

The Regular Meeting of the Board of Trustees of the Village of Hamburg was called to order by Deputy Mayor Paul Gaughan at 7:03 p.m. on Monday, August 3, 2026 at the Village Hall, 100 Main Street, Hamburg, New York.

PRESENT:	Paul Gaughan	Deputy Mayor
	Laura Hackathorn	Trustee
	Holly Park	Trustee
	Jeff Davis	Trustee
	Edward J. Murphy, III	Village Attorney
	Jason Cozza	Administrator/Clerk-Treasurer
	Mary McKee	Deputy Clerk
	Marc Shuttleworth	Supt. of Public Works
	Richard Schara	Police Chief
	Joshua Haeick	Recreation Supervisor
Excused:	Thomas P. Tallman	Mayor

1. **MOTION** by Trustee Hackathorn, seconded by Trustee Davis, to approve the minutes of the Regular Meeting of the Board of Trustees held on Monday, July 20, 2026.

AYES: Four

NAYS: None

CARRIED

PUBLIC EXPRESSION: *Megan Comerford, 97 Church Street, wanted to report her concerns with a camera mounted on a no parking sign on her street, 12' above the ground and pointed toward her house. After calling the Village police and a DOT contractor listed on a sticker on the camera, Ms. Comerford finally got in touch with the DOT office that oversees the traffic cameras. The representative told her it was a low- resolution camera, strictly used to monitor vehicle and pedestrian usage on the street. Ms. Comerford expressed her discomfort with a camera so close to her house, and told them she and her husband felt their safety was in jeopardy and did not feel safe staying in their home. She also reported that the camera has since been removed.*

CORRESPONDENCE: Inspire Foundation, re: request to hold *Canvas to Cuisine* event in the village on Saturday, September 12, 2026.

TRUSTEE MOTIONS:

2. **MOTION** by Trustee Hackathorn, seconded by Trustee Davis, to transfer \$51,829.76 from H016-2019-356 Phase 2 Healthy Neighborhood Capital Project into A.878 Streets and Sidewalks. Account H016 will be closed upon completion of this transfer.

AYES: Four

NAYS: None

CARRIED

3. **MOTION** by Trustee Hackathorn, seconded by Trustee Davis, to establish a new revenue account for the EV Chargers at the Village Hub. Account A000-1721 Parking Lots and Garage Fees. Also to set the fee associated with the EV Chargers at \$.30 per kWh.

AYES: Four

NAYS: None

CARRIED

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4. **MOTION** by Trustee Hackathorn, seconded by Trustee Davis, to authorize a budget amendment to transfer \$12,241.44 from A.3120.100 Police Office Staff, \$12,242.84 from A.3120.120 Police Crossing Guards and \$12,240.04 from A.1420.400 Contractual to the following accounts:

A.1010.100PERSONAL SERVICES - TRUSTEE	\$ 0.04
A.1210.100PERSONAL SERVICES - MAYOR	\$ 0.16
A.1620.100PERSONAL SERVICES - VILLAGE HALL	\$ 44.49
A.1620.420UTILITIES	\$ 207.76
A.1640.401BUILDING MAINTENANCE	\$ 3,010.55
A.1640.413DIESEL FUEL	\$ 424.77
A.1640.418REPAIR PARTS	\$ 1,128.07
A.1640.420UTILITIES	\$ 64.75
A.5110.100PERSONAL SERVICES - STREETS	\$ 1,364.50
A.5110.403BUILDING SUPPLIES	\$ 454.80
A.5110.404UNIFORMS	\$ 217.96
A.7110.446MAINTENANCE	\$ 1,042.95
A.8160.441LANDFILL	\$ 8,311.85
A.7310.100PERSONAL SERVICES -RECREATION	\$ 3,016.75
A.7310.410SUPPLIES	\$ 148.86
A.7310.420UTILITIES	\$ 468.54
A.3120.100PERSONAL SERVICES – POLICE	\$12,548.81
A.3120.400CONTRACTUAL	\$ 45.84
A.3120.420UTILITIES	\$ 124.16
A.1420.100PERSONAL SERVICES - LAW	\$ 0.18
A.3410.420UTILITIES	\$ 272.12
A.9030.801SOCIAL SECURITY	\$ 3,826.41

AYES: Four

NAYS: None

CARRIED

5. **MOTION** by Trustee Park, seconded by Trustee Hackathorn, to approve a request by the Inspire Foundation to hold a *Canvas to Cuisine* outdoor art and dining event in the Village of Hamburg on Saturday, September 12, 2026, from 2:00 to 10:00 p.m. Approval is subject to submission of a *Facility Use Application* and *Agreement* and the appropriate insurance.

AYES: Four

NAYS: None

CARRIED

6. **MOTION** by Trustee Park, seconded by Trustee Hackathorn, to authorize the purchase of a used 2025 Ford Transit Van from Basil Lease Corp with a purchase price of \$40,900 to be used as a recreation van for the Parks and Recreation Department.

AYES: Four

NAYS: None

CARRIED

7. **MOTION** by Trustee Park, seconded by Trustee Hackathorn,

WHEREAS, 208 Main Street Hamburg LLC is proposing a multifamily project that consists of 5 townhouses and a corresponding 6-bay detached garage to the rear of the property at 208 Main Street, behind two (2) existing 4-unit apartment buildings; and

WHEREAS, prior to final approval of this project, the Board of Trustees of the Village of Hamburg wishes to ensure that the 208 Main Street housing project complies with the provisions of State Environmental Quality Act (SEQRA); and

WHEREAS, the Village Board has determined that the action is subject to SEQRA (6 NYCRR §617.7 (a)(i)), and that the action involves the approval of one (1) or more agencies (§617.6 (a)(iii)); and

WHEREAS, the Village Board has identified all agencies and, by exercising due diligence, has solicited all agencies to allow the Village to perform as lead agency; and

WHEREAS, the Village Board has reviewed Part 1 of a Short Environmental Assessment Form prepared by the applicant; a description of the Project; site layout plans and exterior elevations; and

WHEREAS, having considered the action's potential environmental impacts associated with the action;

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of the Village of Hamburg, that the proposed action is subject to SEQRA; and

BE IT FURTHER RESOLVED, that the action appears to be an "unlisted" action pursuant to SEQRA; and

BE IT FURTHER RESOLVED, that the Village Board has reviewed all of the submitted documents, and by exercising due diligence, has identified the agencies which may be required to approve the action, and, therefore, a coordinated review of the action under SEQRA is required and necessary; and

BE IT FURTHER RESOLVED, that the Village Board of Trustees for the Village of Hamburg declares its intent to act as lead agency for such action under SEQRA.

AYES: Four

NAYS: None

CARRIED

8. **MOTION** by Trustee Davis, seconded by Trustee Park, to recommend the Village Board approve the Application for Certificate of Compliance for building design standards for signage and lighting at 4236 Clark Street, *J.P. Fitzgerald's*, as presented by Steve Geltz of Daryl Martin Architects. Signage includes four (4) graphic signs of 6 mm mega-bond with aluminum exterior, each with a graphic "Fitz" illustration. The smaller signs on the north, west and east elevations are 5' x 3.35", and the remaining sign, also on the east elevation, is 7' x 4.75'. Gooseneck lighting is proposed along with wall lanterns, with placement shown on the drawings presented. Said application having been reviewed by the Architectural Review Committee (ARC) at their meeting of July 21, 2026, and the Architectural Review Committee having made a recommendation to this Board that said application be approved, and this Board having reviewed said application, the Board of Trustees hereby **APPROVES**: the Application for Certificate of Compliance for building design standards for signage and lighting at 4236 Clark Street, *J.P. Fitzgerald's*, as recommended by the Architectural Review Committee

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AYES: Four
NAYS: None
CARRIED

9. **MOTION** by Trustee Davis, seconded by Trustee Park, to recommend the Village Board approve the Application for Certificate of Compliance for building design standards for a partial roof replacement at 180 Main Street, as presented by property owner Sherry Phillips. Proposed is new decking and a modified bitumen membrane roof. Said application having been reviewed by the Architectural Review Committee (ARC) at their meeting of July 21, 2026, and the Architectural Review Committee having made a recommendation to this Board that said application be approved, and this Board having reviewed said application, the Board of Trustees hereby **APPROVES**: the Application for Certificate of Compliance for building design standards for a partial replacement roof at 180 Main Street as recommended by the Architectural Review Committee

AYES: Four
NAYS: None
CARRIED

10. **MOTION** by Trustee Hackathorn, seconded by Trustee Davis, to authorize the payment of the Village of Hamburg Accounts for the period ending August 3, 2026.

GENERAL FUND.....	\$239,810.05
CAPITAL FUND	16,513.65
TRUST & AGENCY FUND.....	<u>369,088.13</u>
TOTAL ALL FUNDS	\$625,411.83

AYES: Four
NAYS: None
CARRIED

11. **MOTION** by Trustee Hackathorn, seconded by Trustee Davis, to approve the reclassification of \$1,573.08 for delinquent tote fees, account A.000.389 Allowance for Receivables to account A.8160.402 Sanitation Other Expense. This amount was uncollected from the 2017 tote issuance to Village property owners.

AYES: Four
NAYS: None
CARRIED

STAFF REPORTS:

Recreation Dept.: *Nothing to report this evening.*

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Police Dept.: *Nothing to report this evening.*

Department of Public Work.: *Nothing to report this evening.*

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FURTHER PUBLIC EXPRESSION: *None this evening.*

The next Work Session of the Board with department heads and staff will be held at 5:30 p.m. on Monday, August 17, 2026. Pending matters, including agenda items for the Regular Board Meeting, will be discussed.

The Regular Meeting of the Board of Trustees will be held at 7:00 p.m. on Monday, August 17, 2026. These meetings are open to the press and public.

The meeting was adjourned at 7:12 p.m.

Respectfully submitted,

Mary McKee

Mary McKee
Deputy Clerk