

ROLL CALL: Present: Supervisor Gary Dickson
Councilmember Scott Robertson
Councilmember Mary Sherman
Councilmember Robert Breidenstein
Councilmember Marc D. Priore

Absent:

SUPERVISOR CALL TO ORDER

1. Pledge of Allegiance
2. Fire Safety Notification
3. Roll Call

CONSENT AGENDA

1. Accept agenda as published

Supervisor Dickson stated this was the first meeting that would be broadcast on the YouTube platform.

Motion by Supervisor Dickson, seconded by Councilmember Sherman, to accept the agenda as published with the exception that Personnel Item no. 6 would be moved to the top of the agenda.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

REGARDING PUBLIC COMMENTS

The Board will now entertain public comments for an item on the agenda or for any topic of concern. Each speaker should state your name and street for the record. Please be respectful in your comments and do not divulge any personal or confidential information (for example: names, specific situations, etc.). Speakers should recognize that not all questions or comments can be answered immediately and may require additional research. It is the Board's goal to respond in a thoughtful, timely, and accurate manner.

PUBLIC COMMENTS

The following comments and questions were received:

James Raymond, Cedar Ridge Drive:

- Still waiting for resolution to the low water pressure on Cedar Ridge Drive
- Commended the town on the Community Days event
- Commented that the restrooms at Harlem Road Park are locked during the youth baseball games, there is no water fountain or snack stand

James Manley, Larkwood Road:

- Spoke of the importance of renaming parks after veterans that died while serving their country

Supervisor Dickson stated that ECWA recommended residents install their own water pumps, but this would be the last option the town would want. A pump station is an option, but this would also result in additional costs. Town Engineer Foote stated that he is compiling a memo with a list of options to address the situation and is awaiting historical data from ECWA. The costs of the options will also be presented and anticipates this will be completed very soon.

Highway Superintendent Adams stated there have been many incidents of vandalism at the town parks and an employee was assaulted at the Harlem Road Park. The decision was made to lock the bathrooms at 3 P.M. for the safety of residents and employees. The bathrooms should have been open as of June 4th. There is a water fountain at the rear of the building at Harlem Road Park.

Director of Recreation Cox stated there are three snack stands in town: the hockey rink, soccer park, and youth football field; two are privately run, and the football league runs their own.

MINUTES TO BE APPROVED

1. Town Clerk Newton re Meeting Minutes 2026-11 of June 8, 2026

Motion by Supervisor Dickson, seconded by Councilmember Breidenstein, to approve Meeting Minutes 2026-11 of June 8, 2026.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

2. Town Clerk Newton re Meeting Minutes from the June 18, 2026, Special Town Board Meeting

Motion by Supervisor Dickson, seconded by Councilmember Priore, to approve the Meeting Minutes from the June 18, 2026, Special Town Board Meeting .

Ayes: 4 Noes: 0 Abstain: 1 Motion Carried

Voting For: Supervisor Dickson, Councilmembers Sherman, Breidenstein, and Priore

Voting Against: None

Abstain: Councilmember Robertson

OLD BUSINESS

1. Town Clerk Newton re Proofs of Publication and posting of legal notice "OF A PUBLIC HEARING TO HEAR ALL INTERESTED PARTIES AND CITIZENS FOR OR AGAINST THE ADOPTION OF LOCAL LAW 2026-4 MODIFICATION OF CHAPTER 46-6 AVOIDABLE ALARMS" in the Town of West Seneca.

Supervisor Dickson stated the Town Board is awaiting input from the Fire Districts.

2. Town Clerk Newton re Proofs of Publication and posting of legal notice "OF A PUBLIC HEARING TO HEAR ALL INTERESTED PARTIES AND CITIZENS FOR OR AGAINST THE ADOPTION OF LOCAL LAW 2026-3 MODIFICATION OF CHAPTER 12-20.8 OUTDOOR ENTERTAINMENT" in the Town of West Seneca.

Motion by Supervisor Dickson, seconded by Councilmember Robertson, to approve Local Law 2026-3 Modification of Chapter 12-20.8 Outdoor Entertainment in the Town of West Seneca per the current amendment.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

1. ANNOUNCEMENTS

1. Councilmember Sherman re Park Renaming Proposal

Councilmember Sherman made the following comments:

On this, the 250th Anniversary of the founding of our great nation, we honor the young men and women who took up arms to overthrow British rule and fought to make our country free. As citizens of the United States of America we need to honor and remember those who still fight to keep our country safe and free. There are way too many individuals who went over-and-above and gave their lives to defend our country and our values. They need to be recognized for their sacrifice, which is why the West Seneca Joint Veterans Committee has proposed renaming the following three Town Parks in their honor.

Parks to be renamed as follows:

Westgate Park (Chippewa Court)	Sgt. Daniel J. Shaw Memorial Park (Operation Iraqi Freedom)
Carriage Park (Carriage Park)	Lt. Peter J. Donlon Memorial Park (World War II)
Mill Road Park (Mill Road)	PFC Paul J. Kronthaler Memorial Park (Vietnam)

Councilmember Robertson read the attached biography of Sgt. Daniel J. Shaw.

Councilmember Priore read the attached biography of Lt. Peter J. Donlon.

Councilmember Breidenstein read the attached biography of PFC Paul J. Kronthaler.

Motion by Councilmember Sherman, seconded by Councilmember Breidenstein, to adopt the following resolution as recommended by the Joint Veterans Committee and Recreation Commission for the renaming of three town parks:

Whereas, the Joint Veterans Committee presented a recommendation to the Town Board to rename three (3) Town Parks in honor of West Seneca Veterans that made the ultimate sacrifice while serving the United States of America.

Whereas, the Town Board fully supported this recommendation and directed the Joint Veterans Committee to coordinate with the Recreation Commission to select the parks within the Town to be renamed.

Whereas, it is within the authority of the Town Board to confirm the recommendations.

