Meeting #19
Regular _X_ Special _____

Wednesday September 19, 2026

AGENDA

Evans Town Board, Evans Town Hall, 8787 Erie Road, Angola, New York
www.townofevansny.gov

Item	Description	Disp.
I	Call the Meeting to Order	
II	Pledge of Allegiance	
III	Roll Call	
IV	Approval of the Minutes: September 2, 2026 Regular Town Board Meeting Minutes	
V	Communications:	
VI	Public Hearing & Bid Opening: Hearing before the Town Board re: 481 Sycamore Ave Hearing before the Town Board re: 326 Harding Ave	
VII	Committee & Department Head Reports:	
VIII	Town Clerk's Reports: August 2026 Town Clerk Report $ 78,278.81 Interest $ 9.42 Greenspace Fee $ 36,400.00 Petty Cash $ 650.00	
IX	Old Business:	
X	Privilege of the Floor:	
XI	Resolutions: 1.) 2026 Town of Evans Halloween Celebration 2.) Amend Resolution 2026 #293 - Authorization to Advertise for Bids - Evans Town Park Pavillion 3.) Amend Resolution 2026 #309 - Audit of Bills - Abstract #17 4.) Authorization to Execute STOP DWI Contract January 1 2026 - December 31, 2026 5.) Authorize Planning and Development Associate to Attend American Planning Association NY Upstate Conference - Alex Kane	
XII	Licenses:	
XIII	Audit of Bills:	
XIV	Adjournment to: Wednesday October 7, 2026 at 6:00pm for the Work Session and Regular Meeting immediately to follow.	

Open Meetings Law, Public Officers Law, Article 7, §106. Minutes.
Minutes shall be taken at all open meetings of a public body which shall consist of a record or summary of all motions, proposals, resolutions and any other matter formally voted upon and the vote thereon. Get the Agenda and Meeting Packet sent to your email! Subscribe to the Town of Evans Legal Paper: http://www.observertoday.com/store/ (716)366-3000 click Newsletter Signup under the Quick Links

Evans Town Board

At a meeting of the Town Board of the Town of Evans, the following were present:

PRESENT:	John Wilson	Councilman
	Laurie Reitz	Councilman
	Steve Paluch	Councilman
	Raymond Ashton	Supervisor
ALSO PRESENT:	Lynn Krajacic	Town Clerk
	Brittanylee Penberthy	Town Attorney
ABSENT:	Jonica DiMartino	Councilman

RESOLUTION 2026 #300 Accept Minutes

Supervisor Ashton moved and Councilman Paluch seconded that the reading of the August 19, 2026 Town Board Meeting minutes be dispensed with and accepted as submitted by the Town Clerk.

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Wilson	Aye
	Councilman Reitz	Aye
	Councilman Paluch	Aye
	Councilman DiMartino	Absent
	Supervisor Ashton	Aye

RESOLUTION 2026 #301 Amend Resolution 2026-294 Advertise for Bids

Councilman Paluch moved and Councilman Wilson seconded,

WHEREAS, the Evans Planning and Development Department (working with Fisher Associates) is hereby authorized to prepare an invitation to bid for the South Creek Park/John K Thompson Pool House Project; and

WHEREAS, the specifications for the invitation to bid shall be available at the Evans Town Clerk's Office, 8787 Erie Road, Angola, NY 14006, beginning Wednesday, August 26th, 2026 as well as on the Town of Evans website.

NOW, BE IT RESOLVED, the Town Clerk shall advertise a notice of invitation to bid; and

BE IT FURTHER RESOLVED, that the bids are due to the Evans Town Clerk's Office, 8787 Erie Road, Angola, New York, by 2:00 p.m. (local time) on Wednesday, September 23rd, 2026, at which time the bids will be publicly opened and read aloud.

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Wilson	Aye
	Councilman Reitz	Aye
	Councilman Paluch	Aye
	Councilman DiMartino	Absent
	Supervisor Ashton	Aye

RESOLUTION 2026 #302 Appointment of Full Time Laborer - Parks Department

Councilman Wilson moved and Supervisor Ashton seconded,

WHEREAS; there is a vacant position at the Town of Evans Parks Department for a full-time Laborer B Worker; and

WHEREAS; Brandon Notarnicola is currently working as a part-time seasonal laborer and has the applicable experience;

NOW, THEREFORE, BE IT RESOLVED; effective Thursday, September 3, 2026 the Evans Town Board hereby approves the appointment of Bradon Notarnicola to the position of full-time Laborer B Worker; and

FURTHER, BE IT RESOLVED; all other relative issues, rules and regulations will be understood to all parties subject to Civil Service Law and SEIU Local 200 United collective bargaining agreement; and

FURTHER, BE IT RESOLVED, the Town Clerk will give a copy of this resolution to HR and the Parks Department.

