

Full Environmental Assessment Form
Part 2 - Identification of Potential Project Impacts

SA1A

Part 2 is to be completed by the lead agency. Part 2 is designed to help the lead agency inventory all potential resources that could be affected by a proposed project or action. We recognize that the lead agency's reviewer(s) will not necessarily be environmental professionals. So, the questions are designed to walk a reviewer through the assessment process by providing a series of questions that can be answered using the information found in Part 1. To further assist the lead agency in completing Part 2, the form identifies the most relevant questions in Part 1 that will provide the information needed to answer the Part 2 question. When Part 2 is completed, the lead agency will have identified the relevant environmental areas that may be impacted by the proposed activity.

If the lead agency is a state agency **and** the action is in any Coastal Area, complete the Coastal Assessment Form before proceeding with this assessment.

Tips for completing Part 2:

- Review all of the information provided in Part 1.
- Review any application, maps, supporting materials and the Full EAF Workbook.
- Answer each of the 18 questions in Part 2.
- If you answer "Yes" to a numbered question, please complete all the questions that follow in that section.
- If you answer "No" to a numbered question, move on to the next numbered question.
- Check appropriate column to indicate the anticipated size of the impact.
- Proposed projects that would exceed a numeric threshold contained in a question should result in the reviewing agency checking the box "Moderate to large impact may occur."
- The reviewer is not expected to be an expert in environmental analysis.
- If you are not sure or undecided about the size of an impact, it may help to review the sub-questions for the general question and consult the workbook.
- When answering a question consider all components of the proposed activity, that is, the "whole action".
- Consider the possibility for long-term and cumulative impacts as well as direct impacts.
- Answer the question in a reasonable manner considering the scale and context of the project.

1. Impact on Land Proposed action may involve construction on, or physical alteration of, the land surface of the proposed site. (See Part 1. D.1) <i>If "Yes", answer questions a - j. If "No", move on to Section 2.</i>				☒ NO	☐ YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur		
a. The proposed action may involve construction on land where depth to water table is less than 3 feet.	E2d	☐	☐		
b. The proposed action may involve construction on slopes of 15% or greater.	E2f	☐	☐		
c. The proposed action may involve construction on land where bedrock is exposed, or generally within 5 feet of existing ground surface.	E2a	☐	☐		
d. The proposed action may involve the excavation and removal of more than 1,000 tons of natural material.	D2a	☐	☐		
e. The proposed action may involve construction that continues for more than one year or in multiple phases.	D1e	☐	☐		
f. The proposed action may result in increased erosion, whether from physical disturbance or vegetation removal (including from treatment by herbicides).	D2e, D2q	☐	☐		
g. The proposed action is, or may be, located within a Coastal Erosion hazard area.	B1i	☐	☐		
h. Other impacts: _____		☐	☐		

2. Impact on Geological Features

The proposed action may result in the modification or destruction of, or inhibit access to, any unique or unusual land forms on the site (e.g., cliffs, dunes, minerals, fossils, caves). (See Part 1. E.2.g)

☒ NO☐ YES

If "Yes", answer questions a - c. If "No", move on to Section 3.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Identify the specific land form(s) attached: _____	E2g	☐	☐
b. The proposed action may affect or is adjacent to a geological feature listed as a registered National Natural Landmark. Specific feature: _____	E3c	☐	☐
c. Other impacts: _____		☐	☐

3. Impacts on Surface Water

The proposed action may affect one or more wetlands or other surface water bodies (e.g., streams, rivers, ponds or lakes). (See Part 1. D.2, E.2.h)

☒ NO☐ YES

If "Yes", answer questions a - l. If "No", move on to Section 4.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may create a new water body.	D2b, D1h	☐	☐
b. The proposed action may result in an increase or decrease of over 10% or more than a 10 acre increase or decrease in the surface area of any body of water.	D2b	☐	☐
c. The proposed action may involve dredging more than 100 cubic yards of material from a wetland or water body.	D2a	☐	☐
d. The proposed action may involve construction within or adjoining a freshwater or tidal wetland, or in the bed or banks of any other water body.	E2h	☐	☐
e. The proposed action may create turbidity in a waterbody, either from upland erosion, runoff or by disturbing bottom sediments.	D2a, D2h	☐	☐
f. The proposed action may include construction of one or more intake(s) for withdrawal of water from surface water.	D2c	☐	☐
g. The proposed action may include construction of one or more outfall(s) for discharge of wastewater to surface water(s).	D2d	☐	☐
h. The proposed action may cause soil erosion, or otherwise create a source of stormwater discharge that may lead to siltation or other degradation of receiving water bodies.	D2e	☐	☐
i. The proposed action may affect the water quality of any water bodies within or downstream of the site of the proposed action.	E2h	☐	☐
j. The proposed action may involve the application of pesticides or herbicides in or around any water body.	D2q, E2h	☐	☐
k. The proposed action may require the construction of new, or expansion of existing, wastewater treatment facilities.	D1a, D2d	☐	☐

1. Other impacts: _____ _____		☐	☐
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4. Impact on groundwater The proposed action may result in new or additional use of ground water, or may have the potential to introduce contaminants to ground water or an aquifer. (See Part 1. D.2.a, D.2.c, D.2.d, D.2.p, D.2.q, D.2.t) <i>If "Yes", answer questions a - h. If "No", move on to Section 5.</i>			
		☒ NO	☐ YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may require new water supply wells, or create additional demand on supplies from existing water supply wells.	D2c	☐	☐
b. Water supply demand from the proposed action may exceed safe and sustainable withdrawal capacity rate of the local supply or aquifer. Cite Source: _____	D2c	☐	☐
c. The proposed action may allow or result in residential uses in areas without water and sewer services.	D1a, D2c	☐	☐
d. The proposed action may include or require wastewater discharged to groundwater.	D2d, E2l	☐	☐
e. The proposed action may result in the construction of water supply wells in locations where groundwater is, or is suspected to be, contaminated.	D2c, E1f, E1g, E1h	☐	☐
f. The proposed action may require the bulk storage of petroleum or chemical products over ground water or an aquifer.	D2p, E2l	☐	☐
g. The proposed action may involve the commercial application of pesticides within 100 feet of potable drinking water or irrigation sources.	E2h, D2q, E2l, D2c	☐	☐
h. Other impacts: _____ _____		☐	☐

5. Impact on Flooding The proposed action may result in development on lands subject to flooding. (See Part 1. E.2) <i>If "Yes", answer questions a - g. If "No", move on to Section 6.</i>			
		☒ NO	☐ YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in development in a designated floodway.	E2i	☐	☐
b. The proposed action may result in development within a 100 year floodplain.	E2j	☐	☐
c. The proposed action may result in development within a 500 year floodplain.	E2k	☐	☐
d. The proposed action may result in, or require, modification of existing drainage patterns.	D2b, D2e	☐	☐
e. The proposed action may change flood water flows that contribute to flooding.	D2b, E2i, E2j, E2k	☐	☐
f. If there is a dam located on the site of the proposed action, is the dam in need of repair, or upgrade?	E1e	☐	☐

g. Other impacts: _____ _____		☐	☐
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6. Impacts on Air

The proposed action may include a state regulated air emission source.
(See Part 1. D.2.f., D.2.h., D.2.g.)

