

**VILLAGE OF EAST AURORA
ORGANIZATIONAL MEETING
Monday, April 6, 2026 at 7:00 PM**

Mayoral Appointments:

Mayor Wochensky announces the following one-year appointments:

A.	Deputy Mayor	Chelsea A. Root
B.	Board Liaison Historic Preservation Comm.	Tim Bojanowski
C.	Board Liaison to Pedestrian Bicycle Board	Chelsea Root, Ryan Kamp
D.	Board Liaison Boys and Girls Club of EA	Chelsea Root, Ryan Kamp
E.	Board Liaison to Police & Fire Departments	Tim Bojanowski, Jeff Rabey
F.	Board Liaison to DPW	Steve Lazickas, Jeff Rabey
G.	Board Liaison to Planning Commission	Chelsea Root
H.	Board Liaison to Zoning Board of Appeals	Tim Bojanowski
I.	Board Liaison NEST	Steve Lazickas
J.	Board Liaison Climate Smart/ Environmental Committee	Kristin Cameron, Chelsea Root
K.	Board Liaison to Code Enforcement	Chelsea Root
L.	Board Liaison to Tree Board	Steve Lazickas
M.	Board Liaison to Tree Board	Jeff Stoll General Foreman
N.	Board Liaison for Accounts Payable	Kristian Cameron, Jeff Rabey
O.	Board Liaison to Parks Committee	Steve Lazickas, Tim Bojanowski
P.	Board Liaison to Cazenovia Creek Advisory Committee	Steve Lazickas, Tim Bojanowski

Mayoral Appointments:

Mayor Luke E. Wochensky moves for the following Appointments:

Maureen Jerackas is hereby appointed to the position of Village Clerk-Treasurer for a four-year term ending April 1, 2030.

Vote on Motion:

Trustee Lazickas –
Trustee Cameron -
Trustee Bojanowski-
Trustee Kamp -
Trustee Rabey -
Trustee Root -
Mayor Wochensky –

Maureen Jerackas is hereby appointed to the position of Grant Master for a one-year term ending April 5, 2027.

Vote on Motion:

Trustee Lazickas –
Trustee Cameron -
Trustee Bojanowski-
Trustee Kamp -
Trustee Rabey -
Trustee Root -
Mayor Wochensky –

Maureen Jerackas is hereby appointed to the position of Records Management Officer and Budget Officer for a four-year term ending April 1, 2030.

Vote on Motion:

Trustee Lazickas –
Trustee Cameron -
Trustee Bojanowski-
Trustee Kamp -
Trustee Rabey -
Trustee Root -
Mayor Wochensky –

XXXX is hereby appointed to the position of Village Attorney for a one-year term ending April 5, 2027

Vote on Motion:

Trustee Lazickas –
Trustee Cameron -
Trustee Bojanowski-
Trustee Kamp -
Trustee Rabey -
Trustee Root -
Mayor Wochensky–

MAYORAL COMMISSION AND COMMITTEE APPOINTMENTS:

Mayor Luke E. Wochensky announces the following appointments:

- **Village Historian**

THAT **Robert L. Goller** is appointed as Village Historian for a one-year term; said term to expire April 5, 2027; Appointment is pursuant to Arts & Cultural Affairs Law, §57.07.

- **Historical Preservation Commission**

THAT **Dr. Mark Klocke and Owen O Sulleabhain** be appointed to the Historic Preservation Commission for a four-year term; terms expire April 1, 2030 pursuant to Village Code Chapter 156;

Mayor Luke E. Wochensky moves the following appointments:

- **Zoning Board of Appeals**

THAT **Tony Hoffman** be appointed to the Zoning Board of Appeals for a five-year term; term expires April 2, 2029, pursuant to Village Law, section 712 and Village Code Chapter 285-66;

THAT **Rodney Simeone** and **Tony Rosati** be appointed as Alternate Members to the Zoning Board

of Appeals for a term of one year; term expires April 5, 2027.

- **Planning Commission**

THAT **Geoff Hintz** and **Stacy Oar** each are appointed to the Planning Commission for a three-year term; terms expire April 2, 2029. Said appointment pursuant to General Municipal Law Article 12-A and Village Code Chapter 58;

THAT **Deborah Izatt** be appointed as an Alternate Member to the Planning Commission for a term of one year; term expires April 5, 2027.

- **State Environmental Quality Review Act (SEQR) Review Committee**

THAT **Elizabeth Cassidy** is appointed to the SEQR Review Committee for a term of (1) year; said term to expire April 5, 2027.

- **Pedestrian Bicycle Board**

THAT **Seth Kaiser, Mike Robinson (Chair), Adam Zaremski, Erin Redding, Jared Byer, Madeline Buyer** and **Richard Syracuse** are each appointed to the Pedestrian Bicycle Board (PBB) for a term of one year each; said term to expire April 5, 2027. (Established by Board Resolution May 16, 2005)

Trustee _____ made a motion for Permission for the Mayor to sign a contract with XXXXXXXX for the services of XXXXXX as **XXXX Village Attorney** for a term of 1 year ending April 5, 2027.

Resolution seconded by Trustee _____

Trustee Lazickas –

Trustee Cameron -

Trustee Bojanowski-

Trustee Kamp -

Trustee Rabey -

Trustee Root -

Mayor Wochensky –

- **Board of Trustees Meeting Schedule**

Trustee _____ offered the following resolution and moved for its adoption:

RESOLVED, that the regular meetings of the Village Board of Trustees shall be held in the Board Room of the Village Hall 585 Oakwood Ave, East Aurora, New York, according to the calendar listed below; and

RESOLVED, that the regular meetings shall be held the first and third Mondays of each month beginning at 7 p.m. and where an official holiday falls on the first or third Monday of the month, said meeting shall be scheduled for the following Tuesday; and

BE IT FURTHER RESOLVED, that the public notice of the time and place of the regular meetings, special meetings, and work sessions of the Village Board of Trustees of the Village of East Aurora as established by this Resolution, be given to the news media as required by Public Officers Law, Article 7, § 104 of the State of New York and that a calendar of Board of Trustee meetings shall be forthwith posted conspicuously on the

bulletin board in the lobby of the Village Hall at 585 Oakwood, East Aurora, New York, as well as the Village Website at www.eastaurora.gov and remain conspicuously posted during the Village official year 2026-2027.

Resolution seconded by _____

Trustee Lazickas –
Trustee Cameron -
Trustee Bojanowski-
Trustee Kamp -
Trustee Rabey -
Trustee Root -
Mayor Wochensky –

- **Village Policies and Procedures:**

Trustee _____ offer the following resolution and moved the adoption of the following policies:

Cellular Phone Policy; Credit Card Purchasing Policy; Employee Handbook; Purchasing Policy; Rules of Procedure for Village Board Meetings;

Resolution seconded by Trustee _____

Trustee Lazickas –
Trustee Cameron -
Trustee Bojanowski-
Trustee Kamp -
Trustee Rabey -
Trustee Root -
Mayor Wochensky–

- **Authorization to Attend Conferences and Meetings:**

Trustee _____ offered the following resolution and moved for its adoption:

RESOLVED, that authorization be given for travel for the Mayor, Trustees, Village Administrator, Village Clerk-Treasurer, Village Attorney, Chief of Police, Superintendent of Public Works, for attendance at Annual Meetings, conferences, and training sessions of the New York State Conference of Mayors (NYCOM)

- In addition to the aforesaid officials, authorization given to Mayor, Trustees, Village Administrator, Village Clerk-Treasurer, and Village Attorney for attendance at scheduled meetings of the Erie County Village Officials Association and Association of Erie County Governments;
- Attendance by the Village Clerk-Treasurer and/or her Deputy(ies) at meetings and training sessions of the Municipal Officers Association of Erie County, IIMC- International Institute of Municipal Clerks, Government Finance Officers Association, PERMA, NYCOM Training conferences and workshops;
- Attendance by the Village Administrator for conferences and training sessions of the New York State County/City Municipal Associations (NYSMCA), Municipal Officers Association of Erie County;
- Attendance by the Village Administrator for meetings, conferences and training sessions of ICMA and PERMA;
- Attendance by Superintendent and Foremen of Public Works at workshops and meetings of Western New York Section of American Water Works Association and NYS Rural Water Conference.
- Attendance by the Police Chief at meetings of the Erie County Police Chief's Association and Buffalo/Niagara Frontier Traffic Safety Council and the annual conference of New York State Association of Police Chiefs, a Police Department representative to Magloclen Conference;
- Attendance by the Fire Chief and one (1) Assistant Fire Chief (or alternate) at the annual conference of New York State Fire Chiefs, or the Fire House Expo in Baltimore, or Fire Conference in Harrisburg, PA; and

BE IT FURTHER RESOLVED that attendees be reimbursed by the Village for regular and reasonable budgeted expenses incurred by their attendance at the above functions pursuant to General Municipal Law, Article 5, § 77-b of the State of New York, or as provided for in the Village of East Aurora's Employee Handbook.

