



6A

TOWN OF AURORA

Aurora Municipal Center

575 Oakwood Avenue, East Aurora, NY 14052

www.townofaurora.com

September 22, 2026

To: Town Board

From: Highway Department

Re: Category Six Right-Of-Way Recertification Training Program

Please approve sending Michael Evens and Nick Ingelfinger to the Cornell University Right-of-Way Pesticide workshop being held on October 8th and 9th in Auburn, NY. The registration fee is \$85 per person, and the hotel room rate is \$71.25 a night per room. The total cost for this workshop will be \$312.50 plus meals. Continuing education is needed for Mike Evens to keep his pesticide license, and Nick is going as his apprentice. Please pay for this out of Parks Landscaping and Supplies A 7110.444.

Thank You,

Elizabeth Deveso

Town of Aurora Highway Secretary

FIELD DEMO DETAILS

The field demo will take place on October 8th at 9 AM. Space is limited to 100 participants. Pre-registration is mandatory. The fee for the field demos is **\$20.00** (no refund) and is required to be paid with pre-registration. Walk-ins will not receive credits.

Field Demo:

Utility and DOT Field Operations

Location: Fingerlakes Mall
1579 Clark Street Road
Auburn, NY 13021

8:30 **Mandatory Sign-In** to Receive Recertification Credits

9:00 **Field Demo**
Utility and DOT Field Operations

Station 1:

- NYSDEC Field Inspection

Station 2:

- Backpack and UTV Spray Rig Calibration
- Spill Response Requirements

Station 3:

- Plant ID in the Field and Plant ID with an App.

11:00 **Adjourn**

OCTOBER 8TH

AGENDA

11:30 **Registration**
Mandatory Sign-In to Receive Recertification Credits

12:30 **Welcome and Introductions**

12:45 **Invasive Species ID and Control Techniques**
Lydia Matrin

1:15 **Phragmites Control - Options/Expectations**
Dave Roach, All Habitat Services

1:45 **Spray or No Spray**
*Chris Peterson, ConEd
John Rowen*

2:45 **Break**

3:00 **Regulatory Update/Records and Reports**
Anthony Lamanno, NYSDEC

4:00 **Are You Reading That Pesticide Label?**
Mike Helms, Cornell IPM - PSEP

5:00 **Program Evaluation**
Matt Smith

5:30-6:30 **Reception *HOLIDAY INN - AUBURN***
Sponsored by: Central Hudson, Con Ed, National Grid, NYPA, NYSEG/Avangrid, O&R

OCTOBER 9TH

AGENDA

7:15 **Registration**
Mandatory Sign-In to Receive Recertification Credits

7:55 **Welcome and Introductions**

8:00 **Morning Pesticide Safety Briefing**
Mike Helms, Cornell IPM - PSEP

9:00 **Effective Vine Control**
Brandon Dunlap, Orion Companies

9:30 **Notifying Your Neighbor**
Trey Weyer, Corvea

10:00 **Site Assessments for the ROW Applicator**
Jesse Peery, Envu

10:30 **Break**

10:45 **Applicators and Stinging Insects**
Jody Gangloff-Kaufmann, Cornell IPM

11:15 **Roadside Application Success = Stewardship + Performance**
Jerry Lewis, Alligare

11:45-12:15 **Adjuvants - What are They and How are They Used**
Brandon Dunlap, Orion Companies

The Training Committee has applied to the DEC for 4 recertification credit hours in Category 6A for the course on October 8th and 4 credit hours for the course on October 9th. It is the attendee's responsibility to maintain a record of recertification credits. To receive credit, attendees must show a current Pesticide Applicator ID card at registration and attend the entire program. The Committee has applied for ISA CA/Utility Specialist credits as well as recertification credits in multiple other states.

REGISTRATION

Pre-Registration (By October 1st):

Both Days: \$ 85.00

One Day: \$ 65.00

*You must pre-register by October 1st to get the reduced rate.

Registration after October 1st:

Both Days: \$ 95.00

One Day: \$ 75.00

Pre-registration and online registration are encouraged. If paying by check, instructions and a printable registration form are available on the program website.

There is no guarantee of a place for those registering at the door. Please see our website for full program and registration details:



<https://row.psep.cce.cornell.edu>

ACCOMMODATIONS

Rooms have been reserved at The Holiday Inn Auburn, 315-253-4531. Rooms are reserved at the current government rate for two double beds or one king size bed. Reservations must be made by September 23, 2026, under the name Category Six Pesticide Training Committee. Please visit the registration website for room booking link.

REFUNDS

Registrants may withdraw from the course with a full refund, less a \$20 processing fee, provided written notification is received by October 1, 2026. No refunds will be issued after that date. Substitutions are allowed at any time.