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Wilson	Aye
	Councilman Reitz	Aye
	Councilman Paluch	Aye
	Councilman DiMartino	Absent
	Supervisor Ashton	Aye

RESOLUTION 2026 #303 Approval of Agreement - SPCA Serving Erie County

Supervisor Ashton moved and Councilman Reitz seconded,

WHEREAS, the agreement between the Town of Evans and the SPCA Serving Erie County will expire on September 30, 2026; and

WHEREAS, the Town desires to enter into a new agreement with the SPCA Serving Erie County, for the term covering October 1, 2026 through September 30, 2027;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Evans authorizes Supervisor Ray Ashton to execute the Agreement between the Town of Evans and SPCA Serving Erie County, upon the approval of the Town Attorney.

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Wilson	Aye
	Councilman Reitz	Aye
	Councilman Paluch	Aye
	Councilman DiMartino	Absent
	Supervisor Ashton	Aye

RESOLUTION 2026 #304 Authortize Code Enforcement Officer to Attend WSTBOA Conference
Councilman Reitz moved and Councilman Paluch seconded,

WHEREAS; Assistant Code Enforcement Officer Adam Czyz requests permission to attend the Western Southern Tier Building Officials Association Conference; and

WHEREAS; said annual conference will be held in the Chautauqua Harbor Hotel, Celeron, New York from Wednesday, September 16, 2026 to Friday, September 18, 2026;

NOW, THEREFORE, BE IT RESOLVED, that the Board of the Town of Evans shall grant permission to Assistant Code Enforcement Officer Adam Czyz, to attend said conference and all appropriate and reasonable expenses shall be paid by the Town, per Town policy.

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Wilson	Aye
	Councilman Reitz	Aye
	Councilman Paluch	Aye
	Councilman DiMartino	Absent
	Supervisor Ashton	Aye

RESOLUTION 2026 #305 NYS Standard Work Days & Reporting
Councilman Paluch moved and Councilman Wilson seconded,

BE IT RESOLVED, that the Town Board of the Town of Evans establishes the following as Standard Work Days for Elected and Appointed Officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body (see below):

Title	Standard Work Day	Name	Current Term Begin/End Date	ROA Results	Not Submitted
(Elected Officials)					
Councilwoman	6	DiMartino, Jonica	01/01/2026 – 12/31/2028	14.56	
Councilman	6	Paluch, Stephen	01/01/2026 – 12/31/2028	1.40	
Councilman	6	Wilson, John	01/01/2024 – 12/31/2027	8.06	
Town Clerk	6	Krajacic, Lynn	01/01/2026 – 12/31/2029	32.89	
Town Justice	6	Cooper, Moira	01/01/2023 – 12/31/2026	3.78	
Town Justice	6	Glascott, Dennis	01/01/2025 – 12/31/2028	2.23	
(Appointed Officials)					
Town Assessor	6	Hill, Jeneen	10/01/2025 – 09/30/2031	30.74	
Town Prosecutor	6	Farrell, Jennifer	01/01/2026 – 12/31/2026	3.67	
Town Attorney	6	Penberthy, Brittanylee	01/01/2026 – 12/31/2027	3.33	
Town Prosecutor	6	Penberthy, Brittanylee	01/01/2026 – 12/31/2026	.57	
Deputy Town Attorney	6	Osuna, Endell	01/01/2026 – 12/31/2026		X
Secretary to Supervisor	6	O'Meara Nowak, Mary	01/01/2026 – 12/31/2026	33.93	

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Wilson	Aye
Councilman Reitz	Aye
Councilman Paluch	Aye
Councilman DiMartino	Absent
Supervisor Ashton	Aye

RESOLUTION 2026 #306 Appointment of Full Time Provisional Dispatcher - Zimmerman

Councilman Wilson moved and Councilman Reitz seconded,

WHEREAS; there is an opening for a full-time Public Safety Dispatcher in the Evans Police Department; and

WHEREAS, the Town of Evans Police Department has canvassed the Erie County Civil Service Public Safety Dispatcher list and per civil service law can hire "provisionally"; and

WHEREAS, Nicole Zimmerman has successfully interviewed, passed all portions of the Town of Evans Police Department background and meets the requirements to participate in the next Erie County Public Safety Dispatcher Civil Service test;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Evans hereby appoints Nicole Zimmerman, effective September 16, 2026, to the position of Full Time Police Dispatcher "Provisional" with the Evans Police Department; and

FURTHER, BE IT RESOLVED, all other relative issues, rules and regulations will be understood by all parties subject to Civil Service Law and the U.A.W Local 55 collective bargaining agreement.

