

RESOLUTION: APPROVE 2025 BUDGET MODIFICATIONS & TRANSFERS TO RESERVES

Motion made by _____, seconded by _____
to approve the following 2025 Budget Modifications & Transfers to Reserves.

Budget Transfers:

General Townwide Fund

From	A1990.4	Contingent	\$ 3,652.00
To	A1110.1A	Justice Clerk Personal	\$ 3,652.00
From	A1620.400	Building Contractual	\$ 579.00
To	A1620.420	Building Light	\$ 579.00
From	A1620.400	Building Contractual	\$ 981.00
To	A1620.440	Building Telephone	\$ 981.00
From	A1620.400	Building Contractual	\$ 196.00
To	A1620.460	Building Supplies	\$ 196.00
From	A1990.4	Contingent	\$ 1,471.00
To	A3510.1	Animal Control Personal	\$ 1,471.00
From	A5010.4	Highway Superintendent Contractual	\$ 58.00
To	A5010.1	Highway Superintendent Personal	\$ 58.00
From	A5132.430	Garage Heat	\$ 539.00
To	A5132.400	Garage Contractual	\$ 539.00
From	A1990.4	Contingent	\$ 1,058.00
To	A5182.4	Street Lighting Contractual	\$ 1,058.00

Highway Part-Town Fund

From	DB5110.400	General Repairs Contractual	\$ 923.00
To	DB5130.1	Machine Personal	\$ 923.00
From	DB5110.400	General Repairs Contractual	\$ 5,059.00
To	DB5142.1	Snow Removal Personal	\$ 5,059.00
From	DB5110.400	General Repairs Contractual	\$19,018.00
To	DB5148.1	Other Governments Personal	\$19,018.00
From	DB5110.400	General Repairs Contractual	\$ 3,008.00
To	DB5148.404	Other Governments Contractual Other	\$ 3,008.00
From	DB5110.400	General Repairs Contractual	\$ 1,485.00
To	DB9030.8	Social Security	\$ 1,485.00

Refuse & Garbage Fund

From	SR8160.400	Refuse Contractual	\$ 72.00
To	SR8160.420	Refuse Light	\$ 72.00

Water District 1 Fund

From	SW1-8320.400	Source & Supply Contractual	\$ 2,132.00
To	SW1-8320.411	Source & Supply Contractual Power	\$ 2,132.00
From	SW1-1420.4	Legal	\$ 220.00
To	SW1-8379.2	Water Equipment & Capital Outlay	\$ 220.00

Water District 3 Fund

From	SW3-8320.400	Source & Supply Contractual	\$ 9.00
To	SW3-8320.415	Source & Supply Contractual Power	\$ 9.00

Transfers to Reserves:

Fund	Budgeted:	Transfer from:	Transfer to:
B	\$100,000.00	B 0962.400 To Fund Reserve	B 230 Capital Reserve
DB	\$200,000.00	DB 0962.400 To Fund Reserve	DB 202 Capital Reserve
SR	\$ 5,000.00	SR 0962.400 To Fund Reserve	SR 230 Capital Reserve
SW3	\$ 30,000.00	SW3 0962.400 To Fund Reserve	SW3 231 Capital Reserve
SW4	\$ 7,000.00	SW4 0962.400 To Fund Reserve	SW4 231 Capital Reserve

RESOLUTION: APPROVE PROFESSIONAL SERVICES AGREEMENT WITH MDA CONSULTING ENGINEERS, PLLC FOR GENERAL ENGINEERING SERVICES

WHEREAS, the Town of Collins has asked MDA Consulting Engineers PLLC to provide a proposal for general engineering services to the Town of Collins.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby approves the engineering services agreement with MDA Consulting Engineers, PLLC to provide general engineering services for assistance with consultation and engineering services on small projects within the Town at an estimated cost of \$10,000.00 and that the Town Supervisor be authorized to sign the agreement.

RESOLUTION: APPROVE EXCESS 2025 SALES TAX ALLOCATION TO A FUND

Motion made by _____, seconded by _____
to allocate the excess 2025 sales tax revenue of \$47,319.43 to the A Fund, and modify the appropriate 2025 budget line as follows:

A1120 - Sales Tax Distribution, increased by \$47,319.43 from \$154,000.00 to \$201,319.43.

RESOLUTION: AUTHORIZE NEGOTIATIONS WITH THE HIGHEST-RANKED QUALIFIED FIRM, MDA CONSULTING ENGINEERS, PLLC, PURSUANT TO A REQUEST FOR QUALIFICATIONS FOR ENGINEERING SERVICES RELATED TO THE TOWN'S SANITARY SEWER STUDY AND AUTHORIZING, UPON SUCCESSFUL NEGOTIATION, THE AWARD OF A PROFESSIONAL SERVICES AGREEMENT FOR SUCH SERVICES

WHEREAS, on September 23, 2025, the Town of Collins ("Town") issued and advertised a Request for Qualifications seeking qualified firms to provide general planning services and the preparation of an engineering report and perform a system asset management and collection and pump station evaluation for the Town ("Services"); and

WHEREAS, proposals received from qualified firms in response to the RFQ were evaluated and ranked, with two firms responding, MDA Consulting Engineers, PLLC and LaBella Associates, and both firms were ranked as responsive and qualified, with MDA Consulting Engineers, PLLC as the highest-ranked firm; and

WHEREAS, the Town Board wishes to authorize the Town Supervisor to negotiate a professional services agreement with the highest-ranked firm, MDA Consulting Engineers, PLLC, including a scope of services and fees for the Services; and

WHEREAS, the Town Board finds that it is in the best interests of the Town to proceed as indicated in this Resolution and authorize negotiations with the qualified firms in order to enter into a professional services agreement for the Services.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF COLLINS AS FOLLOWS:

Section 1. Negotiations Authorized with MDA Consulting Engineers, PLLC for services related to the Town's Sanitary Sewer Study. The Town Supervisor is hereby authorized to negotiate a professional services agreement with MDA Consulting Engineers, PLLC, including a scope of services and fees for the Services and, if necessary, authorization is granted to readvertise for additional engineering proposals if successful negotiations cannot be completed with the firm.

Section 2. Implementation. The Town Supervisor is hereby authorized to take any further action as necessary to implement the purposes of this Resolution.

Section 3. Effective Date. This Resolution shall be effective immediately upon adoption.