

SUPERVISOR
Charles D. Snyder
(716) 652-7590
csnyder@townofaurora.com



TOWN CLERK
Jeanne H. Viger
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA

Aurora Municipal Center
575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurorany.gov

August 10, 2026

To: Town Board Members

I respectfully request to be able to update the Town Board on the future 42 North Field Lighting Project.

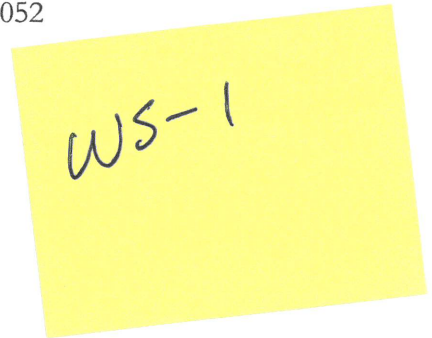
I have attached the schematic of the location of the light poles in the field as well as the notification to NYSEG to complete the requirements needed to work near the existing power lines.

This is the first step towards completion of the project.

Sincerely,

A handwritten signature in black ink, appearing to read "David M. Gunner".

David M. Gunner
Superintendent of Highways
Parks Director



8-26-26

John W. Danforth Company

Attn: Ryan Sullivan

Re: Danforth baseball pole set
Proposal #FE012863

Dear Mr. Sullivan,

We are pleased to provide a quote for the above project per the following.

We will:

- Acquire materials.
- Haul Poles to site.
- Set 6 poles.

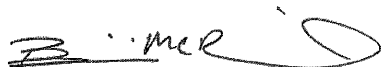
Notes:

1. Our price is based on performing this work during straight-time working hours 7:00 a.m. – 5:30 p.m., Monday through Thursday excluding holidays.
2. No sales or use tax is included in our price.
3. All work will be performed according to Article 70E from the NFPA dealing with electrical safety and arc flash protection.
4. Any applicable utility charges are not included in this proposal.
5. This price is valid for 30 days.
6. Payment terms, net 30 days. Please remit all payments to Ferguson Electric, 321 Ellicott Street, Buffalo, NY 14203.
7. If we have a failed attempt due to rock extra charges will apply.

Our price for the above is *Nine thousand eight hundred seventy-nine dollars and seventy-two cents.* (\$9,879.72).

Should you have any questions, please do not hesitate to contact me.

Respectfully submitted,
FERGUSON ELECTRIC



Benjamin McDaniel
Line Crew Superintendent

David Gunner

From: NYSEGESI@NYSEG.com
Sent: Friday, August 7, 2026 8:17 PM
To: David Gunner
Subject: NYSEG New Electric Notification # 10301298774



www.nyseg.com

RE: NYSEG New Electric Notification # 10301298774 -690 SOUTH ST EAST AURORA

Dear Customer,

Thank you for your request for installation of electricity service. The service notification number for your job is **10301298774**. This number is unique to your project and should be referenced whenever contacting us regarding this specific job. Your application has successfully been received by our Energy Services Installation Team. Applications are processed in the order in which they are received. If you applied for multiple jobs, you will receive separate email notifications for each job number you received.

Work will proceed on this job as soon as we receive the load information for this project. Please print and complete the electric load sheets and return to us via email at NYSEGESI@NYSEG.com.

Once your application is received, a Field Planner will be assigned to your job. In many cases, the Field Planner will make a site visit to the location. The Field Planner will notify you of next steps, which may include:

- Securing an inspection of your new electricity service by a certified agent to ensure compliance with the National Electric Code and having the inspector forward a copy of the report to us.

QUOTATION

Shanor Electric Supplies LLC

1276 Military Road
Kenmore, NY 14217
716-876-0711



Order Number	
1198057	
Order Date	Page
09/17/2026 08:52:44	1 of 1

Quote Expires On: 10/17/2026

Bill To:

CASH SALE CONTRACTOR
BUFFALO, NY 14217
USA

Ship To: 12933

CASH SALE CONTRACTOR (EAST AURORA BASEBALL)
1276 MILITARY ROAD
BUFFALO, NY 14217
USA

PO Number: 09172026EABB-LTG					Ship Route	Taker: BERNIE.BUNNY	
Job:					Will Call	Buyer:	
Ordered	Allocated	Remaining	UOM	Disp.	Item Description	Unit Price	Extended Price
18.00	0.00	18.00	EA		SHF515U-4OWLY SPORTS-LIGHTER 240V	695.00000	12,510.00