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Wilson	Aye
	Councilman Reitz	Aye
	Councilman Paluch	Aye
	Councilman DiMartino	Absent
	Supervisor Ashton	Aye

RESOLUTION 2026 #307 Appointment of Full Time Provisional Dispatcher - Setzer

Supervisor Ashton moved and Councilman Retiz seconded,

WHEREAS; at the recommendation of the Chief of Police, the Town Board of the Town of Evans seeks to hire a full-time Public Safety Dispatcher to decrease overtime expenditures and cover annual UAW Accruals; and

WHEREAS; the Town of Evans Police Department has canvassed the Erie County Civil Service Public Safety Dispatcher list and per civil service law can hire "provisionally"; and

WHEREAS; Kirsten Setzer has successfully interviewed, passed all portions of the Town of Evans Police Department background and meets the requirements to participate in the next Erie County Public Safety Dispatcher Civil Service test;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Evans hereby appoints Kirsten Setzer, effective September 16, 2026, to the position of Full time Police dispatcher "Provisional" with the Evans Police Department; and

FURTHER, BE IT RESOLVED, all other relative issues, rules and regulations will be understood by all parties subject to Civil Service Law and the U.A.W Local 55 collective bargaining agreement.

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Wilson	Aye
	Councilman Reitz	Aye
	Councilman Paluch	Aye
	Councilman DiMartino	Absent
	Supervisor Ashton	Aye

RESOLUTION 2026 #308 Approve Town Licenses

Councilman Wilson moved and Supervisor Ashton seconded,

1) Vincent Schiafano D/B/A My Cousin Vinny's - Refreshment

RESOLVED, that the aforesaid licenses be granted pertaining to the report of the Chief of Police and the Code Enforcement Officer.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Wilson	Aye
Councilman Reitz	Aye
Councilman Paluch	Aye
Councilman DiMartino	Absent
Supervisor Ashton	Aye

RESOLUTION 2026 #309 Audit of Bills

Councilman DiMartino moved and Councilman Reitz seconded the properly audited bills be paid out of their respective accounts:

	AUDIT OF BILLS
DATE	9/3/2026
ABSTRACT NO.	17
VOUCHER NO.	19766-19862
CHECK NUMBERS	91861-91939
APPROVED AT	Board Meeting
DATE	9/2/2026
GENERAL	$469,372.05
PART TOWN	$6,059.33
HIGHWAY DB	$73,162.82
WATER	$1,616.59
CAPITAL PROJECTS	$0.00
SPECIAL DISTRICTS	$123,352.00
TOTAL	**$673,562.79**

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Wilson	Aye
Councilman Reitz	Aye
Councilman Paluch	Aye
Councilman DiMartino	Absent
Supervisor Ashton	Aye

RESOLUTION 2026 #310 Adjournment

Supervisor Ashton moved and Councilman Reitz seconded to adjourn to Wednesday, September 16, 2026 at 6:00pm for a Work Session, if needed, and the Regular Meeting to follow.

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Wilson	Aye
	Councilman Reitz	Aye
	Councilman Paluch	Aye
	Councilman DiMartino	Absent
	Supervisor Ashton	Aye

Open Meetings Law, Public Officers Law, Article 7, §106. Minutes.
Minutes shall be taken at all open meetings of a public body which shall consist of a record or summary of all motions, proposals, resolutions and any other matter formally voted upon and the vote thereon.

These minutes are an unofficial copy unless the original signature of the Town Clerk is affixed below. The original official paper minutes are stored in the Town's vault.

Respectfully Submitted,

Lynn M. Krajacic
Town Clerk

DRAFT

TOWN OF EVANS

LYNN M. KRAJACIC, TOWN CLERK

8787 Erie Road • Angola, NY 14006-9600

Telephone (716) 549-8787

September 1, 2026

Raymond Ashton, Supervisor
8787 Erie Road
Angola, New York 14006

Dear Supervisor Ashton,

Per transfer through NBT Bank, $114,688.23 was transferred to the Town of Evans Savings & Green Space account.