CONTACT

Amber VanNostrand
asr243@cornell.edu • 607-255-1866

PRSR STD
U.S. POSTAGE
PAID
GENEVA NY
PERMIT NO. 2

Cornell **IPM**

New York State Integrated
Pest Management

PESTICIDE SAFETY EDUCATION PROGRAM
525 TOWER ROAD • CALS SURGE FACILITY
ITHACA, NY 14853



MICHAEL J EVENS
65 PARK PL
EAST AURORA NY 14052-2309



— 2 0 2 6 —

CATEGORY SIX

RIGHT-OF-WAY RECERTIFICATION
TRAINING PROGRAM

OCTOBER 8-9, 2026

Fingerlakes Mall
1579 Clark Street Road
Auburn, NY 13022

SUPERVISOR
Charles D. Snyder
(716) 652-7590
csnyder@townofaurora.com



TOWN CLERK
Jeanne Viger
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA

Aurora Municipal Center

575 Oakwood Avenue, East Aurora, NY 14052

www.townofaurora.com

9/15/26

613

To: Town Board

Re: Request to repair bucket truck

Please approve purchasing labor and parts from Custom Truck One Source to replace the large lift cylinder on the boom truck. We received the following quotes:

Custom Truck One Source-\$8,671.62

Altec Service-\$13,103.30

Stephenson Equipment, Inc.-\$13,704.49

The repair cost will be taken out of Account DB 5140.401.

Thank you,
David Gunner
Highway Superintendent



Remit To:

7701 Independence Ave,
Kansas City, MO 64125

QUOTE SPEC

Total \$8,671.62

Currency Type USD
Due Date
Payment Terms N30
Check Number

Bill To:

TOWN OF AURORA HIGHW
251 QUAKER RD
EAST AURORA, NY - 14052
UNITED STATES

Ship To:

Custom Truck One Source
6177 South Bay Rd
Cicero, NY - 13039
UNITED STATES

For questions regarding your invoice - contact (315) 925-4016

* Now Available - Online Invoice Management*
See more at knowledge.customtruck.com

Customer #	Division	Branch	Department	MCO Number	WO Number	Customer PO	Doc Date	Invoiced By
85123	USA	SYR	SYRTRKSV	0070264859	0060379188	NA	08/19/2026	

Unit Serviced

Unit Serviced			Meter Readings	ENG HRS	PTO HRS	MILES
				536.00	5.00	2671.00
VIN	Make/Model	Year	RM Equip #	Customer Unit #		
2NKHMM7X0MM464256	KENWORTH / T3			335		
			Attachment			

Line 1: REPLACE LARGE LIFT CYLINDER

COMPLAINT: CUSTOMER STATES BOOM DRIFTING. REQUESTS A NEW
LIFT CYL
CAUSE:
CORRECTION:

Part	Description	U/M	Quantity	Price	Extended Price
750_00130	FREIGHT-PARTS	EA	1.00	\$210.00	\$210.00
609698TU	LOWER BOOM CYLINDER	EA	1.00	\$7,846.02	\$7,846.02
0698	LABOR	HRS	3.00	\$190.00	\$570.00
SS	SHOP SUPPLIES				\$45.60
				Parts	\$7,846.02
				Labor	\$570.00
				Miscellaneous	\$255.60
				Subtotal	\$8,671.62

TOTALS

Parts	\$7,846.02
Labor	\$570.00
Miscellaneous	\$255.60
Subtotal	\$8,671.62
Estimated Tax	\$0.00
Total	\$8,671.62

CTOS requests that any changes to remittance information communicated via email be subject to a verification process.

Service Estimate

6883 Herman Rd.
Syracuse, NY, 13209
US

Customer				Service Request	
Estimate #	1140159			Service Request #	7580064
Customer	TOWN OF AURORA			Unit Information	
Account #	5849	Payment Terms	NET 30	Customer Vehicle #	
Contact	MIKE EVANS			Model	XT PRO 65
Email				Chassis VIN #	2NKHHM7X0MM464256
Phone		Fax		Mileage	
Mobile				Unit Serial #	2201072415
Altec Representative				Assy Serial #(FA)	2201072415
Contact	Joseph Charles Corradino			In-Service Date	
Email	Joseph.Corradino@Altec.com				
Phone		Fax			
This Estimate Expires: 03-NOV-26					
Notes:					

