

A Regular Meeting of the Town Board of the Town of Collins, County of Erie, State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on Monday the 11th day of May 2026.

Present: Kenneth Martin, Supervisor
Brenda Overhoff, Councilmember
Jeffrey Pfeifer, Councilmember
Raymond Porter, Councilmember
Jacquelyn McLean, Councilmember
James Musacchio, Atty for Town 7:10
Becky Jo Summers, Town Clerk

Also Present: David Gamel, Zachary Nobles and Brad Mohawk ECSO

Supervisor Martin called the meeting to order at 7:00 PM with the pledge to the Flag.

RESOLUTION #110: AGENDA APPROVAL

Motion made by Supervisor Martin seconded by Councilmember Overhoff that the agenda be accepted as modified by removing resolution # 6 to set public hearing on demolition of two properties in the Town of Collins.

ADOPTED Aye 5 Overhoff, Pfeifer, Porter, McLean, Martin
Nay 0

RESOLUTION # 111: MINUTES APPROVAL

Motion made by Councilmember McLean seconded by Councilmember Porter to approve the minutes of the April 13, 2026 regular meeting.

ADOPTED Aye 5 Overhoff, Pfeifer, Porter, McLean, Martin
Nay 0

RESOLUTION # 112: BUDGET MODIFICATIONS AND TRANSFERS

Motion made by Councilmember Pfeifer seconded by Councilmember Porter to approve the following Transfer for Budget Year 2026:

BUDGET TRANSFER: A FUND:

Transfer From: A1990.400 Contingent 1,831.00 To: A1910.400 Unallocated Ins \$

BUDGET TRANSFER: B FUND:

Transfer From: B9950.800 Transfer to Capital Projects \$125,000.00 To: H21 5301 Transfer from B Fund

BUDGET TRANSFER: SW1 FUND:

From: SW1-8397.200 Water Equip/Cap Outlay To: SW1-8340.400 Transport & Dist-Cont \$4,585.00

ADOPTED Aye 5 Overhoff, Pfeifer, Porter, McLean, Martin
Nay 0

Approval / Adoption of Abstract

Resolution # 113: ABSTRACT APPROVAL

Motion by Councilmember McLean seconded by Councilmember Overhoff that the bills be paid on abstract # 5 for 2026 dated May 11, 2026 for listed vouchers # 225 – 292 for \$ 107,627.18:

General – Townwide	22,515.98	Water District # 1	21,399.18
General – Part Town	16,058.62	Water District # 3	6,328.72
Highway	37,749.17	Water District #4	<u>471.68</u>
Special Lighting	947.07	Total	\$ 107,627.18
Special Refuse Fund	2,156.76		

ADOPTED Aye 5 Overhoff, Pfeifer, Porter, McLean, Martin
Nay 0

Public Access

1. EC Deputy Sheriff Brad Mohawk handed out his April report of 233 calls for service, 96 for premises checks, 13 community policing contacts, 3 arrests, 33 traffic stops and 2 complaints. They will be doing increased patrols, speed enforcements, coverage at ball games and the liberty fest.

REGULAR MEETING

TOWN OF COLLINS

MAY 11, 2026 2

2. Supervisor Martin mentions on court nights cars are parked on Maple Avenue. Deputy Mohawk said they will come up with something.

3. School Street will be torn up for the park parking project.

Reports of Department Heads and Committees

Library is planning a hot dog roast in June.

Highway Department will be doing ditching and shoulder work.

Planning Board – minutes were handed in.

Town clerk reported \$ 6,005.80 in sales for April with the Town's portion \$ 4,957.03.

The water report was handed out by Supervisor Martin.

Town Board Reports

Councilmember Overhoff sat in on the interviews.

Supervisor Martin mentioned the park project should start May 11th. The Town is working on the Conger Road culvert replacement.

New Business

1. Resolution needed to approve hiring 2026 summer recreation employees

RESOLUTION # 114: APPROVE HIRING OF 2026 SUMMER RECREATION ATTENDANTS

Motion made by Councilmember Overhoff seconded by Councilmember McLean that the following resolution is:

ADOPTED Aye 5 Overhoff, Pfeifer, Porter, McLean, Martin
 Nay 0

WHEREAS, the Town of Collins sponsors a Summer Recreation program for the purpose of providing activities for the youth of our town and to provide employment, and

WHEREAS, the Town wishes to fill the positions necessary to carry out this program, and

WHEREAS, the Town advertised for the position of Recreation Attendants and the Personnel Committee along with the Recreation Director interviewed ten of the eleven applicants responding to this ad.

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Collins follow the recommendations of the Personnel Committee and hire the following applicants for the Summer 2026 Recreation Program to run from Monday, July 8 2026 through Friday, August 14, 2026 at a rate of \$16.70 per hour: Sydney Smith, Josalyn Degenfelder, Malarie Carroll, Erin Barker, Paige Sims, Hailey Christopher, Emily Pound, Connor Richard Wilson, Aiden J. Carroll and Alivia Capozzi

2. Resolution needed to approve appointment of town planning board member

RESOLUTION # 115: APPROVE APPOINTMENT OF TOWN OF COLLINS PLANNING BOARD MEMBER

Motion made by Supervisor Martin seconded by Councilmember Porter that the following resolution is:

ADOPTED Aye 5 Overhoff, Pfeifer, Porter, McLean, Martin
 Nay 0

WHEREAS, a vacancy has occurred on the Planning Board due to the retirement of Richard Agle, effective March 31, 2026, and

WHEREAS, the Town of Collins Town Board advertised the position of Planning Board Member and interviewed three of the three responding applicants.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board appoint David R. Agle for the position of Planning Board Member effective May 19, 2026 at an annual salary of \$1,014.50 to be prorated from May 19, 2026.

REGULAR MEETING

TOWN OF COLLINS

MAY 11, 2026 ³

3. Resolution needed to authorize pre-payment of town employee registrations to attend June 4, 2026 local government conference at Houghton University

RESOLUTION # 116: AUTHORIZE PRE-PAYMENT OF TOWN EMPLOYEE REGISTRATIONS TO ATTEND THE JUNE 4, 2026 LOCAL GOVERNMENT CONFERENCE

Motion made by Councilmember McLean seconded by Councilmember Porter that the following resolution is:

ADOPTED Aye 5 Overhoff, Pfeifer, Porter, McLean, Martin
 Nay 0

WHEREAS the Town desires that its employees attend training sessions related to their positions within the Town, and

WHEREAS The 2026 Local Government Conference presented by the Southern Tier West Regional Planning & Development Board to be held on June 4, 2026, will be presenting training sessions relative to most Town positions.

NOW THEREFORE BE IT RESOLVED that the Collins Town Board hereby authorizes pre-payment of registration fees for those Town employees wishing to attend the 2025 Local Government Conference, at \$60.00 each.

4. Resolution needed to authorize the town supervisor to sign the Doeren Mayhew payroll information transaction authorization form

RESOLUTION # 117: AUTHORIZE TOWN SUPERVISOR TO SIGN THE DOEREN MAYHEW PAYROLL INFORMATION TRANSITION AUTHORIZATION FORM

Motion made by Supervisor Martin seconded by Councilmember Porter that the following resolution is:

ADOPTED Aye 5 Overhoff, Pfeifer, Porter, McLean, Martin
 Nay 0

WHEREAS, the Town of Collins had contracted with Bahgat & Laurito-Bahgat, CPA, P.C. for bookkeeping and payroll services, and

WHEREAS, Bahgat & Laurito-Bahgat, CPA, P.C. has become part of Doeren Mayhew Advisors, LLC.

NOW THEREFORE BE IT RESOLVED that the Collins Town Board hereby acknowledges and approves the transition of the Town's payroll information from the current Bahgat & Laurito-Bahgat, CPA, P.C. platform to the Doeren Mayhew payroll platform and that the Town Supervisor be authorized to sign the Payroll Information Transition Authorization Form.

5. resolution needed to approve a resolution for a legally valid 2026 general election

RESOLUTION # 118: APPROVE RESOLUTION FOR A LEGALLY VALID 2026 GENERAL ELECTION

Motion made by Supervisor Martin and seconded by Councilmember Overhoff that the Collins Town Board hereby adopts the Resolution entitled "Resolution for a Legally Valid 2026 General Election".

ADOPTED Aye 5 Overhoff, Pfeifer, Porter, McLean, Martin
 Nay 0

With no further business, on a motion by Councilmember McLean seconded by Councilmember Pfeifer the meeting was adjourned at 7:41 PM.

Becky Jo Summers, Town Clerk