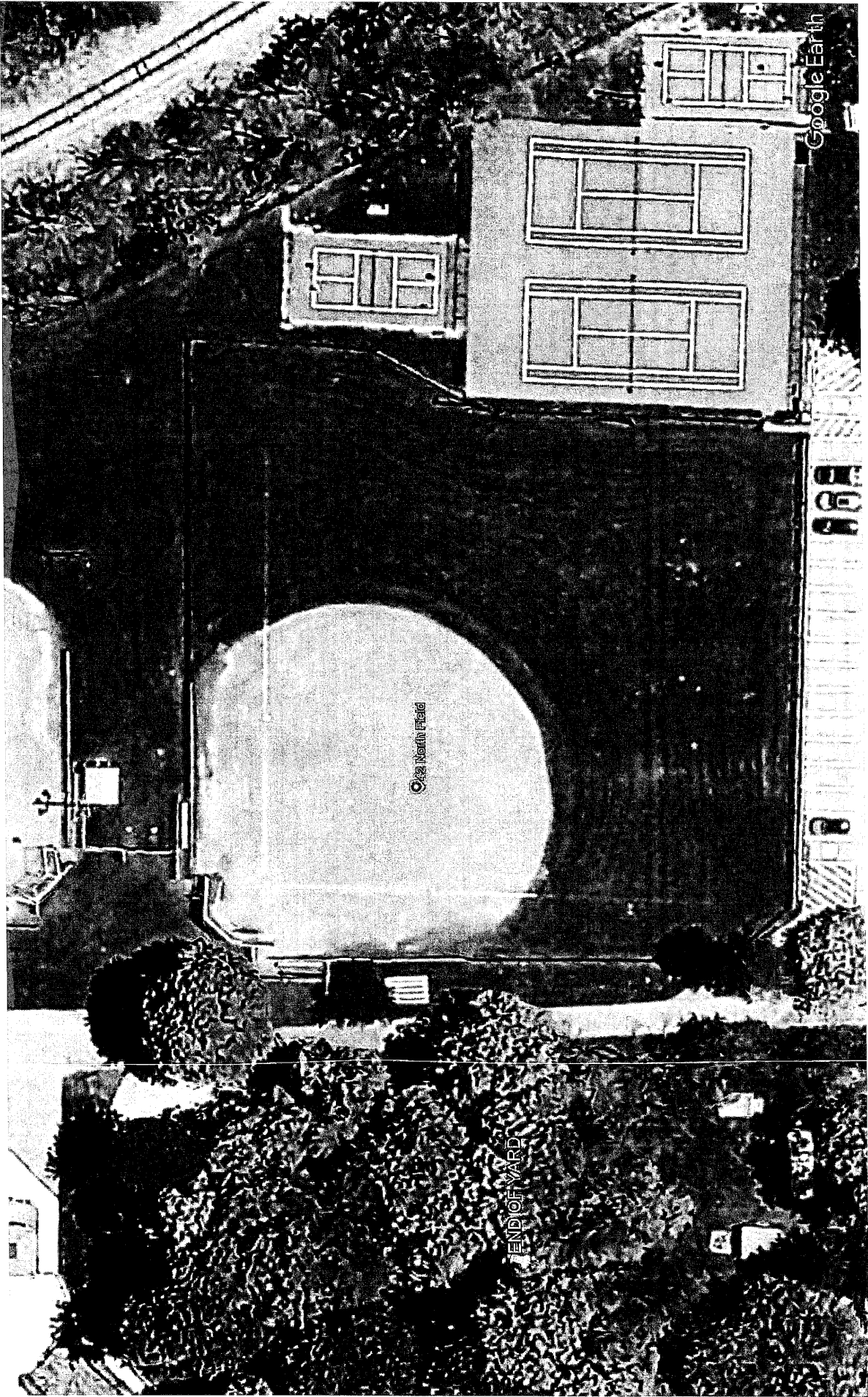
Total Lines: 1

SUB-TOTAL: 12,510.00

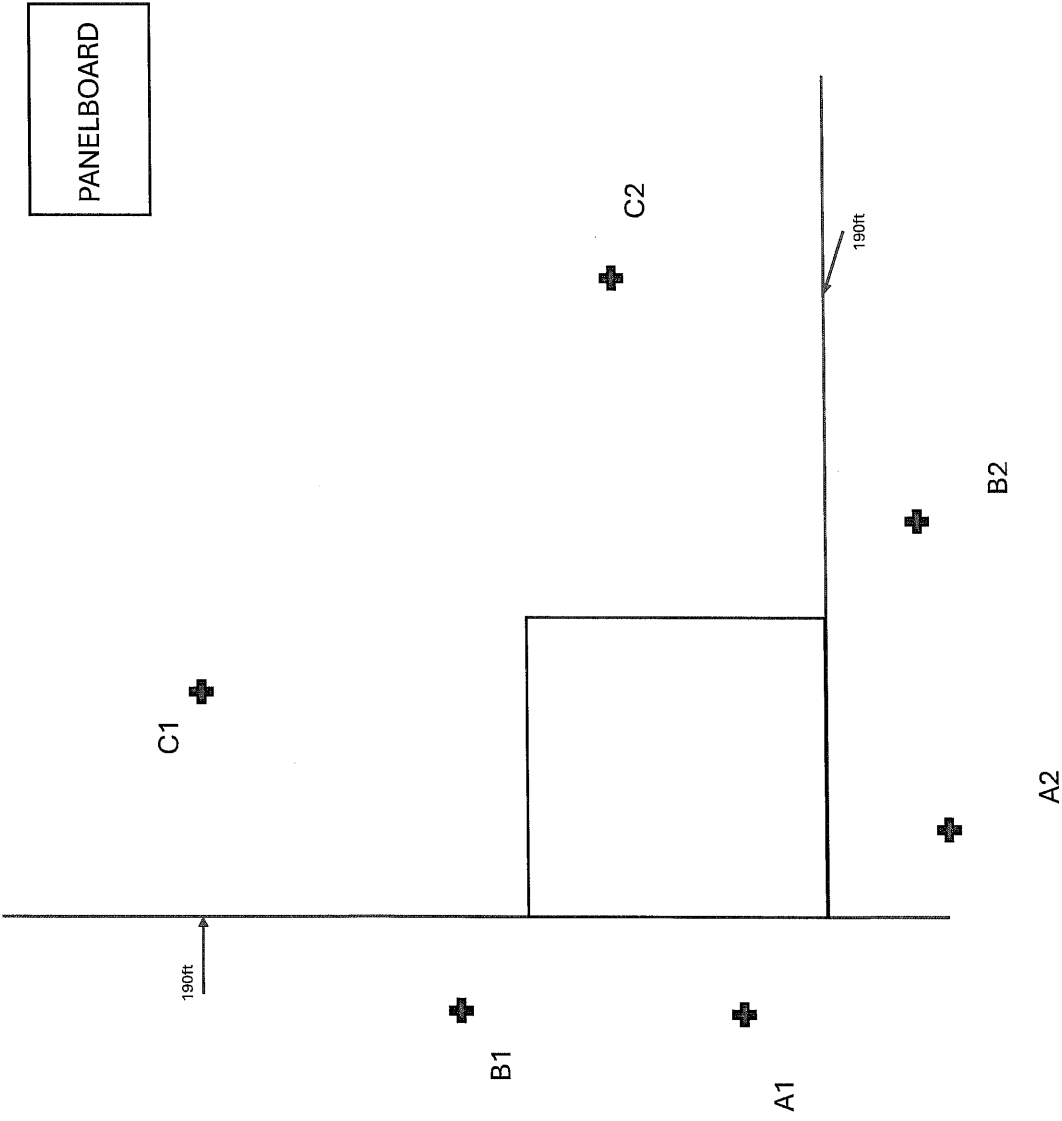
TAX: 1,094.63

AMOUNT DUE: 13,604.63

U.S. Dollars



START	END	PANEL	POLE	TRENCH	H-H-G	SCH80	BLACK	RED	GREEN	ELLS	TERMS	CPLGS	POLES (6)	TOT
		PNL	C1	185	8#8, 1#8EG	1.5	185	185	185	2	2	2	1.5 WEATHERHEAD	1 6
		C1	B1	170	6#8, 1#8EG	1.5	170	170	170	2	2	2	1.5 SCH 80 12/3 SO CORD HEB-AA CC-FUSES 3P DIST BLOCK	50 60 6 6 3 300
		B1	A1	120	2#8, 1#8EG	1	120	120	120	2	2	2		1 6 18
		B1	SCORE BOARD	50	2#8, 1#8EG	1	50	50	50	2	2	2	8x8x6 I-BOX	1 6
		PNL	C2	115	6#8, 1#8EG	1.5	115	115	115	2	2	2		
		C2	B2	150	4#8, 1#8EG	1.25	150	150	150	2	2	2		
		B2	A2	120	2#8, 1#8EG	1	120	120	120	2	2	2		
						SCH80	ELLS	TERMS	CPLGS					
						STOT 1.5	470	6	6	6				
						STOT 1.25	150	2	6	6				
						STOT 1.0	290	6	6	6				



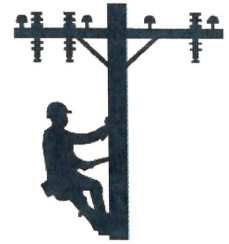
QUOTE

Date: September 17, 2026

QUOTE # 91726

HIGH VOLTAGE & POWER LINE
SPECIALISTS

CRANE, AUGER, BUCKET
TRUCKS & TRENCHERS



SPRING CREEK CONSTR. TO Town of Aurora
1327 County Line Road
Darien Center, NY 14040 c/o Warning Electric - Scott
585-937-7741
Fax 585-937-3978
Ripscc@aol.com

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
Bob Osborn		Net 30 days	

ITEM	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	Installation of poles. *PRICE does not include any applicable taxes or fees that may apply.	\$15,680.00*	\$15,680.00*

Quotation prepared by: Bob Osborn

NOTE: All accounts not paid after 30 days will be charged 1.5% carrying charge, 18% annualized.

To accept this quotation, sign here and return: _____

Thank you for your business!