This represents the following:

Town Clerk August 1, 2026 - August 31, 2026	$78,278.81
Interest Earned on Checking Account August 1, 2026 - August 31, 2026	$ 9.42
Greenspace Fees/Trust & Agency Account August 1, 2026 - August 31, 2026	$36,400.00
Petty Cash Fund Balance	$ 650.00

These funds were received by me as Town Clerk for the Town of Evans.

Best Regards,

Lynn Krajacic
Town Clerk

Cc: Finance Dept
Councilman Wilson
Councilman DiMartino
Councilman Paluch
Councilman Reitz

Res 1

RESOLUTION – 2026 TOWN OF EVANS HALLOWEEN CELEBRATION

WHEREAS, the Evans Town Board recognizes the celebration of Halloween in the Town of Evans for the year of 2026 on Saturday, October 31, 2026; and

WHEREAS, the citizens of the Town of Evans may choose to participate by leaving an outside light on during the hours of 6:00pm to 8:00pm to ensure the safety of the children in their Trick or Treat travels;

NOW, THEREFORE, BE IT RESOLVED, that a copy of this resolution be published by the Town Clerk in the Angola Pennysaver and be published on the Town of Evans website and Facebook page.

ROLL CALL VOTE:

Res 2

RESOLUTION – AMEND RESOLUTION #2026-293 – AUTHORIZATION TO ADVERTISE FOR BIDS – EVANS TOWN PARK PAVILION

WHEREAS, the Evans Planning and Development Department (working with Fisher Associates) is hereby authorized to prepare an invitation to bid for the Evans Town Park Pavilion Project; and

WHEREAS, the specifications for the invitation to bid shall be available at the Evans Town Clerk's Office, 8787 Erie Road, Angola, NY 14006, beginning Wednesday, September 16th, 2026 as well as on the Town of Evans website.

NOW, BE IT RESOLVED, the Town Clerk shall advertise a notice of invitation to bid; and

BE IT FURTHER RESOLVED, that the bids are due to the Evans Town Clerk's Office, 8787 Erie Road, Angola, New York, by 2:00 p.m. (local time) on Friday, October 9th, 2026, at which time the bids will be publicly opened and read aloud; and

BE IT FURTHER RESOLVED, that this resolution is approved nunc pro tunc.

ROLL CALL VOTE:

Res 3

Resolution – Amend Resolution #2026-309 – Audit of Bills (Abstract #17)

Be It Resolved; Resolution #2026-309, Abstract #17, is hereby amended to the corrected amount of $680,688.80; and

Be It Further Resolved; the Town Clerk's office shall provide a copy of this resolution to the Finance Department.

ROLL CALL VOTE

Res 4

RESOLUTION - AUTHORIZATION TO EXECUTE STOP DWI CONTRACT

WHEREAS, the Town of Evans intends to continue its participation in the Erie County STOP-DWI program which provides grant funding to communities in support of stop-DWI measures;

NOW, THEREFORE, BE IT RESOLVED, that Supervisor Ray Ashton and Chief of Police Gregory Szarowicz are hereby authorized to execute and any all documents regarding the Erie County STOP-DWI contract (January 1, 2026 to December 31, 2026) on behalf of the Town of Evans; and

BE IT FURTHER RESOLVED, that the Town Clerk is hereby directed to prepare a certified copy of this resolution to be attached to the STOP-DWI contract package.

ROLL CALL VOTE:

Res 5

RESOLUTION – AUTHORIZE PLANNING AND DEVELOPMENT ASSOCIATE ATTEND THE AMERICAN PLANNING ASSOCIATION (APA) NEW YORK UPSTATE CONFERENCE

WHEREAS; Planning and Development Associate Alex Kane requests permission to attend the American Planning Association (APA) New York Upstate Conference; and

WHEREAS; said annual conference will be held in Albany, New York from Wednesday, October 14, 2026 to Friday, October 16, 2026;

NOW, THEREFORE, BE IT RESOLVED, that the Board of the Town of Evans shall grant permission to Planning and Development Associate Alex Kane, to attend said conference and all appropriate and reasonable expenses shall be paid by the Town, per Town policy.

ROLL CALL VOTE: