Evans Town Board

At a meeting of the Town Board of the Town of Evans, the following were present:

PRESENT:	John Wilson	Councilman
	Laurie Reitz	Councilman (Zoom)
	Steve Paluch	Councilman
	Jonica DiMartino	Councilman
	Raymond Ashton	Supervisor
ALSO PRESENT:	Lynn Krajacic	Town Clerk
	Brittanylee Penberthy	Town Attorney

RESOLUTION 2026 #140 Accept Minutes

Supervisor Ashton moved and Councilman Wilson seconded that the reading of the March 18, 2026 Town Board Meeting minutes be dispensed with and accepted as submitted by the Town Clerk.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Wilson	Aye
Councilman Reitz	Aye
Councilman Paluch	Aye
Councilman DiMartino	Aye
Supervisor Ashton	Aye

PUBLIC HEARING

TOWN OF EVANS
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that a Public Hearing will be held by the Town Board of the Town of Evans on April 1, 2026, at 6:10 P.M. in the Evans Town Hall, 8787 Erie Road, Angola, New York 14006 to consider the following: Adopting the Evans Parks and Sturgeon Point Marina Master Plan. The Master Plan outlines conceptual plans and recommendations created to guide the further development of Evans' parks, marina, and public spaces.

The full document of said plan shall be available for inspection at the Evans Town Hall during normal business hours (Monday, Tuesday, Thursday, Friday 8:00 a.m.-4:00 p.m.; Wednesday 9:00 a.m-5:00 p.m.) and on the Town of Evans website: www.townofevansny.gov/docs/planning-department/parks-master-plan-1. Click on the link titled *Charting the Course* to view the document in total. If you would like to discuss the plan with the Planning Department, please make an appointment via email or by phone: (716) 549-0945.

Residents are encouraged to attend. Questions and comments may also be forwarded via USPS to the Evans Planning Office at 8787 Erie Road, Angola, NY 14006 or by email to planning@townofevans.org: any written questions or comments forwarded to the Planning

Department will be included in the record of the Public Hearing. All interested parties and citizens shall have an opportunity to be heard by the Town Board at the Zoom and/or In-Person Public Hearing to be held aforesaid.

Lynn M. Krajacic
Town Clerk
Town of Evans

RESOLUTION 2026 #141 Open the Public Hearing
Supervisor Ashton moved and Councilman Wilson seconded to open the public hearing.

The following spoke in favor or opposition:
Gail Walter – Favor
Patrick Zydel – Favor
Lisa LaRusso – Favor (via email)

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Wilson	Aye
	Councilman Reitz	Aye
	Councilman Paluch	Aye
	Councilman DiMartino	Aye
	Supervisor Ashton	Aye

RESOLUTION 2026 #142 Close the Public Hearing
Supervisor Ashton moved and Councilman Wilson seconded to close the public hearing.

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Wilson	Aye
	Councilman Reitz	Aye
	Councilman Paluch	Aye
	Councilman DiMartino	Aye
	Supervisor Ashton	Aye

RESOLUTION 2026 #143 Appointment of Police Matron
Councilman Paluch moved and Councilman Reitz seconded,

WHEREAS; there are openings for part time/on call basis Police Matrons to aid in the arrest processing of female offenders; and

WHEREAS; interviews were conducted, and Police Department background checks were completed on Katie Aleksandrowicz, Michele Redeye, and Laurie Wojcik;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Evans hereby appoints Katie Aleksandrowicz, Michele Redeye, and Laurie Wojcik, effective immediately, to

the position of part time Police Matron with the Evans Police Department at a salary set in the 2026 reorganizational meeting; and

FURTHER, BE IT RESOLVED, all other relative issues, rules and regulations will be understood to all parties subject to Civil Service Law; and

FURTHER, BE IT RESOLVED, the Town Clerk will give a copy of this resolution to Human Resources and the Chief of Police.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Wilson	Aye
Councilman Reitz	Aye
Councilman Paluch	Aye
Councilman DiMartino	Aye
Supervisor Ashton	Aye

RESOLUTION 2026 #144 Appointment of Provisionally Appointed Detective - Police

Councilman Wilson moved and Councilman DiMartino seconded,

WHEREAS, a vacancy exists for the position of Detective in the Town of Evans Police Department; and

WHEREAS, interviews were conducted with interested Town of Evans Police Officers that meet Civil Service requirements for the position of Detective; and

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Evans hereby appoints Patrolman Daniel Welch to the rank of Detective for the Town of Evans Police Department, effective April 6, 2026. This appointment is considered provisional pending the Erie County Civil Service examination requirements; and

FURTHER, BE IT RESOLVED, all other relative issues, rules and regulations will be understood to all parties subject to Civil Service Law and the Police Benevolent Association Collective bargaining agreement.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Wilson	Aye
Councilman Reitz	Aye
Councilman Paluch	Aye
Councilman DiMartino	Aye
Supervisor Ashton	Aye

RESOLUTION 2026 #145 Enter into Software Support Agreement with Instream LLC

Supervisor Ashton moved and Councilman Reitz seconded,

WHEREAS, the contract for services between the Town of Evans and InStream, LLC Software Support Agreement will expire on April 16, 2026; and

WHEREAS, pursuant to the terms of the aforementioned contract, the Town of Evans will enter into an agreement for a period of one (1) year, April 17, 2026 through and including April 16, 2027, in the amount of $6,983.86;

NOW, THEREFORE, BE IT RESOLVED, that Supervisor Ray Ashton is hereby authorized to execute any documents necessary to enter into the above referenced agreement for a period of one (1) year from its expiration (April 17, 2026 through April 16, 2027), upon approval of the Town Attorney.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Wilson	Aye
Councilman Reitz	Aye
Councilman Paluch	Aye
Councilman DiMartino	Aye
Supervisor Ashton	Aye

RESOLUTION 2026 #146 Approval of Permit Fee for Keeping of Chickens

Councilman DiMartino moved and Councilman Reitz seconded,

WHEREAS, the Town Board of the Town of Evans has adopted a Local Law requiring a permit for the keeping of chickens within residential zoning districts; and

WHEREAS, Section 106-1 of the Town Code of the Town of Evans authorizes the Town Board to establish fees by resolution; and

WHEREAS, the Town Board finds it necessary and appropriate to establish a fee for such chicken permits;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Evans hereby establishes a fee in the amount of $25.00 for a chicken permit required for the keeping of chickens in residential zoning districts; and

BE IT FURTHER RESOLVED, that such fee shall be incorporated into Article II of Chapter 106 of the Town of Evans Schedule of Fees.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Wilson	Aye
Councilman Reitz	Aye
Councilman Paluch	Aye
Councilman DiMartino	Aye
Supervisor Ashton	Aye

RESOLUTION 2026 #147 SEQR Lead Agency – Ballowe

Councilman Reitz moved and Councilman Wilson seconded,

WHEREAS, Gary Ballowe has applied for a Minor Subdivision application brought before the Town Board for approval to subdivide a 3.2 ± acre parcel to create 3 parcels, and

WHEREAS, minor subdivisions are unlisted SEQR actions, and

WHEREAS, the Town Board of the Town of Evans desires to be the Lead Agency for the SEQR process, and

WHEREAS, the Town has completed a Short Environmental Assessment Form for this action, and

WHEREAS, the Town of Evans Minor Subdivision Review Committee has recommended a negative declaration regarding the SEQR process for the Gary Ballowe Minor Subdivision, and

WHEREAS, it has been determined that the subdivision of these properties will not result in any significant environmental impacts regarding the SEQR process.

NOW THEREFORE BE IT RESOLVED, that the Town of Evans shall be Lead Agency for the SEQR process for the above mentioned minor subdivisions; and

RESOLVED, that the Town Board of the Town of Evans considers the findings of the Town of Evans Minor Subdivision Review Committee and issues a SEQR negative declaration for the Ballowe Minor Subdivision.

a division of SBL# 235.01-1-22, dividing a 3.2± acre parcel to create three parcels:

1. a 0.31± acre parcel to be annexed to the parcel 766 Beach Road, SBL# 235.09-2-37.1 with 170± feet of frontage on Eden Evans Center Rd., and

2. a 0.14± acre parcel to be annexed to the parcel 778 Beach Road, SBL# 235.09-2-40 with 50± feet of frontage on Eden Evans Center Rd., and

3. a 2.78± acre parcel with 0± feet of frontage on Sandy Ave.

Petitioner: Gary Ballowe, 8966 Lake Shore Rd., Angola, NY 14006

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Wilson	Aye
	Councilman Reitz	Aye
	Councilman Paluch	Aye
	Councilman DiMartino	Aye
	Supervisor Ashton	Aye

RESOLUTION 2026 #148 Approval of Minor Subdivision - Ballowe
Councilman Paluch moved and Councilman Reitz seconded,

WHEREAS, the proposed subdivisions were referred to the Erie County Department of Environment and Planning for a 239M Review as required; the stated proposed actions have been reviewed and determined to be of local concern, and

WHEREAS, the Town of Evans Minor Subdivision Review Committee has completed a review and recommended approval upon the following conditions that all names on the new parcel deeds must match with existing parcels for annexation and the remaining lot is not to be built on until proper road frontage is created, and

WHEREAS, the Evans Town Board, as Lead Agency, issued a negative declaration regarding the SEQR process.

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Evans hereby considers the findings of the Town of Evans Minor Subdivision Review Committee and approves the Gary Ballowe Minor Subdivision with the previously stated conditions,

a division of SBL# 235.01-1-22, dividing a 3.2± acre parcel to create three parcels:

1. a 0.31± acre parcel to be annexed to the parcel 766 Beach Road, SBL# 235.09-2-37.1 with 170± feet of frontage on Eden Evans Center Rd., and

2. a 0.14± acre parcel to be annexed to the parcel 778 Beach Road, SBL# 235.09-2-40 with 50± feet of frontage on Eden Evans Center Rd., and

3. a 2.78± acre parcel with 0± feet of frontage on Sandy Ave.

Petitioner: Gary Ballowe, 8966 Lake Shore Rd., Angola, NY 14006

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Wilson	Aye
	Councilman Reitz	Aye
	Councilman Paluch	Aye
	Councilman DiMartino	Aye
	Supervisor Ashton	Aye

RESOLUTION 2026 #149 Employee Stipend - Website
Councilman Wilson moved and Councilman DiMartino seconded,

RESOLVED, that Parker McSkimming shall receive additional compensation in the amount of $1000 annually for additional duties performed pursuant to the administration of the Town of Evans website, payable bi-weekly.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Wilson	Aye
Councilman Reitz	Aye
Councilman Paluch	Aye
Councilman DiMartino	Aye
Supervisor Ashton	Aye

RESOLUTION 2026 #150 Elected Membership – Evans Center Volunteer Fire Company

Supervisor Ashton moved and Councilman Wilson seconded,

WHEREAS, the Evans Center Volunteer Fire Company has accepted applications for new candidates for membership; and

WHEREAS, each candidates was interviewed thoroughly and found to meet or exceed the qualifications; and

WHEREAS, the following candidates were elected into membership of the Evans Center Volunteer Fire Company during the March 3, 2026 General Membership Meeting;

NOW, THEREFORE, BE IT RESOLVED, based on the above, the Evans Town Board hereby approves the following members elected into membership to the Evans Center Volunteer Fire Company;

Nicholas Emhof
Rose Lederhouse
Sarah Pitts
Gavin Walker
Cameron Wittmeyer

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Wilson	Aye
Councilman Reitz	Aye
Councilman Paluch	Aye
Councilman DiMartino	Aye
Supervisor Ashton	Aye

RESOLUTION 2026 #151 Adoption of the Evans Parks & Sturgeon Point Marina Master Plan

Councilman DiMartino moved and Councilman Wilson seconded,

WHEREAS, the Town of Evans received funding from New York State Department of State's Local Waterfront Revitalization Program for the development of the Evans Parks and Sturgeon Point Marina Master Plan; and

WHEREAS, the Town procured Fisher Associates and their team of subconsultants to provide various planning, architectural, engineering, research and public outreach services required to complete the Evans Parks and Sturgeon Point Marina Master Plan; and

WHEREAS, the purpose of the Master Plan is to guide the development, improvement, and maintenance of all Town of Evans' parks, public spaces and Sturgeon Point Marina; and

WHEREAS, the Planning Board has served as the primary Stakeholder Advisory Committee throughout the master planning process; and

WHEREAS, the Town has received regular input from the local community on the Master Plan through regular public engagement, including multiple meetings, workshops and surveys; and

WHEREAS, Fisher Associates have now prepared a complete draft of the Master Plan, which incorporates input received and includes conceptual plans and detailed recommendations for improvements to all Evans Parks and the Sturgeon Point Marina; and