Warning Electrical Services, Inc.

431 Olean Road
East Aurora, NY 14052

Office: (716) 652-7753 Fax: (716) 714-5526
warningelectric.com warningelectric@roadrunner.com

ESTIMATE

9/17/2026

Name / Address
Town of Aurora 575 Oakwood Avenue East Aurora, NY 14052

This estimate is valid for thirty (30) days.

			Project
Description	Qty	Rate	Total
Community Pool Park			
Labor		17,250.00	17,250.00
-installation of 60' poles [12' deep], total of (6)			
*poles supplied by customer			
*includes rental equipment for installation			
Please sign and return with 50% deposit.		Subtotal	\$17,250.00
		Sales Tax (8.75%)	\$0.00
Signature		Total	\$17,250.00



September 17, 2026

Dear Town of Aurora Board Members,

East Aurora Baseball & Softball (EABB&SB) is excited to be working with the Town of Aurora and several community partners on a project to add permanent lighting to the 42 North baseball and softball field.

This project represents a significant investment in the future of our baseball and softball complex and, more importantly, in the recreational opportunities available to children and families throughout our community. The field serves players of all ages for both baseball and softball, and adding lights would allow us to significantly expand the number of games and practices that can be held there, particularly during the spring and fall when limited daylight restricts our schedule.

We have made a significant effort to build community support for this project and reduce its overall cost. To date, we have secured commitments for approximately **\$13,000 in light poles from Ferguson Electric** and the **lighting fixtures from Bernie Bunny**. We are also committed to conducting our own fundraising efforts to help offset the remaining expenses.

The current estimated project costs include:

- **Six 60-foot utility poles:** \$13,000 — *donated by Ferguson Electric*
- **Lighting fixtures:** \$13,604 — *donated by Bernie Bunny*
- **Brackets and hardware:** Approximately \$9,000
- **Pole installation:** \$6,380.72
- **Conduit and wire:** Approximately \$6,000

We are asking the Town of Aurora to contribute toward the remaining project costs and provide municipal resources and expertise where appropriate to help bring the project to completion. Because the Town owns and manages the complex, the completed lighting system will become a permanent improvement to Town recreational infrastructure, benefiting not only EABB&SB's current players and families, but future generations of residents and other groups using the fields. EABB&SB will continue fundraising and seeking private support, but we believe the investment in this permanent improvement should be shared.



We appreciate the Town's continued partnership with EABB&SB and would welcome the opportunity to meet with the Board to discuss the project, review the anticipated costs, and determine how we can work together to make it a reality.

Thank you for your consideration and continued support of youth recreation in the Town of Aurora.

Sincerely,

A handwritten signature in black ink, appearing to read 'Dan Mirsky'.

Dan Mirsky
President, East Aurora Baseball & Softball
716.289.1349
danielbmirsky@gmail.com

Wood Pole Installation

Notes:

- 1) Poles shall be handled with care, so as not to damage the wood or preservative treatment.
- 2) Poles shall be lifted off the pole hauler/trailer at designated structure locations and not rolled or dragged along the ground.
- 3) Lifting slings that do not damage the poles shall be used. Pole tongs are not permitted.
- 4) The butt of a pole shall not be cut. Pole tops shall be cut only if approved by the designer and line supervisor.
- 5) Poles shall be set exactly vertical and in line with each other wherever possible. At angles in the line and at points of excessive strain (such as permanent dead-ends), the pole shall be guyed. The pole shall also be given a rake against the strain at the bottom, so that the top of the pole will be in line. The rake shall be one foot for every thirty (30) feet of pole height above the ground line. Refer to DCS-OH-GC-06-300 for pole raking.
- 6) When unusual conditions are encountered or for angle poles that cannot be properly back guyed, consult the designer about manner of installation. Refer to DCS-OH-GC-06 for guyed poles.

Table 1 is the setting depth of all poles under ordinary conditions. In general, the rule is to set the pole at a depth equal to 10% of the total length of the pole plus 2 feet. Poles may be set deeper when required to increase soil resistance against the pole.

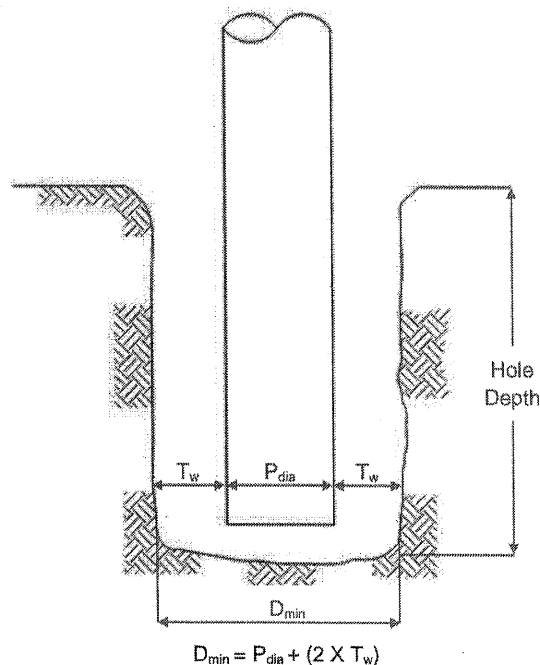
Table 2 is the calculated pole butt diameter based on height and class (ANSI O5.1) using a 0.21/ft circumference taper. The minimum size auger hole diameter shall be the measured pole butt diameter, plus at least twice the working width of the tamping tool.

TABLE 1: STANDARD DEPTH SETTING

Pole Length (ft.)	Hole Depth (ft.)
35	6'-0"
40	6'-0"
45	6'-6"
50	7'-0"
55	7'-6"
60	8'-0"
65	8'-6"

TABLE 2: POLE BUTT DIAMETER (ANSI O5.1)

Pole Length (ft)	Pole Class			
	3	2	1	H-1
	Butt Diameter (in.)			
35	11.5	N/A	N/A	N/A
40	12.0	13.0	14.0	N/A
45	12.5	13.5	14.5	N/A
50	13.0	14.0	15.0	16.0
55	13.5	14.5	15.5	16.5
60	14.0	15.0	16.0	17.0
65	14.5	15.5	16.5	17.5

**Figure 1**

D_{min} = Minimum Pole Hole Diameter (in.)

P_{dia} = Pole Butt Diameter (in.)

T_w = Tamping Tool Working Width (in.)

AVANGRID ENGINEERING			DISTRIBUTION CONSTRUCTION STANDARDS		Wood Pole Installation		
					DSN: GY	DR: CR	Page 1 of 2 in this DCS
					CK:	ES	MACRO #:
			UPDATES TO STANDARD DRAWING AND MACROS		APP:	XX	DCS #:
REV.	DATE	BY	DESCRIPTION	APP.	DATE:	01/23/24	REV. 0
							DCS-OH-GC-02-230

- 7) When a pole cannot be immediately set, a hole covering will be placed to prevent any disturbances of the hole (see Figure 2).
- 8) All holes are to be dug straight down. All backfill is to be power tamped and compacted in 1-foot lifts. If the excavated material is found to be unsuitable for use as backfill, use bank run gravel or a well-graded crushed stone with #1 crushed stone as maximum size.
- 9) On side hills, hole depth shall be measured from the downhill side of hole. Pole in sloping ground shall be set to the depth in Figure 3.
- 10) In cases where a new pole is more than 5 feet taller than the existing adjacent pole, the immediately adjacent poles should be changed so that there is no more than a 5-foot height difference from pole to pole to prevent uplift.
 - a. The new adjacent pole(s) being set shall be the correct height for the area but framed to comply with the 5' height difference rule.
 - b. For example, a new 50' recloser pole will be set in an area with 40' poles.
 - i. If the correct height pole for this area is 45', the pole next to the recloser pole on each side must be replaced with a 45' pole, framed as a 45' pole. The other 40' poles may remain in service. The poles heights comply with the 5' height difference rule between the three poles one each side (Recloser pole: 50', 2nd pole: 45', 3rd pole: 40').
 - ii. If the correct height pole for this area is 50', the pole next to the recloser pole on each side must be replaced with a 50' pole, framed as a 45' pole. The other 40' poles may remain in service. The pole framings comply with the 5' height difference rule between the three poles one each side (Recloser pole: framed at 50', 2nd pole: framed at 45', 3rd pole: framed at 40').

