Evans Town Board

At a meeting of the Town Board of the Town of Evans, the following were present:

PRESENT:	John Wilson	Councilman
	Laurie Reitz	Councilman
	Steve Paluch	Councilman
	Jonica DiMartino	Councilman
	Raymond Ashton	Supervisor
ALSO PRESENT:	Lynn Krajacic	Town Clerk
	Brittanylee Penberthy	Town Attorney

RESOLUTION 2026 #285 Accept Minutes

Supervisor Ashton moved and Councilman Reitz seconded that the reading of the August 5, 2026 Town Board Meeting minutes be dispensed with and accepted as submitted by the Town Clerk.

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Wilson	Aye
	Councilman Reitz	Aye
	Councilman Paluch	Aye
	Councilman DiMartino	Aye
	Supervisor Ashton	Aye

HEARING FOR UNSAFE STRUCTURE

RESOLUTION 2026 #286 Open the Hearing

Councilman Wilson moved and Supervisor Ashton seconded to open the hearing.

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Wilson	Aye
	Councilman Reitz	Aye
	Councilman Paluch	Aye
	Councilman DiMartino	Aye
	Supervisor Ashton	Aye

Elizabeth Franklin spoke regarding the code violations at 6828 Schuyler Drive, Derby NY 14047 and received a 30 day notice to pull a permit and update Code Enforcement weekly.

RESOLUTION 2026 #287 Close the Hearing

Supervisor Ashton moved and Councilman DiMartino seconded to close the public hearing.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Wilson	Aye
Councilman Reitz	Aye
Councilman Paluch	Aye
Councilman DiMartino	Aye
Supervisor Ashton	Aye

RESOLUTION 2026 #288 Enter Executive Session

Councilman Reitz moved and Councilman Wilsons seconded,

WHEREAS: the Evans Town Board wishes to enter Executive Session, and;

BE IT RESOLVED: that the public shall be excluded from discussion of and action upon hereinafter specified subject matter.

The general nature of the subject matter to be discussed as follows: employment history of a particular Individual.

NOW THEREFORE BE IT RESOLVED: Highway Superintendent Jack Fritz and Town Attorney Brittanylee Penberthy are invited to attend the Evans Town Board Executive Session.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Wilson	Aye
Councilman Reitz	Aye
Councilman Paluch	Aye
Councilman DiMartino	Aye
Supervisor Ashton	Aye

RESOLUTION 2026 #289 Appointment of Court Clerk - Judge Glascott

Councilman Paluch moved and Councilman Reitz,

RESOLVED, effective Monday, August 10, 2026, the Town Board of the Town of Evans does hereby accept Town Justice Glascott's appointment of Katie Cooper as Clerk to Town Justice Glascott, for the remainder of the 2026 year, with salary and benefits as set forth in the IBEW #41 collective bargaining agreement; and

FURTHER, BE IT RESOLVED, a copy of this resolution be given to the HR/Payroll Department.

FURTHER, BE IT RESOLVED, this resolution is considered nunc pro tunc.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Wilson	Aye
Councilman Reitz	Aye
Councilman Paluch	Aye
Councilman DiMartino	Aye
Supervisor Ashton	Aye

RESOLUTION 2026 #290 SEQR Lead Agency – Minor Subdivision - Pearce

Councilman Wilson moved and Councilman Reitz seconded,

WHEREAS, Clark and Jessica Pierce have applied for a Minor Subdivision application brought before the Town Board for approval to subdivide a 1.472 ± acre parcel to create 2 parcels, and

WHEREAS, minor subdivisions are unlisted SEQR actions, and

WHEREAS, the Town Board of the Town of Evans desires to be the Lead Agency for the SEQR process, and

WHEREAS, the Town has completed a Short Environmental Assessment Form for this action, and

WHEREAS, the Town of Evans Minor Subdivision Review Committee has recommended a negative declaration regarding the SEQR process for the Pierce Minor Subdivision, and

WHEREAS, it has been determined that the subdivision of this property will not result in any significant environmental impacts regarding the SEQR process.

NOW THEREFORE BE IT RESOLVED, that the Town of Evans shall be Lead Agency for the SEQR process for the above mentioned minor subdivision; and

RESOLVED, that the Town Board of the Town of Evans considers the findings of the Town of Evans Minor Subdivision Review Committee and issues a SEQR negative declaration for the Pierce Minor Subdivision.

a division of SBL# 250.08-1-39.111, dividing a 1.472± acre parcel to create two parcels:

1. a 0.664± acre parcel with 260.06± feet of frontage on Laurel Terrace, and
2. a 0.808± acre parcel with 274.94± feet of frontage on Laurel Ter.