Now be it therefore resolved, that the Town Board of the Town of West Seneca hereby confirms the recommendations made by the Joint Veterans Committee and the Recreation Commission and renames the following parks:

Westgate Park - will now be known as Sgt. Daniel J. Shaw Memorial Park

Carriage Park - will now be known as Lt. Peter J. Donlon Memorial Park

Mill Road Park - will now be known as PFC Paul J. Kronthaler Memorial Park

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

Supervisor Dickson recognized Mr. and Mrs. Shaw, the parents of Daniel J. Shaw, who were present at the meeting.

NEW BUSINESS

2. PERSONNEL

1. Deputy Supervisor Greenan re Creation of Principal Clerk Typist position

Motion by Supervisor Dickson, seconded by Councilmember Priore, to create the position of "Principal Clerk Typist", recognizing it as a Group 5 employee in accordance with the attached Memorandum of Agreement with the CSEA White Collar Union.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried
Appendices

2. Highway Superintendent Adams re Leave of absence for Neil McCormick

Motion by Supervisor Dickson, seconded by Councilmember Robertson, to authorize Neil McCormick to take up to a one-year leave of absence from his position as a full-time Sanitation Department Laborer, per the Blue Collar Union Contract effective July 6, 2026.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

3. Highway Superintendent Adams re Appointment of Michael Zatlukal as a part-time Sanitation Department Laborer

Motion by Supervisor Dickson, seconded by Councilmember Robertson, to appoint Michael Zatlukal as a part-time Laborer in the Sanitation Department effective June 30, 2026, at a rate of \$17.00 per hour contingent upon completion of paperwork, and will be paid from the Sanitation part-time account line 001-8160-0149-0000-0000.

Ayes: 4 Noes: 0 Abstain: 1 Motion Carried

Voting For: Supervisor Dickson, Councilmembers Robertson, Sherman, and Priore

Voting Against: None

Abstain: Councilmember Breidenstein

4. Highway Superintendent Adams re Appointment of Michael Thomasulo as a part-time Building & Grounds Department Laborer

Motion by Supervisor Dickson, seconded by Councilmember Robertson, to appoint Michael Thomasulo as a part-time Laborer in the Building & Grounds Department effective June 30, 2026, at a rate of \$16.00 per hour contingent upon completion of paperwork, and will be paid from the Building & Grounds part-time account line 001-7110-0149-0000-0000.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

5. Chief Cosgrove re Retirement of Police Officer Gregory Kinner

Motion by Supervisor Dickson, seconded by Councilmember Breidenstein, to accept the retirement of Police Officer Gregory Kinner effective June 26, 2026, noting his last day on the payroll will be June 25, 2026.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

6. Chief Cosgrove re Appointment of Kathryn Kirchmyer as Senior Police Clerk

Motion by Supervisor Dickson, seconded by Councilmember Robertson, to appoint Kathryn Kirchmyer as Senior Police Clerk (HELPS) in the Police Department effective July 6, 2026, to be paid in accordance with the White Collar Union Contract; Group 5, Step 1 at a starting salary of \$52,335.07 from account code 001.3120.0137.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

7. Chief Cosgrove re Appointment of Michael Nigrelli as part-time Court Security Officer

Motion by Supervisor Dickson, seconded by Councilmember Robertson, to appoint Michael Nigrelli as part-time Court Security Officer effective June 30, 2026, at the rate of \$25.50 per hour to be paid from account line 0131.2000.0142.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

8. Chief Cosgrove re Resignation of part-time School Crossing Guard Edith Bauld

Motion by Supervisor Dickson, seconded by Councilmember Breidenstein, to accept the resignation of Edith Bauld as a part-time School Crossing Guard, effective July 10, 2026.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

9. Director of Recreation Cox re Promotion of employees from Recreation Aid to Lifeguard

Motion by Supervisor Dickson, seconded by Councilmember Sherman, to promote and change the title of the following employees from Recreation Aid to Lifeguard at the pay rate listed below noting these candidates have successfully completed the requirement to become a certified Lifeguard:

Dylan Russell- \$18.00 per hour

Kyle Morris- \$18.00 per hour

Kayla Schoenhardt- \$18.00 per hour

Adam Skrzypczyk- \$18.00 per hour

Jacob St. John- \$18.00 per hour

Luke Blatchley- \$18.00 per hour

Juliana Giammaresi- \$18.00 per hour

Owen Milley- \$18.00 per hour.

Ayes: 5

Noes: 0

Abstain: 0

Motion Carried

10. Director of Recreation Cox re Appointment of part-time seasonal employees

Motion by Supervisor Dickson, seconded by Councilmember Sherman, to appoint the following part-time Recreation Department employees with seasonal status at the rates of pay as listed effective June 30, 2026:

Recreation Aid

Caleb Vreeland- \$16.00 per hour
Macen Fontana- \$16.00 per hour
Gabriel Cercone- \$16.00 per hour
Madelyn Wojcik- \$16.00 per hour
Graham Vosseller- \$16.00 per hour
Olivia Stalker- \$16.00 per hour
Jordan Lindsay- \$16.00 per hour
Kaley Szalay- \$16.00 per hour
Nicholas Sobczyk- \$16.00 per hour

Ayes: 5

Noes: 0

Abstain: 0

Motion Carried

3. COMMUNICATIONS TO BE VOTED ON

1. Town Attorney re Resolution in Support of the New York Association of Towns Bill of Rights

Town Attorney Trapp stated the resolution is a notice to the state that the towns matter and need to be heard.

Motion by Supervisor Dickson, seconded by Councilmember Robertson, to endorse and adopt the New York Association of Towns Bill of Rights and affirms its commitment to the principles set forth therein:

TOWN OF WEST SENECA

A RESOLUTION IN SUPPORT OF THE NEW YORK ASSOCIATION OF TOWNS BILL OF RIGHTS

WHEREAS, town government which has been long established under State law as providing services essential to the vitality of New York State, including but not limited to maintaining and repairing roads, protecting neighborhoods and businesses, guiding economic development, and serving as the first line of defense, communication, and safety for residents of our community every day of the year; and

WHEREAS, the 933 towns of New York State are home to more than 9.1 million New Yorkers and are diverse in population, geography, and demographics, such that decisions affecting daily life are best made at the local level by the government that best understands each community's character,

challenges, and needs and whose leaders are themselves closest to the people and whose decisions affect not only the lives of each member of the community but also their own as elected officials; and

WHEREAS, the towns of New York are integral partners in shaping the State's future, and a true partnership between the State and its local governments are necessary to will propel the New York State forward to the benefit of all New Yorkers; and

WHEREAS, having the State listen to the needs of local municipalities is critical to the lives of the citizens of the Town of West Seneca especially in this year of our nation's 250th celebration; and

WHEREAS, the New York Association of Towns has adopted a Bill of Rights articulating the core principles that should govern the relationship between the State and its towns; and

WHEREAS, the Town of West Seneca shares and affirms those principles, namely:

1. Protection and defense of municipal home rule, recognizing that towns, as the level of government closest to the people, are best positioned to balance competing interests and make decisions that shape daily life;
2. Local control of land use and zoning, free from statewide zoning rules that override the voice of resident taxpayers and the officials they elect;
3. Freedom from unfunded mandates, so that local taxpayers are not made to bear the cost of orders imposed by State and federal authorities without the resources to carry them out;
4. Modernized transparency, accessibility, and engagement, including reform of outdated public-notice requirements that consume scarce municipal dollars on print notices often missed by the public; and
5. A meaningful voice in State decisions affecting the hometowns that towns govern, so that town government is treated as a true partner rather than an afterthought or a hurdle to clear;

NOW, BE IT THEREFORE RESOLVED, that the Town Board of the Town of West Seneca hereby endorses and adopts the New York Association of Towns Bill of Rights and affirms its commitment to the principles set forth therein; and be it further

RESOLVED, that the Town Board calls upon the Governor and the New York State Legislature as elected representatives of the people to respect and uphold these principles in the enactment of legislation and the administration of State programs affecting towns; and be it further

RESOLVED, that the Town Clerk is hereby directed to transmit certified copies of this resolution to the Governor of the State of New York, the Temporary President of the Senate, the Speaker of the Assembly, the State Senator(s) and Member(s) of the Assembly representing the Town of West Seneca, and the New York Association of Towns.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

2. Town Clerk Newton re Adoption of Standard Workday and Reporting Resolution

Ayes: 4 Noes: 0 Abstain: 1 Motion Carried
Appendices

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

WHEREAS, the total estimated cost of the project is \$544,000; and

WHEREAS, if successful in receiving an award, the grant will cover up to 75% of the total project costs;

WHEREAS, the WQIP program requires a minimum local match of at least 25% and that any project costs exceeding the grant award are the responsibility of the municipality;

WHEREAS, the Town will use a combination of in-kind services and cash for the minimum local share;

NOW, THEREFORE, BE IT RESOLVED that the Town of West Seneca hereby commits to funding the required local match and all additional project costs not covered by the grant, for a total estimated local share of \$136,000; and

BE IT FURTHER RESOLVED that the local share shall be funded from the capital project budget for the Town's Highway Facility as determined appropriate by the Town; and

BE IT FURTHER RESOLVED that the Town Supervisor is hereby authorized to execute all agreements, certifications, and documentation necessary to implement and administer the grant funding; and

BE IT FURTHER RESOLVED that the Town Board supports the advancement of this project.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

5. Town Engineer re Plant 6 Sewer Facility repairs

Motion by Supervisor Dickson, seconded by Councilmember Robertson, to authorize the bidding for structural and miscellaneous repairs at the Plant 6 Sewer Facility.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

6. Chief Cosgrove re Bid Award for Police Vehicles

Motion by Supervisor Dickson, seconded by Councilmember Breidenstein, to accept the bid in the amount of \$80,906.82 from Falls Dodge, Inc. dba Joe Cecconi's Chrysler Complex for the purchase of two (2) new 2026 Dodge Durango police vehicles models meeting the required specifications, and noting there are sufficient funds in the 2026 police vehicle line item (50208) to cover this expense.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

7. Chief Cosgrove re Agreement with Auctions International

Motion by Supervisor Dickson, seconded by Councilmember Priore, to authorize the West Seneca Police Department to enter into an agreement with Auctions International, Inc., 11167 Big Tree Road, East Aurora, NY 14052, for the sale and disposal of old police vehicles as listed and that all funds generated are placed into the police budgetary line 50199 "Police Overtime" to help offset overtime costs incurred during the 2026 budget year.

The following vehicles will be sold at auction:

2020 Ford Explorer	VIN 1FM5K8AB6LGA41674
2020 Ford Explorer	VIN 1FM5K8AB6LGA20212
2022 Dodge Durango	VIN 1C4RDJFG1NC195229
2021 Chevrolet Tahoe	VIN 1GNSKLED2MR340680
2021 Chevrolet Tahoe	VIN 1GNSKLED2MR337827

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

8. Director of Finance re 2025 Budget amendment - Police Department PTS grant

Motion by Supervisor Dickson, seconded by Councilmember Priore, to authorize the following 2025 budget amendment for the use of revenue from the Police PTS Grant awarded to the Police Department:

WHEREAS, the Town of West Seneca Police received a Police PTS Grant from New York State in the amount of \$13,102.57; and

WHEREAS, the payments received from this grant on June 12, 2025, July 17, 2025 and November 10, 2025 have been recognized as revenue in the General Fund as State Aid - Police , account 01000100.43490:

NOW, THEREFORE, be it

RESOLVED, that the Town Board does hereby authorize the 2025 budget amendment to increase Police State Aid Income by \$13,102.57 for the receipt of the Police PTS grant. Police – Overtime, account #01312000.50199 will also be increased by \$13,102.57 for the associated expenses on this grant.

Increase:

01000100.43490 State Aid – Police \$13,102.57
01312000.50199 Police – Overtime \$13,102.57

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

9. Director of Finance re 2026 Budget Amendment - Justice Court

Motion by Supervisor Dickson, seconded by Councilmember Sherman, to authorize the following 2026 budget amendment for the use of revenue from the JCAP Grant awarded to the Justice Department:

WHEREAS, the Town of West Seneca Courts received a JCAP Grant from New York State in the amount of \$10,000.00; and

WHEREAS, the payments received from this grant in May 2026 have been recognized as revenue in the General Fund as State Aid - JCAP, account 01000100.43042:

NOW, THEREFORE, be it

RESOLVED, that the Town Board does hereby authorize the 2026 budget amendment to increase State Aid JCAP Income by \$10,000.00 for the receipt of the JCAP grant. Courts – Equipment JCAP, account #01111000.50202 will also be increased by \$10,000.00 for the associated expenses on this grant.

Increase:

01000100.43042 State Aid – JCAP \$10,000.00

01111000.50202 Courts – Equipment JCAP \$10,000.00

Ayes: 5

Noes: 0

Abstain: 0

Motion Carried

4. WARRANT

1. Director of Finance re Approval of Warrant

Motion by Supervisor Dickson, seconded by Councilmember Sherman, to approve the vouchers submitted for audit, chargeable to the respected funds as follows:

General Fund: \$ 250,144.68

Highway Fund: \$ 482,019.72

Capital Fund: \$ 492,158.06

Trust & Agency Fund: \$357.39

Sewer Districts: \$ 51,858.11

Water Districts: \$ 0.00

Drainage District: \$ 0.00

Gas Conversion Lighting Districts: \$ 146.17

Electric Lighting Districts: \$ 12,456.95

Total: \$ 1,289,141.08

Ayes: 5

Noes: 0

Abstain: 0

Motion Carried

5. REPORTS FOR FILING

1. Town Clerk Newton re Town Clerk Monthly report for May 2026

Motion by Supervisor Dickson, seconded by Councilmember Robertson, to receive and file the Town Clerk Monthly report for May 2026.

Ayes: 5

Noes: 0

Abstain: 0

Motion Carried

2. Code Enforcement re Building & Plumbing Reports for May 2026

Motion by Supervisor Dickson, seconded by Councilmember Robertson, to receive and file the Building & Plumbing Reports for May 2026.

Ayes: 5

Noes: 0

Abstain: 0

Motion Carried

3. Town Engineer re Capital Project Report May for 2026

Motion by Supervisor Dickson, seconded by Councilmember Robertson, to receive and file the Capital Project Report for May 2026.

Ayes: 5

Noes: 0

Abstain: 0

Motion Carried

ISSUES OF THE PUBLIC

The following comments and questions were received:

James Raymond, Cedar Ridge Drive:

- Should the town provide statistics for FOIL requests
- Are all recreation associations under current lease agreements with the town and are any outstanding
- When does the status of a town employee stop, for example, when one is off the clock

Gary Bensman, Cedar Ridge Drive:

- The water pressure issues on his street have gotten worse as more development has occurred along Transit Road

James Manley, Larkwood Road:

- On behalf of the Joint Veterans Commission, thank you to everyone involved in renaming 3 parks for West Seneca Veterans

Supervisor Dickson referred to the request for FOIL data and suggested it be added to the website. Town Attorney Trapp acknowledged this could be done and further stated this would place additional work on the Town Clerk's Office. Town Clerk Newton stated the office currently utilizes FOIL tracking software and noted that there have been 116 requests to date this year, while there was a total of 73 in 2025.

Supervisor Dickson stated when an employee goes home they are not representing the town. Mr. Trapp agreed and stated that employees have private lives.

Director of Recreation Cox stated the five main recreation leases are current and noted the extensions and expiration timeframes.

COMMUNICATIONS BY BOARD MEMBERS AND DEPARTMENT HEADS

Director of Recreation Cox

- Pool hours this week will be extended by 2 hours due to the high temperatures
- 562 pool passes have been sold
- Two new pool shades were installed
- The pool received a glowing inspection by the ECDOH
- Encouraged residents to participate in the recreation programs offered this summer

Director of Senior Services Lignos

- Thanked the Town Board for their support for the personnel appointment

Councilmember Robertson

- Congratulated the retirees and new appointments
- Community Days was a success
- Happy 250th

Councilmember Priore

- Thanked all veterans for their service to the country and the Shaw family
- Happy 250th

Supervisor Dickson

- Recognized the Civic and Patriotic Commission and all organizations that participated in Community Days
- Asked residents to be courteous of the people and pets that do not handle fireworks well

Councilmember Sherman

- It was an honor to have a small part in renaming the parks
- Remarked about the number of people it takes to make Community Days successful
- Clarified that she had abstained from the vote that appointed her granddaughter
- The staff at the soccer complex are doing a great job with the kids

Councilmember Breidenstein

- In awe of the sacrifice of veterans that allows us to live the way we do
- Received multiple traffic concerns and has followed up with Chief Cosgrove
- Has responded to resident concerns about noise complaints
- Is consulting with the Code Enforcement Office regarding concerns about a private beekeeper
- Happy 250th

Town Engineer Foote

- Is investigating the water pressure history along Cedar Ridge Road, noting the transmission main from Erie County service the surrounding communities

Town Clerk Newton

- The last day to pay the Town and County taxes in the office is tomorrow, June 30th, Erie County should be updated by July 15th to receive payments

Deputy Supervisor Greenan

- Thanked the Tech Savvy representative for being onsite for the first transmission on YouTube

EXECUTIVE SESSION

No executive session was needed.

ADJOURNMENT

Motion by Supervisor Dickson, seconded by Councilmember Robertson, to adjourn the meeting at 7:23 P.M.

Ayes: 5

Noes: 0

Abstain: 0

Motion Carried



West Seneca Answers the Call to Arms Residents in World War II



Town of West Seneca, New York

Name: **DONLON**

PETER J.

Address: 28 BENSON AVENUE

Service Branch: ARMY - AIR FORCE **Rank:** 1ST LT.

