

Town of Aurora
Warrant Report

Unposted Batch Totals

Fund	Fund Description	Invoice Batch	Total
Unposted Batch Grand Totals		\$0.00	\$0.00

Posted Batch Totals

Fund	Fund Description	Invoice Batch		Total	
		Paid	Unpaid	Paid	Unpaid
A00	GENERAL FUND	\$28,386.36	\$0.00	\$28,386.36	\$0.00
B00	PART TOWN FUND	\$48.57	\$0.00	\$48.57	\$0.00
DB0	HIGHWAY PART TOWN FUND	\$19,199.05	\$0.00	\$19,199.05	\$0.00
H70	VILLAGE BRIDGE REPAIRS	\$52,687.60	\$0.00	\$52,687.60	\$0.00
SR0	RUBBISH COLLECTION DISTRICT #1	\$742.50	\$0.00	\$742.50	\$0.00
TA0	TRUST AND AGENCY	\$364.46	\$0.00	\$364.46	\$0.00
ZP0	PRIVATE WATER SYSTEM	\$1,029.67	\$0.00	\$1,029.67	\$0.00
Posted Batch Grand Totals		\$102,458.21	\$0.00	\$102,458.21	\$0.00

Report Grand Totals

Fund	Fund Description	Invoice Batch		Total	
		Paid	Unpaid	Paid	Unpaid
A00	GENERAL FUND	\$28,386.36	\$0.00	\$28,386.36	\$0.00
B00	PART TOWN FUND	\$48.57	\$0.00	\$48.57	\$0.00
DB0	HIGHWAY PART TOWN FUND	\$19,199.05	\$0.00	\$19,199.05	\$0.00
H70	VILLAGE BRIDGE REPAIRS	\$52,687.60	\$0.00	\$52,687.60	\$0.00
SR0	RUBBISH COLLECTION DISTRICT #1	\$742.50	\$0.00	\$742.50	\$0.00
TA0	TRUST AND AGENCY	\$364.46	\$0.00	\$364.46	\$0.00
ZP0	PRIVATE WATER SYSTEM	\$1,029.67	\$0.00	\$1,029.67	\$0.00
Grand Totals		\$102,458.21	\$0.00	\$102,458.21	\$0.00

Vouchers 474-545
May 11, 2026 Abstract of Claims

2A

Project: 612 Buffalo SUP

Date: 5/6/26

Short Environmental Assessment Form
Part 2 - Impact Assessment

4A1

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	☒	☐
2. Will the proposed action result in a change in the use or intensity of use of land?	☒	☐
3. Will the proposed action impair the character or quality of the existing community?	☒	☐
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	☒	☐
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	☒	☐
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	☒	☐
7. Will the proposed action impact existing:		
a. public / private water supplies?	☒	☐
b. public / private wastewater treatment utilities?	☒	☐
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	☒	☐
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	☒	☐
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	☒	☐
11. Will the proposed action create a hazard to environmental resources or human health?	☒	☐

Project: 612 Buffalo Site Plan

Date: 5/6/26

Short Environmental Assessment Form

Part 2 - Impact Assessment

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	☒	☐
2. Will the proposed action result in a change in the use or intensity of use of land?	☒	☐
3. Will the proposed action impair the character or quality of the existing community?	☒	☐
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	☒	☐
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	☒	☐
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	☒	☐
7. Will the proposed action impact existing:	☒	☐
a. public / private water supplies?	☒	☐
b. public / private wastewater treatment utilities?	☒	☐
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	☒	☐
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	☒	☐
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	☒	☐
11. Will the proposed action create a hazard to environmental resources or human health?	☒	☐

TOWN OF AURORA
SEQR RESOLUTION
612 Buffalo Road (SBL#164.00-1-14)

RESOLVED that the Town Board of the Town of Aurora declares itself lead agency with regard to SEQR for the Special Use Permit and Site Plan applications to convert a former restaurant and bar into indoor play and separate party areas, and the outdoor areas to be used seasonally at 612 Buffalo Road; and further

RESOLVED that after considering the action stated herein, reviewing the criteria contained in Section 617.11 of the Rules and Regulations of the State Environmental Quality Review Act, the Code Enforcement Officer determines that the actions are Unlisted actions; and further

RESOLVED that the Town Board of the Town of Aurora has determined that these Unlisted actions will result in no significant adverse impacts on the environment, and therefore, an environmental impact statement need not be prepared; and further

RESOLVED that a negative declaration is issued with regard to the Special Use Permit and Site Plan applications to convert a former restaurant and bar into indoor play and separate party areas, and the outdoor areas to be used seasonally at 612 Buffalo Road, East Aurora, NY.

4A2

**TOWN OF AURORA
RESOLUTION APPROVING SITE PLAN
612 Buffalo Road (SBL#164.00-1-14)**

Whereas, Casey Caldiero/Village Play has submitted a Site Plan Review Application for a former restaurant and bar to be converted into indoor play and separate party areas, and the outdoor areas to be used seasonally for SBL#164.00-1-14 at 612 Buffalo Road, East Aurora NY; and

Whereas, at their April 1, 2026 meeting the Aurora Town Planning Board recommended approval of the site plan; and

Whereas, the Site Plan application and documents were sent to Erie County Department of Environment and Planning for review and issued a no recommendation, determining it to be of local concern; and

Whereas, the Code Enforcement Officer determined this to be an unlisted action under SEQR and the Town Board found that the project will not result in any significant adverse environmental impacts.

Now, therefore, be it

RESOLVED that the Site Plan for SBL#164.00-1-14 at 612 Buffalo Road, East Aurora, NY, to convert a former restaurant and bar into indoor play and separate part areas, and the outdoor areas to be used seasonally is approved by the Town Board.

4A3

**TOWN OF AURORA
RESOLUTION APPROVING SPECIAL USE PERMIT
612 Buffalo Road (SBL# 164.00-1-14)**

WHEREAS, Casey Caldiero/Village Play has applied for a Special Use Permit for a former restaurant and bar to be converted into indoor play and separate party areas, and the outdoor areas to be used seasonally at 612 Buffalo Road, East Aurora, NY; and

WHEREAS, the Town Board of the Town of Aurora referred the Special Use Permit application to the Town of Aurora Planning Board for their review and recommendation; and

WHEREAS, the Planning Board voted unanimously to recommend that the Town Board approve the Special Use Permit; and

WHEREAS, as an unlisted action under SEQR the Town Board found that the project will not result in any significant adverse environmental impacts.

NOW, THEREFORE, BE IT

RESOLVED, that pursuant to Town Code §95-2B(2) of the Town of Aurora, the Town Board of the Town of Aurora does hereby grant the attached Special Use Permit, including conditions, to Casey Caldiero/Village Play to convert a former restaurant and bar into indoor play and separate party areas, and the outdoor areas to be used seasonally at 612 Buffalo Road, East Aurora, NY.

SUPERVISOR
Charles D. Snyder
(716) 652-7590
ssnyder@townofaurora.com



TOWN CLERK
Jeanne H. Viger
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA

Aurora Municipal Center

575 Oakwood Avenue, East Aurora, NY 14052

www.townofaurora.com

To: Aurora Town Board

From: Kathleen Moffat

Date: May 11, 2026

Re: Azar Design Co. (formerly Foit-Albert) Payments: Bridge Projects

Please consider approval of the following payments to Azar Design Co:

- No. 25 in the amount of \$963.64 for professional services rendered from 1/31/26-4/24/26 for the E. Fillmore Ave. culvert replacement project.
- No. 12 in the amount of \$8,159.33 for professional services rendered from 1/1/26-4/24/26 for the Shearer Ave. culvert replacement project
- No. 14 in the amount of \$19,641.70 for professional services rendered from 1/1/26-4/24/26 for the Cornwall Rd. culvert replacement project
- No. 11 in the amount of \$23,922.93 for professional services rendered from 1/1/26-4/24/26 for the Brooklea Dr. bridge replacement project.

Funds will be disbursed from H7 5120.210.



**AZAR
DESIGN
CO**

4B1

Date: April 29, 2026

**FORMERLY
FOIT-ALBERT ASSOCIATES**

Project No. 220227.01

TO: Town of Aurora supervisor@townofaurora.com David Gunner – Dgunner@townofaurora.com Martha Librock – Mlibrock@townofaurora.com 575 Oakwood Avenue East Aurora, NY 14052	RE: East Fillmore over Tannery Brook PIN 5763.88
--	--

WE ARE SENDING YOU ☒ Attached ☐ Under separate cover via _____ the following items:

- ☐ Shop drawings ☐ Prints ☐ Plans ☐ Samples ☐ Specifications
☐ Copy of letter ☐ Change order ☐ _____

COPIES	DATE	NO.	DESCRIPTION	ACTION CODE
1	4/29/26	25	Consultants Payment Request	

ACTION CODE:

- | | | |
|--------------------------|--|-------------------------------------|
| 1 For approval | 6 No exceptions taken | 11 Return ____ corrected prints |
| 2 For your use | 7 Make corrections noted | 12 Prints returned after loan to us |
| 3 As requested | 8 Revise & resubmit ____ copies for review | 13 _____ |
| 4 For review and comment | 9 Rejected | _____ |
| 5 For bids due _____ | 10 Submit ____ copies for distribution | |

Please process for payment.

Thank you,

Email: sdabb@foit-albert.com

COPY TO ☒ CENTRAL FILE

SIGNED Scott Dabb, Accounting Manager



**RE: East Fillmore Over Tannery Brook
PIN 5763.88**

Progress Report No. 25: January 31, 2026 through April 24, 2026

Achievements

- Continued to coordinate on the Flood Encroachment Study report

Scheduled Statement

- The bridge is open. No construction is to be done

Budget Statement

- We are under budget

Planned For Next Month

- Finish Flood Encroachment Study report coordination

Items Required

- Nothing at this time

Very truly yours,

Gerard J. Sentz, P.E.
Vice President
Foit-Albert Associates

**FEDERAL AID PROJECT
SPONSOR CONSULTANT REIMBURSEMENT REQUEST**

FIN 421LL (05/12)

PAYEE ID: 16-1210859 (FEDERAL ID)	NYS Comptroller's Contract No.	Est. No. 25
Work Period (this est.) FROM 01/31/26 TO 04/24/26		
Payee Name: Azar Design Co., Formally Foit-Albert Associates 295 Main Street, Suite 200 Buffalo New York 14203		Current Completion Date MIR Date __/__/__ (completed by SPONSOR)
Original Contract Amount		\$194,783.63
Current Contract Amount (includes thru approved S.A. NO.)		\$269,435.63
RRDA NO. (if applicable)		

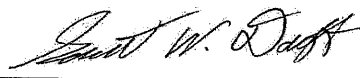
	Consultant Prepares	Sponsor use only
1. Total work reported on previous estimates	\$251,026.70	
2. Work reported on this estimate	\$963.64	
3. Total work reported to date (must equal page 2)	\$251,990.34	
4. Adjustments (Sponsor use only)		
Reason _____		
5. Retainage thru current estimate	\$0.00	
6. Total work reported less retainage	\$251,990.34	
7. Previous payments	\$251,026.70	
8. Payment requested or processed	\$963.64	

CERTIFICATION BY CONSULTANT

I, Scott W. Dabb , do hereby certify that I am Controller of Foit-Albert Associates, PC, consultant for the work referred to in the foregoing reimbursement request, that I am the person in whose name, the foregoing account against the State of New York is rendered; that the labor, materials, expenses or services charged for were actually delivered, incurred or rendered, as named, heretofore, and that the prices charged are just and reasonable; that the expenses detailed herein were actually incurred; that the services specified were actually rendered as charged; and further, that no percentage or compensation has been paid or promised to be paid to any manager, trustee, officer or employee of said institution, department, board of commission by reason of the claimant having been allowed to sell to, incur expenses for, or render services to, said institution; and also, that to the best of my knowledge and belief, no manager, trustee, officer or employee of said institution, department, board of commission has or has had, any interest directly or indirectly in said article, materials, expenses or services; and that no part of the foregoing account has been paid, and that the above statement is true and correct.

By my signature I further certify that all partial payments due to subconsultants or subcontractors in accordance with Article 5 of the subject consultant agreement have been paid.

April 29, 2026
(DATE)


(SIGNATURE)

CERTIFICATION BY SPONSOR

I, _____, do hereby certify that I am the _____
(Name) (Title)

in the supervision of the work described in the attached consultant's reimbursement request; that the materials, labors and services have been furnished and the work properly performed in accordance with the contract and that payment in the sum of \$ _____ can be made on this contract without detriment of the interests of the sponsor, _____ to the best of my knowledge and belief.

(DATE)

(SIGNATURE)



**AZAR
DESIGN
CO**

4 B2

Date: April 29, 2026

**FORMERLY
FOIT-ALBERT ASSOCIATES**

Project No. 240300.03

TO: Town of Aurora David Gunner – Dgunner@townofaurora.com Martha Librock – Mlibrock@townofaurora.com 575 Oakwod Avenue East Aurora, NY 14052	RE: Shearer Ave over Tannery Brook PIN 5765.54
--	--

WE ARE SENDING YOU ☒ Attached ☐ Under separate cover via _____ the following items:

- ☐ Shop drawings ☐ Prints ☐ Plans ☐ Samples ☐ Specifications
☐ Copy of letter ☐ Change order ☐ _____

COPIES	DATE	NO.	DESCRIPTION	ACTION CODE
1	4/29/26	12	Consultants Payment Request	

ACTION CODE:		
1 For approval	6 No exceptions taken	11 Return ____ corrected prints
2 For your use	7 Make corrections noted	12 Prints returned after loan to us
3 As requested	8 Revise & resubmit ____ copies for review	13 _____
4 For review and comment	9 Rejected	_____
5 For bids due _____	10 Submit ____ copies for distribution	

Please process for payment.

Thank you,

Email: sdabb@azardzn.com

COPY TO x CENTRAL FILE SIGNED Scott Dabb, Accounting Manager



**FORMERLY
FOIT-ALBERT ASSOCIATES**

**RE: Shearer Ave over Tannery Brook
PIN 5765.54**

Progress Report No. 12: January 1, 2026 through April 24, 2026

Achievements

- Updated the PSP
- Updated the DAD

Scheduled Statement

- The project should meet the schedule.

Budget Statement

- On Budget.

Planned For Next Month

- Submit final DAD and seek Design Approval

Items Required

- Comments to DAD

Very truly yours,

Gerard J. Sentz, P.E.
Vice President
Foit-Albert Associates

**FEDERAL AID PROJECT
SPONSOR CONSULTANT REIMBURSEMENT REQUEST**

FIN 421LL (05/12)

PAYEE ID: 16-1210859 (FEDERAL ID)	NYS Comptroller's Contract No.	Est. No. 12
Work Period (this est.) FROM 01/01/26 TO 04/27/26		
Payee Name: Azar Design Co., Formerly Foit-Albert Assoc 295 Main Street, Suite 200 Buffalo New York 14203	Current Completion Date MIR Date _/_/_. (completed by SPONSOR)	
	Original Contract Amount	\$251,392.59
	Current Contract Amount (includes thru approved S.A. NO.)	\$251,392.59
	RRDA NO. (if applicable)	

	Consultant Prepares	Sponsor use only
1. Total work reported on previous estimates	\$118,203.46	
2. Work reported on this estimate	\$8,159.33	
3. Total work reported to date (must equal page 2)	\$126,362.79	
4. Adjustments (Sponsor use only) Reason _____		
5. Retainage thru current estimate	\$0.00	
6. Total work reported less retainage	\$126,362.79	
7. Previous payments	\$118,203.46	
8. Payment requested or processed	\$8,159.33	

CERTIFICATION BY CONSULTANT

I, Scott W. Dabb., do hereby certify that I am Controller of Azar Design Co, consultant for the work referred to in the foregoing reimbursement request, that I am the person in whose name, the foregoing account against the State of New York is rendered; that the labor, materials, expenses or services charged for were actually delivered, incurred or rendered, as named, heretofore, and that the prices charged are just and reasonable; that the expenses detailed herein were actually incurred; that the services specified were actually rendered as charged; and further, that no percentage or compensation has been paid or promised to be paid to any manager, trustee, officer or employee of said institution, department, board of commission by reason of the claimant having been allowed to sell to, incur expenses for, or render services to, said institution; and also, that to the best of my knowledge and belief, no manager, trustee, officer or employee of said institution, department, board of commission has or has had, any interest directly or indirectly in said article, materials, expenses or services; and that no part of the foregoing account has been paid, and that the above statement is true and correct.

By my signature I further certify that all partial payments due to subconsultants or subcontractors in accordance with Article 5 of the subject consultant agreement have been paid.

April 29, 2026 0
(DATE)



(SIGNATURE)

CERTIFICATION BY SPONSOR

I, _____, do hereby certify that I am the _____
(Name) (Title)

in the supervision of the work described in the attached consultant's reimbursement request; that the materials, labors and services have been furnished and the work properly performed in accordance with the contract and that payment in the sum of \$ _____ can be made on this contract without detriment of the interests of the sponsor, _____ to the best of my knowledge and belief.

(DATE)

(SIGNATURE)



**AZAR
DESIGN
CO**

4B3

Date: April 30, 2026

**FORMERLY
FOIT-ALBERT ASSOCIATES**

Project No. 240300.01

TO: Town of Aurora David Gunner – Dgunner@townofaurora.com Martha Librock – Mlibrock@townofaurora.com 575 Oakwood Avenue East Aurora, NY 14052	RE: Brooklea Drive over Tannery Brook PIN 5765.46
---	---

WE ARE SENDING YOU ☒ Attached ☐ Under separate cover via _____ the following items:

- ☐ Shop drawings ☐ Prints ☐ Plans ☐ Samples ☐ Specifications
☐ Copy of letter ☐ Change order ☐ _____

COPIES	DATE	NO.	DESCRIPTION	ACTION CODE
1	4/30/26	11	Consultants Payment Request	

ACTION CODE:		
1 For approval	6 No exceptions taken	11 Return ____ corrected prints
2 For your use	7 Make corrections noted	12 Prints returned after loan to us
3 As requested	8 Revise & resubmit ____ copies for review	13 _____
4 For review and comment	9 Rejected	_____
5 For bids due _____	10 Submit ____ copies for distribution	

Please process for payment.

Thank you,

Email: sdabb@azardzn.com

COPY TO ☒ CENTRAL FILE

SIGNED Scott Dabb, Accounting Manager



**FORMERLY
FOIT-ALBERT ASSOCIATES**

**RE: Brooklea Drive over Tannery Brook
PIN 5765.46**

Progress Report No. 11: January 1, 2025 through April 24, 2026

Achievements

- Updated all sections of the DAD.
- Addressed environmental comments.
- Forwarded and verified the preliminary design parameters.

Scheduled Statement

- The project is on schedule

Budget Statement

- On Budget.

Planned For Next Month

- Finalize the draft DAD
- Prepare for a Public Info meeting

Items Required

- Nothing at this time.

Very truly yours,

Gerard J. Sentz, P.E.
Vice President
Foit-Albert Associates

**FEDERAL AID PROJECT
SPONSOR CONSULTANT REIMBURSEMENT REQUEST**

FIN 421LL (05/12)

PAYEE ID: 16-1210859 (FEDERAL ID)	NYS Comptroller's Contract No.	Est. No. 11
Work Period (this est.) FROM 01/01/26 TO 04/24/26		
Payee Name: Azar Design Co., Formerly Foit-Albert Assoc 295 Main Street, Suite 200 Buffalo New York 14203	Current Completion Date MIR Date __/__/__ (completed by SPONSOR)	
Original Contract Amount		\$316,500.00
Current Contract Amount		\$316,500.00
(includes thru approved S.A. NO.)		
RRDA NO. (if applicable)		

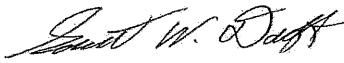
	Consultant Prepares	Sponsor use only
1. Total work reported on previous estimates	\$94,968.12	
2. Work reported on this estimate	\$23,922.93	
3. Total work reported to date (must equal page 2)	\$118,891.05	
4. Adjustments (Sponsor use only)		
Reason _____		
5. Retainage thru current estimate	\$0.00	
6. Total work reported less retainage	\$118,891.05	
7. Previous payments	\$94,968.12	
8. Payment requested or processed	\$23,922.93	

CERTIFICATION BY CONSULTANT

I, Scott W. Dabb, do hereby certify that I am Controller of Azar Design Co, consultant for the work referred to in the foregoing reimbursement request, that I am the person in whose name, the foregoing account against the State of New York is rendered; that the labor, materials, expenses or services charged for were actually delivered, incurred or rendered, as named, heretofore, and that the prices charged are just and reasonable; that the expenses detailed herein were actually incurred; that the services specified were actually rendered as charged; and further, that no percentage or compensation has been paid or promised to be paid to any manager, trustee, officer or employee of said institution, department, board of commission by reason of the claimant having been allowed to sell to, incur expenses for, or render services to, said institution; and also, that to the best of my knowledge and belief, no manager, trustee, officer or employee of said institution, department, board of commission has or has had, any interest directly or indirectly in said article, materials, expenses or services; and that no part of the foregoing account has been paid, and that the above statement is true and correct.

By my signature I further certify that all partial payments due to subconsultants or subcontractors in accordance with Article 5 of the subject consultant agreement have been paid.

April 30, 2026 0
(DATE)


(SIGNATURE)

CERTIFICATION BY SPONSOR

I, _____, do hereby certify that I am the _____
(Name) (Title)

in the supervision of the work described in the attached consultant's reimbursement request; that the materials, labors and services have been furnished and the work properly performed in accordance with the contract and that payment in the sum of \$ _____ can be made on this contract without detriment of the interests of the sponsor, _____ to the best of my knowledge and belief.

(DATE)

(SIGNATURE)



AZAR
DESIGN
CO

4B4

Date: April 29, 2026

**FORMERLY
FOIT-ALBERT ASSOCIATES**

Project No. 240300.02

TO: Town of Aurora
David Gunner – Dgunner@townofaurora.com
Martha Librock – Mlibrock@townofaurora.com
575 Oakwod Avenue
East Aurora, NY 14052

RE: Cornwall Rd Over Cazenovia Creek
PIN 5765.55

WE ARE SENDING YOU ☒ Attached ☐ Under separate cover via _____ the following items:

☐ Shop drawings

☐ Prints

☐ Plans

☐ Samples

☐ Specifications

☐ Copy of letter

☐ Change order

☐ _____

COPIES	DATE	NO.	DESCRIPTION	ACTION CODE
1	4/29/26	14	Consultants Payment Request	

ACTION CODE:

- 1 For approval
- 2 For your use
- 3 As requested
- 4 For review and comment
- 5 For bids due _____

- 6 No exceptions taken
- 7 Make corrections noted
- 8 Revise & resubmit _____ copies for review
- 9 Rejected
- 10 Submit _____ copies for distribution

- 11 Return _____ corrected prints
- 12 Prints returned after loan to us
- 13 _____

Please process for payment.

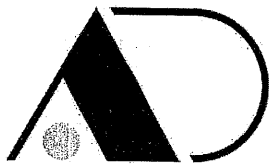
Thank you,

Email: sdabb@azardzn.com

COPY TO ☒ CENTRAL FILE

SIGNED

Scott Dabb, Accounting Manager



**AZAR
DESIGN
CO**

**FORMERLY
FOIT-ALBERT ASSOCIATES**

**RE: Cornwall Rd over Cazenovia Creek
PIN 5765.55**

Progress Report No. 14: January 1, 2026 through April 24, 2026

Achievements

- Updated DAD
- Updated the PSP per comments
- Advanced the grading and design parameters

Scheduled Statement

- The project is on schedule

Budget Statement

- On Budget.

Planned For Next Month

- Submit final DAD and seek Design Approval

Items Required

- Any additional comments.

Very truly yours,

Gerard J. Sentz, P.E.
Vice President
Foit-Albert Associates

FIN 421LL (05/12)

PAYEE ID:	16-1210859	NYS Comptroller's Contract No.	Est. No. 13
(FEDERAL ID)		Work Period (this est.) FROM 1/01/26 TO 04/24/26	
Payee Name:		Current Completion Date	
Azar Design Co., Formerly Foit-Albert Assoc		MIR Date _/_/.	
295 Main Street, Suite 200		(completed by SPONSOR)	
Buffalo			
New York			
14203			
	Original Contract Amount	\$253,750.56	
	Current Contract Amount	\$253,750.56	
	(includes thru approved S.A. NO.)		
	RRDA NO. (if applicable)		

	Consultant Prepares	Sponsor use only
1. Total work reported on previous estimates	\$103,200.31	
2. Work reported on this estimate	\$19,641.70	
3. Total work reported to date (must equal page 2)	\$122,842.01	
4. Adjustments (Sponsor use only)		
Reason _____		
5. Retainage thru current estimate	\$0.00	
6. Total work reported less retainage	\$122,842.01	
7. Previous payments	\$103,200.31	
8. Payment requested or processed	\$19,641.70	

CERTIFICATION BY CONSULTANT

I, Scott W. Dabb, do hereby certify that I am Controller of Azar Design Co, consultant for the work referred to in the foregoing reimbursement request, that I am the person in whose name, the foregoing account against the State of New York is rendered; that the labor, materials, expenses or services charged for were actually delivered, incurred or rendered, as named, heretofore, and that the prices charged are just and reasonable; that the expenses detailed herein were actually incurred; that the services specified were actually rendered as charged; and further, that no percentage or compensation has been paid or promised to be paid to any manager, trustee, officer or employee of said institution, department, board of commission by reason of the claimant having been allowed to sell to, incur expenses for, or render services to, said institution; and also, that to the best of my knowledge and belief, no manager, trustee, officer or employee of said institution, department, board of commission has or has had, any interest directly or indirectly in said article, materials, expenses or services; and that no part of the foregoing account has been paid, and that the above statement is true and correct.

By my signature I further certify that all partial payments due to subconsultants or subcontractors in accordance with Article 5 of the subject consultant agreement have been paid.

April 29, 2026 0
(DATE)

(SIGNATURE)

CERTIFICATION BY SPONSOR

I, _____, do hereby certify that I am the _____
(Name) (Title)

in the supervision of the work described in the attached consultant's reimbursement request; that the materials, labors and services have been furnished and the work properly performed in accordance with the contract and that payment in the sum of \$ _____ can be made on this contract without detriment of the interests of the sponsor, _____ to the best of my knowledge and belief.

(DATE)

(SIGNATURE)

4C

Project Approval Sheet

MilestonesSignaturesDates

- A. Recommendation for, Initiation, Scope and Design Approval:

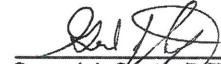
The project cost and schedule are consistent with the Regional Capital Program.


 Nicholas J. Kinderman, P.E., Regional Planning and Program Manager

5/1/2026
 Date

- B. Recommendation for Scope, Design, and Nonstandard Feature Approval:

All requirements requisite to these actions and approvals have been met, the required independent quality control reviews separate from the functional group reviews have been accomplished, and the work is consistent with established standards, policies, regulations and procedures, except as otherwise noted and explained. The nonstandard features have been adequately justified and it is not prudent to eliminate them as part of this project.


 Gerard J. Sentz, P.E., Senior Vice President, Engineering, Azar Design Co

5/1/2026
 Date

- C. Public Hearing Certification (Pursuant to 23 USC 128 and 23 CFR 771.111):

A public hearing was not required.


 Gerard J. Sentz, P.E., Vice President, Engineering, Azar Design Co

5/1/2026
 Date

- D. Local Project Scope and Design Approval

The required environmental determinations have been made, and the preferred alternative for this project is ready for final design.

Charles Snyder, Town of Aurora Supervisor

Date

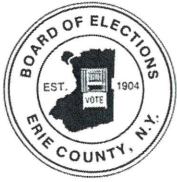
CONTACT: Town of Aurora Highway Department
 251 Quaker Road
 East Aurora, NY 14052

PHONE: (716) 652-4050

PROJECT MANAGER: David Gunner

EARLY VOTING POLLING LOCATION LEASE AGREEMENT

5A



CITY/TOWN & DISTRICTS

This agreement made on the _____ (date), by and between the **Town of Aurora**, hereinafter known and referred to as the **OWNER**, and the Board of Elections for the County of Erie, hereinafter referred to as the **TENANT**.

Witnesseth that said OWNER has agreed to let, and by these presents, does hereby grant, demise and let unto the said TENANT the following described premises:

LOCATION: Aurora Municipal Center

ADDRESS: 575 Oakwood Avenue, East Aurora, New York 14052

The area to be leased is a room or location that has been pre-approved by the Board of Elections within the building suitable for registration and voting and which is as close as possible to a convenient entrance to such building that provides access, by ramp or otherwise, to physically disabled voters.

PRIMARY CONTACT: Jeanne Viger

PHONE NUMBER: 716-652-3280

EMAIL: jviger@townofaurorany.com

DELIVERY CONTACT: Jeanne Viger

PHONE NUMBER: 716-652-3280

EMAIL: jviger@townofaurorany.com

BUILDING OPENER: Jeanne Viger

CELL PHONE NUMBER: 716-983-2653

EMAIL: jviger@townofaurorany.com

As a place to hold official voter registrations and conduct elections in accordance with the provisions of the New York State Election Law on the dates listed below:

EARLY VOTING - PRIMARY ELECTION: JUNE 13, 2026 – JUNE 21, 2026

EARLY VOTING - GENERAL ELECTION: OCTOBER 24, 2026 - NOVEMBER 1, 2026

For Early Voting Dates that occur during weekdays, the TENANT is to have uninterrupted use and possession of the leased area on each said date from 11:30 am, being one-half hour prior to the opening of the polls until 9:30 pm, being one-half hour after the closing of the polls or until the inspectors have completed their work, whichever shall be later.

For Early Voting Dates that occur on Saturday and/or Sunday, the TENANT is to have uninterrupted use and possession of the leased area on each said date from 8:30 am, being one-half hour prior to the opening of the polls until 5:30 pm, being one-half hour after the closing of the polls or until the inspectors have completed their work, whichever shall be later.

In the event an election is delayed or continues as a result of a common disaster to another date, the OWNER agrees to make available the leased area to the TENANT on said subsequent date.

The OWNER hereby agrees to open the building for delivery and pick up of the voting machine(s) on a date mutually agreed to by the parties, between the third and sixth day prior to the election and between the first and fourth day following the election.

The TENANT agrees to pay the OWNER the following total rental for the entire early voting time period: **\$900.00 per election.**

The OWNER hereby promises, covenants and acknowledges as follows:

- A. To furnish necessary light, heat, and if available, cooling, to the leased area;
- B. To provide and set up twelve chairs and four tables no less than 48" in length for each machine delivered to the leased area;
- C. To ensure that the leased area is accessible to the public during the times heretofore specified and that the doors are opened;
- D. That there is a functional restroom facility available for use by employees of the TENANT during said day; and
- E. That political contributions by the OWNERS of a polling place are prohibited and that it is a misdemeanor for such OWNER to make, offer or promise any such political contribution as an inducement for the leasing of these premises.

The TENANT hereby promises, covenants and acknowledges as follows:

- A. Not to use said premises, or any part thereof, for any purpose other than the official voter registration and election functions;
- B. Not to let or sign over said premises, or any part thereof, to another without the prior written consent of the OWNER;
- C. To punctually pay said rent as the same accrues; and
- D. To take special care that no damage happens to the building, or any improvements or fixtures therein.

A breach of any promise or covenant made by the TENANT shall be reported by the OWNER to the commissioners of the Erie County Board of Elections as soon as practicable. If any damage shall occur to the leased premises as a result of the negligence by the TENANT or any of its agents or employees, the TENANT hereby agrees to cooperate with the OWNER in filing a claim for damages with the County of Erie. The County does not assume liability for the OWNER's obligation to maintain and operate the property, building, premises and ingress/egress thereto in a safe condition. Any reported incident related to election operations will be investigated and evaluated by Erie County in cooperation with the lessor.

The commissioners of the Board of Elections, no later than four weeks following the receipt of the fully executed lease agreement and the conclusion of the election, shall transmit to the Erie County Comptroller a voucher, in the form required by said comptroller, requesting prompt payment of the rental due to the OWNER in the amount stated above.

In the event that following the execution of this lease agreement, the premises shall become damaged, restricted, or placed under repair to such an extent that the leased area is no longer suitable for the conduct of voter registration and election, the TENANT shall have the right to terminate this lease agreement.

IN WITNESS WHEREOF, the parties hereto have affixed their hands and seals the day and year first above mentioned.

ERIE COUNTY BOARD OF ELECTIONS:

OWNER: _____

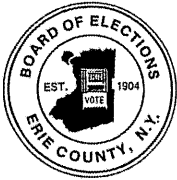
Ralph M. Mohr, Commissioner of Elections

BY: _____

Howard Johnson, Commissioner of Elections

PRINT NAME: _____

POLLING LOCATION LEASE AGREEMENT



CITY/TOWN & DISTRICTS

This agreement made on the _____ (date), by and between the **AURORA SENIOR CITIZEN CENTER**, hereinafter known and referred to as the **OWNER**, and the Board of Elections for the County of Erie, hereinafter referred to as the **TENANT**.

