

Village of Gowanda  
Board Meeting Minutes  
March 10, 2026

The Village of Gowanda Board of Trustees meeting was called to order by Mayor Nephew at 6:00 PM.

Present: Mayor Mark Nephew, Trustee Peter Sisti (*arrived at 6:11*), Trustee Paul Zimmermann, Trustee Wanda Koch, Trustee Carol Sheibley

Employees: Clerk Danielle Wagner, Treasurer Traci Hopkins, WWTP Supervisor Andy Carriero, Water Supervisor, Highway Supervisor Adam Reid, Code George Poff

Absent: Code Jason Pickering, OIC Ross Olzewski, Attorney Deb Chadsey

Public: Mark Burr, Jack Broyles, Shane Miller, Phil Palen

### **Agenda & Minutes**

**Motion 4-161**-Motion by Trustee Zimmermann, seconded by Trustee Sheibley to approve the agenda for the March 10, 2026 board meeting. Motion carried.

**Motion 4-162**-Motion by Trustee Koch, seconded by Trustee Zimmermann to approve the minutes from the February 10, 2026 board meeting. Motion carried.

### **Public Participation**

Jack Broyles-Get the lead water line inventory letter he received-feels the Village should be responsible to replace home owners water lines.

Mark Burr-Hollywood theater will be celebrating 100 years April 17-19. The organ went out for Restoration/repairs-should be back October 2027.

Phil Palen-National Fuel is replacing line by the museum there is a damaged tarmac would like the Village work with National Fuel to repair it.

### **Official Business**

#### **Mayor/Board of Trustees**

The Gowanda Library submitted a request to increase the annual Village Contribution. The board would like to increase \$250 this year and revisit that increase annually to get the library up their to request.

**Motion 4-163**-Motion by Trustee Sisti, seconded by Trustee Koch to approve the Gowanda Library request for additional funding. Motion carried.

Academy Place property has applied for a tax exemption. The Village will get the pilot payment for the 2026-2027 year but not after that.

**Code-George Poff**

Building Permits 3, Inspections 2, Complaints filed 1, Violations on patrol 4, notices sent 4, Court cases 1.

**Highway-Adam Reid**

An employment ad will go out in the penny saver next week.

Maltbie Road/West Hill St drainage and road reconstruction-Cattaraugus County Soil & Water has some potential funding the Village could use to repair the drainage. The County requires an engineering study proposal to be done. The Village will prepare an RFQ to go out, get a drainage study prepared and get it to the County.

The road repair is something that the Village can not use CHIPS funding for because that section of road is not the Villages. The Village is working on getting updated per an agreement that was made a long time ago with Town of Perrysburg.

**Water-Kirk Trumpore**

The Village has had some big water main leaks that need to be declared an emergency for the repairs.

**Motion 4-164**-Motion by Trustee Sheibley, seconded by Trustee Sisti to approve the water line break emergency repairs on Dawson Dr. on 2/18/26. Motion carried.

**Motion 4-165**-Motion by Trustee Koch, seconded by Trustee Zimmermann to approve the water line break Emergency repairs on Cemetery Hill on 3/3/26. Motion carried.

**Motion 4-166**-Motion by Trustee Sisti, seconded by Trustee Zimmermann to approve the water line break Emergency repairs on Maple Ave on 3/14/26. Motion carried.

Mark Burr presented the board with the WNY American Public Works Association Award for Point Peter Reservoir Project.

The EPA will be going door to door again in March for the water line inventory that the State has mandated all municipalities to complete. They will also be some digging to verify water service line around the water shut off valve.

The Point Peter Reservoir FEMA funding has fully reimbursed to the Village on 2/18/26 which the Village will use to pay off that debt.

**Clerk-Danielle Wagner**

A draft credit card policy was presented to the board for review and approval at the Organizational meeting. The Village currently does not have one but really should consider adopting.

**Fire-Carol Sheibley**

The Fire department currently has a 2008 Ford F350 that they are looking to get rid of. The truck originally

belonged to the Sewer Department. Sewer would like to explore the possibility of taking the truck back before it gets declared as surplus. The board has tabled this for now.

### **Environmental**

**Motion 4-167**-Motion by Trustee Sisti, seconded by Trustee Koch to accept the tree donation of \$250 in Jack Torrance memory to be moved to the tree reserve. Motion carried.

### **Treasurer-Traci Hopkins**

**Motion 4-168**-Motion by Trustee Sheibley, seconded by Trustee Sisti to approve the 2026-2027 tentative budget draft #2. Motion carried.

**Motion 4-169**-Motion by Trustee Zimmermann, seconded by Trustee Sisti to authorize to set the 2026-2027 Budget Public Hearing for Tuesday March 31, 2026 at 5PM. Motion carried.

The required single audit has been completed.

**Motion 4-170**-Motion by Trustee Koch, seconded by Trustee Sheibley to accept the single audit and Financial statements provided by RA Mercer for period ending 5/31/25. Motion carried.

**Motion 4-171**-Motion by Trustee Sisti, seconded by Trustee Zimmermann to authorize to submit DOCCS updated waste water collection and treatment contribution rate effective 6/1/26 per audited financials for Period ending 5/31/25. Motion carried.

**Motion 4-172**-Motion by Trustee Koch, seconded by Trustee Zimmermann to approve the authorization to renew health coverage with Highmark BC/BS effective 6/1/26. Motion carried.

**Motion 4-173**-Motion by Trustee Sisti, seconded by Trustee Zimmermann to approve the MRC Big Trash pick up on May 18, 2026 agreement. Motion carried.

The Department of State AVM/OPWDD building will have a small section demoed by the State.

Congressmen Langworthy Community Project Funding request-the Village submitted for grants funds to make repairs for the Municipal Building.

The fire department had to have one of the trucks towed while responding to a call. The insurance company has reimbursed the Village the towing fees.

**Motion 4-174**-Motion by Trustee Zimmermann, seconded by Trustee Koch to accept the insurance proceeds for the Ariel truck towing at \$860.00. Motion carried.

**Motion 4-175**-Motion by Trustee Zimmermann, seconded by Trustee Sheibley to approve budget amendment #4 for General Fund Insurance revenues. Motion carried.

**Motion 4-176**-Motion by Trustee Sisti, seconded by Trustee Zimmermann to approve Budget Modification #5 for General sand & Salt and Sewer Fund for Hopper Collection Bin. Motion carried.

**Motion 4-177**-Motion by Trustee Sheibley, seconded by Trustee Sisti to approve the abstract bills to pay for General Fund \$38,376.81, Water Fund \$26,636.76, Sewer Fund \$38,559.41, and Capital Projects

\$13,994.40. Motion carried.

**Next Meeting**

The next meeting will be April 21, 2026 at 6 PM.

**Adjourn**

**Motion 4-178**-Motion by Trustee Koch, seconded by Trustee Zimmermann to adjourn the meeting at 7:12 PM. Motion carried.

Respectfully Submitted  
Danielle Wagner  
Clerk