Unit / Squadron:

365TH FIGHTER SQUADRON, 358TH FIGHTER GROUP
9TH AF THUNDERBOLT UNIT

Medals / Citations:

EUROPEAN-AFRICAN-MIDDLE EASTERN CAMPAIGN MEDAL	DISTINGUISHED FLYING CROSS
PURPLE HEART	AIR MEDAL W/13 OAK LEAF CLUSTERS
AERIAL GUNNER MEDAL	GOOD CONDUCT MEDAL

Theater of Operations / Assignment:

EUROPEAN THEATER

Service Notes:

First Lieutenant Peter J. Donlon honorably served in the United States Army-Air Force / 1LT Peter Dolan joined the Army-Air Force in November 1942

As a crew member of a Thunderbolt fighter-bomber, the crew named their aircraft the "Patsy Ann", in honor of Lieutenant Donlon's 13-year-old sister

Lieutenant Donlon was piloting his P-47 fighter when he was hit by enemy gunfire over France on 23 December 1944 / Lieutenant Peter Donlon was Killed in Action (KIA) when he was unable to control his aircraft and crash landed in a French field / First Lieutenant Peter J. Donlon had flown 74 missions

First Lieutenant Peter J. Donlon is interred at Lorraine American Cemetery, north of St. Avold, France / Peter Donlon joined 10,489 Americans interred in Europe's largest cemetery for America's servicemen who never made it home

Base Assignments:

Miscellaneous:

Peter J. Donlon was a graduate of the Little Seminary of St. Joseph's and the Little Flower / Prior to enlisting in the Army, Peter Donlon had worked as a postal clerk for the United States Post Office

The Republic P-47 Thunderbolt was one of the main United States Army Air Forces (USAAF) fighters of World



West Seneca Answers the Call to Arms

Residents in World War II



Town of West Seneca, New York

War II and was one of the largest and heaviest fighter aircraft in history to be powered by a single piston engine / It was heavily armed with eight .50-caliber machine guns, four per wing / When fully loaded, the P-47 weighed up to eight tons, and in the fighter-bomber ground-attack roles could carry five-inch rockets or a significant bomb load of 2,500 pounds; it could carry over half the payload of the B-17 bomber on long-range missions

The European-African-Middle Eastern (EAME) Campaign Medal was a military award of the United States Armed Forces which was first created on 6 November 1942 by President Franklin D. Roosevelt / The medal was intended to recognize those military service members who had performed military duty in the European Theater (to include North Africa and the Middle East) and was awarded for any service performed between 7 December 1941 and 2 March 1946 / The European-African-Middle Eastern Campaign Medal was awarded as a service ribbon throughout the entire Second World War

The Distinguished Flying Cross is a military decoration awarded to any officer or enlisted member of the United States Armed Forces who distinguishes himself or herself in support of operations by "heroism or extraordinary achievement while participating in an aerial flight, subsequent to November 11, 1918

The Purple Heart was instituted in 1782 by George Washington and is the first and oldest military American decoration / The Purple Heart is awarded to military service members wounded or killed in action, in the latter case posthumously

The Air Medal is awarded to anyone who, while serving in any capacity in or with the Armed Forces of the United States, and has distinguished themselves by meritorious achievement while participating in aerial flight / Subsequent awards are annotated with the traditional oak leaf clusters

The United States Army Air Force Aerial Gunner Wing medal (1939-1945) were awarded to graduates of the Army Air Force bombardier training school

The Good Conduct Medal is one of the oldest military awards of the United States Armed Forces / The Navy Good Conduct Medal was established in 1869, the Marine Corps version in 1896, the Coast Guard version in 1923, the Army version in 1941, and the Air Force version in 1963 / The medal is awarded to any active-duty enlisted member of the United States military who completes three consecutive years of "honorable and faithful service" / Such service implies that a standard enlistment was completed without any non-judicial punishment, disciplinary infractions, or court martial offenses



Honoring Our Vietnam War and Vietnam Era Veterans



February 28, 1961 - May 7, 1975



Town of West Seneca, New York

Name: KRONTHALER

PAUL J.

Hometown: WEST SENECA

Address: 139 ALLENDALE ROAD

☐ Vietnam Era

☒ Vietnam War Veteran

Service Branch: ARMY

Rank: PFC

Year Entered: 1968

Year Discharged: KIA

Unit / Squadron:

E COMPANY, 2ND BATTALION, 8TH AIR CALVARY, 1ST CAVALRY DIVISION

Medals / Citations:

BRONZE STAR MEDAL

PURPLE HEART

VIETNAM SERVICE MEDAL

REPUBLIC OF VIETNAM CAMPAIGN MEDAL

COMBAT INFANTRYMAN BADGE

MARKSMANSHIP BADGE

ARMY PRESIDENTIAL UNIT CITATION

VIETNAM GALLANTRY CROSS

NATIONAL DEFENSE SERVICE MEDAL

GOOD CONDUCT MEDAL

☒ Served in War Zone Theater of Operations / Assignment: VIETNAM

Service Notes:

Private First Class Paul John Kronthaler honorably served in the United States Army / PFC Paul Kronthaler was deployed to Vietnam on 31 March 1969 and was Killed In Action on 6 May 1969 from bullet wounds sustained from enemy gunfire at Firebase Carolyn, Tay Ninh Province, South Vietnam

In the early morning hours of 6 May 1969, Firebase Carolyn, was attacked by an estimated 300 North Vietnamese Army regulars who charged out of the bamboo forest surrounding the camp in a desperate attempt to overrun the position / The NVA broke through the barbed wire defenses at two points and occupied and held six of the perimeter bunkers and one of the gun positions for nearly two hours / The assault was preceded by a heavy barrage of rocket and mortar fire / After penetrating the perimeter, the enemy ran at the American bunkers, hurling grenades and satchel charges and firing their AK-47's / The force of the attack drove out the U.S. soldiers, and the dugouts were immediately occupied by the NVA / The charge was stopped when the Americans shot holes into the fuel drums near the bunkers and ignited flowing rivers of gas to create a flaming barrier, which effectively blocked further enemy penetration

From that point, PFC Paul Kronthaler and his fellow soldiers counterattacked with all available personnel, with the officers involved being killed at the head of their troops / Artillerymen, supply and signal personnel, and engineers fought and died, serving as emergency infantry reserves / Their counterattacks were hurled against both enemy penetrations, but the most violent fighting occurred on the northern side of Carolyn, where a



Honoring Our Vietnam War and Vietnam Era Veterans



February 28, 1961 - May 7, 1975



Town of West Seneca, New York

seesaw battle raged for possession of the 155mm howitzer position / During the course of the battle, this weapon exchanged hands 3 times in hand-to-hand fighting decided at close range with rifles and entrenching tools, or shovels

Another light howitzer section was caught in an enemy crossfire between a heavy machine gun and rifles until the U.S. artillerymen managed to turn their lowered muzzle and pump "Beehive" flechettes, small, pointed, fin-stabilized steel into the enemy / All enemy automatic weapon fire against the howitzer was instantly silenced / As Cavalry counterattacks continued, the Americans reestablished the perimeter, and the enemy force began withdrawing, breaking contact at 6:00 AM / After the battle ended and the smoke cleared, 10 U.S. soldiers lay dead and 62 others wounded / Enemy losses were 101 killed and 29 captured / The Americans Killed in Action included Private First-Class Paul John Kronthaler / PFC Paul Kronthaler was posthumously awarded the Bronze Star Medal for meritorious service during combat action and the Purple Heart for wounds suffered during the fierce fighting

Base Assignments:

Miscellaneous:

Paul Kronthaler was a 1964 graduate of West Seneca Central School and had received his Bachelor's Degree from Brockport State College in June 1968, prior to joining the Army in October 1968 / Paul John Kronthaler was 22 years of age at the time of his death and is interred at Woodlawn Cemetery, Orchard Park, New York

Paul John Kronthaler is honored on the Vietnam Veteran's Memorial in Washington D.C. - Name inscribed at VVM Wall, Panel 25w, Line 12

An Indirect Fire Infantryman works as a member of a platoon or a mortar squad / Among their responsibilities include participating in various combat operations, setting up and firing different types of mortars, locating and recovering mines, cleaning and organizing weapons and other supplies, and overseeing members

The 8th Infantry Regiment was constituted as an infantry regiment on 5 July 1838 in the Regular Army / The 8th Infantry is also known as the "Fighting Eagles", is an infantry regiment in the United States Army / The 8th Infantry participated in the Mexican War, American Civil War, Philippine Insurrection, Moro Rebellion, World War I, World War II, Vietnam War, and Iraq Campaign / During Operation Wayne Grey at Landing Zone Brace 3 March 1969 in Vietnam, the 3rd Battalion Company "A" had at least 21 fatalities

The 1st Cavalry Division ("First Team") is a combined arms division and is one of the most decorated combat divisions of the United States Army, as well as the other four branches of the U.S. military / Based at Fort Hood, Texas, the 1st Cavalry was formed in 1921 and served during World War II, the Korean War, the Vietnam War, the Persian Gulf War, with the Stabilization Force in Bosnia-Herzegovina, in the Iraq War, in the War in Afghanistan and in Operation Freedom's Sentinel / In the Vietnam War, the First Cavalry Division suffered more casualties than any other army division: 5,444 men killed in action and 26,592 wounded in action

The Bronze Star Medal (BSM) is a is the fourth-highest individual military award and the ninth-highest by order of precedence in the United States Armed Forces / The Bronze Star is awarded to members of the United States Armed Forces for either heroic achievement, heroic service, meritorious achievement, or meritorious service in a



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combat zone / When the medal is awarded by the Army and Air Force for acts of valor in combat, the "V" Device is authorized for wear on the medal

The Purple Heart was instituted in 1782 by George Washington and is the first and oldest military American decoration / The Purple Heart is awarded to military service members wounded or killed in action, in the latter case posthumously

The Vietnam Service Medal is a military award of the United States Armed Forces established on 8 July 1965 by order of President Lyndon B. Johnson / The medal is awarded to recognize service during the Vietnam War by all members of the U.S. Armed Forces provided they meet the award requirements / Bronze Service stars were awarded to all services for participation in designated campaigns

The Republic of Vietnam Campaign Medal, also known as the Vietnam Campaign Medal is a South Vietnamese military campaign awarded during the Vietnam War (Second Indochina War), the South Vietnamese government awarded the Republic of Vietnam Campaign Medal with Device (1960–) to members of the U.S. military for support of operations in Vietnam In May 1966 / The medal was awarded for two different periods of service in Vietnam / The first period for the award was from 8 March 1949 to 20 July 1954 / The second period was from 1 January 1960 to the end of the Vietnam War

The Combat Infantryman Badge (CIB) is a United States Army military decoration. The badge is awarded to infantrymen and Special Forces soldiers in the rank of colonel and below, who fought in active ground combat while assigned as members of either an Infantry or Special Forces unit of brigade size or smaller at any time after 6 December 1941

A Marksmanship Badge is a U.S. military badge or a civilian badge which is awarded to personnel upon successful completion of a weapons qualification course (known as marksmanship qualification badges) or high achievement in an official marksmanship competition (known as marksmanship competition badges) / The U.S. Army and the U.S. Marine Corps are the only military services that award marksmanship qualification badges / The U.S. military marksmanship qualification badges are awarded in three grades (highest to lowest): expert, sharpshooter, and marksman while their marksmanship competition badges are awarded in three to four grades (highest to lowest): distinguished, silver, and bronze for the U.S. Army and distinguished, gold, silver, and bronze for the Marine Corps

The Presidential Unit Citation, originally called the Distinguished Unit Citation, is awarded to units of the United States Armed Forces for extraordinary heroism in action against an armed enemy on or after 7 December 1941

The Republic of Vietnam Gallantry Cross Medal, also known as the Vietnamese Gallantry Cross or Vietnam Cross of Gallantry is a military decoration of the former Government of South Vietnam (Republic of Vietnam) / The medal was created on August 15, 1950 and was awarded to military personnel, civilians, and Armed Forces units and organizations in recognition of deeds of valor or heroic conduct while in combat with the enemy / Individuals who received the medal, ribbon, and a citation were personally cited at the Armed Forces, Corps, Division, Brigade or Regiment level / The United States military began authorizing the Republic of Vietnam Gallantry Cross in March 1968 with retroactive presentation of the decoration to 1961