☒ NO

☐ YES

If "Yes", answer questions a - f. If "No", move on to Section 7.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. If the proposed action requires federal or state air emission permits, the action may also emit one or more greenhouse gases at or above the following levels: i. More than 1000 tons/year of carbon dioxide (CO ₂) ii. More than 3.5 tons/year of nitrous oxide (N ₂ O) iii. More than 1000 tons/year of carbon equivalent of perfluorocarbons (PFCs) iv. More than .045 tons/year of sulfur hexafluoride (SF ₆) v. More than 1000 tons/year of carbon dioxide equivalent of hydrochloroflourocarbons (HFCs) emissions vi. 43 tons/year or more of methane	D2g D2g D2g D2g D2g D2h	☐ ☐ ☐ ☐ ☐ ☐	☐ ☐ ☐ ☐ ☐ ☐
b. The proposed action may generate 10 tons/year or more of any one designated hazardous air pollutant, or 25 tons/year or more of any combination of such hazardous air pollutants.	D2g	☐	☐
c. The proposed action may require a state air registration, or may produce an emissions rate of total contaminants that may exceed 5 lbs. per hour, or may include a heat source capable of producing more than 10 million BTU's per hour.	D2f, D2g	☐	☐
d. The proposed action may reach 50% of any of the thresholds in "a" through "c", above.	D2g	☐	☐
e. The proposed action may result in the combustion or thermal treatment of more than 1 ton of refuse per hour.	D2s	☐	☐
f. Other impacts: _____ _____		☐	☐

7. Impact on Plants and Animals

The proposed action may result in a loss of flora or fauna. (See Part 1. E.2. m.-q.)

☒ NO

☐ YES

If "Yes", answer questions a - j. If "No", move on to Section 8.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may cause reduction in population or loss of individuals of any threatened or endangered species, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2o	☐	☐
b. The proposed action may result in a reduction or degradation of any habitat used by any rare, threatened or endangered species, as listed by New York State or the federal government.	E2o	☐	☐
c. The proposed action may cause reduction in population, or loss of individuals, of any species of special concern or conservation need, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2p	☐	☐
d. The proposed action may result in a reduction or degradation of any habitat used by any species of special concern and conservation need, as listed by New York State or the Federal government.	E2p	☐	☐

e. The proposed action may diminish the capacity of a registered National Natural Landmark to support the biological community it was established to protect.	E3c	☐	☐
f. The proposed action may result in the removal of, or ground disturbance in, any portion of a designated significant natural community. Source: _____	E2n	☐	☐
g. The proposed action may substantially interfere with nesting/breeding, foraging, or over-wintering habitat for the predominant species that occupy or use the project site.	E2m	☐	☐
h. The proposed action requires the conversion of more than 10 acres of forest, grassland or any other regionally or locally important habitat. Habitat type & information source: _____	E1b	☐	☐
i. Proposed action (commercial, industrial or recreational projects, only) involves use of herbicides or pesticides.	D2q	☐	☐
j. Other impacts: _____		☐	☐

8. Impact on Agricultural Resources The proposed action may impact agricultural resources. (See Part 1. E.3.a. and b.) ☒ NO ☐ YES <i>If "Yes", answer questions a - h. If "No", move on to Section 9.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may impact soil classified within soil group 1 through 4 of the NYS Land Classification System.	E2c, E3b	☐	☐
b. The proposed action may sever, cross or otherwise limit access to agricultural land (includes cropland, hayfields, pasture, vineyard, orchard, etc).	E1a, E1b	☐	☐
c. The proposed action may result in the excavation or compaction of the soil profile of active agricultural land.	E3b	☐	☐
d. The proposed action may irreversibly convert agricultural land to non-agricultural uses, either more than 2.5 acres if located in an Agricultural District, or more than 10 acres if not within an Agricultural District.	E1b, E3a	☐	☐
e. The proposed action may disrupt or prevent installation of an agricultural land management system.	E1 a, E1b	☐	☐
f. The proposed action may result, directly or indirectly, in increased development potential or pressure on farmland.	C2c, C3, D2c, D2d	☐	☐
g. The proposed project is not consistent with the adopted municipal Farmland Protection Plan.	C2c	☐	☐
h. Other impacts: _____		☐	☐

9. Impact on Aesthetic Resources The land use of the proposed action are obviously different from, or are in sharp contrast to, current land use patterns between the proposed project and a scenic or aesthetic resource. (Part 1. E.1.a, E.1.b, E.3.h.) If "Yes", answer questions a - g. If "No", go to Section 10.			
		☒ NO	☐ YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Proposed action may be visible from any officially designated federal, state, or local scenic or aesthetic resource.	E3h	☐	☐
b. The proposed action may result in the obstruction, elimination or significant screening of one or more officially designated scenic views.	E3h, C2b	☐	☐
c. The proposed action may be visible from publicly accessible vantage points: i. Seasonally (e.g., screened by summer foliage, but visible during other seasons) ii. Year round	E3h	☐ ☐	☐ ☐
d. The situation or activity in which viewers are engaged while viewing the proposed action is: i. Routine travel by residents, including travel to and from work ii. Recreational or tourism based activities	E3h E2q, E1c	☐ ☐	☐ ☐
e. The proposed action may cause a diminishment of the public enjoyment and appreciation of the designated aesthetic resource.	E3h	☐	☐
f. There are similar projects visible within the following distance of the proposed project: 0-1/2 mile 1/2 -3 mile 3-5 mile 5+ mile	D1a, E1a, D1f, D1g	☐	☐
g. Other impacts: _____		☐	☐

10. Impact on Historic and Archeological Resources The proposed action may occur in or adjacent to a historic or archaeological resource. (Part 1. E.3.e, f. and g.) If "Yes", answer questions a - e. If "No", go to Section 11.			
		☒ NO	☐ YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may occur wholly or partially within, or substantially contiguous to, any buildings, archaeological site or district which is listed on or has been nominated by the NYS Board of Historic Preservation for inclusion on the State or National Register of Historic Places.	E3e	☐	☐
b. The proposed action may occur wholly or partially within, or substantially contiguous to, an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory.	E3f	☐	☐
c. The proposed action may occur wholly or partially within, or substantially contiguous to, an archaeological site not included on the NY SHPO inventory. Source: _____	E3g	☐	☐

d. Other impacts: _____		☐	☐
e. If any of the above (a-d) are answered "Yes", continue with the following questions to help support conclusions in Part 3:			
i. The proposed action may result in the destruction or alteration of all or part of the site or property.	E3e, E3g, E3f	☐	☐
ii. The proposed action may result in the alteration of the property's setting or integrity.	E3e, E3f, E3g, E1a, E1b	☐	☐
iii. The proposed action may result in the introduction of visual elements which are out of character with the site or property, or may alter its setting.	E3e, E3f, E3g, E3h, C2, C3	☐	☐

11. Impact on Open Space and Recreation The proposed action may result in a loss of recreational opportunities or a reduction of an open space resource as designated in any adopted municipal open space plan. (See Part 1. C.2.c, E.1.c., E.2.q.) If "Yes", answer questions a - e. If "No", go to Section 12.			
		☒ NO	☐ YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in an impairment of natural functions, or "ecosystem services", provided by an undeveloped area, including but not limited to stormwater storage, nutrient cycling, wildlife habitat.	D2e, E1b E2h, E2m, E2o, E2n, E2p	☐	☐
b. The proposed action may result in the loss of a current or future recreational resource.	C2a, E1c, C2c, E2q	☐	☐
c. The proposed action may eliminate open space or recreational resource in an area with few such resources.	C2a, C2c E1c, E2q	☐	☐
d. The proposed action may result in loss of an area now used informally by the community as an open space resource.	C2c, E1c	☐	☐
e. Other impacts: _____		☐	☐

12. Impact on Critical Environmental Areas The proposed action may be located within or adjacent to a critical environmental area (CEA). (See Part 1. E.3.d) If "Yes", answer questions a - c. If "No", go to Section 13.			
		☒ NO	☐ YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in a reduction in the quantity of the resource or characteristic which was the basis for designation of the CEA.	E3d	☐	☐
b. The proposed action may result in a reduction in the quality of the resource or characteristic which was the basis for designation of the CEA.	E3d	☐	☐
c. Other impacts: _____		☐	☐

13. Impact on Transportation

The proposed action may result in a change to existing transportation systems.
(See Part 1. D.2.j)

☒ NO☐ YES

If "Yes", answer questions a - g. If "No", go to Section 14.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Projected traffic increase may exceed capacity of existing road network.	D2j	☐	☐
b. The proposed action may result in the construction of paved parking area for 500 or more vehicles.	D2j	☐	☐
c. The proposed action will degrade existing transit access.	D2j	☐	☐
d. The proposed action will degrade existing pedestrian or bicycle accommodations.	D2j	☐	☐
e. The proposed action may alter the present pattern of movement of people or goods.	D2j	☐	☐
f. Other impacts: _____		☐	☐

14. Impact on Energy

The proposed action may cause an increase in the use of any form of energy.
(See Part 1. D.2.k)

☒ NO☐ YES

If "Yes", answer questions a - e. If "No", go to Section 15.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action will require a new, or an upgrade to an existing, substation.	D2k	☐	☐
b. The proposed action will require the creation or extension of an energy transmission or supply system to serve more than 50 single or two-family residences or to serve a commercial or industrial use.	D1f, D1q, D2k	☐	☐
c. The proposed action may utilize more than 2,500 MWhrs per year of electricity.	D2k	☐	☐
d. The proposed action may involve heating and/or cooling of more than 100,000 square feet of building area when completed.	D1g	☐	☐
e. Other Impacts: _____			

15. Impact on Noise, Odor, and Light

The proposed action may result in an increase in noise, odors, or outdoor lighting.
(See Part 1. D.2.m., n., and o.)

