Evans Town Board

At a meeting of the Town Board of the Town of Evans, the following were present:

PRESENT:	John Wilson	Councilman
	Laurie Reitz	Councilman
	Steve Paluch	Councilman
	Jonica DiMartino	Councilman
	Raymond Ashton	Supervisor
ALSO PRESENT:	Lynn Krajacic	Town Clerk
	Brittanylee Penberthy	Town Attorney

RESOLUTION 2026 #84 Accept Minutes

Supervisor Ashton moved and Councilman Reitz seconded that the reading of the January 21, 2026 Town Board Meeting minutes be dispensed with and accepted as submitted by the Town Clerk.

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Wilson	Aye
	Councilman Reitz	Aye
	Councilman Paluch	Aye
	Councilman DiMartino	Aye
	Supervisor Ashton	Aye

RESOLUTION 2026 #85 Town Clerk's Reports

Supervisor Ashton moved and Councilman Reitz seconded to accept the reports of the Town Clerk as presented for the month of March 2025:

Town Clerk Report	$37,524.87
Interest	$2.07
Greenspace Fee	$ 0
Petty Cash	$650.00

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Wilson	Aye
	Councilman Reitz	Aye
	Councilman Paluch	Aye
	Councilman DiMartino	Aye
	Supervisor Ashton	Aye

RESOLUTION 2026 #86 Authorization of Stipend – Police Administrative Assistant
Councilman Paluch moved and Councilman Reitz seconded,

WHEREAS, Nicole Sullivan is employed as the Town of Evans Police Department Administrative Assistant; and

WHEREAS, Nicole Sullivan assumes additional duties and responsibilities beyond the scope of her regular position including but not limited to Town wide internal system maintenance of Ring Central VOIP (Voice of Internet Protocol) Communications, Police Department website maintenance, and social media; and

WHEREAS, these additional duties are necessary for the effective and efficient operations of the Town of Evans and appropriate and equitable to compensate Nicole Sullivan for these additional duties through a stipend; and

NOW, THEREFORE, BE IT RESOLVED, effective January 1, 2026, that the Town Board of the Town of Evans hereby approves Nicole Sullivan to receive a stipend in the amount of $2,000 dollars annually, to be paid bi-weekly and is compensation for additional duties and responsibilities and shall not be considered a change to base salary or position; and

FURTHER, BE IT RESOLVED, this stipend shall take effect upon Town board approval and all other relative issues, rules and regulations will be understood to all parties subject to Civil Service Law and the IBEW Collective Bargaining Agreement; and

FURTHER, BE IT RESOLVED, the Town Clerk will give a copy of this resolution to Human Resources and the Chief of Police; and

FURTHER, BE IT RESOLVED, this resolution is considered nunc pro tunc.

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Wilson	Aye
	Councilman Reitz	Aye
	Councilman Paluch	Aye
	Councilman DiMartino	Aye
	Supervisor Ashton	Aye

RESOLUTION 2026 #87 Grant Application Authorization – Lake Erie Beach Park Improvements
Councilman Wilson moved and Supervisor Ashton seconded,

WHEREAS, the Town Board of the Town of Evans desires to pursue funding opportunities to make significant improvements to recreational facilities at Lake Erie Beach Park; and

WHEREAS, the Town Board seeks to provide safe, accessible, and modern park amenities for the Evans community at the lowest possible cost to the Town and its taxpayers; and

WHEREAS, the Town Board desires to apply for financial assistance from the New York State Office of Parks, Recreation and Historic Preservation (OPRHP) through the Municipal Parks and Recreation Grant Program; and

WHEREAS, the proposed improvements, as identified in the Evans Parks and Marina Master Plan prepared by Fisher Associates, will enhance recreational opportunities, improve safety and accessibility, and support continued use of Lake Erie Beach as a premier public park and recreational destination; and

WHEREAS, the Municipal Parks and Recreation Grant Program provides grant funding for up to ninety percent (90%) of eligible project costs, with a minimum ten percent (10%) local match requirement.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Evans hereby authorizes the Office of Planning and Community Development to prepare and submit an application to the New York State Office of Parks, Recreation and Historic Preservation Municipal Parks and Recreation Grant Program for improvements to Lake Erie Beach Park, with a total project cost of $1,050,000, and a grant request amount of $900,000; and

