Equipment Reserve	$ 149,733.61
TOTAL SEWER FUND RESERVES	**$ 350,395.37**

General Fund

Paramount Roofing Replacement at Village Hall $224,425- Insurance Approved in full

Village of Gowanda General Fund
Unpaid Bills Detail
All Transactions

	Memo	Open Balance
AMD Environmental		
	Inv 26-1015JWA Exterior Visual Asbestos Clearance- Roof	4,250.00
Total AMD Environmental		4,250.00
Auto Wrench		
	51998 NYS Inspection 2017 Ford F550	15.00
Total Auto Wrench		15.00
Barbara A. Heitzenrater		
	Road Repairs at 13 Caroline due to Sewer Repair	2,800.00
Total Barbara A. Heitzenrater		2,800.00
Buffalo Recycling		
	373884 Plastic Recycling 9/29/26	15.60
Total Buffalo Recycling		15.60
Casella Waste Systems Inc.		
	2179479 Weekly Trash Sept 2026 - Split	103.35
Total Casella Waste Systems Inc.		103.35
Cattaraugus County DPW		
	Signs & Bases- Deaf Child Area	206.38
Total Cattaraugus County DPW		206.38
Country Auto		
	Inv3561 Oil Change/Swap Tires/Washer Fluid- 2023 Durango	141.40
Total Country Auto		141.40
Crowells		
	#5710 Highway Supplies 10/19/26 - Oil Change F250	77.01
	#5710 Police Supplies Wiper Blades	30.98
Total Crowells		107.99
Eagle Systems of Jamestown		
	AR141433 Police Copier Lease Nov 2026	54.40
Total Eagle Systems of Jamestown		54.40
Gernatt Asphalt products		
	Inv 28312 Cemetery Hill, Townsend, Beech, St Johns 5652 Top Soil Chang	7,970.01
Total Gernatt Asphalt products		7,970.01
Good Neighbor Services		
	Remove (8) Trees Orchard Place, Creeksdie Pk, Union/Buff St	6,000.00
Total Good Neighbor Services		6,000.00
Gowanda Fire Company		
	Reimbursement Spectrum Internet Accnt 231907401 10/1 - 10/31/26	89.95
	Reimb to Fire Replacement of Sign & Dry Suit Repair	566.25
Total Gowanda Fire Company		656.20
Gowanda Highway Department		
	Diesel Usage Fire Oct 2026	63.67
Total Gowanda Highway Department		63.67
Gowanda Sewer Department		
	Fuel Usage Highway Oct 2026	497.84
	Fuel Usage Police Oct 2026	128.76
	Fuel Usage Fire Oct 2026	72.01

Village of Gowanda General Fund
Unpaid Bills Detail
All Transactions

	Memo	Open Balance
Total Gowanda Sewer Department		698.61
Haier's Fire Extinguisher LLC		
	9613 Fire - Fire Extinguisher Inspections	261.00
	9611 Highway 9608 Village Hall Fire Extinguisher Inspections	310.00
Total Haier's Fire Extinguisher LLC		571.00
Hover Networks, Inc		
	491523 Phone Services Nov 2026	271.47
Total Hover Networks, Inc		271.47
McCormacks Hardware		
	1626B Highway Supplies 9/29- 10/13/26	53.25
	1626F Police Supplies- Lights & Bulbs for Police Garage	75.97
Total McCormacks Hardware		129.22
NOCO Energy		
	430296 Diesel 599.30gal @ 5.3851 Ship 10/2/26	3,234.41
Total NOCO Energy		3,234.41
Norco		
	LD00038577 Cylinder Tank Rental Oct 2026	9.30
Total Norco		9.30
Paramount Roofing Inc.		
	Project# 394024 Replacement of Village Hall Roof	224,425.00
Total Paramount Roofing Inc.		224,425.00
PD Mechanical Solutions		
	7893 2025 Mack Plow - Heavy Duty Inspection	20.00
Total PD Mechanical Solutions		20.00
Penn Power Group		
	4871251 John Deere Generator Planned Maintenance	503.94
	4871638 John Deere Repairs- Heater Block	508.65
Total Penn Power Group		1,012.59
Pitney Bowes		
	Inv#1030328238 Softguard 7/27/26- 10/26/26	15.00
Total Pitney Bowes		15.00
Reding Inc.		
	97434249 Replace/reseal Duct Board Insulation	2,497.00
	97454151 Duct Cleaning	4,624.00
Total Reding Inc.		7,121.00
Schutts Saw & Mower Service Inc		
	152945 Flat Pulley for Mower	42.43
	153903 Mower Blades and Mulching Chute for new Mower	428.96
Total Schutts Saw & Mower Service Inc		471.39
Unifirst		
	1140457949 Mat, Paper Service Invoice 10/16/2026	77.45
Total Unifirst		77.45
Wendel Centerpointe Corporate PA		
	394024-5 Emergency Damage Scope - Ins Claim thru 9/30/26	4,225.90
Total Wendel Centerpointe Corporate PA		4,225.90