Resolution seconded by Trustee _____

Trustee Lazickas –

Trustee Cameron -

Trustee Bojanowski-

Trustee Kamp -

Trustee Rabey -

Trustee Root -

Mayor Wochensky–

- **Mileage Allowance:**

Trustee _____ offered the following resolution and moved for its adoption:

WHEREAS, the Board of Trustees of the Village of East Aurora has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village.

NOW, THEREFORE, BE IT RESOLVED: That the Board of Trustees shall approve reimbursement to such officers and employees at the approved IRS Business Mileage Rate in effect at the time of such travel.

Resolution seconded by Trustee _____

Trustee Lazickas –

Trustee Cameron -

Trustee Bojanowski-

Trustee Kamp -

Trustee Rabey -

Trustee Root -

Mayor Wochensky–

- **Advance Approval of Claims:**

Trustee _____ offered the following resolution and moved for its adoption:

WHEREAS, Village Law, Article 5, § 524(6) of the Village Law provides that the Board of Trustees may, by resolution, authorize payment in advance of audit of claims for certain recurring charges.

WHEREAS, all such claims must be presented at the next regular meeting for audit; and

WHEREAS, the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount the Board of Trustees disallows.

NOW, THEREFORE, BE IT RESOLVED: That the Village Board of Trustees does authorize payment in advance of a regular scheduled audit the following: utility bills, insurance premiums, postage, bond debt, authorized travel advance and fees for registration and attendance at pre-approved meetings, seminars and conferences.

Resolution seconded by Trustee _____

Trustee Lazickas –

Trustee Cameron -

Trustee Bojanowski-

Trustee Kamp -

Trustee Rabey -

Trustee Root -

Mayor Wochensky–

- **Designation of Official Newspaper:**

Trustee _____ offered the following resolution and moved for its adoption:

WHEREAS, the Village of East Aurora is required by Village Law to annually designate an official newspaper for the publication of legal notices; and

WHEREAS, said newspaper must have general circulation and broad distribution within the Village;

BE IT RESOLVED, that the East Aurora Advertiser be designated the official newspaper of the Village of East Aurora, wherein legal notices can be published in that newspaper.

Resolution seconded by Trustee _____

Trustee Lazickas –

Trustee Cameron -

Trustee Bojanowski-

Trustee Kamp -

Trustee Rabey -

Trustee Root -

Mayor Wochensky–

- **Designation of Village Depositories:**

Trustee _____ offered the following resolution and moved for its adoption:

WHEREAS, the Board of Trustees has determined that Village Law Article 4, § 412(3)(2) requires the designation of banks or trust companies for the deposit of all Village monies;

BE IT RESOLVED, that the Board of Trustees designates the following institution(s) as depositories of all moneys received by the Village Clerk - Treasurer:

**Bank of Holland, Holland NY
NYCLASS, Hopewell Junction NY
M&T Bank, East Aurora, NY**

Resolution seconded by Trustee _____

Trustee Lazickas –

Trustee Cameron -

Trustee Bojanowski-

Trustee Kamp -

Trustee Rabey -

Trustee Root -

Mayor Wochensky–

- **Fee Schedule:**

Trustee _____ offered the following resolution and moved for its adoption:

RESOLVED that the Village Board has reviewed the Fee Schedule (see attached) dated April 7, 2015 as amended:

Resolution seconded by Trustee _____

Trustee Lazickas –

Trustee Cameron -

Trustee Bojanowski-

Trustee Kamp -

Trustee Rabey -

Trustee Root -

Mayor Wochensky–

7. Motion to Adjourn

Motion by Trustee _____ to adjourn the organizational meeting at _____pm.

Seconded by Trustee _____

Trustee Lazickas –

Trustee Cameron -

Trustee Bojanowski-

Trustee Kamp -

Trustee Rabey -

Trustee Root -

Mayor Wochensky–