Witnesseth that said OWNER has agreed to let, and by these presents, does hereby grant, demise and let unto the said TENANT the following described premises:

CITY/TOWN DISTRICT(S): **AURA 001.**

LOCATION: **AURORA SENIOR CITIZEN CENTER**

ADDRESS: **101 King Street, East Aurora, NY 14052**

The area to be leased is a room or location that has been pre-approved by the Board of Elections within the building suitable for registration and voting and which is as close as possible to a convenient entrance to such building that provides access, by ramp or otherwise, to physically disabled voters.

PRIMARY CONTACT: Jeanne Viger

PHONE NUMBER: 716-652-3280

EMAIL: jviger@townofaurorany.com

DELIVERY CONTACT: Jeanne Viger

PHONE NUMBER: 716-652-7934

EMAIL: jviger@townofaurorany.com

BUILDING OPENER: Donna Bodekor, (Fac Director)

CELL PHONE NUMBER: 716-536-4176 cell

EMAIL: dbodekor@townofaurora.com

As a place to hold official voter registrations and conduct elections in accordance with the provisions of the New York State Election Law on the dates listed below:

PRIMARY ELECTION: TUESDAY, JUNE 23, 2026

GENERAL ELECTION: TUESDAY, NOVEMBER 3, 2026

The TENANT agrees to pay the OWNER **\$100** for each election listed above for the use of **101 King Street, East Aurora, NY 14052**.

The TENANT is to have uninterrupted use and possession of the leased area on each said date from 5:30 am, being one-half hour prior to the opening of the polls until 9:30 pm, being one-half hour after the closing of the polls or until the inspectors have completed their work, whichever shall be later.

In the event an election is delayed or continues as a result of a common disaster to another date, the OWNER agrees to make available the leased area to the TENANT on said subsequent date.

The OWNER hereby agrees to open the building for delivery and pick up of the voting machine(s) on a date mutually agreed to by the parties, between the third and sixth day prior to the election and between the first and fourth day following the election.

The OWNER hereby promises, covenants and acknowledges as follows:

- A. To furnish necessary light, heat, and if available, cooling, to the leased area;
- B. To provide and set up twelve chairs and four tables no less than 48" in length for each machine delivered to the leased area;
- C. To ensure that the leased area is accessible to the public during the times heretofore specified and that the doors are opened;
- D. That there is a functional restroom facility available for use by employees of the TENANT during said day; and
- E. That political contributions by the OWNERS of a polling place are prohibited and that it is a misdemeanor for such OWNER to make, offer or promise any such political contribution as an inducement for the leasing of these premises.

The TENANT hereby promises, covenants and acknowledges as follows:

- A. Not to use said premises, or any part thereof, for any purpose other than the official voter registration and election functions;
- B. Not to let or sign over said premises, or any part thereof, to another without the prior written consent of the OWNER;
- C. To punctually pay said rent as the same accrues; and
- D. To take special care that no damage happens to the building, or any improvements or fixtures therein.

A breach of any promise or covenant made by the TENANT shall be reported by the OWNER to the commissioners of the Erie County Board of Elections as soon as practicable. If any damage shall occur to the leased premises as a result of the negligence by the TENANT or any of its agents or employees, the TENANT hereby agrees to cooperate with the OWNER in filing a claim for damages with the County of Erie. The County does not assume liability for the OWNER's obligation to maintain and operate the property, building, premises and ingress/egress thereto in a safe condition. Any reported incident related to election operations will be investigated and evaluated by Erie County in cooperation with the lessor.

The commissioners of the Board of Elections, no later than four weeks following the receipt of the fully executed lease agreement and the conclusion of the election, shall transmit to the Erie County Comptroller a voucher, in the form required by said comptroller, requesting prompt payment of the rental due to the OWNER in the amount stated above.

In the event that following the execution of this lease agreement, the premises shall become damaged, restricted, or placed under repair to such an extent that the leased area is no longer suitable for the conduct of voter registration and election, the TENANT shall have the right to terminate this lease agreement.

IN WITNESS WHEREOF, the parties hereto have affixed their hands and seals the day and year first above mentioned.

ERIE COUNTY BOARD OF ELECTIONS:

OWNER: _____

Ralph M. Mohr, Commissioner of Elections

BY: _____

Howard Johnson, Commissioner of Elections

PRINT NAME: _____

POLLING LOCATION LEASE AGREEMENT



CITY/TOWN & DISTRICTS

This agreement made on the _____ (date), by and between the **TOWN OF AURORA**, hereinafter known and referred to as the **OWNER**, and the Board of Elections for the County of Erie, hereinafter referred to as the **TENANT**.

Witnesseth that said OWNER has agreed to let, and by these presents, does hereby grant, demise and let unto the said TENANT the following described premises:

CITY/TOWN DISTRICT(S): **AURA 002, 003.**

LOCATION: **AURORA MUNICIPAL CENTER**

ADDRESS: **575 Oakwood Avenue, East Aurora, NY 14052**

The area to be leased is a room or location that has been pre-approved by the Board of Elections within the building suitable for registration and voting and which is as close as possible to a convenient entrance to such building that provides access, by ramp or otherwise, to physically disabled voters.

PRIMARY CONTACT: Jeanne Viger

PHONE NUMBER: 716-652-3280

EMAIL: JVIGER@TOWNOFAURORANY.COM

DELIVERY CONTACT: Jeanne Viger

PHONE NUMBER: 716-652-3280

EMAIL: JVIGER@TOWNOFAURORANY.COM

BUILDING OPENER: Jeanne Viger

CELL PHONE NUMBER:

EMAIL: JVIGER@TOWNOFAURORANY.COM

As a place to hold official voter registrations and conduct elections in accordance with the provisions of the New York State Election Law on the dates listed below:

PRIMARY ELECTION: TUESDAY, JUNE 23, 2026

GENERAL ELECTION: TUESDAY, NOVEMBER 3, 2026

The TENANT agrees to pay the OWNER **\$100** for each election listed above for the use of **575 Oakwood Avenue, East Aurora, NY 14052**.

The TENANT is to have uninterrupted use and possession of the leased area on each said date from 5:30 am, being one-half hour prior to the opening of the polls until 9:30 pm, being one-half hour after the closing of the polls or until the inspectors have completed their work, whichever shall be later.

In the event an election is delayed or continues as a result of a common disaster to another date, the OWNER agrees to make available the leased area to the TENANT on said subsequent date.

The OWNER hereby agrees to open the building for delivery and pick up of the voting machine(s) on a date mutually agreed to by the parties, between the third and sixth day prior to the election and between the first and fourth day following the election.

The OWNER hereby promises, covenants and acknowledges as follows:

- A. To furnish necessary light, heat, and if available, cooling, to the leased area;
- B. To provide and set up twelve chairs and four tables no less than 48" in length for each machine delivered to the leased area;
- C. To ensure that the leased area is accessible to the public during the times heretofore specified and that the doors are opened;
- D. That there is a functional restroom facility available for use by employees of the TENANT during said day; and
- E. That political contributions by the OWNERS of a polling place are prohibited and that it is a misdemeanor for such OWNER to make, offer or promise any such political contribution as an inducement for the leasing of these premises.

The TENANT hereby promises, covenants and acknowledges as follows:

- A. Not to use said premises, or any part thereof, for any purpose other than the official voter registration and election functions;
- B. Not to let or sign over said premises, or any part thereof, to another without the prior written consent of the OWNER;
- C. To punctually pay said rent as the same accrues; and
- D. To take special care that no damage happens to the building, or any improvements or fixtures therein.

A breach of any promise or covenant made by the TENANT shall be reported by the OWNER to the commissioners of the Erie County Board of Elections as soon as practicable. If any damage shall occur to the leased premises as a result of the negligence by the TENANT or any of its agents or employees, the TENANT hereby agrees to cooperate with the OWNER in filing a claim for damages with the County of Erie. The County does not assume liability for the OWNER's obligation to maintain and operate the property, building, premises and ingress/egress thereto in a safe condition. Any reported incident related to election operations will be investigated and evaluated by Erie County in cooperation with the lessor.

The commissioners of the Board of Elections, no later than four weeks following the receipt of the fully executed lease agreement and the conclusion of the election, shall transmit to the Erie County Comptroller a voucher, in the form required by said comptroller, requesting prompt payment of the rental due to the OWNER in the amount stated above.

In the event that following the execution of this lease agreement, the premises shall become damaged, restricted, or placed under repair to such an extent that the leased area is no longer suitable for the conduct of voter registration and election, the TENANT shall have the right to terminate this lease agreement.

IN WITNESS WHEREOF, the parties hereto have affixed their hands and seals the day and year first above mentioned.

ERIE COUNTY BOARD OF ELECTIONS:

OWNER: _____

Ralph M. Mohr, Commissioner of Elections

BY: _____

Howard Johnson, Commissioner of Elections

PRINT NAME: _____

POLLING LOCATION LEASE AGREEMENT



CITY/TOWN & DISTRICTS

This agreement made on the _____ (date), by and between the **AURORA HIGHWAY GARAGE**, hereinafter known and referred to as the **OWNER**, and the Board of Elections for the County of Erie, hereinafter referred to as the **TENANT**.

Witnesseth that said OWNER has agreed to let, and by these presents, does hereby grant, demise and let unto the said TENANT the following described premises:

CITY/TOWN DISTRICT(S): **AURA 004, 008.**

LOCATION: **AURORA HIGHWAY GARAGE**

ADDRESS: **251 Quaker Road, East Aurora, NY 14052**

The area to be leased is a room or location that has been pre-approved by the Board of Elections within the building suitable for registration and voting and which is as close as possible to a convenient entrance to such building that provides access, by ramp or otherwise, to physically disabled voters.

PRIMARY CONTACT: Jeanne Viger

PHONE NUMBER: 716-652-3280

EMAIL: jviger@townofaurorany.com

DELIVERY CONTACT: David Gunner

PHONE NUMBER: 652-4050 Office or 983-0313 cell

EMAIL: dgunner@townofaurora.com

BUILDING OPENER: David Gunner

CELL PHONE NUMBER: 716-983-0313

EMAIL: dgunner@townofaurora.com

As a place to hold official voter registrations and conduct elections in accordance with the provisions of the New York State Election Law on the dates listed below:

PRIMARY ELECTION: TUESDAY, JUNE 23, 2026

GENERAL ELECTION: TUESDAY, NOVEMBER 3, 2026

The TENANT agrees to pay the OWNER **\$100** for each election listed above for the use of **251 Quaker Road, East Aurora, NY 14052**.

The TENANT is to have uninterrupted use and possession of the leased area on each said date from 5:30 am, being one-half hour prior to the opening of the polls until 9:30 pm, being one-half hour after the closing of the polls or until the inspectors have completed their work, whichever shall be later.

In the event an election is delayed or continues as a result of a common disaster to another date, the OWNER agrees to make available the leased area to the TENANT on said subsequent date.

The OWNER hereby agrees to open the building for delivery and pick up of the voting machine(s) on a date mutually agreed to by the parties, between the third and sixth day prior to the election and between the first and fourth day following the election.

The OWNER hereby promises, covenants and acknowledges as follows:

- A. To furnish necessary light, heat, and if available, cooling, to the leased area;
- B. To provide and set up twelve chairs and four tables no less than 48" in length for each machine delivered to the leased area;
- C. To ensure that the leased area is accessible to the public during the times heretofore specified and that the doors are opened;
- D. That there is a functional restroom facility available for use by employees of the TENANT during said day; and
- E. That political contributions by the OWNERS of a polling place are prohibited and that it is a misdemeanor for such OWNER to make, offer or promise any such political contribution as an inducement for the leasing of these premises.

The TENANT hereby promises, covenants and acknowledges as follows:

- A. Not to use said premises, or any part thereof, for any purpose other than the official voter registration and election functions;
- B. Not to let or sign over said premises, or any part thereof, to another without the prior written consent of the OWNER;
- C. To punctually pay said rent as the same accrues; and
- D. To take special care that no damage happens to the building, or any improvements or fixtures therein.

A breach of any promise or covenant made by the TENANT shall be reported by the OWNER to the commissioners of the Erie County Board of Elections as soon as practicable. If any damage shall occur to the leased premises as a result of the negligence by the TENANT or any of its agents or employees, the TENANT hereby agrees to cooperate with the OWNER in filing a claim for damages with the County of Erie. The County does not assume liability for the OWNER's obligation to maintain and operate the property, building, premises and ingress/egress thereto in a safe condition. Any reported incident related to election operations will be investigated and evaluated by Erie County in cooperation with the lessor.

The commissioners of the Board of Elections, no later than four weeks following the receipt of the fully executed lease agreement and the conclusion of the election, shall transmit to the Erie County Comptroller a voucher, in the form required by said comptroller, requesting prompt payment of the rental due to the OWNER in the amount stated above.

In the event that following the execution of this lease agreement, the premises shall become damaged, restricted, or placed under repair to such an extent that the leased area is no longer suitable for the conduct of voter registration and election, the TENANT shall have the right to terminate this lease agreement.

IN WITNESS WHEREOF, the parties hereto have affixed their hands and seals the day and year first above mentioned.

ERIE COUNTY BOARD OF ELECTIONS:

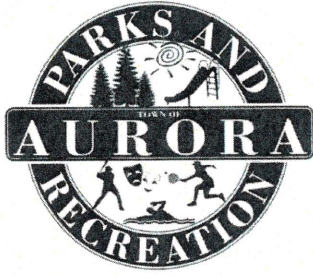
OWNER: _____

Ralph M. Mohr, Commissioner of Elections

BY: _____

Howard Johnson, Commissioner of Elections

PRINT NAME: _____



Town of Aurora
Department of Parks & Recreation

575 Oakwood Avenue
East Aurora, New York 14052

Office (716) 652-8866
Fax (716) 652-5646

recreation@townofaurora.com
www.aurorarec.com

To: Town Board
From: Chris Musshafen
Date: 5/6/2026
Re: Pay Rate Adjustment

Approval is requested to change Jennifer Breier's rate of pay to \$18.50 from \$20.50 which better represents civil service titles and our pay rate chart.

<u>Name</u>	<u>Address</u>	<u>Civil Service Position</u>	<u>Rate</u>
Jennifer Breier	West Falls, NY.	Rec. Attendant	\$18.50

SUPERVISOR
Charles D. Snyder
(716) 652-7590
csnyder@townofaurora.com



TOWN CLERK
Jeanne H. Viger
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA
Aurora Municipal Center
575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurora.ny.gov
5/6/26

5c

TO: Town Board
RE: Request to hire seasonal employees

Please approve hiring the following people to work for the highway and parks departments starting on or after May 12, 2026.

Harlan Randall, residing at 1100 Center Street, East Aurora, NY 14052 at \$18/hour.
Benjamin Myers, residing at 512 Fillmore Ave, East Aurora, NY 14052 at \$18/hour.
Quinn Howard, residing at 1268 Blakely Rd, East Aurora, NY 14052 at \$18/ hour.
Nathan Bender, residing at 45 Center Ridge Rd, East Aurora, NY 14052 at \$19/ hour
Kyle Rosinski, residing at 1660 Blakely Rd., East Aurora, NY 14052 at \$19/ hour

Thank you,

Elizabeth Deveso
Highway Secretary

50



SUPERVISOR
CHARLES D. SNYDER
(716) 652-7590
supervisor@townofaurora.com

TOWN CLERK
JEANNE H. VIGER
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA
575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurorany.gov

MEMO

TO: Town Board

FROM: Chuck Snyder
Kathleen Moffat

RE: Budget Amendment: Dog Control Services for Holland & Sardinia

DATE: 02/09/26

Approval to amend the budget to record the Dog Control Services for the towns of Holland and Sardinia is respectfully requested. The amendment is as follows:

- Add revenue line A 2268 Dog Control Services, Other Governments and increase by \$25,000
- Increase appropriation line A 3510.102 Dog Control Director by \$5,000
- Increase appropriation line A 3510.431 Vehicle Maintenance & Gas by \$1,500
- Increase appropriation line A 3510.101 Part Time Dog Control by \$8,000
- Increase appropriation line A 3510.451 DCO Supplies by \$1,000
- Increase appropriation line A 3510.900 Capital Reserve by \$9,500

5e

Charles Snyder

From: Haines, David J (DEC) <david.haines@dec.ny.gov>
Sent: Tuesday, April 28, 2026 3:41 PM
To: Supervisor
Cc: Chaburka, Diana U (DEC)
Subject: Giant Hogweed Annual Permission Request - Site 2772
Attachments: 2025 Giant Hogweed Site 2772.pdf; Giant Hogweed Control Guide.pdf

Good morning, to whom it may concern,

This email is a request to survey for and control the giant hogweed plants found on your property this season. Because your property, Majors Park, is frequented by the public (and therefore a greater risk for people to potentially be harmed by giant hogweed), we will be offering free control services at your property for this year. Our method of control for the above property will include root-cutting with a shovel.

We have also included maps of your property that were created last year (green points are 2025 hogweed presence/treated plants), showing where the hogweed plants may be located, and management recommendations (Control Guide attached) to aid in future control of giant hogweed through 3rd party contractors (not NYS DEC), if your department chooses to do so. As there is no guarantee that we will return to control giant hogweed in upcoming years, let us know if you would like to meet with us while we are at your site(s). We can show you where the plants have been located on your property and discuss how to identify and safely control giant hogweed plants, in case you should need to do so on your own in the future.

Let us know if we have permission to control giant hogweed within the upcoming weeks, as it is a short window of time that can be allotted to this program. If we don't get a response by **6/1/2026** we likely won't be able to visit your property this year.

Kindly,

David J. Haines

He/Him

Forest Health Crew Lead - R9
Bureau of Invasive Species and Ecosystem Health
Division of Lands & Forests

New York State Department of Environmental Conservation

700 Delaware Avenue, Buffalo, NY 14209
P: (518) 312-8685 | david.haines@dec.ny.gov

www.dec.ny.gov |  | 



Department of
Environmental
Conservation



5F



BUDGET TRANSFER REQUEST FORM

Please note the following guidelines:

- A shortage of **less than \$750 per line** can be satisfied with this form requesting a budget transfer(s) between lines that are **within the responsibility of a single Department Head**. These will require the **approval of the Supervisor**.
- A shortage of **\$750 or more per line** can be satisfied with this form requesting a budget transfer(s) between lines that are **within the responsibility of a single Department Head**. These will require the approval of the Town Board.
- A shortage of **any amount** can be satisfied with this form requesting a budget transfer(s) between lines which fall under **the responsibility of different Department Heads**. These will require the approval of the Town Board.
- Budget transfers must be made **PRIOR** to the expenditure.
- All budget transfers must be submitted to the Supervisor's Office using this form.

DEPARTMENT HEAD NAME (printed): K. MOFFAT
SIGNATURE: [Signature] **DATE:** 5/7/24

1. \$ <u>4512.</u>	FROM: <u>A 9040.8</u> ACCT NO.	<u>WORKER'S COMP.</u> ACCT TITLE	<u>36,603.22</u> CURRENT BALANCE
	TO: <u>A 1910</u> ACCT NO.	<u>UNALLOCATED TNSUR.</u> ACCT TITLE	<u>(4511.94)</u> CURRENT BALANCE
	REASON: <u>TO CORRECT OVERDRAWN APPROPRIATION ACCOUNT</u>		
2. \$ _____	FROM: _____ ACCT NO.	_____ ACCT TITLE	_____ CURRENT BALANCE
	TO: _____ ACCT NO.	_____ ACCT TITLE	_____ CURRENT BALANCE
	REASON: _____		
3. \$ _____	FROM: _____ ACCT NO.	_____ ACCT TITLE	_____ CURRENT BALANCE
	TO: _____ ACCT NO.	_____ ACCT TITLE	_____ CURRENT BALANCE
	REASON: _____		
4. \$ _____	FROM: _____ ACCT NO.	_____ ACCT TITLE	_____ CURRENT BALANCE
	TO: _____ ACCT NO.	_____ ACCT TITLE	_____ CURRENT BALANCE
	REASON: _____		
5. \$ _____	FROM: _____ ACCT NO.	_____ ACCT TITLE	_____ CURRENT BALANCE
	TO: _____ ACCT NO.	_____ ACCT TITLE	_____ CURRENT BALANCE
	REASON: _____		

APPROVALS:

SUPERVISOR SIGNATURE : _____
TOWN BOARD MEETING APPROVAL DATE: _____

Date: _____
Action #: _____

Month Year Reported: ----> April 2026 CLERK'S MONTHLY REPORT
Town Name: -----> Town of Aurora
Prepared By: -----> Jeanne H. Viger
Date Submitted: -----> Apr, 30 2026

6A

TO THE Supervisor:

Pursuant to Section 27, Subd. 1, of the Town Law, I hereby make the following statement of all the fees and monies received by me in connection with my office, during the month above stated, excepting only such fees and monies the application and payment of which are otherwise provided for by law.

RSC Code	Revenue Description rpt_RT_CMV_03_2011	Item Count	Total Revenue	Town Portion	Other Disburses
100	SPORTING LICENSE REVENUE	17	565.00	31.96	533.04
200	DOG LICENSE REVENUE	232	2,885.00	~~2,616.00~~ 2605	~~269.00~~ 268
301	MARRIAGE LICENSE	6	240.00	105.00	135.00
303	CERTIFIED MARRIAGE CERTIFICATE	7	80.00	80.00	0.00
304	ONE-DAY MARRIAGE OFFICIANT LICENSE	1	25.00	25.00	0.00
602	DEATH CERTIFICATE	2	120.00	120.00	0.00
Report Totals:			265 3,915.00	~~2,977.96~~ 2966.96	~~937.04~~ 936.04
REVENUES TO SUPERVISOR - CLERK FEES					361.96
REVENUES TO SUPERVISOR - DOG FEES					~~2,616.00~~ 2605
TOTAL TOWN REVENUES TO SUPERVISOR:					~~2,977.96~~ 2966.96
Amount paid to NYS DEC REVENUE ACCOUNTING					533.04
Amount paid to DEPT. OF AG. AND MARKETS					~~269.00~~ 268
Amount paid to STATE HEALTH DEPARTMENT FOR MARRIAGE LICENSES					135.00
TOTAL DISBURSED TO OTHER AGENCIES:					~~937.04~~ 936.04
TOTAL DISBURSED:					~~3,915.00~~ \$ 3903.00

April 5 20 26 Charles D. Snyder Supervisor,

Jeanne H. Viger being duly sworn, says that she/he is the Town Clerk of the Town of Aurora that the foregoing is a full and true statement of all Fees and Monies received by her/him during the month stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and Sworn to before me
this 8 day of MAY 20 26
Notary Public

Town Clerk

adjusted due to resident borrowing check for dog license renewal. \$12

STEPHANIE LYNN MEYER
Notary Public - State of New York
No. 01ME0049253
Qualified in Erie County
My Commission Expires April 23, 2030

6B

**TOWN OF AURORA****Aurora Municipal Center**

575 Oakwood Avenue, East Aurora, NY 14052

From: Jeanne Viger, Town Clerk

Monthly Statement – Tax Collection

To: Charles D. Snyder, Town of Aurora Supervisor

Pursuant to Section 27 Subd. 1 of the Town Law, I hereby make the following statement of all fees and monies received by me during the month of **April, 2026** in connection with the collection of taxes, excepting only such fees the application and payment of which are otherwise provided for by law:

Received From	Type of Receipt	Amount
Taxes	Town/County tax	\$ 120,244.85
Taxes	Penalties	\$ 7,116.56
Taxes	Interest	-0-
Taxes	NOW Acct Interest	\$ 26.47
Taxes		
	Total Received	\$ 127,387.88

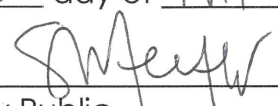
State of New York
County of Erie
Town of Aurora

Jeanne Viger, being duly sworn, says that she is the Town Clerk of the Town of Aurora; that the foregoing is a full and true statement of all fees and monies applicable to tax collection received by her during the month stated excepting only such fees and monies the application of which are otherwise provided for by law.



Jeanne Viger, Town Clerk

Subscribed and Sworn to before me
this 8 day of MAY, 2026



Notary Public

STEPHANIE LYNN MEYER
Notary Public - State of New York
No. 01ME0049253
Qualified in Erie County
My Commission Expires April 23, 2030

6C



TOWN OF AURORA

Aurora Municipal Center

575 Oakwood Avenue, East Aurora, NY 14052

From: Jeanne Viger, Town Clerk

Monthly Statement – Waste Management Garbage/Recycling New Service Report

May 2026

SBL#	OWNER	ADDRESS	UNITS	FEE
199.01-2-19.1	Pikett, Gary	1349 Davis Rd	1	\$270.35

All Calls & Complaints

Summary Report by Date: 04-01-2026 through 04-30-2026, for Category: PARKS - PARKS

Caller Name/Address	Date/Phone	Notes	Closed
Parks			
Meaghan West Falls Building	04-01-26	Clean windows in building. Jason-1 hour	04-16-26
Sam Warren Park	04-06-26	Please power wash pickle ball floors. They are slippery, especially on the west side. Paul	04-30-26
Paul Pool Park	04-09-26	Need to replace the flag at baseball diamond.	
Nick West Falls Park	04-09-26	Address roof issue in building.	
Mike I West Falls Park	04-10-26	Shut off heat in WF Building Mike I	04-13-26
Mike I West Falls Park	04-10-26	Clean out and repair three WF Park Dis Nick, Kyle, Hans, Mike I	04-14-26
Mike I West Falls Park	04-10-26	repair WF driveway and parking area. Nick, Jordan.	04-16-26
Meaghan Pool Park	04-13-26	Resident playing tennis noticed the nets are too low. Mike Ing	04-15-26
Dan South Street Diamonds	04-15-26	Day of Play event. Jason	04-16-26
Dan South Street Parks	04-16-26	Please put down bases, new pitching rubbers/home plates, etc. by 4/17/26. Jason 4/16-1.5 hours 4/17-1 hour	04-17-26
Mike I South St Park	04-17-26	Open bathrooms.	04-21-26
Mike I Warren Park	04-17-26	Open bathrooms Mike I	04-21-26
Mike I West Falls Building	04-17-26	Wipe down walls and furniture. Wash any needed wall marks off. Mop the floors and bathrooms. Make sure fireplace is cleaned out and note anything else that needs to be repaired. Jason-1.5 hours.	04-22-26
Brad F Majors Park	04-17-26	Tree fallen dow on boardwalk ramp. Clean up debris. Jason, Kyle	04-20-26
Karen West Falls Park	04-17-26	Put bases out. They are being stored at the Rec Dept. Jason-3.5 hours	04-23-26

Caller Name/Address	Date/Phone	Notes	Closed
Liz per resident South St Park	04-21-26	The lights for the tennis/pickleball courts are not working properly. The resident was able to get them to turn on, but only after hitting the pole. Could you please check to make sure there isn't a short in the wires? Mike I-replaced GFCI and cover. Also switch cover.	04-27-26
Paul West Falls Park	04-21-26	Tree fell on WF trail. Please remove. It's on the main trail as you head into the park.	
Dan South Street Diamonds	04-22-26	Lilley 3 is missing a home plate. Please put one in ASAP. Jason investigated. It was still there, just under some dirt.	04-22-26
Dan South Street Park	04-24-26	Drain behind first base on McDonald's Field is loose. Please secure. It's a tripping hazard. Put new grate in.	04-27-26
Dave South Street Park	04-29-26	Install AED machine at town pool.	
Chris for high school South Street Diamonds	04-29-26	Please line Outfitters diamond on Thursday, 4/30 if weather allows. The high school wants to do a modified game. Jason ...5 hours to try to drain the water. Game was called off by high school.	04-30-26
Mike I Majors Park-Hubbard side	04-30-26	Parking lot road edge needs millings.	
Total count: Parks			22

Town of Aurora

All Calls & Complaints

Summary Report by Date: 04-01-2026 through 04-30-2026, for Category: BUILDING DEPARTMENT WORK REQUI -

Caller Name/Address	Date/Phone	Notes	Closed
Building Department Work Requi			
Jennifer Town Hall	04-01-26	First floor water bottle filler is at red. Please replace filter. Mike I	04-06-26
Jeanne Town Hall	04-01-26	Please do spot painting over holes in wall beside ADA counter. Mike I	04-06-26
Jeanne Town Hall	04-01-26	Remove lock from fire cabinet in front of Kit's desk. Mike I	04-06-26
Kathleen Town Hall	04-08-26	2 drawer file cabinet in Supervisor's office won't unlock. Mike unable to unlock. Called in locksmith.	04-08-26
Donna Senior Center	04-14-26	Please replace batteries in thermostate in dining room A and B. Mike I	04-14-26
Donna West Falls Library	04-15-26	Replace smoke/carbon monoxide detector at WF library. Mike I	04-27-26
Donna West Falls Library	04-15-26	Pick up highway cones in vestibule and remove salt bucket. Also pick up any other salt buckets that need to be returned to the shop, including Town Hall, Senior Center, EA library. Jason: WF library salt bucket stored in basement, Town library bucket not ours. Senior Center-stored away at hwy dept. Town hall stored away at hwy dept. -1.5 hours	04-16-26
Liz Town Court	04-15-26	Please deliver 2 cases of paper to courts. Jason-20 minutes	04-16-26
Paula Town Library	04-15-26	please move concrete parking bumper back to correct locations. Many of them ended up on the lawn after winter. Nick, Kyle, Hans	04-17-26
Susan Adult daycare	04-20-26	Can someone drop off awning. It is going up late Wednesday afternoon. Nick, Ken, Hans	04-22-26
William Town Library	04-21-26	Meet at Presbyterian church at 8:30AM 4/22/26 to move chairs (and tables?) to library. Ken, Nick, Hans, Jason	04-22-26
Dave Town Hall	04-21-26	Patch Town Hall parking lot.	

Caller Name/Address	Date/Phone	Notes	Closed
Nick Highway Garage	04-22-26	Check sump pump operation and discharge of highway lift. Hans and Mike I	04-28-26
Anthony for Pioneer Mfg Highway Building	04-22-26 (716)681-6155	One skid 935 pieces) is being delivered on 4/23/26 between 7AM-12PM. They will call half hour before they come. They will need someone to unload. This is for the Arsenal.	
Dave highway buildings	04-22-26	Clean all bathrooms. Jason-1 hour	04-22-26
Luke Village Hall	04-22-26	Clean ceiling filter in village bathroom. It is on the ceiling. Mike I	04-27-26
Luke Village Hall	04-22-26	Clean entrance doors. Jeanne scheduled a window cleaning for 4/24/26. Done	04-24-26
Maria Pitt Senior Center	04-24-26	Remove the two long flower boxes from front of Senior Center. Nick and Hans	04-28-26
Donna Senior Center	04-27-26	Please clean outside dryer vent. Mike I, Nick	04-16-26
Liz Town Hall	04-29-26	Please check expiration dates on all pads and battery packs in the AED machines at Town Hall.	
Liz per Agri Markets Meeting Highway Office	04-29-26	Isolation Kennel construction: 1 4'x8' kennel Use epoxy on floor Keep PPE gear in plastic tote outside the room-need to buy tote separate mop and bucket-ordered 4/29 1 door is okay	
Liz per Agri Market Parks Garage	04-29-26	Before 6/16/26: Install guillotine door Seal floor Put aggressive dog sign up on kennel Can put boards on outside walls, recommends sealing the top part of kennel. needs to be kept clean. lightly clean/dust once a week. disinfect and clean whenever an animal is in..	
Liz-Per Agri Market Parks Garage	04-29-26	* Put lid on garbage can that sits next to kennel-lid must be on at all times * Adhere handwashing sign to wall next to sink	
Total count: Building Department Work Requi			23

6E

TOWN OF AURORA DOG CONTROL REPORT:

Apr-26

PHONE CALLS RECEIVED	TOWN OF AURORA	EAPD	SARDINIA	HOLLAND	TOTAL CALLS
Attack/Fighting					0
Barking	1				1
Bites		1		1	2
Cats	1			1	2
Damage by Dogs					0
Deceased Dogs					0
Found Dogs		2	1		3
Injured/Sick					0
Licensing	9			12	21
Loose/Unleashed Dogs	1	1	3	5	10
Lost Dogs	1				1
Miscellaneous Calls					0
Mutual Aid					0
MVC-Dogs/Cats					0
Other Animals					0
Threatening Dogs	1	1		1	3
Welfare					0
TOTAL	14	5	4	20	43

IMPOUNDMENTS:

DATE	BREED	Town	Amount
4/27/2026	Lab/Coonhound	Holland	\$65

Total \$65

COURT: 0