WHEREAS, the Master Plan outlines responsible capital and operational investments, while emphasizing functionality, universal design, sustainability, accessibility and resiliency; and

WHEREAS, the Evans Planning Board held a public meeting on January 28, 2026, and unanimously voted to recommend the adoption of the Evans Parks and Sturgeon Point Marina Master Plan; and

WHEREAS, Town Board has declared Lead Agency and instructed the Planning Department to conduct a coordinated review of the Master Plan pursuant to the requirements of the State Environmental Quality Review Act ("SEQRA"), New York State Environmental Conservation Law, Article 8 and 6 NYCRR Part 617; and

WHEREAS, responses from involved agencies were received with no objections to Evans Town Board serving as Lead Agency in making the determination of significance under SEQRA; and

WHEREAS, a public hearing was advertised and copies of the Master Plan were made available for public viewing both at Town Hall and on the Town's website; and

WHEREAS, the Town Board of the Town of Evans held a public hearing on April 1, 2026, at 6:10 P.M. in the Evans Town Hall, 8787 Erie Road, Angola, New York 14006 to consider the adoption of the Evans Parks and Sturgeon Point Marina Master Plan; and

WHEREAS, the Town Board of the Town of Evans is declared Lead Agency for adoption of the Master Plan under SEQRA and has considered all of the criteria for Determination of Significance.

NOW, THEREFORE, BE IT RESOLVED, that the Planning Board hereby issues a Negative Declaration, thereby concluding that the adoption of the Master Plan is not anticipated to

adversely affect the natural resources of the State and/or health, safety, and welfare of the public and is consistent with social and economic considerations; and

BE IT FURHTER RESOLVED, after careful review and consideration, the Evans Town Board hereby adopts the Town of Evans Parks and Sturgeon Point Marina Master Plan; and

BE IT FURTHER RESOLVED, that the Town Board authorizes the Department of Planning and Development to continue working and seeking funding towards the implementation of the adopted Master Plan.

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Wilson	Aye
	Councilman Reitz	Aye
	Councilman Paluch	Aye
	Councilman DiMartino	Aye
	Supervisor Ashton	Aye

RESOLUTION 2026 #152 Audit of Bills

Councilman DiMartino moved and Councilman Reitz seconded the properly audited bills be paid out of their respective accounts:

	AUDIT OF BILLS
DATE	4/2/2026
ABSTRACT NO.	7
VOUCHER NO.	18660-18758
CHECK NUMBERS	90937-91018
APPROVED AT	Board Meeting
DATE	4/1/2026
GENERAL	$262,397.41
PART TOWN	$5,783.29
HIGHWAY DB	$32,624.94
WATER	$4,626.59
CAPITAL PROJECTS	$2,870.00
SPECIAL DISTRICTS	$8,659.78
TOTAL	$316,962.01

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Wilson	Aye
Councilman Reitz	Aye
Councilman Paluch	Aye
Councilman DiMartino	Aye
Supervisor Ashton	Aye

RESOLUTION 2026 #153 Approve Town Licenses

Councilman Wilson moved and Supervisor DiMartino seconded,

1) Evans Center Volunteer Fire Department – Refreshment

RESOLVED, that the aforesaid licenses be granted pertaining to the report of the Chief of Police and the Code Enforcement Officer.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Wilson	Aye
Councilman Reitz	Aye
Councilman Paluch	Aye
Councilman DiMartino	Aye
Supervisor Ashton	Aye

RESOLUTION 2026 #154 Adjournment

Supervisor Ashton moved and Councilman Reitz seconded to adjourn to Wednesday, April 15, 2026 at 6:00pm for a Work Session and the Regular Meeting to follow.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Wilson	Aye
Councilman Reitz	Aye
Councilman Paluch	Aye
Councilman DiMartino	Aye
Supervisor Ashton	Aye

Open Meetings Law, Public Officers Law, Article 7, §106. Minutes.
Minutes shall be taken at all open meetings of a public body which shall consist of a record or summary of all motions, proposals, resolutions and any other matter formally voted upon and the vote thereon.

These minutes are an unofficial copy unless the original signature of the Town Clerk is affixed below. The original official paper minutes are stored in the Town's vault.

Respectfully Submitted,

Lynn M. Krajacic
Town Clerk