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The National Defense Service Medal (NDSM) is a service award of the United States Armed Forces established by President Dwight D. Eisenhower in 1953 / It is awarded to every member of the US Armed Forces who has served during any one of four specified periods of armed conflict or national emergency from 1950 to the present / Combat or "in theater" service is not a requirement for the award

The Good Conduct Medal is one of the oldest military awards of the United States Armed Forces / The U.S. Navy's variant of the Good Conduct Medal was established in 1869, the Marine Corps version in 1896, the Coast Guard version in 1923, the Army version in 1941, and the Air Force version in 1963 / The Good Conduct Medal is awarded to any active duty enlisted member of the United States military who completes three consecutive years of "honorable and faithful service" / Such service implies that a standard enlistment was completed without any non-judicial punishment, disciplinary infractions, or court martial offenses

Daniel J. Shaw

Operation Iraqi Freedom

Daniel J. Shaw joined the Army in July 2004 and was assigned to the 1st Battalion, 9th Infantry Regiment, 2nd Brigade Combat Team, 2nd Infantry Division out of Fort Carson, Colorado and became part of the 2nd Brigade Combat Team in January 2005. Sergeant Shaw was deployed to Iraq as part of Operation Iraqi Freedom, serving in a combat area from January to August 2005 in Iraq and returned for a second deployment in October 2006.

Sergeant Daniel J. Shaw was killed in action in Taji, Iraq on 5 November 2007

Sgt. Shaw had earned numerous awards, including the Purple Heart Medal, Army Commendation Medal, Navy Unit Commendation, Army Good Conduct Medal, National Defense Service Medal and Iraqi Campaign Medal.

Daniel Shaw graduated from West Seneca West Senior High School in 2003. Daniel Jordan Shaw was 23 years old at the time of his passing and is interred at Holy Cross Cemetery, Lackawanna, New York

NEW POSITION DUTIES STATEMENT

To:
PERSONNEL OFFICER County of Erie
Edward A. Rath County Office Bldg
95 Franklin St
Buffalo, NY 14202

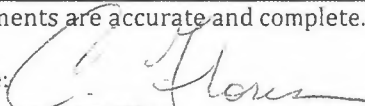
Date 6/15/2026From: Town of West Seneca☐ County Dept☒ Town☐ Special Dist.☐ Village

Pursuant to the provisions of Section 22, of the Civil Service Law, I am submitted statement of duties of proposed new position. (NOTE: Department head or other authority requesting the creation of a new position, shall prepare a description for each new position to be created except that one description may cover two or more identical positions in the same unit. Send three typed copies to the Personnel Officer.)

1. DESCRIPTION OF DUTIES: Describe the work in sufficient detail to give a clear word picture of the job. Use a separate paragraph for each kind of work and describe the more important or time-consuming duties first. In the left column, estimate how the total working time is divided

Percent of Total Time/Frequency	ACTIVITIES
	****SEE ATTACHED*****

(Attach additional sheets if more space is needed.)

2. Names and Titles of Persons Supervising this position (General, Direct, Administrative, etc.) NAME TITLE TYPE OF SUPERVISION ****SEE ATTACHED*****		
3. Names and Titles of Persons Supervised by this position NAME TITLE TYPE OF SUPERVISION ****SEE ATTACHED*****		
4. Names and Titles of Persons doing substantially the same kind and level of work as will be done by the incumbent of this new position. NAME TITLE LOCATION OF POSITION ****SEE ATTACHED*****		
5. What minimum qualification do you think should be required for this position? (High school, College Degrees, etc. plus years of experience.) ****SEE ATTACHED*****		
6. As Department Head (or other Authority) I certify the above statements are accurate and complete. Date: 6/15/2026 Title: Director of Human Resources Signature: 		
CERTIFICATE OF PERSONNEL OFFICER 7. In accordance with the provisions of Civil Service Law, Section 22, the ERIE COUNTY PERSONNEL OFFICER certifies that the appropriate service title for the position described is: PRINCIPAL CLERK TYPIST Comp		
Date: 6/16/2026 Signature: 		
ACTION BY LEGISLATIVE BODY OR OTHER APPROVING AUTHORITY		
8. Creation of described position: ☐ Approved ☐ Disapproved		
Date: Signature:		

RETURN ONE COMPLETE COPY TO PERSONNEL OFFICER- After completing section 8 when position(s) are approved.

PRINCIPAL CLERK TYPIST

Rev. 8/94
Erie County
School Districts
Towns & Villages
Competitive - FT
PT
RAM/glk

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for performing difficult and responsible clerical functions for an administrative or department head in a suburban school district, Teachers Center, or municipality. General supervision is received from the administrator or department head who oversees work performance through conferences or observation of assigned tasks. Supervision may be exercised over the work of other clerical employees. Does related work as required.

TYPICAL WORK ACTIVITIES:

Screens mail received and performs research to identify previous communications on the topic;
Prepares draft responses to routine correspondence by applying a knowledge of department regulations and operations;
Establishes and maintains an efficient follow-up system which will ensure a timely response by the department head or supervisor;
Answers telephone calls from the community, media and government officials effectively as representative of department head or supervisor, providing information on office operations, functions and services;
Secures requested information on departmental matters from other departments, general public, private or governmental agencies for department head or supervisor by telephone, personal contact, file or record research;
Prepares confidential correspondence and reports for supervisor, utilizing typewriter, word processor and/or personal computer;
Maintains confidential files, records and prepares reports relating to the activities of the department to which assigned;
Reviews and types accounting and financial statements, statistical tabulations and data from letters, memoranda, vouchers, reports, requisitions and other related materials;
Assists in making proper use of resource center equipment and materials;
Maintains time/attendance records and employee personnel folders, ensuring confidentiality of such information;
Maintains simple financial records and accounts relating to departmental budgets and/or expenditures for supplies and equipment;
Assists in preparing statistical reports and related documents and checks for accuracy;
Assists in preparing budgets and personnel request documents;
Requisitions and inventories office supplies and equipment;
Plans, assigns and reviews the maintaining and checking of a wide variety of records and files, and instructs employees in the specialized details of the work;
Attends policy board meetings when required;
Lays out, oversees and checks accuracy of the work of subordinate clerical employees and assists in the installation of new methods and procedures;
Uses an alpha-numeric keyboard to transcribe data, process and extract information from a computer.