☒ NO☐ YES

If "Yes", answer questions a - f. If "No", go to Section 16.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may produce sound above noise levels established by local regulation.	D2m	☐	☐
b. The proposed action may result in blasting within 1,500 feet of any residence, hospital, school, licensed day care center, or nursing home.	D2m, E1d	☐	☐
c. The proposed action may result in routine odors for more than one hour per day.	D2o	☐	☐

d. The proposed action may result in light shining onto adjoining properties.	D2n	☐	☐
e. The proposed action may result in lighting creating sky-glow brighter than existing area conditions.	D2n, E1a	☐	☐
f. Other impacts: _____ _____		☐	☐

16. Impact on Human Health The proposed action may have an impact on human health from exposure to new or existing sources of contaminants. (See Part 1.D.2.q., E.1. d. f. g. and h.) <i>If "Yes", answer questions a - m. If "No", go to Section 17.</i> ☒ NO ☐ YES			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action is located within 1500 feet of a school, hospital, licensed day care center, group home, nursing home or retirement community.	E1d	☐	☐
b. The site of the proposed action is currently undergoing remediation.	E1g, E1h	☐	☐
c. There is a completed emergency spill remediation, or a completed environmental site remediation on, or adjacent to, the site of the proposed action.	E1g, E1h	☐	☐
d. The site of the action is subject to an institutional control limiting the use of the property (e.g., easement or deed restriction).	E1g, E1h	☐	☐
e. The proposed action may affect institutional control measures that were put in place to ensure that the site remains protective of the environment and human health.	E1g, E1h	☐	☐
f. The proposed action has adequate control measures in place to ensure that future generation, treatment and/or disposal of hazardous wastes will be protective of the environment and human health.	D2t	☐	☐
g. The proposed action involves construction or modification of a solid waste management facility.	D2q, E1f	☐	☐
h. The proposed action may result in the unearthing of solid or hazardous waste.	D2q, E1f	☐	☐
i. The proposed action may result in an increase in the rate of disposal, or processing, of solid waste.	D2r, D2s	☐	☐
j. The proposed action may result in excavation or other disturbance within 2000 feet of a site used for the disposal of solid or hazardous waste.	E1f, E1g E1h	☐	☐
k. The proposed action may result in the migration of explosive gases from a landfill site to adjacent off site structures.	E1f, E1g	☐	☐
l. The proposed action may result in the release of contaminated leachate from the project site.	D2s, E1f, D2r	☐	☐
m. Other impacts: _____ _____			

17. Consistency with Community Plans

The proposed action is not consistent with adopted land use plans.
(See Part 1. C.1, C.2. and C.3.)

☒ NO

☐ YES

If "Yes", answer questions a - h. If "No", go to Section 18.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action's land use components may be different from, or in sharp contrast to, current surrounding land use pattern(s).	C2, C3, D1a E1a, E1b	☐	☐
b. The proposed action will cause the permanent population of the city, town or village in which the project is located to grow by more than 5%.	C2	☐	☐
c. The proposed action is inconsistent with local land use plans or zoning regulations.	C2, C2, C3	☐	☐
d. The proposed action is inconsistent with any County plans, or other regional land use plans.	C2, C2	☐	☐
e. The proposed action may cause a change in the density of development that is not supported by existing infrastructure or is distant from existing infrastructure.	C3, D1c, D1d, D1f, D1d, E1b	☐	☐
f. The proposed action is located in an area characterized by low density development that will require new or expanded public infrastructure.	C4, D2c, D2d D2j	☐	☐
g. The proposed action may induce secondary development impacts (e.g., residential or commercial development not included in the proposed action)	C2a	☐	☐
h. Other: _____ _____		☐	☐

18. Consistency with Community Character

The proposed project is inconsistent with the existing community character.
(See Part 1. C.2, C.3, D.2, E.3)

☒ NO

☐ YES

If "Yes", answer questions a - g. If "No", proceed to Part 3.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may replace or eliminate existing facilities, structures, or areas of historic importance to the community.	E3e, E3f, E3g	☐	☐
b. The proposed action may create a demand for additional community services (e.g. schools, police and fire)	C4	☐	☐
c. The proposed action may displace affordable or low-income housing in an area where there is a shortage of such housing.	C2, C3, D1f D1g, E1a	☐	☐
d. The proposed action may interfere with the use or enjoyment of officially recognized or designated public resources.	C2, E3	☐	☐
e. The proposed action is inconsistent with the predominant architectural scale and character.	C2, C3	☐	☐
f. Proposed action is inconsistent with the character of the existing natural landscape.	C2, C3 E1a, E1b E2g, E2h	☐	☐
g. Other impacts: _____ _____		☐	☐

PRINT FULL FORM

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RESOLUTION

Declaring the Town of Aurora as Lead Agency and Issuing a Negative Declaration under SEQRA for the Adoption of the Town of Aurora Comprehensive Plan

WHEREAS, the Town Board of the Town of Aurora (hereinafter the "Town Board") is considering the adoption of the Town of Aurora 2025 Comprehensive Plan (hereinafter the "Plan") pursuant to New York State Town Law §272-a; and

WHEREAS, the adoption of a comprehensive plan by a town board is classified as a Type I Action pursuant to Section 617.4(b)(1) of 6 NYCRR §617.4, as it involves the adoption of a municipality's land use plan; and

WHEREAS, as a Type I Action, the proposed adoption of the Plan is presumed to be more likely to require the preparation of an Environmental Impact Statement than an Unlisted Action, and requires coordinated review among involved agencies; and

WHEREAS, the Town Board is the only agency with the authority to adopt a comprehensive plan for the Town of Aurora pursuant to Town Law §272-a, and is therefore the only involved agency for this action; and

WHEREAS, the Town Board, as the only involved agency, hereby declares itself Lead Agency for purposes of conducting the environmental review of the proposed action in accordance with 6 NYCRR Part 617; and

WHEREAS, in compliance with the requirements of SEQRA and 6 NYCRR Part 617, the Town Board caused to be prepared a Full Environmental Assessment Form ("Full EAF"), Parts 1, 2, and 3, which is attached hereto and incorporated herein by reference; and

WHEREAS, the Town Board has reviewed the Full EAF, the Plan and all supporting documents, and has considered the relevant areas of environmental concern in making its determination of significance; and

WHEREAS, the Town Board has considered the criteria for determining significance set forth in 6 NYCRR §617.7(c); and

WHEREAS, the Town Board has taken a "hard look" at the potential environmental impacts of the proposed action and has provided a reasoned elaboration of the basis for its determination, as set forth herein and in Part 3 of the Full EAF; and

WHEREAS, the Town Board finds that the proposed action is a policy-level planning document that does not, by itself, authorize or approve any specific development, construction, or physical activity; that each subsequent implementing action will be subject to its own site-specific SEQRA review; and that the Plan, on balance, is designed to promote environmental protection, resource conservation, climate resilience, and sustainable growth patterns.

