Meeting #17 Wednesday August 19, 2026
Regular X Special _____

AGENDA

Evans Town Board, Evans Town Hall, 8787 Erie Road, Angola, New York
www.townofevansny.gov

Item	Description	Disp.
I	Call the Meeting to Order	
II	Pledge of Allegiance	
III	Roll Call	
IV	Approval of the Minutes: August 5, 2026 Regular Town Board Meeting Minutes	
V	Communications:	
VI	Public Hearing & Bid Opening: Hearing before the Town Board re 6828 Schuyler	
VII	Committee & Department Head Reports:	
VIII	Town Clerk's Reports:	
IX	Old Business:	
X	Privilege of the Floor:	
XI	Resolutions: 1.) Appointment of Full Time Court Clerk for Judge Glascott 2.) Approve Lead Agency for SEQR - Minor Subdivision-Pierce 3.) Approval of Minor Subdivision - Pierce 4.) Approve Town of Evans Assessor to Attend NYS Assessors Association Annual Conference and Training Seminar 5.) Authorization to Advertise for Bids - Evans Town Park Pavilion 6.) Authorization to Advertise for Bids - South Creek Park John K Thompson Pool House Project 7.) Award of 3yr Demolition Bid 8.) Budget Transfer - Highway 9.) NYS LETech Grant Application Approval for Police Department	
XII	Licenses:	
XIII	Audit of Bills:	
XIV	Adjournment to: Wednesday September 2, 2026 at 6:00pm for the Work Session and Regular Meeting immediately to follow.	

Open Meetings Law, Public Officers Law, Article 7, §106. Minutes.
Minutes shall be taken at all open meetings of a public body which shall consist of a record or summary of all motions, proposals, resolutions and any other matter formally voted upon and the vote thereon. Get the Agenda and Meeting Packet sent to your email! Subscribe to the Town of Evans Legal Paper: http://www.observertoday.com/store/ (716)366-3000 click Newsletter Signup under the Quick Links

Evans Town Board

At a meeting of the Town Board of the Town of Evans, the following were present:

PRESENT:	Laurie Reitz	Councilman
	Steve Paluch	Councilman
	Jonica DiMartino	Councilman
	Raymond Ashton	Supervisor
ALSO PRESENT:	Kristen Bauer	Deputy Town Clerk
	Brittanylee Penberthy	Town Attorney
ABSENT:	John Wilson	Councilman

RESOLUTION 2026 #275 Accept Minutes

Supervisor Ashton moved and Councilman Reitz seconded that the reading of the July 15, 2026 Town Board Meeting minutes and the July 22, 2026 Special Town Board Meeting minutes be dispensed with and accepted as submitted by the Town Clerk.

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Wilson	Absent
	Councilman Reitz	Aye
	Councilman Paluch	Aye
	Councilman DiMartino	Aye
	Supervisor Ashton	Aye

Supervisor Ashton reported that the Supervisor's March and April 2026 Monthly Report has been made to the Town Board and a copy was filed with the Town Clerk's Office.

RESOLUTION 2026 #276 Town Clerk Reports

Supervisor Aston moved and Councilman Reitz seconded to accept the reports of the Town Clerk as presented for the month of July 2026

Town Clerk Report	$89,711.52
Interest	$7.01
Greenspace Fee	$1,400.00
Petty Cash	$650.00

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Wilson	Absent
	Councilman Reitz	Aye
	Councilman Paluch	Aye
	Councilman DiMartino	Aye
	Supervisor Ashton	Aye

RESOLUTION 2026 #277 Advertise Notice of Invitation to Bid - Demolition Contractor Bid
Councilman Paluch moved and Supervisor seconded,

WHEREAS, the prior bid and contract documents provided for a two (2) year term, while the corresponding Town Board resolution authorized a three (3) year term; and

WHEREAS, the Town intended a three (3) year term and desires to correct the discrepancy by re-advertising with revised bid and contract documents; and

WHEREAS, Chapter 74 ("Buildings, Unsafe") of the Code of the Town of Evans authorizes the Town to address, secure, and remove buildings and structures determined to be unsafe or dangerous; and

WHEREAS, the demolition and removal of unsafe and dangerous buildings is necessary to protect the public health, safety, and welfare of the residents of the Town of Evans; and

WHEREAS, the Town desires to procure the services of a qualified contractor to perform demolition and controlled demolition services, excluding asbestos abatement, on an as-needed basis for a period of three (3) years;