BE IT FURTHER RESOLVED, that the Town of Evans hereby commits to providing the required ten percent (10%) local match in the amount of $150,000 from Town's Capital Reserve Fund to satisfy the minimum match requirements of the grant program and ensure completion of the project; and

BE IT FURTHER RESOLVED, that Supervisor Ray Ashton is hereby authorized and directed to file said application with the New York State Office of Parks, Recreation and Historic Preservation and, upon approval, to enter into and execute any and all agreements necessary to accept grant funding and carry out the project on behalf of the Town of Evans; and

BE IT FURTHER RESOLVED, that the Town Board authorizes the Town Supervisor to sign all documents and agreements related to the New York State Office of Parks, Recreation and Historic Preservation Municipal Parks and Recreation Grant Program application and award.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Wilson	Aye
Councilman Reitz	Aye
Councilman Paluch	Aye
Councilman DiMartino	Aye
Supervisor Ashton	Aye

RESOLUTION 2026 #88 Enter into Contract – HVAC Equipment – Stark Tech

Supervisor Ashton moved and Councilman Wilson seconded,

WHEREAS, the Town of Evans municipal building at 8787 Erie Road, Angola, NY 14006 is in need of an upgrade of the HVAC System; and

WHEREAS, the quote for the above referenced HVAC System upgrade/equipment is a NYS Contract quote through Equalis Group Purchasing Program;

BE IT RESOLVED, the Evans Town Board hereby authorizes the purchase of the Town of Evans HVAC Systems upgrade/equipment based on the Equalis Grouping Purchasing Program quote through Stark Tech Operating Company, LLC., 2100 Wehrle Drive, Buffalo, NY 14221 (Equalis Proposal Qualifier Number (PQN) PQN3130485, Stark Tech Contract PT69752) at a cost of $110,905.00; and

FURTHER, BE IT RESOLVED, that the Town Board of the Town of Evans authorizes Supervisor Ray Ashton to execute all documentation pursuant to the purchase of the above referenced upgrade/equipment and project description, upon the approval of the Town Attorney.

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Wilson	Aye
	Councilman Reitz	Aye
	Councilman Paluch	Aye
	Councilman DiMartino	Aye
	Supervisor Ashton	Aye

RESOLUTION 2026 #89 Advertise Bid – 2026 Sturgeon Point Marina Dredging

Councilman DiMartino moved and Councilman Reitz seconded,

WHEREAS, the Town of Evans has identified the need to perform dredging work at the Sturgeon Point Marina; and

WHEREAS, the proposed work is subject to competitive bidding in accordance with New York State law;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Evans hereby authorizes the advertisement for bids for the 2026 Sturgeon Point Marina Dredging Project in the Town's official newspaper and the New York State Contract Reporter; and

BE IT FURTHER RESOLVED, that the Town Clerk is authorized to take all actions necessary to effectuate said advertisement.

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Wilson	Aye
	Councilman Reitz	Aye
	Councilman Paluch	Aye
	Councilman DiMartino	Aye
	Supervisor Ashton	Aye

RESOLUTION 2026 #90 Declare Surplus Equipment – Parks Department
Councilman Reitz moved and Councilman DiMartino seconded,

BE IT RESOLVED, that the following Parks Department Equipment is hereby declared surplus vehicles and will be sold at auction with the proceeds being deposited into the Towns General Fund;

18ft equipment trailer VIN: 1C9FS1829R1432152
Lincoln Arc Welder Serial #: A-957247
Trackless Snow Cat MT5 Serial #: 657
Mercury Boat Motor Serial #: N/A
2004 Kubota ZD28 mower Serial #: 6047
SULLAIR compressor Serial #: 004-102396
4in Water Line/Valves Hot Box Serial #: N/A

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Wilson	Aye
	Councilman Reitz	Aye
	Councilman Paluch	Aye
	Councilman DiMartino	Aye
	Supervisor Ashton	Aye

RESOLUTION 2026 #91 Declare Lead Agency - Parks & Marina Master Plan
Councilman Paluch moved and Councilman DiMartino seconded,

BE IT RESOLVED, that the Town of Evans enter into a HVAC (Heating, Ventilating and Air Conditioning) Preventative and System Software Maintenance and Support agreement for the Municipal Building located at 8787 Erie Road, Angola, New York 14006 with Stark Tech Operating Company, LLC located at 95 Stark Street, Tonawanda, New York 14150 for the period of January 1, 2026 to December 31, 2028 in the amounts of $6,600 for 2026, $6,600 for 2027 and $6,600 for 2028, payable semi-annually; and

FURTHER, BE IT RESOLVED, that the Supervisor is hereby authorized to execute the above referenced contract, upon the review and approval of the Town Attorney; and

FURTHER, BE IT RESOLVED, this resolution is considered nunc pro tunc.