Item	Description	Hours	Labor	Material	Expenses	Total
1	REPLACE LEAKING LOWER BOOM CYLINDER	6.00	\$1,122.00	\$9,475.05	\$0.00	\$10,597.05
2	CYLINDER LOAD HOLD TEST	1.00	\$187.00	\$0.00	\$0.00	\$187.00
3	PERFORM OPERATIONAL TEST AFTER REPAIRED OR REPLACED COMPONENT	1.00	\$187.00	\$0.00	\$0.00	\$187.00
4	SUPPLIES AND ENVIRONMENTAL DISPOSAL FEE	0.00	\$0.00	\$0.00	\$48.00	\$48.00
5	ESTIMATED FREIGHT	0.00	\$0.00	\$0.00	\$2,084.25	\$2,084.25
Totals		8.00	\$1,496.00	\$9,475.05	\$2,132.25	\$13,103.30

*This estimate is provided with the understanding that items may be discovered during the repair process that may require additional labor and/or materials to repair. Examples would include, but are not limited to, hidden damages or items that were not clearly visible or known at the time of estimate, damaged internal components, fasteners and pins that may be rusted, seized or broken.

**This estimate does not include City, County, State or Federal taxes.

***Transportation or towing of the vehicle is not included in the estimate unless specified.

****Freight charges are estimated and may be adjusted to reflect the actual cost incurred on the invoice.

Please sign below to authorize this estimate			
Printed Name:	P.O.		Date:
Signature:			Would you like to keep salvageable parts removed from the unit?
			Yes No



Proud to be an

Employee-Owned Company

Federal ID #25-1511922 - NY Dealer #7068060

SYRACUSE

6018 Drott Drive
East Syracuse, NY 13057
Ph: (315) 432-0779
Fax: (315) 432-0676

Ship To: IN STORE PICKUP

Branch 05 - SYRACUSE		
Date 08/28/2026	Time 14:51:33 (O)	Page 1
Account No AUROR001	Phone No 7166524050	Inv No 01 000166
Ship Via	Purchase Order NEED	
Tax ID No		
		Salesperson SH / SH

Invoice To: TOWN OF AURORA-HWY DEPT.
251 QUAKER ROAD
EAST AURORA NY 14052

QUOTE EXPIRY DATE: 09/27/2026

SERVICE PRELIMINARY

Stock #: S008148 BOOM TRUCK MS #: 2201072415
Make: TX Model: XTPRO56
Is to have the following work done

REPLACE PRIMARY LIFT CYLINDER

ADDITIONAL DESCRIPTION:

TO REPLACE PRIMARY LIFT CYLINDER .

DOESNOT INCLUDE ANY OTHER WORN OR DAMAGED PARTS FOUND WHEN
TAKING APART OR THE LABOR TO REPLACE THOSE PARTS.

PINS MAY BE SIEZED INTO PLACE IF FOUND LABOR WILL INCREASE
AND THE JOB WILL BE A LABOR AND MATERIAL JOB AT OUR NORMAL
HOURLY RATES.

SHIPPING AND HANDLING IS EXTRA AND NOT KNOWN AT THIS TIME.

Part#	Description	Qty	Price	Amount
OS	PIN TURRETT	1	382.45	382.45
OS	CYLINDER	1	11656.94	11656.94
OS	BOLT	3	17.23	51.69
OS	SPACER	3	12.67	38.01
OS	LOCK NUT	3	1.56	4.68
OS	PIN BOOM	1	397.84	397.84

MISCELLANEOUS CHARGES:	Description	Price	Amount
	SHOP SUPPLIES	54.30	54.30
	ENVIRO FEE	32.58	32.58

Parts:	12531.61
Labor:	1086.00
Miscellaneous:	86.88
TOTAL:	13704.49

Authorization: _____

X

Butler, PA (724) 865-9221
Ebensburg, PA (814) 886-5191
Harrisburg, PA (717) 564-3434
Harrisburg (PW&I), PA (717) 901-9070
Philadelphia, PA (610) 534-0700
Pittsburgh, PA (724)-926-4280
Wilkes-Barre, PA (570) 654-4612

Lancaster, PA (717) 823-4884
Albany, NY (518) 357-2200
Syracuse, NY (315) 432-0779
Aberdeen, MD - Service Only (443) 257-6113
Baltimore, MD (410) 780-4000
Hagerstown, MD (301) 733-7414
Manassas Park, VA (703) 330-5579

Authorized By

Thank You For Your Business!

6C



TOWN OF AURORA

Aurora Municipal Center

575 Oakwood Avenue, East Aurora, NY 14052

www.townofaurora.com

September 24, 2026

To: Town Board

From: Highway Department

Re: Request to Attend Bridge Conference

Please approve sending David Gunner to the 2026 Bridge Conference in Saratoga Springs, NY from October 21-22, 2026. The registration fee is \$140. The room at the Holiday Inn hosting the conference will be \$274. The expense will be taken out of DA 5120.433, Maintenance of Bridges.