Village of Gowanda General Fund
Unpaid Bills Detail
All Transactions

	Memo	Open Balance
Williamson Law Book Co		
	213117 Village Clerk System Support Contract 11/1/26- 10/31/26	1,002.00
Total Williamson Law Book Co		1,002.00
		265,668.34

Village of Gowanda - Water Fund
Unpaid Bills Detail
All Transactions

	Memo	Open Balance
CASELLA		
	2179479 Weekly Trash Sept 2026	103.36
Total CASELLA		103.36
Cintas		
	4285758101 Mat Paper Serv Inv 10/15/26 (wat/sew split)	43.89
Total Cintas		43.89
Crowells		
	Accnt 5712 Disposable Gloves	17.00
Total Crowells		17.00
Gallman Excavating Inc.		
	Emergency Water Leak Caroline Road 6" Water Main Break	4,900.00
Total Gallman Excavating Inc.		4,900.00
Gernatt Ashphalt Products		
	5715 Concrete Sand for Back Fill- Water Line Taps	52.38
Total Gernatt Ashphalt Products		52.38
Gowanda Highway Dept		
	Diesel Fuel Usage Oct 2026	103.46
Total Gowanda Highway Dept		103.46
Gowanda Sewer		
	Fuel Usage Oct 2026	485.70
Total Gowanda Sewer		485.70
Grainger		
	9125122953 Hose (split)	124.90
Total Grainger		124.90
Guis Lumber		
	92075/2 (2) studs for Sidwalk Slab at St Johns Park	26.69
Total Guis Lumber		26.69
Haier's Fire Extinguisher LLC		
	9609 Fire Extinguisher Inspections- Water	60.00
Total Haier's Fire Extinguisher LLC		60.00
McCormacks Hardware		
	1626J Supplies 10/2- 10/14/26	73.34
Total McCormacks Hardware		73.34
Quill		
	Ink Cartridges	71.23
Total Quill		71.23
Slack Chemical		
	509412 Chlorine/Drum ship 10/13/26 & 228703 Drum Return	3,721.64
Total Slack Chemical		3,721.64
Team EJP Blasdell NY		
	6723787 (5) Service Box w/ Cover, Meter Gaskets	541.00
	6721051 Ball Valve & Drain- Stock	333.14
	6721393 Ball & Drain for Drinking Foundation at St Johns Park	236.48
Total Team EJP Blasdell NY		1,110.62
Ti Sales		

Village of Gowanda - Water Fund
Unpaid Bills Detail
All Transactions

	Memo	Open Balance
	Inv0203228 (2) Clamps for Water Main Leak	444.08
Total Ti Sales		444.08
USA Blue Book		
	Inv01186545 Detectable Burial Tape Blue Water	91.95
Total USA Blue Book		91.95
West Herr Nissan		
	333976 Leaf Spring & Hardware for 2019 Van	558.72
Total West Herr Nissan		558.72
		11,988.96