NOW, THEREFORE, BE IT RESOLVED, that the Code Enforcement Office is hereby authorized to prepare an invitation to bid for the demolition, and controlled demolition without asbestos abatement for a period of 3 years; and

BE IT FURTHER RESOLVED, that the bid specifications and related contract documents shall be available through CPL, 726 Exchange Street, Suite 920, Buffalo, New York 14210. Interested bidders may obtain copies of the bid documents by contacting Kelly McConnaughey, Project Representative for CPL; and

BE IT FURTHER RESOLVED, that the Town Clerk shall advertise a notice of invitation to bid; and

BE IT FURTHER RESOLVED, that the bids are due to the Town Clerk's Office by 2:00 pm on Friday, August 14, 2026, at which time the bids will be publicly opened and read aloud; and

BE IT FURTHER RESOLVED, that all costs for said demolition work shall be initially paid for by the Town, and that those specific costs incurred shall be a placed as a lien on the subject parcels; and

BE IT FURTHER RESOLVED, that the Town Board authorizes the Town Assessor to institute the appropriate actions against the property owners of the above referenced properties for recovery of costs incurred by the Town in connection with these proceedings as provided by Evans Town Code Section 74-8.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Wilson	Absent
Councilman Reitz	Aye
Councilman Paluch	Aye
Councilman DiMartino	Aye
Supervisor Ashton	Aye

RESOLUTION 2026 #278 Appointment of Part Time Police Officer

Supervisor Ashton moved and Councilman DiMartino seconded,

WHEREAS, there is an opening for a Part Time Police Officer in the Town of Evans Police Department; and

WHEREAS, an interview process was conducted; and

WHEREAS, Matthew Budniewski successfully interviewed and passed all aspects of the Town of Evans Police Department Background check;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Evans hereby appoints, Matthew Budniewski to the position of Part Time Police Officer with the Town of Evans Police Department effective 08/06/2026; and is subject to the successful completion of the 149th Basic Course for Police Officers at the Erie County Law Enforcement Training Academy; and

FURTHER, BE IT RESOLVED, all other relative issues, rules and regulations will be understood to all parties subject to Civil Service Law and Evans Police Benevolent Association collective bargaining agreement. Furthermore, the hourly salary will be as set forth in the Town of Evans 2026 Reorganizational meeting; and

FURTHER, BE IT RESOLVED, the Town Clerk will give a copy of this resolution to Human Resources and the Chief of Police.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Wilson	Absent
Councilman Reitz	Aye
Councilman Paluch	Aye
Councilman DiMartino	Aye
Supervisor Ashton	Aye

RESOLUTION 2026 #279 Appointment to Climate Smart Committee and Conservation Advisory Commission

Councilman Reitz moved and Councilman Paluch seconded,

WHEREAS, the Town of Evans has established a Climate Smart Committee and Conservation Advisory Commission to inform, education, and advise the Town and its' residents on how to adapt to the changing climate and lower greenhouse gas emissions; and

WHEREAS, there is a vacant seat on both the Climate Smart Committee and the Conservation Advisory Commission;

NOW, THEREFORE, BE IT RESOLVED, effective July 17, 2026, Sandra Holland is hereby appointed to the Climate Smart Committee and the Conservation Advisory Commission for the remainder of the 2026 year; and

FURTHER, BE IT RESOLVED, this resolution is considered nunc pro tunc.

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Wilson	Absent
	Councilman Reitz	Aye
	Councilman Paluch	Aye
	Councilman DiMartino	Aye
	Supervisor Ashton	Aye

RESOLUTION 2026 #280 Boat Slip & Dry Dock Fees 2026 - Pro-Rated Effective August 15, 2026

Councilman Reitz moved and Councilman Paluch seconded,

WHEREAS, the Town Board set rates for various items at the Sturgeon Point Marina, including boat slips and dry dock;

BE IT RESOLVED, effective Saturday, August 15, 2026, the Town Board hereby approves the pro-rated marina boat slip and dry dock fees (listed below) for the remainder of the 2026 season for new applicants:

18 ft. Slip	$ 418.00
20 ft. Slip	$ 478.00
22 ft. Slip	$ 598.00
24 ft. Slip	$ 657.00
Dry Dock (price per foot)	$ 13.00

FURTHER, BE IT RESOLVED, no other rebates and/or credits will apply other than those referenced above for new applicants and all other contract terms and conditions will continue to apply.