Thank You,

Elizabeth Deveso

Town of Aurora Highway Secretary



Cornell University

New York State LTAP Center
Cornell Local Roads Program

416 Riley- Robb Hall
Ithaca, New York 14853-5701
phone: 607.255.8033
fax: 607.255.4080
www.nysltap.org

INVOICE

#1233603BC261021Gunn

September 23, 2026

Cornell Local Roads Program Fed ID 15-0532082

TO: David Gunner
Superintendent of Highways
Town of Aurora Highway Dept
251 Quaker Rd
East Aurora, NY 14052

FOR: 2026 Bridge Conference

RE: Registration fee of \$140.00

Registration Fee for: David Gunner

Bridge Conference (Early Bird Discount)

Conference Fees: \$140.00

PDH Fees: \$0.00

Paid: \$0.00

Credit: \$0.00

Balance Due: \$140.00

To pay a via credit card use this link: <https://bridgeconf.securepayments.cardpointe.com/pay>. We also accept payments via voucher or check payable to Cornell Local Roads Program.

Thank you

Barbara Lockwood

Administrative Assistant

Improving the Quality and Safety of NYS Highways



Cornell University

New York State LTAP Center
Cornell Local Roads Program
416 Riley-Robb Hall
Ithaca, New York 14853-4203
phone: 607.255.8033
fax: 607.255.4080
www.nysltap.org

September 23, 2026

David Gunner
Superintendent of Highways
Town of Aurora Highway Dept
251 Quaker Rd
East Aurora, NY 14052

Dear David:

We are pleased to confirm your registration for the following events at the 32nd Local Bridge Conference at the Holiday Inn, 232 Broadway, Saratoga Springs, NY 12866.

Bridge Conference (Early Bird Rate)

BRIDGE CONFERENCE: The Conference begins on Wednesday, October 21, at 8:00 AM at the Holiday Inn - Saratoga. You may obtain your Conference materials after 3:00 PM on Tuesday, October 20, or beginning at 7:15 AM on Wednesday, October 21, at the registration desk. Your conference fee will include breakfast and lunch on Wednesday, breakfast on Thursday, and refreshments during all breaks. Upon checking in, you will receive the full program schedule, conference materials, and your name badge which allows you entrance to the conference, lunch, and breaks.

Details for the conference will be available on the NYS LTAP Center - Cornell Local Roads Program website. <https://nysltap.org/nysltap-local-roads/training-events/bridge-conference>.

If you need to cancel your registration, please call on or before October 2, 2026, to receive a refund. If you cancel after October 2, you will be charged for the registration and any PDH fees. You may substitute someone in your place, but they must stop by the registration desk during the conference to confirm the change.

We show your payment status as:	All Conference Fees:	\$140.00
	Payment Received:	\$0.00
	Balance Due:	\$140.00

Payment can be made via credit card (<https://culocalrdbridge.securepayments.cardpointe.com/pay>) or by check.

Thank you for your registration. We look forward to seeing you at the Conference.

Best regards,

Barbara Lockwood
Administrative Assistant

Thirty-Second



October 21 & 22, 2026

Holiday Inn Saratoga Springs Hotel
Saratoga Springs, NY



Department of
Transportation

AGENDA

WEDNESDAY, OCTOBER 21, 2026

6:30 – 7:30 am **BREAKFAST** Convention Center

7:00 – 8:00 am **REGISTRATION** Backstretch Lobby

SESSIONS WILL BE HELD IN THE CONVENTION CENTER

8:00 AM Conference Welcome **Brenda Crudele**

8:05 AM NYSCHSA Welcome **TBD**

8:10 AM NYSDOT Executive Update **TBD**

8:40 AM FHWA Update **TBD**

8:55 AM Local Program Update & Bridge NP **TBD**

SESSION 1 Title TBD **Brenda Crudele**

9:15 AM Updates from NYSDOT's Bridge Management Bureau on Policy, Software, and Bridge Inspection **Mark Struzinsky and Erica Mueller**

10:00 AM **BREAK** Convention Center

SESSION 2 Featured Region NYSDOT Region 5 **Geoff Gross**

10:30 AM Featured Region Overview **Geoff Gross**

10:45 AM When is a Culvert a Bridge: the Story of Aurora NY Assuming Responsibility of Six Culverts **Jerry Sentz and Dave Gunner**

11:15 AM Featured Region 2.3 **TBD**

11:45 AM Featured Region 2.4 **TBD**

12:15 PM **LUNCH (Provided by ABCD Western & Eastern Chapters)** Convention Center