Village of Gowanda - Sewer Fund
Unpaid Bills Detail
All Transactions

	Memo	Open Balance
Boyles Motor Sales Inc		
	P23073 Vac Truck Air Fitting Replacement	14.20
Total Boyles Motor Sales Inc		14.20
Casella Waste Services		
	2179479 Weekly Trash Sept 2026 - Split	103.36
Total Casella Waste Services		103.36
Cintas		
	4285758101 Mat & Paper Service Inv 10/15/26	43.88
Total Cintas		43.88
Crowells		
	Accnt 5711 Repair Supplies 10/1- 10/21/26	517.20
Total Crowells		517.20
Environmental Products & Access		
	292532 Cam Lock Reducers for Septic Tank Unloading	304.32
Total Environmental Products & Access		304.32
Gowanda Highway Department		
	Diesel Fuel Usage Oct 2026	268.19
Total Gowanda Highway Department		268.19
Grainger		
	9125122953 & 9125445016 Combo Hitch & Hose (split wat/sew)	316.96
	9119178409 (2) Fuel Tank Level Guages- to replace	252.98
Total Grainger		569.94
Haier's Fire Extinguisher LLC		
	9625 Fire Extinguisher Inspect &Maint WWTP	479.00
Total Haier's Fire Extinguisher LLC		479.00
Hover Networks Inc.		
	491523 Phone Services Nov 2026	87.94
Total Hover Networks Inc.		87.94
McCormacks Hardware		
	1626H Supplies 9/28 -10/17/26	545.76
Total McCormacks Hardware		545.76
Microbac Laboratories		
	Multiple Samples 10/9-10/25/26	2,561.75
	Multiple Samples 10/27- 10/30/26	935.00
Total Microbac Laboratories		3,496.75
Noco Energy		
	Inv#430293 Fuel 694.20/gal 3.9138 ship 10/2/26	2,720.29
Total Noco Energy		2,720.29
NYS Dept of Env Conservation		
	Inv 9990000745008 Waste Transporter Permit Renewal #9A-926	700.00
Total NYS Dept of Env Conservation		700.00
Quill		
	Office Supplies	118.15
Total Quill		118.15
Spartan Warehouse		

Village of Gowanda - Sewer Fund
Unpaid Bills Detail
All Transactions

	Memo	Open Balance
	128839 Oil for Equipment & Generators	316.64
Total Spartan Warehouse		316.64
USA Blue Book		
	INV01201369 Danger Sign - Gasoline	12.97
	INV01186545 Chemical Analysis Supplies	175.14
Total USA Blue Book		188.11
		10,473.73

Gowanda Comm Development Fund
Unpaid Bills Detail
All Transactions

	Memo	Open Balance
Gernatt Asphalt Products		
	5717 Backfill & Topsoil- Splash Pad	3,292.71
Total Gernatt Asphalt Products		3,292.71
S.St. George Enterprises		
	16566 Water Line Tap- Splash Pad	750.00
Total S.St. George Enterprises		750.00
Team EJP		
	6723693 Pipe & Coupling for Water Line- Splash Pad	509.43
	6724399 Valves & Saddle for Water Main Tap- Splash Pad	1,331.21
	6721393 Ball Valve with Drain for Splash Pad	583.24
Total Team EJP		2,423.88
		6,466.59

