

Village of Gowanda
Board Meeting Minutes
July 14, 2026

The Village of Gowanda Board of Trustees meeting was called to order by Mayor Nephew at 6:00 PM.

Present: Mayor Mark Nephew, Trustee Peter Sisti, Trustee Paul Zimmermann, Trustee Wanda Koch, Trustee Carol Sheibley

Employees: Clerk Danielle Wagner, Treasurer Traci Hopkins, Attorney Deb Chadsey, Highway Supervisor Adam Reid, Code George Poff, OIC Ross Olszewski

Absent: WWTP Supervisor Sam Lauer, Water Supervisor Kirk Trumpore, Code Jason Pickering

Public Present: Barb Heitzenrater, John Jensen, Jack Broyles, Bill & April Bundschuh, Brad Mohawk

Agenda & Minutes

Motion 7-23-Motion by Trustee Zimmermann, seconded by Trustee Sisti to approve the agenda for the July 14, 2026 meeting. Motion carried.

Motion 7-24-Motion by Trustee Zimmermann, seconded by Trustee Koch to approve the minutes from the June 9, 2026 board meeting. Motion carried.

Public Participation

Barb Heitzenrater-sewer issue on Caroline Rd that caused damaged to their line because of Village tree roots. Believes it is reasonable for the Village to pay for the repairs.

Jack Broyles-Water bill complaint and only 2 speed limit signs on Buffalo St.

Bill & April Bundschuh broken sidewalks in the Village and the lacking of response from the Police Department/ Troopers, Erie County Sheriffs do a good job responding.

Brad Mohawk-Panther Prowl 5k is set for September 20th.

Correspondence

- Letter of intent to become a ZBA member from Joshua Trippi
- DOT acquiring right of way

Official Business

Mayor/Board of Trustees

Motion 7-25-Motion by Trustee Sisti, seconded by Trustee Zimmermann to approve the resolution to renew the Cable Television Franchise Agreement with Spectrum Northeast. Motion carried.

Code-George Poff

Building permits-42, business permits 1, complaints filed 1, notices sent 1, court cases pending 1.

Trustee Koch would like to see Code Enforcement George & Jason get some kind of bonus/stipend due to all the work they have been doing getting all the building permits sorted and issued due to the hail storm.

A business permit was provided to the board for approval from Specialty Rustics roofing/siding/general construction.

Motion 7-26-Motion by Trustee Sisti, seconded by Trustee Sisti to approve the business permit for Specialty Rustics. Motion carried.

The Village only received one lawn mowing bid for the vacant and abandoned properties from Meyer Tree Service for \$150 per property if 6" & under and \$175 if over 6". It does include debris removal.

Motion 7-27-Motion by Trustee Sisti, seconded by Trustee Sheibley to approve the lawn mowing bid from Meyer Tree Service for vacant/abandoned properties up to 20 mows. Motion carried.

Zoning

Motion 7-28-Motion by Trustee Koch, seconded by Trustee Zimmermann to accept the letter of resignation from Gerry Emborski. Motion carried.

Trustee Koch would like to have more discussion on the replacement ZBA member before a vote is done. Therefore, the vote will be tabled for now.

Motion 7-29-Motion by Trustee Koch, seconded by Trustee Sisti to table the appointment of Joshua Trippi as a Zoning Board Member. Motion carried.

Highway-Adam Reid

Motion 7-30-Motion by Trustee Sisti, seconded by Trustee Koch to appoint Scott Hahn as MEO effective July 27, 2026. Motion carried.

Water

The Village was got a 30-year member recognition from the New York Rural Water Association

Treasurer-Traci Hopkins

The Electrical repair/HVAC quotes have been provided to the board for the necessary repairs. There are 2 options: #1 is to convert the Village hall to 3 phase power that is more reliable with no long-term costs. But has an additional \$10,028.76 cost to NYSEG to install. Option #2 is to get another phase converter with a 10-year shelf life and may require additional part for the 3-phase conversion. The board would like to go with option 1 to save long term costs.

Motion 7-31-Motion by Trustee Sisti, seconded by Trustee Zimmermann to approve the NYSEG cost to upgrade service to 3 phase to run HVAC system and to authorize the Treasurer to make payment to NYSEG on 7/15/26. Motion carried.

Motion 7-32-Motion by Trustee Sisti, seconded by Trustee Zimmermann to approve the Ahlstorm Schaffer quote to upgrade the service to 3 phase to run the HVAC system at \$14,000. Motion carried.

Motion 7-33-Motion by Trustee Sheibley, seconded by Trustee Koch to approve Johnson Controls quote to replace the VSD for fan motor to fix HVAC System \$6,118.58. Motion carried.

Motion 7-34-Motion by Trustee Sisti, seconded by Trustee Zimmermann Johnson Controls quote to relocate the controls computer system to the office \$1,501.36. Motion carried.

C & S was awarded the RFP for the BOA predevelopment and marketing. An agreement for that was provided to the board for approval.

Motion 7-35-Motion by Trustee Koch, seconded by Trustee Sisti to approve the C & S Contract agreement for BOA redevelopment and marketing. Motion carried.

Motion 7-36-Motion by Trustee Zimmermann, seconded by Trustee Koch to approve the WWTP capital project pay app #8 to BECC Electric to 5/31/26 at \$152,958.88. Motion carried.

Motion 7-37-Motion by Trustee Zimmermann, seconded by Trustee Sheibley to approve the WWTP capital project pay app #20 to STC Construction to 5/31/26 at \$289,106.91. Motion carried.

Motion 7-38-Motion by Trustee Sisti, seconded by Trustee Sheibley to approve the change order #1 for Quakenbush to reflect final close out deduct \$10,000. Motion carried.

Motion 7-39-Motion by Trustee Zimmermann, seconded by Trustee Koch to approve the WWTP capital project pay app #5,6,7 (final) for Quakenbush to 3/31/26 at \$16,606.09. Motion carried.

American Power and Gas is the energy supplier for all the Villages NYSEG accounts. A 12-month renewal at a reduction fixed rate from last year.

Motion 7-40-Motion by Trustee Zimmermann, seconded by Trustee Sisti to approve the American Power and Gas supply agreement. Motion carried.

There is drainage and erosion issues at the Maltbie/Hill intersection. The Maltbie rd. project was previously approved. Through Cattaraugus County Soil and Water there is an opportunity to apply for funding to assist with developing cost estimates so the Village seek funding. They will act as lead agency with the supporting resolution.

Motion 7-41-Motion by Trustee Zimmermann, seconded by Trustee Koch to approve the Cattaraugus County Soil & Water support of Maltbie/Hill St reconstruction planning grant resolution. Motion carried.

The insurance renewal was provided to the board.

Motion 7-42-Motion by Trustee Sisti, seconded by Trustee Sheibley to approve the insurance liability/property/auto/cyber package at \$157,113.22 for 7/1/26 renewal. Motion carried.

An RFP was provided to the board for a consultant to assist with the small grant fund that was awarded to the Village from NY Forward. The consultant fees will be paid out of the grant funding.

Motion 7-43-Motion by Trustee Koch, seconded by Trustee Zimmermann to approve the RFP for project management and administration of the NY Forward Small Project Fund. Motion carried.

Motion 7-44-Motion by Trustee Sisti, seconded by Trustee Sheibley to approve Budget Modification request #8 for the 2025-2026 fiscal year for General and Sewer fund. Motion carried.

Motion 7-45-Motion by Trustee Sheibley, seconded by Trustee Zimmermann to approve the abstract bills

to pay through July 7, 2026 for General \$75,144.32, Water \$11,525.22, Sewer \$112,705.12, Capital Projects \$465,173.48 and Community Development Special Projects \$53,666.61. Motion carried.

Next Meeting

The next meeting will be August 11, 2026 at 6 PM.

Adjourn

Motion 7-46-Motion by Trustee Sisti, seconded by Trustee Zimmermann to adjourn the meeting at 7:25 PM. Motion carried.

Respectfully Submitted
Danielle Wagner
Clerk