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Wilson	Aye
	Councilman Reitz	Aye
	Councilman Paluch	Aye
	Councilman DiMartino	Aye
	Supervisor Ashton	Aye

RESOLUTION 2026 #92 Approve Town Licenses

Councilman Wilson moved and Councilman Reitz seconded,

1) Chicks Restaurant & Lanes – Refreshment, Amusement, Live Band – Commercial
2) Lake Erie Beach Volunteer Fire Co. - Refreshment, Amusement, Live Band – Commercial
3) Eden Valley Brewing d/b/a Tim Horton's Angola - Refreshment
4) Gary Ballowe – d/b/a Turtle Joe's Sandbar - Refreshment, Amusement, Live Band – Commercial
5) Triton Valley Estates – Derby – Mobile Home Development License

RESOLVED, that the aforesaid licenses be granted pertaining to the report of the Chief of Police and the Code Enforcement Officer.

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Wilson	Aye
	Councilman Reitz	Aye
	Councilman Paluch	Aye
	Councilman DiMartino	Aye
	Supervisor Ashton	Aye

RESOLUTION 2026 #93 Audit of Bills

Councilman DiMartino moved and Councilman Reitz seconded;

	AUDIT OF BILLS
DATE	2/5/2026
ABSTRACT NO.	26
VOUCHER NO.	18309-18356
CHECK NUMBERS	90589-90601
APPROVED AT	Board Meeting
DATE	2/4/2026
GENERAL	$10,292.35
PART TOWN	$477.20
HIGHWAY DB	$0.00
WATER	$0.00
CAPITAL PROJECTS	$300.00
SPECIAL DISTRICTS	$0.00
TOTAL	**$11,069.55**

	AUDIT OF BILLS
DATE	2/5/2026
ABSTRACT NO.	3
VOUCHER NO.	18251-18368
CHECK NUMBERS	90602-90682
APPROVED AT	Board Meeting
DATE	2/4/2026
GENERAL	$242,983.26
PART TOWN	$7,372.37
HIGHWAY DB	$33,512.42
WATER	$1,661.59
CAPITAL PROJECTS	$25,000.00
SPECIAL DISTRICTS	$904,032.17
TOTAL	**$1,214,561.81**

	AUDIT OF BILLS
DATE	2/4/2026
ABSTRACT NO.	3B
VOUCHER NO.	18357-18363
CHECK NUMBERS	90683-90688
APPROVED AT	Board Meeting
DATE	2/5/2026
GENERAL	$2,596.88
PART TOWN	$1,453.30
HIGHWAY DB	$25.00
WATER	$0.00
CAPITAL PROJECTS	$0.00
SPECIAL DISTRICTS	$0.00
TOTAL	**$4,075.18**

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Wilson	Aye
Councilman Reitz	Aye
Councilman Paluch	Aye
Councilman DiMartino	Aye
Supervisor Ashton	Aye

RESOLUTION 2026 #94 Adjournment

Supervisor Ashton moved and Councilman Reitz seconded to adjourn to Wednesday, February 18, 2026 at 6:00pm for a Work Session and the Regular Meeting to follow.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Wilson	Aye
Councilman Reitz	Aye
Councilman Paluch	Aye
Councilman DiMartino	Aye
Supervisor Ashton	Aye

Open Meetings Law, Public Officers Law, Article 7, §106. Minutes.
Minutes shall be taken at all open meetings of a public body which shall consist of a record or summary of all motions, proposals, resolutions and any other matter formally voted upon and the vote thereon.

These minutes are an unofficial copy unless the original signature of the Town Clerk is affixed below. The original official paper minutes are stored in the Town's vault.

Respectfully Submitted,

Lynn M. Krajacic
Town Clerk