(c) Maintain copies of the Full EAF, this Resolution, and all supporting environmental documentation in the files of the Town Clerk; and

(d) Make such documents available for public inspection during regular business hours at the Aurora Municipal Building, 575 Oakwood Avenue, East Aurora, New York 14052.

Section 6. Effective Date. This Resolution shall take effect immediately upon adoption.

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF AURORA ADOPTING
THE TOWN OF AURORA 2025 COMPREHENSIVE PLAN**

WHEREAS, the Town Board of the Town of Aurora (hereinafter the "Town Board") is authorized pursuant to New York State Town Law §272-a to prepare, adopt, and amend a comprehensive plan for the Town of Aurora, Erie County, New York; and

WHEREAS, the Town of Aurora has never formally adopted a comprehensive plan under Town Law §272-a, although the Town participated in the Regional Comprehensive Plan for the Towns of Aurora, Elma, Holland, and Wales and the Village of East Aurora completed in 2004, which was never officially adopted; and

WHEREAS, recognizing the limitations of a piecemeal approach to land use planning and regulation, the Town Board committed to creating a formal comprehensive plan that provides a cohesive framework to guide growth and preservation within the Town; and

WHEREAS, this comprehensive plan effort was prepared with funding provided by the Erie County Municipal Planning Grant Program and with professional planning assistance from LaBella Associates; and

WHEREAS, the Town Board established a Comprehensive Plan Steering Committee composed of Raymond Wrazen (Town Board Member and Steering Committee Chair), Charles Snyder (Town Supervisor), Dan Castle (Erie County Department of Environment and Planning Commissioner), Susan Russell (Town Climate Smart Committee Member), Dale Morris (Town Open Space Committee Member), Bob Morgan (JRS Morgan Realty), Angela Griffis (Town Planning Board Member), and Nancy Burkhardt (Town Zoning Board of Appeals Member); and

WHEREAS, the Steering Committee, with the assistance of LaBella Associates, undertook a thorough and comprehensive planning process commencing in October 2024, which included a detailed inventory and analysis of existing conditions in the Town, including demographics, land use and zoning, housing and neighborhoods, public and municipal services, transportation systems, recreational, historical and cultural resources, and agricultural and natural resources; and

WHEREAS, the planning process included robust community engagement in compliance with Town Law §272-a(5), consisting of the following public participation activities:

- (a) A community-wide public survey administered from November 2024 through March 2025, which yielded 865 responses from Town residents, Village residents, and other stakeholders;
- (b) A town-wide mailer sent to every household in the Town of Aurora outside the Village of East Aurora introducing the planning effort and inviting participation;
- (c) A dedicated project website (<https://townofauroracomplan.com>) that served as the central hub for the comprehensive plan, drawing over 1,900 visits from approximately 1,500 unique visitors;

(d) A first public open house held at East Aurora High School in February 2025, attended by more than 102 community members, featuring five interactive stations covering plan overview, vision statement development, SWOT analysis, community profile findings, and a mapping exercise;

(e) A second public open house held in October 2025, attended by over 80 community members, presenting draft materials including the Future Land Use Map and draft recommendations and soliciting feedback on prioritization;

(f) Stakeholder and focus group interviews reaching 23 of 29 identified stakeholders, including nine individual interviews and four focus groups (Agriculture & Natural Resources, Housing & Neighborhoods, Village of East Aurora, and Town of Aurora Department Heads); and

WHEREAS, the proposed Town of Aurora 2025 Comprehensive Plan (hereinafter the "Plan") addresses the elements set forth in Town Law §272-a(3), including but not limited to:

(a) The general location and character of existing and proposed land uses, including residential, commercial, industrial, agricultural, recreational, and open space uses;

(b) Consideration of regional needs and the official plans of other governmental units and agencies within the region, including the Erie County Agriculture and Farmland Protection Plan, the Erie County Multi Hazard Mitigation Plan, the Erie County Parks Master Plan, the Southern Tier Trail Feasibility Study, the State of the Region: Western New York Strategic Plan, and the 2025 New York Forward – West Falls Strategic Investment Plan;

(c) Goals and recommended actions for the preservation and enhancement of the Town's natural and agricultural resources, transportation systems, housing and neighborhoods, parks and recreational facilities, infrastructure, and community character;

(d) A Future Land Use Map depicting the proposed distribution and general location of future land uses within the Town outside the Village of East Aurora;

(e) An Action Plan including an implementation matrix specifying timeframes, responsible entities, potential funding sources, and in-kind support for each recommended action; and

(f) A Climate Vulnerability Assessment prepared in accordance with the New York State Climate Smart Communities Program requirements; and

WHEREAS, the Plan establishes five overarching goals for the Town of Aurora:

(1) Goal 1: Support Housing for All Life Stages and Incomes;

(2) Goal 2: Strengthen Environmental Stewardship and Resilience;

(3) Goal 3: Preserve Rural Character and Open Spaces;

(4) Goal 4: Invest in Smart, Sustainable Infrastructure; and

(5) Goal 5: Enhance Mobility and Connectivity; and

WHEREAS, the Plan takes into consideration the applicable Erie County Central Agricultural District No. 5, in which 24 parcels totaling approximately 2,143 acres within the Town are enrolled, and the Erie County Agriculture and Farmland Protection Plan, as required by Town Law §272-a(10); and

WHEREAS, the Plan was referred to the Erie County Department of Environment and Planning pursuant to General Municipal Law §239-m at least ten (10) days prior to the public hearing, and [INSERT ONE OF THE FOLLOWING: (a) the County recommended approval without modifications; OR (b) the County recommended approval with modifications, and the Town Board has considered those recommendations and [accepted/rejected] them as set forth herein; OR (c) the County failed to respond within thirty (30) days of referral, which is deemed an approval pursuant to GML §239-m]; and

WHEREAS, the Town Board completed a State Environmental Quality Review (SEQRA) of the proposed Plan, as more fully set forth in a resolution adopted on March 23, 2026, and issued a Negative Declaration finding that adoption of the Plan will not result in any significant adverse environmental impacts; and

WHEREAS, the Town Board held a duly noticed public hearing on March 9, 2026, at the Aurora Municipal Building, 575 Oakwood Avenue, East Aurora, New York 14052, at which all interested persons were given an opportunity to be heard, and the Town Board has considered all comments received at and in connection with such hearing; and

WHEREAS, the Town Board has carefully reviewed the proposed Plan, considered the community input received throughout the planning process, reviewed the environmental record, and considered the recommendation of the Erie County Department of Environment and Planning; and

WHEREAS, the Town Board finds that:

- (a) The Plan was prepared in accordance with the requirements of Town Law §272-a;
- (b) The Plan reflects the shared vision, goals, and priorities of the Town's residents as expressed through the extensive community engagement process;
- (c) The Plan provides a sound basis for future land use regulation and decision-making within the Town;
- (d) The Plan adequately considers regional needs, the plans of other governmental entities, agricultural districts, and natural resource protection;
- (e) Adoption of the Plan is in the best interests of the health, safety, and general welfare of the Town and its residents; and
- (f) All procedural requirements under Town Law §272-a, SEQRA, and General Municipal Law §239-m have been satisfied.

NOW, THEREFORE, BE IT RESOLVED by the Town Board of the Town of Aurora, Erie County, New York, as follows:

Section 1. Adoption. The Town of Aurora 2025 Comprehensive Plan, including all text, maps, figures, tables, appendices (including Appendix A: Climate Vulnerability Assessment, Appendix B: Public Survey Summary Report, and Appendix C: Stakeholder Interview Summary Report), and the Future Land Use Map, a copy of which is on file with the Town Clerk, is hereby adopted as the Comprehensive Plan of the Town of Aurora pursuant to Town Law §272-a.

Section 2. Effect. Upon adoption, all land use regulations of the Town of Aurora, including but not limited to zoning, subdivision regulations, and site plan review, shall be in accordance with the Plan as required by Town Law §272-a(11). The Plan shall serve as the guide for evaluating the merit of capital projects, development proposals, and regulatory changes, including updates to the Town's zoning code.