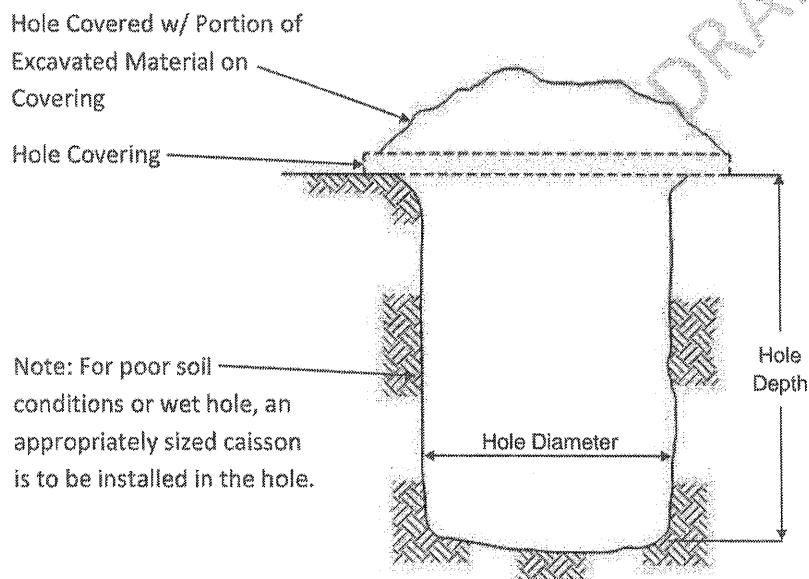


Figure 2

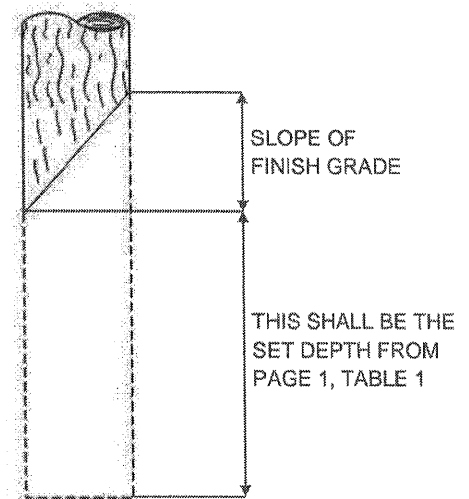
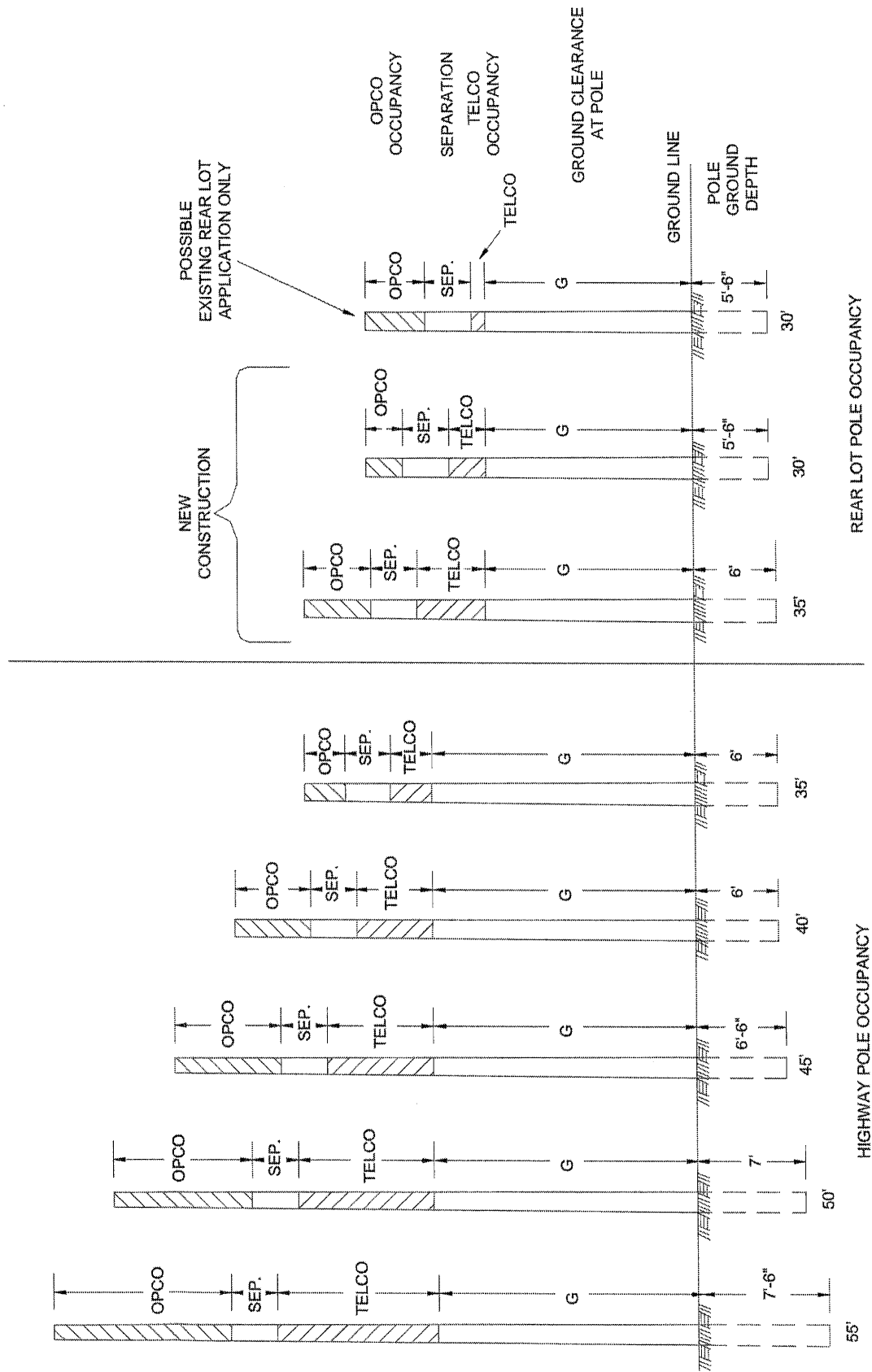