Petitioners: Clark and Jessica Pierce, 574 Laurel Ter., Angola, NY 14006

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Wilson	Aye
	Councilman Reitz	Aye
	Councilman Paluch	Aye
	Councilman DiMartino	Aye
	Supervisor Ashton	Aye

RESOLUTION 2026 #291 Approval of Minor Subdivision - Pearce
Supervisor Ashton moved and Councilman DiMartino seconded,

WHEREAS, the proposed subdivisions were referred to the Erie County Department of Environment and Planning for a 239M Review as required; the stated proposed actions have been reviewed and determined to be of local concern, and

WHEREAS, the Town of Evans Minor Subdivision Review Committee has completed a review and recommended approval upon the conditions that all names on the new parcel deeds must match with existing parcels for annexation, and

WHEREAS, the Evans Town Board, as Lead Agency, issued a negative declaration regarding the SEQR process.

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Evans hereby considers the findings of the Town of Evans Minor Subdivision Review Committee and approves the Clark and Jessica Pierce Minor Subdivision,

a division of SBL# 250.08-1-39.111, dividing a 1.472± acre parcel to create two parcels:

1. a 0.664± acre parcel with 260.06± feet of frontage on Laurel Terrace, and
2. a 0.808± acre parcel with 274.94± feet of frontage on Laurel Ter.

Petitioners: Clark and Jessica Pierce, 574 Laurel Ter., Angola, NY 14006

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Wilson	Aye
	Councilman Reitz	Aye
	Councilman Paluch	Aye
	Councilman DiMartino	Aye
	Supervisor Ashton	Aye

RESOLUTION 2026 #292 Approval of Assessor to Attend NYS Assessor's Association Annual Conference & Training
Councilman DiMartino moved and Councilman Reitz seconded,

WHEREAS, Town of Evans Assessor Jeneen Hill has requested permission to attend the New York State Assessors' Association Annual Conference and Training Seminar; and

WHEREAS, said annual conference will be held at the Windrose on the Hudson in Ossining, New York from September 28, 2026 through October 1, 2026; and

WHEREAS, the Town Board recognizes that Assessor Hill is required to complete 12 hours of continuing education annually, and values the importance of researching and improving assessment techniques, advocating for legislative proposals relating to assessing and taxation,

and cooperating with other agencies to improve tax administration throughout New York State; and

WHEREAS, Assessor Hill was awarded a scholarship from the John Way-John Costello Educational Memorial Fund to attend this seminar, resulting in zero cost to the Town of Evans;

Now, therefore, be it resolved; that the Town Board of the Town of Evans hereby grants permission to Assessor Jeneen Hill to attend the New York State Assessors' Association Annual Conference and Training Seminar.

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Wilson	Aye
	Councilman Reitz	Aye
	Councilman Paluch	Aye
	Councilman DiMartino	Aye
	Supervisor Ashton	Aye

2026 #316
Pg 213
9/16/2026

RESOLUTION 2026 #293 Advertise for Bids – Evans Town Park Pavillion

Councilman Reitz moved and Councilman DiMartino seconded,

WHEREAS, the Evans Planning and Development Department (working with Fisher Associates) is hereby authorized to prepare an invitation to bid for the Evans Town Park Pavilion Project; and

WHEREAS, the specifications for the invitation to bid shall be available at the Evans Town Clerk's Office, 8787 Erie Road, Angola, NY 14006, beginning Wednesday, September 9th, 2026 as well as on the Town of Evans website.

NOW, BE IT RESOLVED, the Town Clerk shall advertise a notice of invitation to bid; and

BE IT FURTHER RESOLVED, that the bids are due to the Evans Town Clerk's Office, 8787 Erie Road, Angola, New York, by 2:00 p.m. (local time) on Wednesday, September 30th, 2026, at which time the bids will be publicly opened and read aloud, as amended.

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Wilson	Aye
	Councilman Reitz	Aye
	Councilman Paluch	Aye
	Councilman DiMartino	Aye
	Supervisor Ashton	Aye

RESOLUTION 2026 #294 Advertise for Bids – South Creek Park/John K Thompson Pool House Project

Councilman Paluch moved and Supervisor Ashton seconded,

WHEREAS, the Evans Planning and Development Department (working with Fisher Associates) is hereby authorized to prepare an invitation to bid for the South Creek Park/John K Thompson Pool House Project; and

WHEREAS, the specifications for the invitation to bid shall be available at the Evans Town Clerk's Office, 8787 Erie Road, Angola, NY 14006, beginning Wednesday, August 26th, 2026 as well as on the Town of Evans website.

NOW, BE IT RESOLVED, the Town Clerk shall advertise a notice of invitation to bid; and

BE IT FURTHER RESOLVED, that the bids are due to the Evans Town Clerk's Office, 8787 Erie Road, Angola, New York, by 2:00 p.m. (local time) on Wednesday, September 16th, 2026, at which time the bids will be publicly opened and read aloud, as amended.