Section 3. Future Land Use Map. The Future Land Use Map adopted as part of the Plan is a planning tool to guide long-term land use decisions and does not have immediate regulatory authority. Separate legislative action by the Town Board shall be required to amend the Town's zoning code, zoning map, subdivision regulations, and other local laws to implement the land use designations and recommendations set forth in the Plan.

Section 4. Periodic Review. Pursuant to Town Law §272-a(12), the Plan shall be reviewed by the Town Board at intervals not to exceed ten (10) years from the date of adoption, and at intervals not to exceed ten (10) years from each subsequent review. The Town Board may, in its discretion, review and amend the Plan more frequently as conditions warrant. The Comprehensive Plan Implementation Committee (CPIC), once established, shall assist the Town Board in monitoring implementation and preparing for periodic review.

Section 5. Implementation. The recommendations contained in the Plan, including the Action Plan and implementation matrix, are intended to guide future decision-making and prioritization by the Town Board, its committees, and Town staff. Adoption of the Plan does not constitute an appropriation of funds, a commitment to appropriate funds, or an authorization to undertake any specific project or expenditure. Each recommendation requiring an expenditure of Town funds shall require separate budgetary approval in accordance with applicable law.

Section 6. Comprehensive Plan Implementation Committee. The Town Board shall establish a Comprehensive Plan Implementation Committee (CPIC) to assist with plan implementation, monitoring, and reporting. The composition, appointment procedures, meeting schedule, and responsibilities of the CPIC shall be determined by separate resolution of the Town Board.

Section 7. Filing. Pursuant to Town Law §272-a(7), the Town Clerk is hereby directed to file a copy of the adopted Plan with the Town Clerk's office and to transmit a copy of the adopted Plan to the Erie County Department of Environment and Planning.

Section 8. Severability. If any section, subsection, sentence, clause, phrase, or portion of the Plan or this Resolution is, for any reason, held to be invalid or unconstitutional by the final decision of any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

Section 9. Effective Date. This Resolution shall take effect immediately upon adoption.

Project: 600 Olean Site Plan and SUP

Date: 3/18/26

Short Environmental Assessment Form
Part 2 - Impact Assessment

5B1

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	☒	☐
2. Will the proposed action result in a change in the use or intensity of use of land?	☒	☐
3. Will the proposed action impair the character or quality of the existing community?	☒	☐
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	☒	☐
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	☒	☐
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	☒	☐
7. Will the proposed action impact existing:		
a. public / private water supplies?	☒	☐
b. public / private wastewater treatment utilities?	☒	☐
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	☒	☐
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	☒	☐
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	☒	☐
11. Will the proposed action create a hazard to environmental resources or human health?	☒	☐

SEQR RESOLUTION
600 Olean Road (SBL# 176.00-4-25-1)

RESOLVED that the Town Board of the Town of Aurora declares itself lead agency with regard to SEQR for the Special Use Permit and Site Plan applications to build an indoor golf facility and parking lot at 600 Olean Road; and further

RESOLVED that after considering the action stated herein, reviewing the criteria contained in Section 617.11 of the Rules and Regulations of the State Environmental Quality Review Act, the Code Enforcement Officer determines that the action is an Unlisted action; and further

RESOLVED that the Town Board of the Town of Aurora has determined that these Unlisted actions will result in no significant adverse impacts on the environment, and therefore, an environmental impact statement need not be prepared; and further

RESOLVED that a negative declaration is issued with regard to the Special Use Permit and Site Plan applications to build an indoor golf facility and parking lot 600 Olean Road, East Aurora, NY.

5B2

RESOLUTION APPROVING SITE PLAN
600 Olean Road (SBL# 176.00-4-25-1)

Whereas, Harrison Kelly/Olean LLC has submitted a Site Plan Review Application to build an indoor golf facility and parking lot at SBL#176.00-4-25.1) at 600 Olean Road, East Aurora NY; and

Whereas, at their December 3, 2025 meeting the Aurora Town Planning Board recommended approval of the site plan subject to the feedback of the engineer that the Stormwater Pollution Prevention Plan (SWPPP) is acceptable; and

Whereas, GHD, the town engineering firm, recommended the Town sign the SWPPP acceptance form; and

Whereas, the Code Enforcement Officer determined this to be an unlisted action under SEQRA and the Town Board found that the project will not result in any significant adverse environmental impacts; and

Whereas, the Site Plan application and documents were sent to Erie County Department of Environment and Planning for review and issued a no recommendation, determining it to be of local concern; and

Whereas, the Site Plan application and documents were sent to New York State Department of Environmental Conservation for review and responded with requirements that need to be met; and

Whereas, the Site Plan application and documents were sent to New York State Department of Transportation (NYSDOT) and they are working with the applicant regarding NYSDOT Right-of-Way.

Now, therefore, be it

RESOLVED that the Site Plan for SBL#175.06-3-8 Quaker Road, East Aurora, NY, consisting of a parking lot configuration and expansion is approved by the Town Board.

5B3

RESOLUTION APPROVING SPECIAL USE PERMIT
600 Olean Road (SBL# 176.00-4-25.1)

WHEREAS, Harrison Kelly/Olean LLC has applied for a Special Use Permit to build an indoor golf facility and parking lot at 600 Olean Road, East Aurora, NY; and

WHEREAS, the Town Board of the Town of Aurora referred the Special Use Permit application to the Town of Aurora Planning Board for their review and recommendation; and

WHEREAS, the Planning Board voted unanimously to recommend that the Town Board approve the Special Use Permit; and

WHEREAS, as an unlisted action under SEQRA the Town Board found that the project will not result in any significant adverse environmental impacts.

NOW, THEREFORE, BE IT

RESOLVED, that pursuant to Town Code §95-2B(2) of the Town of Aurora, the Town Board of the Town of Aurora does hereby grant the Special Use Permit to Harrison Kelly/Olean LLC to build an indoor golf facility and parking lot at 600 Olean Road, East Aurora, NY.

Project: 359 Quaker Rd Site Plan and SUP

Date: 3/18/26

Short Environmental Assessment Form
Part 2 - Impact Assessment

501

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	☒	☐
2. Will the proposed action result in a change in the use or intensity of use of land?	☒	☐
3. Will the proposed action impair the character or quality of the existing community?	☒	☐
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	☒	☐
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	☒	☐
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	☒	☐
7. Will the proposed action impact existing:		
a. public / private water supplies?	☒	☐
b. public / private wastewater treatment utilities?	☒	☐
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	☒	☐
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	☒	☐
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	☒	☐
11. Will the proposed action create a hazard to environmental resources or human health?	☒	☐

SEQR RESOLUTION
359 Quaker Road (SBL#175.06-3-9)

RESOLVED that the Town Board of the Town of Aurora declares itself lead agency with regard to SEQR for the Special Use Permit and Site Plan applications to demolish an existing building and rebuild a new dental office with a parking area at 359 Quaker Road; and further

RESOLVED that after considering the action stated herein, reviewing the criteria contained in Section 617.11 of the Rules and Regulations of the State Environmental Quality Review Act, the Code Enforcement Officer determines that the action is an Unlisted action; and further

RESOLVED that the Town Board of the Town of Aurora has determined that this Unlisted actions will result in no significant adverse impacts on the environment, and therefore, an environmental impact statement need not be prepared; and further

RESOLVED that a negative declaration is issued with regard to the Special Use Permit and Site Plan applications to demolish an existing building and rebuild a new dental office with a parking area at 359 Quaker Road, East Aurora, NY.

5C2

**RESOLUTION APPROVING SITE PLAN
359 Quaker Road (SBL#175.06-3-9)**

Whereas, Callie Williams/PWC Enterprises LLC has submitted a Site Plan Review Application to demolish an existing building and rebuild a new dental office with a parking area for SBL#175.06-3-9 at 359 Quaker Road, East Aurora NY; and

Whereas, at their February 6, 2026 meeting the Aurora Town Planning Board recommended approval of the site plan; and

Whereas, the Site Plan application and documents were sent to Erie County Department of Environment and Planning for review and issued a no recommendation, determining it to be of local concern; and

Whereas, the Site Plan application and documents were sent to New York State Department of Transportation (NYSDOT) and the responded that a NYSDOT Work Permit will be required for work located in the State Highway; and

Whereas, the Code Enforcement Officer determined this to be an unlisted action under SEQR and the Town Board found that the project will not result in any significant adverse environmental impacts.

Now, therefore, be it

RESOLVED that the Site Plan for SBL#175.06-3-9 at 359 Quaker Road, East Aurora, NY, to demolish an existing building and rebuild a new dental office with a parking area is approved by the Town Board.

**RESOLUTION APPROVING SPECIAL USE PERMIT
359 Quaker Road (SBL# 175.06-3-9)**

WHEREAS, Callie Willams/PCW Enterprises, LLC has applied for a Special Use Permit to demolish an existing building and rebuild a new dental office with a parking area at 359 Quaker Road, East Aurora, NY; and

WHEREAS, the applicant went before the Zoning Board of Appeals and received the appropriate variances needed for this project; and

WHEREAS, the Town Board of the Town of Aurora referred the Special Use Permit application to the Town of Aurora Planning Board for their review and recommendation; and

WHEREAS, the Planning Board voted unanimously to recommend that the Town Board approve the Special Use Permit; and

WHEREAS, as an unlisted action under SEQR the Town Board found that the project will not result in any significant adverse environmental impacts.

NOW, THEREFORE, BE IT

RESOLVED, that pursuant to Town Code §95-2B(2) of the Town of Aurora, the Town Board of the Town of Aurora does hereby grant the attached Special Use Permit, including conditions, to Callie Willams/ PCW Enterprises, LLC to demolish an existing building and rebuild a new dental office with a parking area at 359 Quaker Road, East Aurora, NY.

SUPERVISOR
Charles D. Snyder
(716) 652-7590
csnyder@townofaurora.com



TOWN CLERK
Jeanne Viger
(716) 652-3280
jviger@townofaurorany.gov

TOWN OF AURORA

Aurora Municipal Center

575 Oakwood Avenue, East Aurora, NY 14052

www.townofaurorany.gov

5D

March 23, 2026

Dear Martha:

Subject to Town Board approval and your agreement, this letter serves as an amendment to your independent contractor agreement with the Town dated January 9, 2026.

The Compensation Cap for your services is hereby increased from \$3,000 to \$4,000. As such, you will continue to be paid a fee of \$30.00 per each full hour of Services rendered, up to a maximum of \$4,000, payable on completion of your work.

Very truly yours,

Town of Aurora

By: _____

Name: Charles D. Snyder

Title: Town Supervisor

ACCEPTED AND AGREED:

Martha Librock

By: _____

Print Name: _____

SUPERVISOR
CHARLES D. SNYDER
(716) 652-7590
supervisor@townofaurora.com



TOWN CLERK
JEANNE H. VIGER
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA
575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurorany.gov

5E

MEMO _____

TO: Town Board
FROM: Kathleen Moffat
RE: Budget Amendment: Comprehensive Plan
DATE: 03/23/26

Approval is respectfully requested to amend the budget to process invoice #297012 payable to LaBella Associates for charges associated with the Comprehensive Plan. The amendment is as follows:

- Decrease B 599 Fund Balance by \$14,343.76
- Increase appropriation line B 8097.400 Comprehensive Plan by \$14,343.76

SUPERVISOR
CHARLES D. SNYDER
(716) 652-7590
supervisor@townofaurora.com



TOWN CLERK
JEANNE H. VIGER
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA
575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurorany.gov

5F

MEMO _____

TO: Town Board
FROM: Kathleen Moffat
RE: Capital Project: Court Renovation
DATE: 03/23/26

Approval is respectfully requested for the following:

- Establish capital project H3 Town Court Renovations
- Transfer \$16,955 from Committed Fund Balance from the General (A) Fund
- Transfer \$31,045 from Assigned Fund Balance from the General (A) Fund

when the SEQR notifications are going out, to which he responded they would be going by the end of this week.

* * * * *

NEW BUSINESS:

Councilmember Wrazen moved on a request from Supervisor Snyder to add a motion to enter executive session at the end of the meeting to discuss the conduct of an employee to which no action will be taken. Councilmember McCann seconded the motion. Upon a vote being taken: ayes – four, noes – none. Motion carried.

Action #27
Exec session
added to agenda

Councilmember Armbrust moved to approve hiring Fontanese Folts Aubrecht Ernst Architects, P.C. to provide the construction documents for the Town of Aurora to acquire bids for the work to be performed at the Town Courts at a cost not to exceed \$48,000 as detailed in the proposed contract. Funds will come from the following budget lines:

- \$16,955 – Committed Funds for Building Improvement
- \$31,045 – Fund Balance Assigned for Capital Improvements

Councilmember McCann seconded the motion. Upon a vote being taken: ayes – four, noes – none. Motion carried.

Action #28
Hire FFAE for Town
Court construction
proj aprvd

Councilman Wrazen moved to authorize the Supervisor and Councilmembers to sign the 2026 Highway 284 Agreement (Agreement for the expenditure of Highway moneys – DB fund). Councilmember McCann seconded the motion. Upon a vote being taken: ayes – four, noes – none. Motion carried.

Action #29
Sup & Board
authorized to sign
2026 Hwy 284
agreement

Councilmember McCann moved to approve a request for the Town Attorney to prepare a Local Law to increase the Highway Superintendent's salary for providing dog control services for the Towns of Sardina and Holland in the amount of \$5,000. Councilmember Armbrust seconded the motion. Upon a vote being taken: ayes – four, noes – none. Motion carried.

Action #30
Req for Town Atty
to create local law
for HWY Super
salary increase for
add'l dog control
svcs aprvd

Councilmember Armbrust moved to approve the Highway Department to purchase a new grapple truck in the amount of \$287,012 which is contingent upon adoption of the 2027 budget. Councilmember McCann seconded the motion. Upon a vote being taken: ayes – four, noes – none. Motion carried.

Action #31
HWY purch of
grapple truck from
'27 budget aprvd

Councilmember McCann moved to refer the Special Use Permit and Site plan review applications for the property at 359 Quaker Road to the Planning Board for review and comments. Councilmember Wrazen seconded the motion. Upon a vote being taken: ayes – four, noes – none. Motion carried.

Action #32
Refer 329 Quaker
Rd SUP & Site plan
to Planning Bd
aprvd

Councilmember Wrazen moved to approve a Temporary Use Permit to 42 North's Brewski event for attendee parking using Knox Farm State Park Soccer Fields on February 21, 2026 from 11 AM – 4 PM. Councilmember McCann seconded the motion. Upon a vote being taken: ayes – four, noes – none. Motion carried.

Action #33
TUP for Brewski
parking at KFSP
aprvd

Councilmember McCann moved to authorize Justice Court action for Thomas Hagner, E. Aurora, for an expired building permit at 10 Creekview Court, E. Aurora (Town Code Chapter 65-4(l)). Councilmember Armbrust seconded the motion. Upon a vote being taken: ayes – four, noes – none. Motion carried.

Action #34 Justice
court for Thomas
Hagner, 10
Creekview Ct
authorized

Councilmember McCann asked Assistant Code Enforcement Officer Miga for clarification about how the process works. Officer Miga stated building permits need to be closed out through the Certificate of Occupancy or Certificate of Compliance process. This is a new dwelling that requires an occupancy survey and a final building inspection.

Councilmember Armbrust moved to approve the following 2026 budget transfer of \$1,107 for the Town clerk due salary changes:
From: A1410.105 – Deputy I
To: A1410.413 – PT Contractual
Councilmember McCann seconded the motion. Upon a vote being taken: ayes – four, noes – none. Motion carried.