SESSION 3 Project Highlights **Jim Scarlata**

1:30 PM Lewis County Emergency Bridge Replacement Utilizing NYSDOT Acrow Bridge **John Reed and Matt Schooley**

2:00 PM Replacement of the Arbor Hill Road Bridge over the Little Delaware River **Tom Cole**

2:30 PM Challenges with PEM Concrete on the Oakland Valley Road over Neversink River Bridge Replacement **Ed McAndrew and Roman Di Cio and Daniel Thomas**

3:00 PM **BREAK** Convention Center

<u>SESSION 4A</u>	Bridge Solutions	Adrienne LiBritz-Cooley
3:30 PM	Accelerating Short Span Bridge Delivery with Premanufactured Modular CIP Methods to Improve Network Resilience	Dr. Jason Lloyd
4:00 PM	Practical Tools for Efficient Local Steel Bridge Design and Delivery	Dan Snyder
4:30 PM	Precast Concrete Slabs for Short Span Bridge Replacement	Ron Thornton

SESSION 4B WILL BE HELD IN BOOKMAKERS DINING ROOM

<u>SESSION 4B</u>	Local Agency Forum	Kevin Rooney
3:30 PM	Breakout Session for Municipal Engineers, Municipal Department Heads and Their Staff Only. Invited Agency Staff to Attend to Answer Questions	
5:00 PM	NETWORKING SESSION	Bookmakers Lounge

THURSDAY, OCTOBER 22, 2026

7:00 – 8:00 am	BREAKFAST	Convention Center
7:30 – 8:30 am	REGISTRATION	Backstretch Lobby

SESSIONS WILL BE HELD IN THE CONVENTION CENTER

8:30 AM	Local Agency Report	Kevin Rooney
<u>SESSION 5</u>	Title TBD	Andy Clark
8:45 AM	A Complex Replacement of a Simple Bridge: Garden Street Bridge over Fallkill Creek	Nick Rescigno
9:15 AM	TBD	TBD
9:45 AM	Jump Bridge/ Permit and Inventory Procedure	Corinna Myers-Herring
10:15 AM	BREAK	Convention Center
<u>SESSION 6</u>	Title TBD	David Orr
10:45 AM	Repair, Reinforce, Repeat: A Long-Term Strategy for Bridge Preservation; Wilson-Burt Bridge over 18 Mile Creek Case Study.	Logan Bessel and Eric Stein
11:15 AM	County Road 62 over Ischua Creek Culvert Replacement	Bill Fox and Rob Fleming
11:45 AM	TBD	TBD
12:15 PM	Final Wrap-up	Brenda Crudele

STEERING COMMITTEE:

Brenda Crudele, Chair	NYSDOT
Erica Westhuis	NYSDOT
Jennifer Hawkins	NYSDOT
Danielle Duffy	NYSDOT
Jake Hamlin	NYSDOT
Leo Fioravanti	FHWA
David Orr	NYSLTAP - CLRP
Benjamin Beardsley	ABCD Western New York
Ryan Henderson	ABCD Eastern New York
Mia Nadasky	ABEC
Roman Di Cio	Sullivan County (NYSCHSA)
Ed McAndrew	Sullivan County (NYSCHSA)
Carl Martel	Chemung County (NYSCHSA)
Vacant	NYSCHSA

PRESENTED BY:

New York State Department of
Transportation

Federal Highway Administration
(FHWA)

New York State County Highway
Superintendents Association

Association for Bridge Construction
and Design – Eastern NY Chapter

Association for Bridge Construction
and Design – Western NY Chapter

American Council of Engineering
Companies of New York Companies
of New York

New York State LTAP Center -
Cornell Local Roads Program



**Department of
Transportation**

AURORA TOWN COURT

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JEFFREY P. MARKELLO
TOWN JUSTICE



JAMES F. GRANVILLE
TOWN JUSTICE

MEMORANDUM

TO: Aurora Town Board

RE: Request to hire a part-time court officer

Please approve hiring Jacqueline Scheck, ^{NON-resident} who resides at 12190 Anne Drive, Alden, NY 14004, to work as a regular part-time employee for the Aurora Town Court starting on or after 9/29/26 *after orientation. Her hourly wage will be \$33.85/hour (per the 2026 Budget).