Village of Gowanda General Fund
PrePay Report
October 2026

Date	Num	Memo	Amount
Charter Communications			
10/26/2026	13512	Accnt #18087 Inv# 101526 Muni Bldg/Police Internet 10/15-	-140.00
Eagle Systems of Jamestown			
10/07/2026	13452	AR139768 Police Copier Lease Oct 2026	-54.40
Highmark BCBSWNY			
10/26/2026	13513	Client# 315619 Inv#261020249182 Nov 2026	-4,160.03
Hover Networks, inc			
10/07/2026	13453	489754 Phone Services Oct 2026	-271.47
National Fuel			
10/15/2026	13496	6687624 09 Municipal Bldg 9/5- 10/6/26	-72.25
10/26/2026	13514	3165685 04 Hidi Fire 9/11- 10/13/26	-52.99
10/26/2026	13516	903803505 I Industrial Highway 9/14- 10/13/26	-72.30
NOVA Healthcare Administrators inc			
10/15/2026	13497	HRA Admin 080426 Oct 2026 (3 way split)	-25.00
NRS			
10/21/2026	13511	1714029&1713659 Final Pmnt Fire Comp Contribution Cust	-1,950.00
NYSEG			
10/07/2026	13454	1001-1169-728 27 E Main St 8/27- 9/25/26	-1,913.72
10/07/2026	13457	1001-1211-132 Hidi Fire 8/27- 9/25/26	-45.10
10/07/2026	13458	1001-8686-492 St John St 8/27- 9/25/26	-33.11
10/07/2026	13459	1001-8687-037 Chang Hu 8/27- 9/25/26	-30.88
10/07/2026	13460	1001-1895-306 Near Union St Gazebo 8/18- 9/17/26	-22.22
10/15/2026	13498	1003-1703-415 Ind Place 9/4- 10/6/26 (split)	-8.00
10/15/2026	13502	1009-0190-322 Highway Bldg 9/4- 10/6/26	-121.10
10/15/2026	13503	1001-0114-618 27 West Main St Ltg 9/4- 10/6/26	-22.22
10/15/2026	13504	1001-2714-621 St Ltg Persia TN R3 9/1- 9/30/26	-2,083.39
10/15/2026	13505	1001-2714-639 St Ltg Collins R3 9/1- 9/30/26	-1,586.69
10/15/2026	13506	1001-2714-837 St Ltg R2 Gowanda 9/1- 9/30/26	-23.84
10/15/2026	13507	1001-2714-829 St Ltg R2 Gowanda 9/1- 9/30/26	-753.80
10/15/2026	13508	1004-0266-610 S Water St Ltg 9/1- 9/30/26	-29.93
10/15/2026	13509	1003-3457-754 Gateway Park 9/4- 10/6/26	-397.18
10/15/2026	13510	1003-1744-559 230 Aldrich Fire 9/4- 10/6/26	-438.95
10/26/2026	13515	1001-1895-306 Union St Gazebo 9/18- 10/16/26	-22.22
Pye-Barker Fire & Safety			
10/07/2026	13455	9233703 Hidi Alarm Monitoring Phoneline- Nov 2026	-51.00
Spectrotel			
10/15/2026	13499	Acct #313300 Inv#14088705 10/8 - 11/7/26 Phone Bill	-159.04
The Hartford			
10/15/2026	13500	DBL July-Sept 2026- General	-176.52
Verizon			
10/15/2026	13501	Accnt:651-760-995-0001-98 Ald Fire Ph/Fax/Alarm 10/4- 11	-83.48
Verizon Wireless			
10/07/2026	13456	Acc# 680187014 Inv#6151496089 8/24 - 9/23/2026	-143.56
Win Sum Ski Corp.			
10/28/2026	13517	Ski 2026-2027 (2) Season Passes	-1,036.00
			-15,980.39

Village of Gowanda General Fund
Pre-Pay Payroll Deductions
October 2026

	Date	Num	Memo	Amount
AFLAC				
	10/22/2026	4018	AFLAC Accnt:NCK62 Oct 2026 Invoice #923333	-577.92
Highmark BCBSWNY				
	10/26/2026	4019	Client# 315619 Inv#261O20249182 Nov 2026	-3,663.52
NOVA Healthcare Administrators Inc				
	10/05/2026	HRA Oct	HRA Wilson	-221.74
	10/06/2026	HRA Oct	HRA Reid	-214.14
	10/07/2026	HRA Oct	HRA Conklin	-15.00
	10/07/2026	HRA Oct	HRA Reid	-116.77
	10/07/2026	HRA Oct	HRA Lauer	-50.00
	10/10/2026	HRA Oct	HRA Lauer	-91.76
	10/13/2026	HRA Oct	HRA Wagner	-7.12
	10/16/2026	HRA Oct	HRA Conklin	-84.02
	10/16/2026	HRA Oct	HRA Wilson	-38.12
	10/17/2026	HRA Oct	HRA Malek	-15.76
	10/18/2026	HRA Oct	HRA Conklin	-15.00
	10/18/2026	HRA Oct	HRA Lauer	-30.00
	10/18/2026	HRA Oct	HRA Malek	-60.29
	10/20/2026	HRA Oct	HRA Reid	-184.17
	10/20/2026	HRA Oct	HRA Malek	-257.10
	10/21/2026	HRA Oct	HRA Wagner	-30.00
	10/31/2026	HRA Oct	HRA Wagner	-65.00
NYS Deferred Compensation				
	10/05/2026	4014	Plan# 0045420001 Pay Center# 206064 10-2-2026	-1,337.23
	10/16/2026	4016	Plan# 0045420001 Pay Center# 206064 10-16-2026	-1,479.23
SEIU200 United				
	10/05/2026	4015	Union Dues PR 10-2-2026	-129.30
	10/16/2026	4017	Union Dues PR 10-16-2026	-129.30
				-8,812.49

Village of Gowanda - Water Fund
Pre Pay Report
October 2026

	Date	Num	Memo	Amount
Charter Communications				
	10/07/2026	5343	Accnt#22979 Inv#100126 Crestwood Int/Phone 10/1	-110.00
Highmark BCBSWNY				
	10/26/2026	5370	Client# 315619 Inv#261020249182 Nov 2026	-3,107.36
National Fuel				
	10/26/2026	5371	3165678 01 Crestwood 9/14- 10/13/26	-172.87
	10/26/2026	5373	3050769 03 East Hill 9/14- 10/13/26	-33.55
NOVA Healthcare Administrators Inc.				
	10/15/2026	5366	HRA Admin 080426 Oct 2026 (3 way split)	-25.00
NYSEG				
	10/07/2026	5344	Multiple Invoices 8/26- 9/24/26	-2,658.07
	10/15/2026	5367	1003-1703-415 Ind Place 9/4- 10/6/26 (split)	-8.00
	10/15/2026	5369	1001-4468-721 W Hill Pump Station 9/9- 10/7/26	-82.69
	10/26/2026	5372	1001-1843-538 Sandhill Booster Pump 9/16- 10/8- F	-17.04
The Hartford				
	10/15/2026	5368	DBL July-Sept 2026- Water	-16.50
Verizon Wireless				
	10/07/2026	5345	VOID: Acc# 680187014 Inv#6154196089 8/24 - 9/23	0.00
	10/07/2026	5346	Acc# 680187014 Inv#6154196089 8/24 - 9/23/2026	-70.35
				-6,301.43

Village of Gowanda - Sewer Fund
Transaction List by Vendor
October 2026

	Date	Num	Memo	Amount
Charter Communications Spectrum Enterpris				
	10/26/2026	5943	142184301 WWTP Internet 10/15- 11/14/26	-109.99
Highmark BCBSWNY				
	10/26/2026	5944	Client# 315619 Inv#261020249182 Nov 2026	-3,552.72
Hover Networks Inc.				
	10/07/2026	5910	489754 Phone Services Oct 2026	-87.94
NOVA Healthcare Administrators Inc				
	10/15/2026	5938	HRA Admin 080426 Oct 2026 (3 way split)	-25.00
NYSEG				
	10/07/2026	5911	1001-8685-239 N Water Pump St 8/27- 9/25/26	-24.88
	10/15/2026	5939	1003-1703-415 Ind Place 9/4- 10/6/26 (split)	-8.00
	10/15/2026	5941	1001-0114-766 Pump Station 9/3- 10/2/26	-866.71
	10/15/2026	5942	1001-0114-741 WWTP 9/4- 10/6/26	-6,104.75
The Hartford				
	10/15/2026	5940	DBL July-Sept 2026- Sewer	-14.85
Verizon Wireless				
	10/07/2026	5912	Acc# 680187014 Inv#6154196089 8/24 - 9/23/2026	-105.86
				-10,900.70