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Wilson	Aye
	Councilman Reitz	Aye
	Councilman Paluch	Aye
	Councilman DiMartino	Aye
	Supervisor Ashton	Aye

RESOLUTION 2026 #295 Award Bid – 3 Year Demolition

Councilman Wilson moved and Councilman DiMartino seconded,

WHEREAS, per resolution 2026-277 the Evans Town Code Section 74, Unsafe Buildings; and

WHEREAS, the Evans Town Board authorized the Town Clerk to advertise for bids for the 3 year demolition projects; and

WHEREAS, bids were received and publicly opened on August 14, 2026 at 2:00pm in accordance with the Notice to Bidders previously authorized; and

WHEREAS, the lowest responsible bid of $134,800 was submitted by Geiter Done of WNY, 300 Greene Street, Buffalo, NY 14206; and

WHEREAS, the Town of Evans Code Enforcement Officer and Town Engineers have reviewed the proposal from Geiter Done of WNY;

NOW, THEREFORE, BE IT RESOLVED, that the aforementioned bid by Geiter Done WNY, 300 Greene St, Buffalo, NY 14206 for the 3 year demolition contract be and hereby is accepted by the Town of Evans Town Board; and

BE IT FURTHER RESOLVED, that Supervisor Ray Ashton is authorized to execute the bid award and/or contract documents for such bid award, upon the approval of the Town Attorney.

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Wilson	Aye
	Councilman Reitz	Aye
	Councilman Paluch	Aye
	Councilman DiMartino	Aye
	Supervisor Ashton	Aye

RESOLUTION 2026 #296 Budget Transfer - Highway

Supervisor Ashton moved and Councilman Reitz seconded,

WHEREAS, the Town is obligated by general municipal law to maintain a balanced budget;

NOW, THEREFORE, BE IT RESOLVED, the Town Board of the Town of Evans hereby authorizes the Director of Finance to make the following budget transfer:

Transfer From:
DB.05130.0101 Machinery Full Time Hourly $50,000.00

Transfer To:
DB.00917.0000.00 Unassigned Fund Balance $50,000.00

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Wilson	Aye
	Councilman Reitz	Aye
	Councilman Paluch	Aye
	Councilman DiMartino	Aye
	Supervisor Ashton	Aye

RESOLUTION 2026 #297 NYS LETECH Grant Application Approval for Police Department

Councilman Reitz moved and Councilman DiMartino seconded,

WHEREAS, the Town of Evans Police Department seeks to enhance public safety through technology advancements; and

WHEREAS, New York State, through the Division of Criminal Justices Services has released the Law Enforcement Technology (LETech) Grant Program (Request for Applications (RFA); and

WHEREAS, this grant is a reimbursement grant award up to $125,000 through Quarterly Fiscal Reporting and claims for payment;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Evans hereby authorizes the Town of Evans Police Department to submit an application to the NYS Law Enforcement Technology (LETech) 2026-2027; and

FURTHER BE IT RESOLVED, that the Town Board hereby approves and commits the required Town contribution up to $125,000 with full reimbursement from NYS Division of Criminal Justice Services; and

FURTHER BE IT RESOLVED, that the Chief of Police of the Town of Evans Police Department is hereby authorized to prepare, execute, and submit the New York State LETech grant application and any related application materials, certifications, assurances, budget documents, and supporting documentation necessary for submission.

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Wilson	Aye
	Councilman Reitz	Aye
	Councilman Paluch	Aye
	Councilman DiMartino	Aye
	Supervisor Ashton	Aye

RESOLUTION 2026 #298 Audit of Bills

Councilman DiMartino moved and Councilman Reitz seconded the properly audited bills be paid out of their respective accounts:

	AUDIT OF BILLS
DATE	8/20/2026
ABSTRACT NO.	16
VOUCHER NO.	19672-19759
CHECK NUMBERS	91780-91859
APPROVED AT	Board Meeting
DATE	8/19/2026
GENERAL	$72,374.93
PART TOWN	$1,453.69
HIGHWAY DB	$385,649.23
WATER	$4,184.56
CAPITAL PROJECTS	$0.00
SPECIAL DISTRICTS	$1,109.00
TOTAL	$464,771.41

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Wilson	Aye
Councilman Reitz	Aye
Councilman Paluch	Aye
Councilman DiMartino	Aye
Supervisor Ashton	Aye

RESOLUTION 2026 #299 Adjournment

Supervisor Ashton moved and Councilman Reitz seconded to adjourn to Wednesday, September 2, 2026 at 6:00pm for a Work Session and the Regular Meeting to follow.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Wilson	Aye
Councilman Reitz	Aye
Councilman Paluch	Aye
Councilman DiMartino	Aye
Supervisor Ashton	Aye

Open Meetings Law, Public Officers Law, Article 7, §106. Minutes.
Minutes shall be taken at all open meetings of a public body which shall consist of a record or summary of all motions, proposals, resolutions and any other matter formally voted upon and the vote thereon.

These minutes are an unofficial copy unless the original signature of the Town Clerk is affixed below. The original official paper minutes are stored in the Town's vault.

Respectfully Submitted,

Lynn M. Krajacic
Town Clerk