Thank you,

Elizabeth Wilber
Court Clerk
Aurora Town Court

A handwritten signature in blue ink, appearing to read "Jeffrey P. Markello".
Jeffrey P. Markello
Town Justice
Aurora Town Court



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BUDGET TRANSFER REQUEST FORM

Please note the following guidelines:

- A shortage of **less than \$750 per line** can be satisfied with this form requesting a budget transfer(s) between lines that are **within the responsibility of a single Department Head**. These will require the **approval of the Supervisor**.
- A shortage of **\$750 or more per line** can be satisfied with this form requesting a budget transfer(s) between lines that are **within the responsibility of a single Department Head**. These will require the approval of the Town Board.
- A shortage of **any amount** can be satisfied with this form requesting a budget transfer(s) between lines which fall under **the responsibility of different Department Heads**. These will require the approval of the Town Board.
- Budget transfers must be made **PRIOR** to the expenditure.
- All budget transfers must be submitted to the Supervisor's Office using this form.

DEPARTMENT HEAD NAME (printed): Chris Musshafen

SIGNATURE: _____ DATE: 9/23/2026

1. \$ <u>17,138</u>	FROM: <u>A00-7185-0400-0000</u> ACCT NO.	<u>Golf Vendors</u> ACCT TITLE	<u>\$17,511.50</u> CURRENT BALANCE
	TO: <u>A00-7310-0400-0001</u> ACCT NO.	<u>Educational Vendors</u> ACCT TITLE	<u>-\$6,732.75</u> CURRENT BALANCE
	REASON: <u>My budget amendment had the correct account title, but not the correct account numer. My apologies.</u>		
2. \$ _____	FROM: _____ ACCT NO.	_____ ACCT TITLE	_____ CURRENT BALANCE
	TO: _____ ACCT NO.	_____ ACCT TITLE	_____ CURRENT BALANCE
	REASON: _____		
3. \$ _____	FROM: _____ ACCT NO.	_____ ACCT TITLE	_____ CURRENT BALANCE
	TO: _____ ACCT NO.	_____ ACCT TITLE	_____ CURRENT BALANCE
	REASON: _____		
4. \$ _____	FROM: _____ ACCT NO.	_____ ACCT TITLE	_____ CURRENT BALANCE
	TO: _____ ACCT NO.	_____ ACCT TITLE	_____ CURRENT BALANCE
	REASON: _____		
5. \$ _____	FROM: _____ ACCT NO.	_____ ACCT TITLE	_____ CURRENT BALANCE
	TO: _____ ACCT NO.	_____ ACCT TITLE	_____ CURRENT BALANCE
	REASON: _____		

APPROVALS:

SUPERVISOR SIGNATURE : _____
TOWN BOARD MEETING APPROVAL DATE: _____

Date: _____
Action #: _____

285 Delaware Avenue, Suite 500
Buffalo, New York 14202
United States
www.ghd.com



6F

Ref: 11207908

Original Sent Via Email

September 22, 2026

Jeanne H. Viger, Town Clerk
Town of Aurora
575 Oakwood Avenue
East Aurora, New York 14052

Proposal for Stormwater Pollution Prevention Plan Review – National Fuel Gas – Colden Storage Well #1546I Coiled Tubing Fishing Project

Dear Ms. Viger:

GHD Consulting Services Inc. (GHD) is pleased to submit this proposal to assist the Town of Aurora (Town) during the review of the Stormwater Pollution Prevention Plan (SWPPP) for National Fuel Gas completing the Colden Storage Well #1546I Coiled Tubing Fishing Project in the Town of Aurora, New York.

1. Scope of Services

GHD will review the SWPPP to assure that it adequately meets all regulations and requirements as outlined in Chapter 96 (Stormwater Management) of the Town Code, the State Pollutant Discharge Elimination System (SPDES) General Permit for Stormwater Discharges from Construction Activities, Permit No. GP-0-25-001, and the NYS Stormwater Management Design Manual, latest revision.

Upon completion of our review, GHD will provide the Town with the SWPPP review checklist and a written recommendation to approve or a summary of comments to be addressed by the applicant prior to approval. If there are comments, GHD will conduct up to one follow-up review of responses and provide a final recommendation to approve. Any additional reviews are considered outside of the scope of this proposal.

2. Schedule and Fee

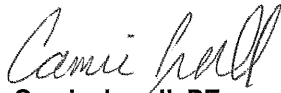
GHD is prepared to begin work immediately upon receipt of written authorization.

We propose to complete the above scope of services for a not-to-exceed fee of \$800. The Town will be invoiced monthly based on the actual hours of work completed in the previous month. Please note that per Chapter 96 of the Town Code, the Town should be compensated by the developer for this fee.

Should this proposal meet with your approval, please sign the attached Amendment/Change Form and return an electronic copy to us for our files.

Thank you for the opportunity to present this proposal. Please do not hesitate to contact me if you have any questions.