Continued.....

PRINCIPAL CLERK TYPIST
Page 2

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Thorough knowledge of office terminology, procedures and equipment; thorough knowledge of business arithmetic and English; thorough knowledge of the organization and functions to which assigned; good knowledge of methods of maintaining and checking financial accounts and records; ability to compile financial and statistical data and to prepare detailed reports; ability to plan, supervise and review the work of clerical personnel; ability to operate a micro-computer and/or computer terminal; ability to type from clear copy or rough draft at a reasonable rate of speed and a high degree of accuracy; ability to understand and follow complex oral and written instructions; ability to work and communicate with staff and the public; clerical aptitude; industry and dependability; initiative and resourcefulness; neatness; tact and courtesy; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

- (a) Completion of two (2) years of study at a regionally accredited or New York State registered college or business school, supplemented by courses in typing or word processing and two (2) years of office experience including typing or word processing;
- OR
- (b) Graduation from high school or possession of a high school equivalency diploma, supplemented by courses in typing and word processing and four (4) years of office experience including typing or word processing;
- OR
- (c) An equivalent combination of training and experience as defined by the limits of (a) and (b) above.

NOTE: Verifiable part-time and/or volunteer experience will be pro-rated toward meeting full-time experience requirements.

***Memorandum of Agreement
Between
The Town of West Seneca
And
Civil Service Employees Association, Inc.
Local 1000, AFSCME, AFL-CIO, Local 815
Town of West Seneca White Collar Unit # 6713-02***

THIS UNDERSTANDING, by and between the Town of West Seneca (hereinafter, "Town") and the Civil Service Employees Association, Local 1000, AFSCME, AFL-CIO, Local 815 Unit 6713-02 (hereinafter, "CSEA") and,

WHEREAS, the Town and CSEA are parties to a collective bargaining agreement (hereinafter, "CBA") covering the period January 1, 2024 through December 31, 2028 and

NOW, THEREFORE, in consideration of the mutual agreements and covenants contained herein, it is understood and agreed by and between the parties as follows:

- 1) The language in the CBA Appendix A – Job Classification Schedule, shall read as follows:

APPENDIX A - JOB CLASSIFICATION SCHEDULE

<u>GROUP NO#</u>	<u>TITLES WITHIN GROUP</u>
1	Assessment Clerk Clerk
2	Clerk Stenographer Clerk Typist Principal Clerk Recycling Coordinator
3	Cashier Senior Clerk Senior Clerk Stenographer Senior Clerk Typist Highway Maintenance Clerk Assessment Clerk Account Clerk Typist
4	Legal Stenographer Records Inventory Clerk Senior Cashier
5	Account Clerk- Mini Computer Operator Senior Account Clerk Court Clerk Senior Police Clerk

	Senior Records Inventory Clerk Recreation Leader Principal Clerk Typist
7	Sewage Treatment Plant Operator Real Property Appraisal Technician
7A	Engineering Aide Public Safety Dispatchers Sewer Inspector Principal Personnel Clerk
8	Chief Sewage Treatment Plant Operator Director of Senior Services Recreation Supervisor Senior Recreational Therapist of Senior Services
8A	Senior Public Safety Dispatcher Engineer Assistant
9	Assistant Plumbing Inspector Engineering Draftsman Housing Inspector Senior Engineering Assistant
10	Real Property Appraiser
10A	
11	Assistant Code Enforcement Officer Principal Engineering Assistant Electrical Inspector
12	Code Enforcement Officer
13	Senior Recreational Therapist of Senior Services, Recreation and Youth

It is understood that any job titles heretofore appearing in the job title schedules or elsewhere in this Agreement that are recreated in the future by the Town will be placed in the same salary grade that they had been in at the time of their removal.

IN WITNESS THEREOF, the parties have caused this Agreement to be executed on the 18th
Day of June 2026.



Gary Dickson
Town of West Seneca
Supervisor



Civil Service Employee Association
Doug Busse, Unit President
Unit 815-6713-02



Civil Service Employee Association
Jose L Cruz, Labor Relations Specialist

Please type or print clearly
in blue or black ink

Employer Location Code

3	0	0	4	6
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BE IT RESOLVED, that the Town of West Seneca

/ 30046

(Name of Employer)

(Location Code)

hereby established the following standard work days for these titles and will

report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
Robert J. Breidenstein	7243		Town Councilmember	01/01/2026-12/31/2030	6	recertification form	☐	BiWeekly	☐
Mary T. Sherman	1982		Town Councilmember	01/01/2026-12/31/2030			☒	BiWeekly	☐
Paul Michalek	1832		Town Judge	01/01/2026-12/31/2030	6	166.20	☐	BiWeekly	☐
Appointed Officials:									
Stephen Stachowski	7193		Zoning Board Chairperson	01/01/2026-12/31/2030	6	25.30	☐	BiWeekly	☐
Michael Mingo	6687		Town Prosecutor	01/01/2026-12/31/206			☒	BiWeekly	☐
Joseph Greco Trapp	2395		Town Prosecutor	01/01/2026-12/31/206			☒	BiWeekly	☐

I, Kate Newton

(Name of Secretary or Clerk)

secretary/clerk of the governing board of the Town of West Seneca

(Name of Employer)

of the State of New York,

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 29th day of June, 2026 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of West Seneca

on this 29th day of June, 2026

(Name of Employer)

Kate Newton
(Signature of Secretary or Clerk)

(Name of Secretary or Clerk)

Affidavit of Posting: I, Kate Newton being duly sworn, deposes and says that the posting of the Resolution began on

(Name of Secretary or Clerk)

June 29, 2026 and continued for at least 30 days. That the Resolution was available to the public on the:

(Date)

the public on the:

☐ Employer's website at: _____

☐ Official sign board at: _____

☒ Main entrance Secretary or Clerk's office at: 1250 Union Road, Suite 212, West Seneca NY

Page 1 of 1

(for additional rows, attach a RS 2417-B form.)

Received Date

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A

(Rev.12/23)

(seal)