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Wilson	Absent
	Councilman Reitz	Aye
	Councilman Paluch	Aye
	Councilman DiMartino	Aye
	Supervisor Ashton	Aye

RESOLUTION 2026 #281 Lake Erie Beach Volunteer Fire company, Inc. - LOSAP Approval Form for 2025

Councilman Paluch moved and Councilman DiMartino seconded,

WHEREAS, an audit has been completed by the Town of Evans Finance Department for the Length of Service Award Program ("LOSAP") for the 2025 Lake Erie Beach Volunteer Fire Company, Inc. records listing per Article 11-A for the New York State General Municipal Law.

BE IT RESOLVED, that the Evans Town Board hereby approves the 2025 Firefighter Records listing for Lake Erie Beach Volunteer Fire Company, Inc. and is authorized to execute the 2025 Sponsor Approval for as required by Article 11-A.

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Wilson	Absent
	Councilman Reitz	Aye
	Councilman Paluch	Aye
	Councilman DiMartino	Aye
	Supervisor Ashton	Aye

RESOLUTION 2026 #282 Approve Town Licenses

Councilman Paluch moved and Councilman Reitz seconded,

1.) John Kennedy - Live Band Special Event
2.) Lisa Vidal - Live Band Special Event

RESOLVED, that the aforesaid licenses be granted pertaining to the report of the Code Enforcement Officer and the Chief of Police, as appropriate.

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Wilson	Absent
	Councilman Reitz	Aye
	Councilman Paluch	Aye
	Councilman DiMartino	Aye
	Supervisor Ashton	Aye

RESOLUTION 2026 #283 Audit of Bills

Councilman DiMartino moved and Councilman Reitz seconded the properly audited bills be paid out of their respective accounts:

AUDIT OF BILLS

DATE 8/6/2026

ABSTRACT NO.	15
VOUCHER NO.	19624-19670
CHECK NUMBERS	91657-91779
APPROVED AT	Board Meeting
DATE	8/5/2026
GENERAL	$278,603.41
PART TOWN	$11,010.63
HIGHWAY DB	$33,510.54
WATER	$8,038.61
CAPITAL PROJECTS	$99,400.88
SPECIAL DISTRICTS	$130,405.75
TOTAL	**$560,969.82**

AUDIT OF BILLS

DATE	8/6/2026
ABSTRACT NO.	15
VOUCHER NO.	19625
CHECK NUMBERS	91656
APPROVED AT	Board Meeting
DATE	8/5/2026
GENERAL	$350.00
PART TOWN	$0.00
HIGHWAY DB	$0.00
WATER	$0.00
CAPITAL PROJECTS	$0.00
SPECIAL DISTRICTS	$0.00
TOTAL	**$350.00**

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Wilson	Absent
	Councilman Reitz	Aye
	Councilman Paluch	Aye
	Councilman DiMartino	Aye
	Supervisor Ashton	Aye

RESOLUTION 2026 #270 Adjournment

Supervisor Ashton moved and Councilman DiMartino seconded to adjourn to Wednesday, August 19, 2026 at 6:00pm for a Work Session and the Regular Meeting to follow. This meeting is adjourned in Memory of Kenny Sunday.

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Wilson	Absent
	Councilman Reitz	Aye
	Councilman Paluch	Aye
	Councilman DiMartino	Aye
	Supervisor Ashton	Aye

Open Meetings Law, Public Officers Law, Article 7, §106. Minutes.
Minutes shall be taken at all open meetings of a public body which shall consist of a record or summary of all motions, proposals, resolutions and any other matter formally voted upon and the vote thereon.

These minutes are an unofficial copy unless the original signature of the Town Clerk is affixed below. The original official paper minutes are stored in the Town's vault.

Respectfully Submitted,

Kristen Bauer
Deputy Town Clerk

Lynn M. Krajacic
Town Clerk

Res 1

RESOLUTION - APPOINTMENT OF FULL TIME COURT CLERK FOR JUDGE GLASCOTT

RESOLVED, effective Monday, August 10, 2026, the Town Board of the Town of Evans does hereby accept Town Justice Glascott's appointment of Katie Cooper as Clerk to Town Justice Glascott, for the remainder of the 2026 year, with salary and benefits as set forth in the IBEW #41 collective bargaining agreement; and

FURTHER, BE IT RESOLVED, a copy of this resolution be given to the HR/Payroll Department.