Figure 3

AVANGRID ENGINEERING			DISTRIBUTION CONSTRUCTION STANDARDS		Wood Pole Installation		
					DSN: GY	DR: CR	Page 2 of 2 in this DCS
					CK:	ES	MACRO #:
			UPDATES TO STANDARD DRAWING AND MACROS		APP:	XX	DCS #:
REV.	DATE	BY	DESCRIPTION	APP.	DATE:	01/23/24	REV. 0
				DCS-OH-GC-02-230			



**ELECTRIC DISTRIBUTION
OH CONSTRUCTION
STANDARDS MANUAL**

Designed BY:
DR

Approved By:
JMH

Date:
1/29/07

Rev.:
0

Joint Pole Occupancy

5-000
Sheet 1 of 2

Joint Pole Dimensions

Pole Size	OPCO Space		Separation	TelCo Space		Ground Clearance(G)	
	NYSEG	RG&E		NYSEG	RG&E	NYSEG	RG&E
			Rear Lot				
30'		3'-4"	3'-4"		2'-8"		15'
35'	5'-9"	5'-9"	3'-4"	4'-11"	4'-11"	15'	15'
			Highway				
35'	4'-3"	3'-9"	3'-4"	2'-7"	2'-11"	18'-10"	19'
40'/35'	9'-3"	8'-9"	3'-4"	2'-7"	2'-11"	18'-10"	19'
40'/40'	6'-9"	6'-3"	3'-4"	5'-1"	5'-5"	18'-10"	19'
45'/35'	13'-9"	13'-3"	3'-4"	2'-7"	2'-11"	18'-10"	19'
45'/40'	11'-3"	10'-9"	3'-4"	5'-1"	5'-5"	18'-10"	19'
45'/45'	9'-0"	8'-6"	3'-4"	7'-4"	7'-8"	18'-10"	19'
50'/35'	18'-3"	17'-9"	3'-4"	2'-7"	2'-11"	18'-10"	19'
50'/40'	15'-9"	15'-3"	3'-4"	5'-1"	5'-5"	18'-10"	19'
50'/45'	13'-6"	13'-0"	3'-4"	7'-4"	7'-8"	18'-10"	19'
50'-50'	11'-3"	10'-9"	3'-4"	9'-7"	9'-11"	18'-10"	19'
55'/35'	22'-9"	22'-3"	3'-4"	2'-7"	2'-11"	18'-10"	19'
55'/40'	20'-3"	19'-9"	3'-4"	5'-1"	5'-5"	18'-10"	19'
55'/45'	18'-0"	17'-6"	3'-4"	7'-4"	7'-8"	18'-10"	19'
55'/50'	15'-9"	15'-3"	3'-4"	9'-7"	9'-11"	18'-10"	19'
55'/55'	13'-6"	13'-0"	3'-4"	11'-10"	12'-2"	18'-10"	19'

NYSEG

RGE

ELECTRIC DISTRIBUTION
OH CONSTRUCTION
STANDARDS MANUAL

Designed BY:
DR

Approved By:
JMH

Date:
1/29/07

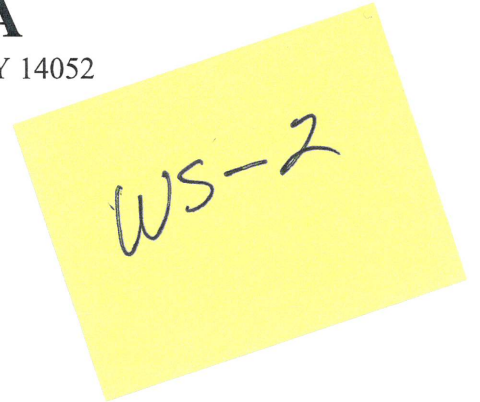
Rev.:
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Joint Pole Occupancy

5-000
Sheet 2 of 2

TOWN OF AURORA

575 OAKWOOD AVENUE, EAST AURORA, NY 14052
BUILDING DEPARTMENT
(716) 652-7591



MEMO

TO: Supervisor Snyder and Town Board Members

FROM: Elizabeth Cassidy, Code Enforcement Officer

DATE: September 10, 2026

To recap our site visit yesterday at the library:

- The upper ramp, depending on where you measure from, may be compliant with slope in the direction of travel.
- The slope perpendicular to the direction of travel (cross slope) shall not be more than 1:48 and the upper ramp has a slope greater than this, 2025 NYSBC 1012.3.
- The intermediate landing remains non-compliant with BC1012.6.4, since the landing is not 60" by 60" minimum.
- The lower ramp is not compliant with the 1:12 slope limit of BC1012.2
- The lower landing is not compliant with the 1:48 slope allowance BC1012.6.1
- The transitions between the ramps and landings must be flush
- The handrails lack the required extensions BC1014.7

In the best interest of the Town and in order to maintain safe ingress and egress from the library, the whole ramp should be replaced (ramps, landings, etc). Removal and replacement of both sloped areas only would require the entire ramp to become compliant. Total replacement will require stamped plans and a building permit.