Regards,

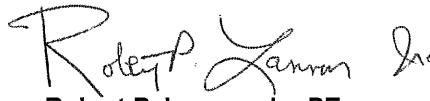


Camie Jarrell, PE
Project Manager

+1 716 362-8879
camie.jarrell@ghd.com

CLJ/las

Attachment



Robert P. Lannon Jr., PE
Project Director

+1 716 362-8806
robert.lannon@ghd.com

Attachment 1

Amendment/Change Form



Q1403 Amendment/Change Form

This Amendment/Change is effective this _____ day of September, 2026, (the "Effective Date") between GHD Consulting Services Inc. (hereinafter "GHD") and Town of Aurora (hereinafter "Client"). In consideration of the mutual promises set forth herein, GHD and Client agree to modify the project details for the Original Agreement between GHD and Client referenced herein.

Project details			
Project name:	Town of Aurora Engineering Services	Project number:	11207908
Effective date of original agreement:	January 1, 2025	Project Manager:	Camie Jarrell
Description of proposed change:			
Proposed National Fuel Gas Storage Well #1546I Coiled Tubing Fishing Project SWPPP Review – GHD to provide review of the Stormwater Pollution Prevention Plan for a well coiled tubing operation to fish plugs and cleanout the existing well in the Town of Aurora. The SWPPP will be reviewed for compliance with engineering standards and state regulations associated with the SPDES Permit for Stormwater Discharges from Construction Activities. GHD's deliverable will be a review letter and recommendation. Please see GHD Proposal Dated September 22, 2026.			
Current budgeted effort:	\$ 18,000	Current completion date:	December 31, 2026
This change (variation):	\$ 800		
Revised budgeted effort total:	\$ 18,800	Revised completion date:	December 31, 2026

In witness whereof, GHD and Client have caused this Agreement to be executed by their duly authorized representatives as of the Effective Date.

GHD

GHD Consulting Services Inc.

Robert P. Lannon, Jr., PE

Project Director

September 22, 2026

Client

Charles D. Snyder

Town Supervisor

Date:

667

Application # _____

Application for Temporary Use Permit

Town of Aurora Parks

Submit applications to:
Town of Aurora Recreation Department
575 Oakwood Ave
East Aurora, NY 14052
Telephone (716) 652-8866 Fax: (716) 652-5646

All requests must be made no less than 30 days in advance of event/use.

1. Name of Organization: Campus Cycling Collective
2. Individual Responsible for this request: Alan Zawadzki
3. Address: 533 Maple Rd
East Aurora, NY 14052
4. Telephone number: 716-997-7744
5. Fax: _____
6. Email Address: Alan2wheelz@gmail.com
7. Date(s) of event 11/8/26
8. Hours of use including set up/take down: Start 7am am/pm End 7pm am/pm
9. Description of the event or use:
West Falls CX is a one day cyclocross cycling event using a temporary grass
and trail course. The course will be set up the day before and fully removed
immediately after the event.
10. Specific area(s) requested, map attached
☒ JP Nicely West Falls Park
☐ Warren Drive Park
☐ Majors Park
☐ Community Pool Park
11. Specific equipment to be brought in to park (porta johns, tents, etc.) _____
Pop up Canopy, One speaker for announcements
12. Need: Water ☒ Electric ☒
13. Estimated attendance: 100
14. Will food or drinks be served? No If yes, describe: _____

15. Will there be sound amplification or music or a band(s)? Yes If yes, describe:
Just one speaker for some music and announcements

16. Other services requested (describe): Heat turned on inside of building

Police

Parks and Recreation Department

(Provide drawings describing location, size and text of all proposed signs for this event to the Town of Aurora Building Department, 575 Oakwood Ave. Approved signs may be erected 30 days prior to the event and must be removed immediately after same.)

I make this application and agree to abide by the **Guidelines for Use of Town of Aurora Parks.**

Alan Zawadzki

Signature of Applicant

2/25/26

Date

Official Use Only Below this Line-----

Event: _____

Attachments submitted:

X Indemnification Agreement

X Certificate of Insurance

X Map with area(s) requested to be used indicated

____ Copy of application for sign permit, if applicable. (Upon application approval, copy of approved sign permit must be filed with the Town Clerk NO LATER THAN 5 days prior to scheduled event.)

Application ☒ **Recommended** or ☐ **Not recommended**
by Recreation Department





CAMPCYC-01

TSCHENCK

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
7/21/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Fetter Agency, Inc. 8810 Main Street Williamsville, NY 14221	CONTACT NAME:	
	PHONE (A/C, No, Ext): (716) 634-5097	FAX (A/C, No): (716) 626-5057
INSURED Campus Cycling Collective, Inc. 744 Elmwood Avenue Buffalo, NY 14222	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A : US Underwriters	
	INSURER B : United States Liability	
	INSURER C :	
	INSURER D :	
INSURER E :		
INSURER F :		
NAIC #		
25895		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR VWD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:	X		NPP3553874E	12/1/2025	12/1/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	☒ UMBRELLA LIAB ☒ EXCESS LIAB ☐ DED ☒ RETENTION \$ 0			XL1614792E	12/1/2025	12/1/2026	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Town of Aurora is listed as an additional insured.