Action #35
Town Clerk '26
budget transfer
aprvd

Councilmember Wrazen moved to authorize Supervisor Snyder to sign an intermunicipal agreement with the Town of Colden for an out-of-district (OOD) water customer at 8815 Falls Road. Councilmember McCann seconded the motion. Upon a vote being taken: ayes – four, noes – none. Motion carried.

Action #36
Auth Supvr to sign
OOD permit w/
Town of Colden
aprvd

56

TOWN OF AURORA

575 OAKWOOD AVENUE, EAST AURORA, NY 14052

BUILDING DEPARTMENT

(716) 652-7591

MEMO

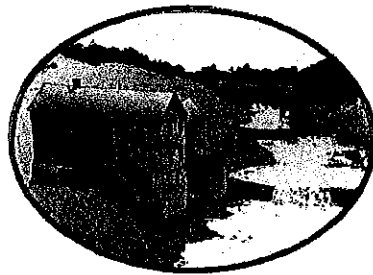
TO: Supervisor Snyder and Town Board Members

FROM: Elizabeth Cassidy, Code Enforcement Officer

DATE: March 13, 2026

The annual update to the Town's Stormwater Management Program Plan (SWMP Plan) has been completed for all required activities through 2025. At your March 23rd meeting, please set a public hearing for the discussion and public comment on the SWMP Plan for the April 13, 2026 meeting. After the public hearing, a vote will be needed to authorize the Supervisor to sign the MS4 Annual Report/Interim Progress Certification-2026, so that the report to DEC can be submitted.

liz



FRIENDS OF
GRIFFINS MILLS, NY

6A1-3

February 27, 2026

To: Aurora Town Board
Aurora Municipal Center
575 Oakwood Ave.
East Aurora, NY 14052

As you may recall, last year, the Town Board supported our effort to acquire and install a *Hamlet of Griffins Mills Welcomes You* sign at the west end of the hamlet on Mill Road across from the intersection of Luther Road. In follow-up to our last year's request to add *Welcome* signage to both ends of Mill Road, the Friends of Griffins Mills requests your support to acquire and install the 2nd sign at the East entry to the Hamlet on Mill Road.

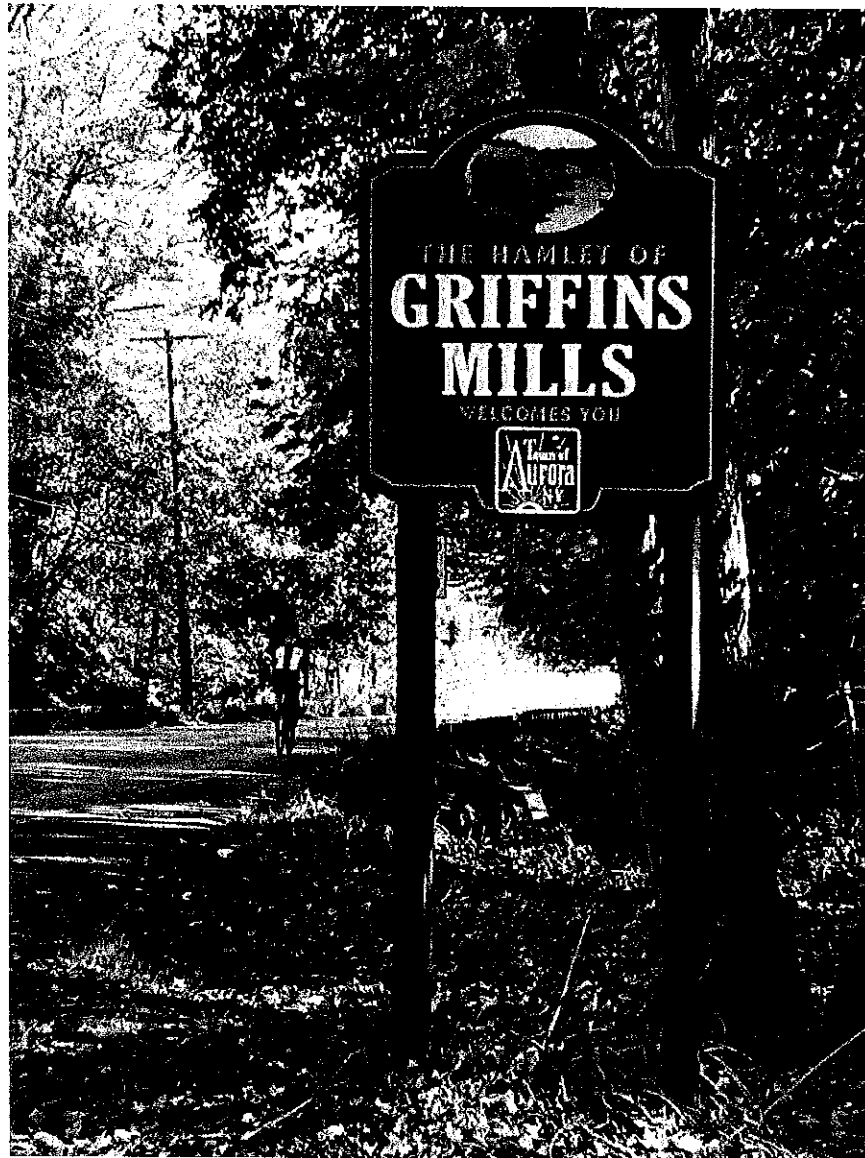
Once again, we have engaged Visual Impact to produce the 2nd matching sign at the same cost as the first sign, which is \$1,810.

We are asking for the Town Board's support for this signage, and if you would be willing to consider earmarking \$1,000 from the 2026 West Falls Beautification Fund. We will make up the balance of the cost with a check of \$810 made out to the Town of Aurora.

Thank you for your consideration in this matter.

Respectfully submitted,

Alan Davis, President
1266 Luther Road
East Aurora, NY 14052
Ddavis504@roadrunner.com



West end of Griffins Mills

SUPERVISOR
CHARLES D. SNYDER
(716) 652-7590
supervisor@townofaurora.com



TOWN CLERK
JEANNE H. VIGER
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA
575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurorany.gov

MEMO _____

TO: Town Board

FROM: Kathleen Moffat

RE: Budget Amendment: West Falls Sign

DATE: 03/23/26

Upon approval of the \$810 donation for the West Falls sign, I respectfully request approval to amend the budget to record the donation. The amendment is as follows:

- Increase revenue line A 2705 Gifts & Donations by \$810
- Increase appropriation line A 7315.412 by \$810



6B

BUDGET TRANSFER REQUEST FORM

Please note the following guidelines:

- A shortage of less than \$750 per line can be satisfied with this form requesting a budget transfer(s) between lines that are within the responsibility of a single Department Head. These will require the approval of the Supervisor.
- A shortage of \$750 or more per line can be satisfied with this form requesting a budget transfer(s) between lines that are within the responsibility of a single Department Head. These will require the approval of the Town Board.
- A shortage of any amount can be satisfied with this form requesting a budget transfer(s) between lines which fall under the responsibility of different Department Heads. These will require the approval of the Town Board.
- Budget transfers must be made PRIOR to the expenditure.
- All budget transfers must be submitted to the Supervisor's Office using this form.