I would not object to repairing the minimum areas of the ramp that are in disrepair with the understanding that the larger project would be prioritized in the near future.

liz

GOVPILOT

Cost Savings & ROI

Town of Aurora, NY — Town Clerk's Office

Prepared for: Jeanne Viger, Town Clerk

Prepared by: Matthew Yostpille, GovPilot

Date: September 12, 2026

WS-3



What We're Proposing

5 modules for the Town Clerk's Office



Dog Licenses

Biggest savings driver



Marriage Licenses

Real time confirmed



**Handicap Parking
Permits**

State reporting requirement



Cash Receiving

Security & accuracy



Vital Records

Included for completeness

EXECUTIVE SUMMARY

The Town Clerk's Office runs dog licensing, marriage licenses, handicap parking, cash receiving, and vital records largely on paper today. Moving these online cuts recurring costs like postage and staff time, opens a new path to license revenue the Town isn't currently collecting, and delivers a more efficient and accessible experience for residents and employees.



Why This Matters for Residents

Beyond the dollars — what actually changes for them



Available Anytime

Renew a dog license or request records online, day or night — no trip to Town Hall or waiting for the mail.



A Smoother Marriage License

Less back-and-forth paperwork during one of the more important days of someone's life.



Lost Dogs Found Faster

A GIS/radius tool helps the Dog Control Officer reconnect lost pets with their owners more quickly.



A Fully Licensed Pet Population

Makes it easy for every dog owner to get licensed — supporting rabies-vaccination tracking and safety for the whole community.



Why This Matters to Aurora

What changes inside the Town Clerk's Office



438 hrs

given back to the office every year

that's over 10 work-weeks — currently spent on mailing labels, a typewriter, and triple-logging in Excel



Staff Focused on What Matters

Jeanne's own goal: time redirected toward grants, revenue opportunities, and being proactive instead of stuck in the minutiae.



Easier to Train, Less Risk

With only two FTEs in the office, GovPilot Academy's built-in training softens the impact of onboarding or covering for someone out.



Room to Grow, No New Cost

No per-user fees



Breaking Down the Numbers

Where cost savings and revenue meet

Renewal Processing	Postage & Mailing	Notice Prep Labor	Marriage Licenses	Capture the Unlicensed
\$7,171	\$3,442	\$2,184	\$607	\$4,478
2,364 renewals x 8 min saved (9 → 1) x \$22.75/hr	2,364 x \$0.78 stamp (+60% return) + materials	96 hrs/yr saved x \$22.75/hr	80 marriages/yr x 20 minutes of 60 confirmed min saved x \$22.75/hr	354 dogs x \$12.65 blended fee (91.9%/8.1%)

Total \$17,882/yr



Capture the Unlicensed

This is money the Town isn't collecting today

★ NEW REVENUE ★

\$4,478/yr

not a cost savings — real money coming in the door

354 more dogs licensed
per year

15% capture rate on today's
unlicensed population

The idea: Making renewal easy online brings unlicensed dogs into the system.

The math: 354 dogs x Aurora's real fee mix (91.9% at \$12, 8.1% at \$20) = \$4,478.

Why it's real: Uses Aurora's own confirmed licensing records, not an assumption.

TOTAL ROI

\$20,529/yr

\$13,404 cost savings + \$4,478 new revenue + \$2,647 from replacing Niagara Business Systems

AGAINST A \$16,000/YR INVESTMENT

128%

of annual cost covered

\$4,529

net benefit, year one

\$13,587

net benefit, 3 years

~ 9 mo

breakeven point

Niagara Business Systems (\$2,647/yr) is fully replaced by GovPilot, not run alongside it — that cost goes away entirely.

THE INVESTMENT

GovPilot's Price

If three-year contract is signed this year

GOVPILOT LIST PRICE

\$20,000/yr

+ \$4,000 one-time setup fee

\$24,000

total, year one

YOUR PRICE

\$16,000/yr

+ \$0 setup fee — waived

\$16,000

total, year one

\$8,000 saved in year one — 20% discount, plus the setup fee waived.

SCOPE OF WORK

WS-4

AED's

Two AED's (Automated External Defibrillators) will be purchased by the Town of Aurora and installed at the following locations:

Aurora Municipal Center (Town Hall), 575 Oakwood Ave., East Aurora, NY

West Falls Community Center/Community Library, 1966 Davis Rd., PO West Falls, NY

Beautification

Improvements to the landscaping at the West Falls Community Center/Community Library will be undertaken by the Town. Those include the addition of a walkway and bench at the location, along with updating the current landscaping.

Improvements to the landscaping at the Route 400 roundabout (which is the responsibility of the Town of Aurora per NYS DOT) will be undertaken. These improvements include new plantings.

Both of these projects, AED's and Beautification improvements, will be accessible and beneficial to all residents of Erie County