Event: West Falls Cyclocross
Date: November 8th, 2026

CERTIFICATE HOLDER

CANCELLATION

Town of Aurora 575 Oakwood Ave East Aurora, NY 14052	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

SUPERVISOR
Charles Snyder
(716) 652-7590
supervisor@townofaurora.com



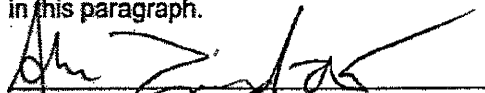
TOWN CLERK
Jeanne Viger
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA
575 Oakwood Ave., East Aurora, NY 14052
www.townofaurora.com

Indemnification Agreement

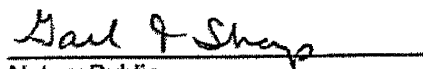
Town of Aurora Parks

To the fullest extent permitted by law, I/We shall indemnify and hold harmless the Town of Aurora and its employees from and against claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from performance of our work under this contract, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or injury to or destruction of tangible property, including the loss of use resulting there from but only to the extent caused in whole or in part by negligent acts or omissions of our organization, anyone directly or indirectly employed by us or for anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to otherwise exist as to a party or person described in this paragraph.


Authorized Applicant or Officer

State of New York)
County of Erie)

Subscribed and sworn to before me this 5 day of August, 2026


Notary Public

Qualified in Erie County, New York
My commission expires: 10/16/2029

GAIL T. SHARP
Notary Public, State of New York
Qualified in Erie County
My Commission Expires 10/16/2029

GAIL T. SHARP
Notary Public, State of New York
Qualified in Erie County
My Commission Expires 10/16/2029



West Falls Conservation Society

P.O. Box 490 55 Bridge Street
West Falls, New York 14170
716-652-4650
www.westfallscsny.org

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September 14, 2026

Subject: Request for letters of support

Dear Sir or Madam:

West Falls Conservation Society, Inc. is seeking letters of support for grant applications that will fund Phase 2 of its Universally Accessible Outdoor Archery Course on the Society's property in West Falls, New York.

Phase 1 of this project was completed in 2025 and included drainage improvement of the site; grading of the site; establishment of 10 shooting stations and a parking area using blacktop road millings as the base material. Phase 2, for which we are requesting grant funding, will build on this completed work by paving the shooting areas, target areas, and parking area with asphalt.

We are requesting letters of support from like-minded organizations to include with our grant applications. Below are the requirements for letters of support. The deadline for the receipt of letters of support is 10/10/2026.

Letters of public benefit should **NOT** be letters of thanks for past events or programs, but rather be in support of the project for which we are requesting funds and describe how the letter writer's organization will benefit from the grant. Letters must be dated and should be submitted on the supporting organization's letterhead, however if not available, letters should clearly detail the author's organization, position within that organization, and his or her duties. Letters from for-profit businesses, individuals writing on their own behalf, members of the club or applying organization are **NOT** sufficient.

These are letters written by 501(c)(3) tax-exempt organizations or government entities detailing how they stand to benefit from the project being funded by the grant program. These are typically required with an application that includes a request for a capital improvement to a facility or property owned or operated by a non-profit other than a 501(c)(3) tax-exempt organization, or government entity.

If you agree that our project is a worthy cause and public benefit project, please send a letter of support on your organization's letterhead to: West Falls Conservation Society, Inc., P. O. Box 490, West Falls, NY 14170-0490, or email to jhlewando@gmail.com.

With kind regards,

Jerold Lewandowski,

Jerold Lewandowski

Chairman, Universally Accessible Outdoor Archery Course

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Jeanne Viger

From: Paul Ernst <pernst@ffae.biz>
Sent: Friday, September 25, 2026 10:47 AM
To: Charles Snyder
Cc: Jeanne Viger; Richard Miga; Elizabeth Cassidy
Subject: ZBA October meeting

Good morning Chuck,

At our September ZBA meeting, we voted to start the October meeting at 6pm, due to the anticipated longer agenda. Would you please implement our request for October only ?

Let me know if there are any concerns.

Thanks,

Paul A. Ernst, R.A.

President, C.E.O.

Fontanese Folts Aubrecht Ernst

Architects, P.C.

6395 West Quaker Street

Orchard Park, N.Y. 14127

716-662-2200

pernst@ffae.biz

www.ffae.biz