DEPARTMENT HEAD NAME (printed):

SIGNATURE:

DATE:

1. \$	1,100-	FROM:	A1410.413	Clerk PT Contractual	\$4,392.00
		TO:	A1410.405	Clerk Travel & Expense	\$ 770.89
		REASON:	to cover Clerk training Conference		
2. \$		FROM:			
		TO:			
		REASON:			
3. \$		FROM:			
		TO:			
		REASON:			
4. \$		FROM:			
		TO:			
		REASON:			
5. \$		FROM:			
		TO:			
		REASON:			

APPROVALS:

SUPERVISOR SIGNATURE :

TOWN BOARD MEETING APPROVAL DATE:

Date:

Action #:



6C

TOWN OF AURORA

Aurora Municipal Center

575 Oakwood Avenue, East Aurora, NY 14052

www.townofaurorany.gov

MEMO

Please authorize these travel and registration costs for the New York State Town Clerk's Association Conference being held in Albany Sunday, April 19 through Wednesday, April 22, 2026 paid out of the clerk's budget line A1410.405

- Hotel Accommodations: \$620
- Registration, Meals & Events: \$742
- Mileage: 572 mi./ \$0.73 = \$417.56
- **Total: \$1,779.56**

Address: 660 Albany Shaker Road,
Albany, NY 12211 United States

Front Desk: 15188698100

Email: information@desmondhotels.com

Dates

18 Apr 2026 - 22 Apr 2026

Check in 4:00 pm / Check out 12:00 pm

Reservation

1 Room, 1 Adult

Jeanne Viger, Primary

Room details

2 Queen Beds Standard

Rate

Nys Town Clerks Asso

Summary of charges

4 nights stay

620.00 USD

Taxes

~~89.92 USD~~

***Total charges**

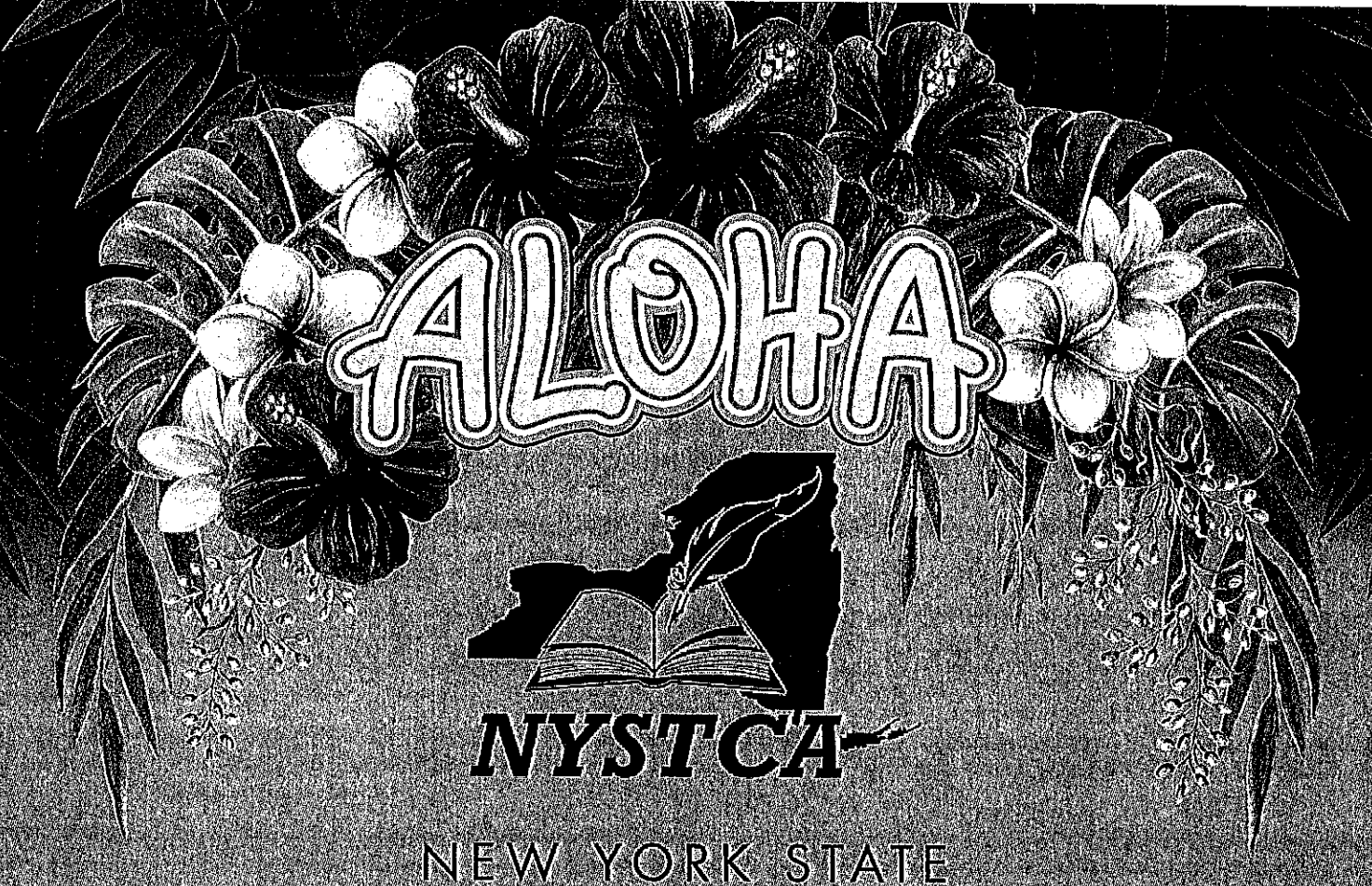
~~709.92 USD~~

620.00

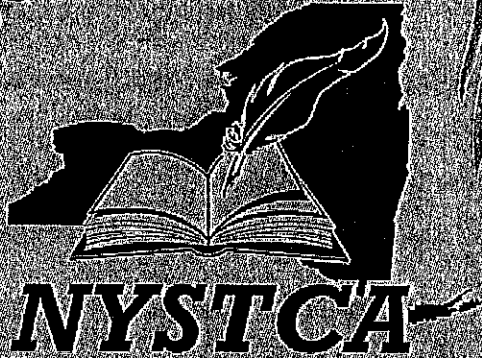
Tax
exempt

Modify or cancel reservation

Cancellation Policy: Canceling your reservation before 4:00 PM (local hotel time) on Friday, 17 April, 2026 will result in no charge. Canceling your reservation between 4:00 PM (local hotel time) on 17 April, 2026 and 4:00 PM (local hotel time) on 18 April, 2026 will result in a charge for the first night per room to your credit card or other guaranteed payment method.



ALOHA



NEW YORK STATE
TOWN CLERKS ASSOCIATION

44th Annual Conference

April 19-22, 2026

Albany, Crowne Plaza-Desmond

*"Learning, like the ocean,
is endless-every wave,
brings something new"*

Registration is now open!

Deadline: April 10, 2026





Town of Aurora
Department of Parks & Recreation

575 Oakwood Avenue
East Aurora, New York 14052

Office (716) 652-8866
Fax (716) 652-5646

recreation@townofaurora.com
www.aurorarec.com

6D

To: Town Board
From: Chris Musshafen
Date: 3/17/2026
Re: Adaptive Swim Lesson Instructor

Approval is requested to hire Taylor Rap and Jennifer Breier as EAST Coaches. Taylor has extensive experience in aquatics with many years running her own swim school. Jennifer has many year of experience as a coach, including at the college level. Both Taylor and Jennifer can be utilized at the Community Pool this summer as well.

Taylor and Jennifer's first day will be the day they have their new hire orientation with the town and sign their papers.

<u>Name</u>	<u>Address</u>	<u>Civil Service Position</u>	<u>Rate</u>
Taylor Rap	(non-resident) Depew, NY.	Lifeguard PT	\$20.50
Jennifer Breier	West Falls, NY.	Rec. Attendant	\$20.50

SUPERVISOR
CHARLES D. SNYDER
(716) 652-7590
supervisor@townofaurora.com



TOWN CLERK
JEANNE H. VIGER
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA
575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurora.ny.gov

MEMO _____

TO: Town Board
FROM: Kathleen Moffat
RE: P-Card
DATE: 03/23/26

6E

Approval is respectfully requested for Supervisor Charles Snyder to have a credit card in his name through the Chase P-Card program.

SUPERVISOR
CHARLES D. SNYDER
(716) 652-7590
supervisor@townofaurora.com



TOWN CLERK
JEANNE H. VIGER
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA
575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurora.ny.gov

MEMO _____

TO: Town Board
FROM: Kathleen Moffat
RE: Store Credit Card
DATE: 03/23/26

QF

Approval is respectfully requested for Highway Superintendent David Gunner to have a Lowe's Commercial Account credit card on behalf of the Town of Aurora.