FURTHER, BE IT RESOLVED, this resolution is considered nunc pro tunc.

ROLL CALL VOTE

Res 2

Resolution – Approve Lead Agency for SEQR – Minor Subdivision - Clark and Jessica Pierce

Submitted for the August 19, 2026 Town Board meeting:

WHEREAS, Clark and Jessica Pierce have applied for a Minor Subdivision application brought before the Town Board for approval to subdivide a 1.472 ± acre parcel to create 2 parcels, and

WHEREAS, minor subdivisions are unlisted SEQR actions, and

WHEREAS, the Town Board of the Town of Evans desires to be the Lead Agency for the SEQR process, and

WHEREAS, the Town has completed a Short Environmental Assessment Form for this action, and

WHEREAS, the Town of Evans Minor Subdivision Review Committee has recommended a negative declaration regarding the SEQR process for the Pierce Minor Subdivision, and

WHEREAS, it has been determined that the subdivision of this property will not result in any significant environmental impacts regarding the SEQR process.

NOW THEREFORE BE IT RESOLVED, that the Town of Evans shall be Lead Agency for the SEQR process for the above mentioned minor subdivision; and

RESOLVED, that the Town Board of the Town of Evans considers the findings of the Town of Evans Minor Subdivision Review Committee and issues a SEQR negative declaration for the Pierce Minor Subdivision.

a division of SBL# 250.08-1-39.111, dividing a 1.472± acre parcel to create two parcels:

1. a 0.664± acre parcel with 260.06± feet of frontage on Laurel Terrace, and
2. a 0.808± acre parcel with 274.94± feet of frontage on Laurel Ter.

Petitioners: Clark and Jessica Pierce, 574 Laurel Ter., Angola, NY 14006

ROLL CALL VOTE:

Res 3

Resolution – Approval of Minor Subdivision – Clark and Jessica Pierce

Submitted for the August 19, 2026 Town Board meeting:

WHEREAS, the proposed subdivisions were referred to the Erie County Department of Environment and Planning for a 239M Review as required; the stated proposed actions have been reviewed and determined to be of local concern, and

WHEREAS, the Town of Evans Minor Subdivision Review Committee has completed a review and recommended approval upon the conditions that all names on the new parcel deeds must match with existing parcels for annexation, and

WHEREAS, the Evans Town Board, as Lead Agency, issued a negative declaration regarding the SEQR process.

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Evans hereby considers the findings of the Town of Evans Minor Subdivision Review Committee and approves the Clark and Jessica Pierce Minor Subdivision,

a division of SBL# 250.08-1-39.111, dividing a 1.472± acre parcel to create two parcels:

1. a 0.664± acre parcel with 260.06± feet of frontage on Laurel Terrace, and
2. a 0.808± acre parcel with 274.94± feet of frontage on Laurel Ter.

Petitioners: Clark and Jessica Pierce, 574 Laurel Ter., Angola, NY 14006

ROLL CALL VOTE:

Res 4

Resolution – Approve Town of Evans Assessor to Attend NYS Assessors' Association Annual Conference and Training Seminar

Whereas, Town of Evans Assessor Jeneen Hill has requested permission to attend the New York State Assessors' Association Annual Conference and Training Seminar; and

Whereas, said annual conference will be held at the Windrose on the Hudson in Ossining, New York from September 28, 2026 through October 1, 2026; and

Whereas, the Town Board recognizes that Assessor Hill is required to complete 12 hours of continuing education annually, and values the importance of researching and improving assessment techniques, advocating for legislative proposals relating to assessing and taxation, and cooperating with other agencies to improve tax administration throughout New York State; and

Whereas, Assessor Hill was awarded a scholarship from the John Way-John Costello Educational Memorial Fund to attend this seminar, resulting in zero cost to the Town of Evans;

Now, therefore, be it resolved; that the Town Board of the Town of Evans hereby grants permission to Assessor Jeneen Hill to attend the New York State Assessors' Association Annual Conference and Training Seminar.

ROLL CALL VOTE:

Res 5

Resolution – Authorization to Advertise for Bids – Evans Town Park Pavilion

WHEREAS, the Evans Planning and Development Department (working with Fisher Associates) is hereby authorized to prepare an invitation to bid for the Evans Town Park Pavilion Project; and

WHEREAS, the specifications for the invitation to bid shall be available at the Evans Town Clerk's Office, 8787 Erie Road, Angola, NY 14006, beginning Monday, September 7th, 2026 as well as on the Town of Evans website.

NOW, BE IT RESOLVED, the Town Clerk shall advertise a notice of invitation to bid; and

BE IT FURTHER RESOLVED, that the bids are due to the Evans Town Clerk's Office, 8787 Erie Road, Angola, New York, by 2:00 p.m. (local time) on Monday, September 28th, 2026, at which time the bids will be publicly opened and read aloud.

ROLL CALL VOTE:

Res 6

Resolution – Authorization to Advertise for Bids - South Creek Park/John K Thompson Pool House Project

WHEREAS, the Evans Planning and Development Department (working with Fisher Associates) is hereby authorized to prepare an invitation to bid for the South Creek Park/John K Thompson Pool House Project; and

WHEREAS, the specifications for the invitation to bid shall be available at the Evans Town Clerk's Office, 8787 Erie Road, Angola, NY 14006, beginning Monday, August 24th, 2026 as well as on the Town of Evans website.

NOW, BE IT RESOLVED, the Town Clerk shall advertise a notice of invitation to bid; and

BE IT FURTHER RESOLVED, that the bids are due to the Evans Town Clerk's Office, 8787 Erie Road, Angola, New York, by 2:00 p.m. (local time) on Monday, September 14th, 2026, at which time the bids will be publicly opened and read aloud.

ROLL CALL VOTE:

Res 7

Resolution - Award for 3 Year Demolition Bid

WHEREAS, per resolution 2026-277 the Evans Town Code Section 74, Unsafe Buildings; and

WHEREAS, the Evans Town Board authorized the Town Clerk to advertise for bids for the 3 year demolition projects; and

WHEREAS, bids were received and publicly opened on August 14, 2026 at 2:00pm in accordance with the Notice to Bidders previously authorized; and

WHEREAS, the lowest responsible bid of $134,800 was submitted by Geiter Done of WNY, 300 Greene Street, Buffalo, NY 14206; and

WHEREAS, the Town of Evans Code Enforcement Officer and Town Engineers have reviewed the proposal from Geiter Done of WNY;

NOW, THEREFORE, BE IT RESOLVED, that the aforementioned bid by Geiter Done WNY, 300 Greene St, Buffalo, NY 14206 for the 3 year demolition contract be and hereby is accepted by the Town of Evans Town Board; and

BE IT FURTHER RESOLVED, that Supervisor Ray Ashton is authorized to execute the bid award and/or contract documents for such bid award, upon the approval of the Town Attorney.

ROLL CALL VOTE:

Res 8

RESOLUTION – BUDGET TRANSFER (HIGHWAY)

WHEREAS, the Town is obligated by general municipal law to maintain a balanced budget;

NOW, THEREFORE, BE IT RESOLVED, the Town Board of the Town of Evans hereby authorizes the Director of Finance to make the following budget transfer:

Transfer From:

DB.05130.0101	Machinery Full Time Hourly	$50,000.00

Transfer To:

DB.00917.0000.00	Unassigned Fund Balance	$50,000.00

ROLL CALL VOTE

Res 9

RESOLUTION – NYS LETECH GRANT APPLICATION APPROVAL FOR POLICE DEPARTMENT

Submitted for the August 19, 2026 Board Meeting

WHEREAS, the Town of Evans Police Department seeks to enhance public safety through technology advancements; and

WHEREAS, New York State, through the Division of Criminal Justices Services has released the Law Enforcement Technology (LETech) Grant Program (Request for Applications (RFA); and

WHEREAS, this grant is a reimbursement grant award up to $125,000 through Quarterly Fiscal Reporting and claims for payment;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Evans hereby authorizes the Town of Evans Police Department to submit an application to the NYS Law Enforcement Technology (LETech) 2026-2027; and

FURTHER BE IT RESOLVED, that the Town Board hereby approves and commits the required Town contribution up to $125,000 with full reimbursement from NYS Division of Criminal Justice Services; and

FURTHER BE IT RESOLVED, that the Chief of Police of the Town of Evans Police Department is hereby authorized to prepare, execute, and submit the New York State LETech grant application and any related application materials, certifications, assurances, budget documents, and supporting documentation necessary for submission.

ROLL CALL VOTE: