

SUPERVISOR
Charles D. Snyder
(716) 652-7590
ssnyder@townofaurora.com



TOWN CLERK
Jeanne H. Viger
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA

Aurora Municipal Center
575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurora.com

5A

To: Aurora Town Board

From: Kathleen Moffat

Date: January 26, 2026

Re: Azar Design Co. (formerly Foit-Albert) Payments: Bridge Projects

Please consider approval of the following payments to Azar Design Co:

- No. 23 in the amount of \$858.00 for professional services rendered from 11/29/25-12/31/25 for the Church Street culvert replacement project.
- No. 23 in the amount of \$952.38 for professional services rendered from 11/29/25-12/31/25 for the E. Fillmore culvert replacement project
- No. 11 in the amount of \$2,252.80 for professional services rendered from 11/29/25-12/31/25 for the Shearer culvert replacement project
- No. 13 in the amount of \$646.59 for professional services rendered from 11/29/25-12/31/25 for the Cornwall Road culvert replacement project
- No. 10 in the amount of \$4,855.31 for professional services rendered from 11/29/25-12/31/25 for the Brooklea bridge replacement project

Funds will be disbursed from H7 5120.210.



**AZAR
DESIGN
CO**

**FORMERLY
FOIT-ALBERT ASSOCIATES**

**RE: Church Street Over Tannery Brook
PIN 5763.87**

Progress Report No. 23: November 29, 2025 through December 31, 2025

Achievements

- Started the uncompleted work agreement
- Finished construction
- Coordinate on the Flood Encroachment Report

Scheduled Statement

- The road is open!

Budget Statement

- We are under budget.

Planned For Next Month

- Complete an uncompleted work agreement for crosswalks, stripes and maintaining vegetation
- Finish coordination on Flood Encroachment report

Items Required

- Nothing at this time

Very truly yours,

Gerard J. Sentz, P.E.
Vice President
Foit-Albert Associates

CONSULTANT'S REIMBURSEMENT REQUEST

SPONSOR CONTRACT NO.

ESTIMATE NO. 23

IMPORTANT: The amounts reported below for each PIN must be supported by a
CONSULTANT'S REIMBURSEMENT REQUEST CONTINUATION FORM FIN 422
A SEPARATE FORM FIN 422 must be completed for each nine digit pin.

**FAILURE TO REPORT ALL COSTS PROPERLY BY 9 DIGIT PIN
MAY RESULT IN THE REJECTION OF THIS ESTIMATE**

PIN (MUST BE 9 DIGITS)	WORKED PERFORMED			MAXIMUM ALLOC. THRU SA	FUNDS REMAINING OVER/UNDER
	CURRENT	PRIOR	TO DATE		
5763.87.121	\$0.00	\$164,044.54	\$164,044.54	\$160,698.92	(\$3,345.62)
5763.87-221	\$0.00	\$37,979.88	\$37,979.88	\$27,308.76	(\$10,671.12)
5763.87.321	\$858.00	\$76,279.87	\$77,137.87	\$78,067.62	\$929.75
TOTAL	\$858.00	\$278,304.29	\$279,162.29	\$266,075.30	(\$13,086.99)
LESS: RETAINAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL NET OF RETAINAGE	\$858.00	\$278,304.29	\$279,162.29	\$266,075.30	(\$13,086.99)



**RE: East Fillmore Over Tannery Brook
PIN 5763.88**

Progress Report No. 23: November 29, 2025 through December 31, 2025

Achievements

- Continued to coordinate on the Flood Encroachment Study report

Scheduled Statement

- The bridge is open. No construction is to be done

Budget Statement

- We are under budget

Planned For Next Month

- Finish Flood Encroachment Study report coordination

Items Required

- Nothing at this time

Very truly yours,

Gerard J. Sentz, P.E.
Vice President
Foit-Albert Associates

CONSULTANT'S REIMBURSEMENT REQUEST

SPONSOR CONTRACT NO.

ESTIMATE NO. 23

IMPORTANT: The amounts reported below for each PIN must be supported by a
CONSULTANT'S REIMBURSEMENT REQUEST CONTINUATION FORM FIN 422
A SEPARATE FORM FIN 422 must be completed for each nine digit pin.

**FAILURE TO REPORT ALL COSTS PROPERLY BY 9 DIGIT PIN
MAY RESULT IN THE REJECTION OF THIS ESTIMATE**

PIN (MUST BE 9 DIGITS)	WORKED PERFORMED			MAXIMUM ALLOC. THRU SA	FUNDS REMAINING OVER/UNDER
	CURRENT	PRIOR	TO DATE		
5763.88.121	\$0.00	\$175,823.87	\$175,823.87	\$191,369.01	\$15,545.14
5763.88.321	\$952.38	\$74,250.45	\$75,202.83	\$78,066.62	\$2,863.79
TOTAL	\$952.38	\$250,074.32	\$251,026.70	\$269,435.63	\$18,408.93
LESS: RETAINAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL NET OF RETAINAGE	\$952.38	\$250,074.32	\$251,026.70	\$269,435.63	\$18,408.93



**AZAR
DESIGN
CO**

**FORMERLY
FOIT-ALBERT ASSOCIATES**

**RE: Shearer Ave over Tannery Brook
PIN 5765.54**

Progress Report No. 11: November 29, 2025 through December ³¹28, 2025

Achievements

- Updated the PSP
- Address public meeting comments
- Updated the DAD

Scheduled Statement

- The project should meet the schedule.

Budget Statement

- On Budget.

Planned For Next Month

- Submit final DAD and seek Design Approval

Items Required

- Comments to final PSP

Very truly yours,

Gerard J. Sentz, P.E.
Vice President
Foit-Albert Associates

CONSULTANT'S REIMBURSEMENT REQUEST

SPONSOR CONTRACT NO.

ESTIMATE NO. 11

**IMPORTANT: The amounts reported below for each PIN must be supported by a
CONSULTANT'S REIMBURSEMENT REQUEST CONTINUATION FORM FIN 422
A SEPARATE FORM FIN 422 must be completed for each nine digit pin.**

**FAILURE TO REPORT ALL COSTS PROPERLY BY 9 DIGIT PIN
MAY RESULT IN THE REJECTION OF THIS ESTIMATE**

PIN (MUST BE 9 DIGITS)	WORKED PERFORMED			MAXIMUM ALLOC. THRU SA	FUNDS REMAINING OVER/UNDER
	CURRENT	PRIOR	TO DATE		
5765.54.121	\$2,252.80	\$115,950.66	\$118,203.46	\$205,967.55	\$87,764.09
5765.54.122	\$0.00	\$0.00	\$0.00	\$41,600.00	\$41,600.00
5765.54.123	\$0.00	\$0.00	\$0.00	\$3,825.04	\$3,825.04
TOTAL	\$2,252.80	\$115,950.66	\$118,203.46	\$251,392.59	\$133,189.13
LESS: RETAINAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL NET OF RETAINAGE	\$2,252.80	\$115,950.66	\$118,203.46	\$251,392.59	\$133,189.13



**AZAR
DESIGN
CO**

**FORMERLY
FOIT-ALBERT ASSOCIATES**

**RE: Cornwall Rd over Cazenovia Creek
PIN 5765.55**

Progress Report No. 13: November 29, 2025 through December 31, 2025

Achievements

- Updated DAD
- Updated the PSP
- Address public meeting comments
- Coordinated with Erie County on the ROW

Scheduled Statement

- The project is on schedule

Budget Statement

- On Budget.

Planned For Next Month

- Submit final DAD and seek Design Approval

Items Required

- Any additional comments.

Very truly yours,

Gerard J. Sentz, P.E.
Vice President
Foit-Albert Associates

CONSULTANT'S REIMBURSEMENT REQUEST

SPONSOR CONTRACT NO.

ESTIMATE NO. 13

IMPORTANT: The amounts reported below for each PIN must be supported by a
CONSULTANT'S REIMBURSEMENT REQUEST CONTINUATION FORM FIN 422
A SEPARATE FORM FIN 422 must be completed for each nine digit pin.

**FAILURE TO REPORT ALL COSTS PROPERLY BY 9 DIGIT PIN
MAY RESULT IN THE REJECTION OF THIS ESTIMATE**

PIN (MUST BE 9 DIGITS)	WORKED PERFORMED			MAXIMUM ALLOC. THRU SA	FUNDS REMAINING OVER/UNDER
	CURRENT	PRIOR	TO DATE		
5765.55.121	\$646.59	\$102,553.72	\$103,200.31	\$208,325.52	\$105,125.21
5765.55.122	\$0.00	\$0.00	\$0.00	\$41,600.00	\$41,600.00
5765.55.123	\$0.00	\$0.00	\$0.00	\$3,825.04	\$3,825.04
TOTAL	\$646.59	\$102,553.72	\$103,200.31	\$253,750.56	\$150,550.25
LESS: RETAINAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL NET OF RETAINAGE	\$646.59	\$102,553.72	\$103,200.31	\$253,750.56	\$150,550.25



**AZAR
DESIGN
CO**

**FORMERLY
FOIT-ALBERT ASSOCIATES**

**RE: Brooklea Drive over Tannery Brook
PIN 5765.46**

Progress Report No. 10: November 29, 2025 through December 31, 2025

Achievements

- Updated all sections of the DAD.

Scheduled Statement

- The project is on schedule

Budget Statement

- On Budget.

Planned For Next Month

- Finalize the draft DAD
- Prepare for a Public Info meeting

Items Required

- Nothing at this time.

Very truly yours,

Gerard J. Sentz, P.E.
Vice President
Foit-Albert Associates

CONSULTANT'S REIMBURSEMENT REQUEST

SPONSOR CONTRACT NO.

ESTIMATE NO. 10

**IMPORTANT: The amounts reported below for each PIN must be supported by a
CONSULTANT'S REIMBURSEMENT REQUEST CONTINUATION FORM FIN 422
A SEPARATE FORM FIN 422 must be completed for each nine digit pin.**

**FAILURE TO REPORT ALL COSTS PROPERLY BY 9 DIGIT PIN
MAY RESULT IN THE REJECTION OF THIS ESTIMATE**

PIN (MUST BE 9 DIGITS)	WORKED PERFORMED			MAXIMUM ALLOC. THRU SA	FUNDS REMAINING OVER/UNDER
	CURRENT	PRIOR	TO DATE		
5765.46.121	\$4,855.31	\$90,112.81	\$94,968.12	\$269,119.23	\$174,151.11
5765.46.122	\$0.00	\$0.00	\$0.00	\$41,600.00	\$41,600.00
5765.46.123	\$0.00	\$0.00	\$0.00	\$5,780.77	\$5,780.77
TOTAL	\$4,855.31	\$90,112.81	\$94,968.12	\$316,500.00	\$221,531.88
LESS: RETAINAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL NET OF RETAINAGE	\$4,855.31	\$90,112.81	\$94,968.12	\$316,500.00	\$221,531.88

SUPERVISOR
CHARLES D. SNYDER
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csnyder@townofaurora.co



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www.townofaurora.com

5B

MEMO

TO: Aurora Town Board
FROM: Jennifer Calkins, Supervisor's Office
RE: Vacation rollover correction
DATE: January 13, 2026

On behalf of the Building Department, I respectfully request a correction to Action # 9 from the January 12, 2025 Town Board meeting. The following vacation hour balances will be rolled over from 2025 to 2026 for Elizabeth Cassidy and Rich Miga:

Elizabeth Cassidy: 24 hours
Rich Miga: 20 hours

RESOLVED that the Town Board of the Town of Aurora declares itself lead agency with regard to SEQR for the Open Development Area (ODA) application to construct a rear addition on the west side of an existing building on the existing ODA lot at 1073 Davis Road; and further

RESOLVED that after considering the action stated herein, reviewing the criteria contained in Section 617.11 of the Rules and Regulations of the State Environmental Quality Review Act, determines that the action is an Unlisted action, and further

RESOLVED that the Town Board of the Town of Aurora has determined that this Unlisted action will result in no significant adverse impacts on the environment, and therefore, an environmental impact statement need not be prepared; and further

RESOLVED that a negative declaration is issued with regard to the Open Development Area application for a rear addition on the west side of an existing building on an ODA lot at 1073 Davis Road, East Aurora, NY.

RESOLUTION
APPROVING DEVELOPMENT ON AN OPEN DEVELOPMENT AREA LOT
1073 DAVIS ROAD
(SBL# 186.00-5-38)

WHEREAS, Chapter 99 of the Code of The Town of Aurora establishes standards for landowners who wish to develop or subdivide land that lacks adequate public road frontage for standard lot development (known as "Open Development Area"); and

WHEREAS, Robert Neil Hopkins, Jr. (the Applicant") has filed an Open Development Area (ODA) application to be able to construct a rear addition on the west side of an existing building on the existing ODA lot at 1073 Davis Road; and

WHEREAS, the Applicant has made a reasonable attempt and effort to comply with specifications of Chapters 99 of the Code of the Town of Aurora; and

WHEREAS, the applications and supporting documentation were forwarded to the Erie County Division of Planning whose response was that the proposed action has been reviewed and determined to be of local concern and they have no recommendations; and

WHEREAS, the Applicant applied for and the Zoning Board of Appeals granted the following variances to permit an addition to the existing building on this ODA lot: 55 feet frontage, 2.21 acre lot size, 124.37 feet front yard setback, 21.85 feet side yard setback, 55 feet ingress/egress width 70.04 feet lot width, no driveway bump-outs required.

WHEREAS, the Town of Aurora Planning Board recommended that the Town Board approve the Open Area Development application for 1073 Davis Road; and

WHEREAS, as an unlisted action under SEQRA the Town Board found that this will not result in any significant adverse environmental impacts.

NOW, THEREFORE, BE IT RESOLVED, that pursuant to Chapter 99 Article VI – Open Development Area of the Code of the Town of Aurora, the Town Board does hereby approve the Open Development Area application for a rear addition on the west side of an existing building on the existing ODA lot at 1073 Davis Road, East Aurora, New York.

WHEREAS, on April 28, 2025, the Town Board of Aurora approved Local Law 4-2025, Establishing a Six-Month Moratorium on new applications for rezoning requests; and

WHEREAS, Local Law 4-2025 was filed with the NYS Department of State on May 8, 2025; and

WHEREAS, Section 5 of the Local Law states the term of the Moratorium may be extended for up to two additional periods of up to three months each by resolution of the Town Board upon a finding of necessity for such extension; and

WHEREAS, the Town Board approved a three (3) month extension on the Moratorium, which extension is set to expire on February 8, 2026; and

WHEREAS, an additional three (3) month extension is required on the Moratorium to allow more time for the Comprehensive Plan to be completed and adopted.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board approves an additional three (3) month extension on the Moratorium on new applications for rezoning requests, until May 8, 2026, in order to protect the health, safety, and welfare of the residents of the Town of Aurora and to maintain the status quo with respect to zoning code designations.

5D

5E

RESOLUTION

WHEREAS, the Town of Aurora is in the process of developing a new comprehensive plan; and

WHEREAS, the Town Board of the Town of Aurora is duly qualified to act as lead agency and has requested lead agency status with respect to compliance with SEQRA which requires environmental review of certain actions undertaken by local government; and

WHEREAS, the proposed action is a Type I action pursuant to the Rules and Regulations of the State Environmental Quality Review Act; and

WHEREAS, the Town Board will forward Part I of the Full Environmental Assessment Form along with copies of the draft comprehensive plan to Potentially Involved and/or Interested Agencies; and

NOW, THEREFORE, BE IT,

RESOLVED that the Town Board of the Town of Aurora declares itself lead agency with regard to SEQR for this action.



November 17, 2025

Mr. Charles Snyder – Supervisor
Town of Aurora
575 Oakwood Avenue
East Aurora, NY 14052

RE: Town of Aurora Court – Construction Documents Proposal

Dear Supervisor Snyder,

Included within is our proposal to provide Professional Architectural and Engineering Services to complete Construction Documents for the reference project, based on the prior completed Feasibility Study. The goal of the renovations is to improve the security and efficiency of the layout and operations, while also developing a more professional aesthetic for the Court space.

Architectural Project Scope :

- Field verify existing conditions.
- Meetings will Town.
- Verify and update program as necessary.
- Develop Architectural Construction Documents to secure bids and permitting.
- Assist the Town with procurement.
- Review bids and make recommendations.
- Construction Administration (up to (4) construction meetings, review shop drawings, review pay applications).

Engineering Project Scope :

Mechanical Systems:

- * Design of complete HVAC systems for all occupied spaces, including load calculations, equipment sizing, and energy code compliance.
- * Ventilation design per ASHRAE and NYS Mechanical Code standards.
- * Minimal modification of existing steam radiators as needed for space revisions.
- * Design of air conditioning associated with waiting room and two conference rooms.
- * Coordination of ceiling devices associated with new ceiling grid and system.



FONTANESE FOLTS AUBRECHT ERNST ARCHITECTS, P.C.
6395 WEST QUAKER STREET, ORCHARD PARK, NY 14127
p: 716/662-2200 | f: 716/662-0072 | Email: pernst@ffae.biz

Electrical Systems:

- * Design of power distribution, lighting, receptacles, and branch circuitry.
- * Emergency power provisions for life safety loads and equipment.
- * Fire alarm, communications, and low-voltage rough-in design coordination.
- * Interface wiring with security doors, and detectors.
- * Coordination of ceiling devices associated with new ceiling grid and system.

FFAE Architects proposes to provide the construction documents based on the completed Feasibility Study for an hourly Not-to-Exceed amount of \$48,000. We will invoice monthly for work completed and payment is due upon receipt.

Not Included :

- Environmental and Geotechnical analysis.
- Site Utilities investigations.
- Hazard Materials Investigation and/or sampling and testing. Inclusive of, but not exhaustive of Environmental Hazardous Materials, Testing, Sampling, Design and Contract Documents for all Asbestos, PCB's, Lead, Etc.
- Fire Protection (sprinklers).
- Review of existing steam boiler system and controls.
- Renovation of existing toilet rooms.
- Structural and Civil Analysis and Design.
- Interior Design (Finish and color selections).
- Construction Contracts.
- Construction Cost Estimating.
- Printing, reproduction and distribution – will be billed as a direct expense.
- Surveying.
- Renderings and computer modeling.

FFAE can provide/coordinate the above services, on an hourly basis, as "Additional Services" if requested by the Owner.

Billing Rates :

Senior Principal:	\$185/hr.
Principals	\$165/hr.
Associates	\$150/hr.
Technical support	\$90/hr.
Clerical	\$65/hr.



FONTANESE FOLTS AUBRECHT ERNST ARCHITECTS, P.C.
6395 WEST QUAKER STREET, ORCHARD PARK, NY 14127
p: 716/662-2200 | f: 716/662-0072 | Email: pernst@ffae.biz

Scheduling :

We are prepared to begin work immediately and can complete the Construction Documents in a timeframe that meets your schedule.

We hope that you will find this Proposal acceptable. If we have misinterpreted the scope of work in any way, please do not hesitate to let us know and we will revise our proposal accordingly. And please call us with any questions or concerns you might have. Thank you again for your interest in our firm, and we look forward to working with you on your project.

Sincerely,

FONTANESE FOLTS AUBRECHT ERNST ARCHITECTS, P.C.

A handwritten signature of Paul E. Ernst in black ink.

Paul E. Ernst, RA
President

ACCEPTED BY:

A handwritten signature of William A. Heidt in black ink.

William A. Heidt, RA
Senior Associate

DATE: _____

6B

**AGREEMENT FOR THE EXPENDITURE
OF HIGHWAY MONEYS 2026
(DB Fund)**

AGREEMENT between the Town Superintendent of the Town of Aurora, Erie County, New York, and the undersigned members of the Town Board.

Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended as follows:

1. GENERAL REPAIRS. The sum of \$368,330 shall be set aside to be expended for primary work and general repairs upon 59.30 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewals thereof.

2. PERMANENT IMPROVEMENTS. The following sums shall be set aside to be expended for the permanent improvement of Town highways:

(a) On Luther Road between Snyder Road and Mill Road, .5 miles, there shall be expended not over the sum of \$247,000.

Type: 3 polymer dense binder, Width of traveled surface: 20 feet

Thickness: 3 inches, Subbase: none

Executed in duplicate this _____ day of _____, 20____

Supervisor

Councilman

Councilman

Councilman

Councilman

Councilman

Councilman

Councilman

Town Superintendent

NOTE: This Agreement should be signed in duplicate by a majority of the members of the Town Board and by the Town Superintendent. One copy must be filed in the Town Clerk's office and one in the County Superintendent's office. COPIES DO NOT HAVE TO BE FILED IN LBANY.

Charles Snyder

6C

From: Brigid M. Maloney <bmaloney@lippes.com>
Sent: Friday, January 16, 2026 9:36 AM
To: Charles Snyder
Cc: Kathleen Moffat
Subject: RE: DCO stipend

Follow Up Flag: Follow up
Flag Status: Completed

Hi Chuck,

I believe we would need to do a local law and public referendum. I looked into this issue for Kathleen in October: What needs to be done if the Board chooses to *increase* an elected official's salary at some point throughout the year?

The Elected Official's final salary cannot exceed the amount listed in the public notice, unless increased via a separate local law subject to public referendum.

Here is a link to a Comptroller's Opinion that specifically addresses your two questions:

<https://www.osc.ny.gov/legal-opinions/opinion-2006-5>

From: Charles Snyder <csnyder@townofaurora.com>
Sent: Tuesday, December 30, 2025 11:21 AM
To: Brigid M. Maloney <bmaloney@lippes.com>
Cc: Kathleen Moffat <kmoffat@townofaurora.com>
Subject: DCO stipend

Good morning Brigid,

As you saw in the last meeting, the Board approved providing dog control to Sardinia and Holland. Dave is requesting an increase in his existing dog control stipend, A3510.102, of \$5,000.00.

This increase is not in the budget, how do we increase an elected official's stipend?

If you'd like to go through this in person, let me know when is best for you.

Thank you,
Chuck

Charles D. Snyder
Town Supervisor
575 Oakwood Avenue
East Aurora, NY 14052
(716)652-7590

SUPERVISOR
Charles D. Snyder
(716) 652-7590
csnyder@townofaurora.com



TOWN CLERK
Jeanne H. Viger
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA

Aurora Municipal Center
575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurora.ny.gov
1/21/26

6D

To: Town Board
Re: Purchase of a new grapple truck

Please approve purchasing a grapple truck from Kenworth Northeast Group, Inc. for \$287,012 in the 2027 budget. The quote was part of Onondaga County Contract #0010914. The quote is attached.

Thank you,

David Gunner
Highway Superintendent



Kenworth Northeast
100 Commerce Drive
Buffalo, NY 14218

Kenworth Northeast Group, Inc.
www.kenworthne.com

November 17, 2025

Prepared for Dave Gunner – Town of Aurora Highway

CUSTOMER QUOTE: ONONGAGA COUNTY CONTRACT # 0010914

2026 Kenworth 380 Cab and Chassis	List Price \$160,043.75
PX-9 Cummins 300HP	Less 4% Contract Discount \$6,401.75
Allison Automatic	Sale \$153,642.00
12,000 lbs front Axles 21,000 Rear	Option List \$151,556.81
5 year 100,000 mile warrantee	Less 14% Contract Discount \$18,186.81
Peterson TL-3 Grapple Loader	
Quick Stick Mechanical Controls	
1824 HDX 18ft 24 cu yrd trash Body – single rear door	

Total Price \$287,012.00

Prepared by: Rich Wainwright

716-622-7071

rwainwright@kenworthne.com

X_____

Please Sign and Except as Specified

David Gunner

Buffalo, NY Rochester, NY Syracuse, NY Albany, NY Elmira, NY Boston, MA
(716) 852-2800 (585) 698-2940 (315) 399-1400 (518) 213-3211 (607) 767-0057 (781) 341-0008



KENWORTH NORTHEAST GROUP - ROCHESTER (K856)
25 AIRLINE DRIVE
ROCHESTER, New York 14624

TOWN OF AURORA
251 QUAKER RD
EAST AURORA, New York 14052
United States of America

Rich Wainwright
Cell Phone:
Office Phone: 555-555-5555
Email: rwainwright@kenworthne.com

DAVID GUNNER
Cell Phone: 716-983-0313
Office Phone: 716-652-4050
Email: dgunner@townofaurora.com

Vehicle Summary

	Unit		Chassis
Model:	T380 Series Conventional	Fr Axle Load (lbs):	12000
Type:	FULL TRUCK	Rr Axle Load (lbs):	21000
Description 1:	T380 Grapple	G.C.W. (lbs):	33000
Description 2:			
	Application	Road Conditions:	
Intended Serv.:	Local Pickup & Delivery: Vehicles which	Class A (Highway)	90
Commodity:	General Freight	Class B (Hwy/Mtn)	10
		Class C (Off-Hwy)	0
	Body	Class D (Off-Road)	0
Type:	Crane/Boom	Maximum Grade:	6
Length (ft):	13	Wheelbase (in):	254
Height (ft):	12	Overhang (in):	80
Max Laden Weight (lbs):	4000	Fr Axle to BOC (in):	67.5
		Cab to Axle (in):	186.5
	Trailer	Cab to EOF (in):	266.5
No. of Trailer Axles:	0	Overall Comb. Length (in):	374
Type:			
Length (ft):	0	Special Req.	
Height (ft):	0	U.S. Domestic Registry, 50-state.	
Kingpin Inset (in):	0		
Corner Radius (in):	0		
	Restrictions		
Length (ft):	75		
Width (in):	102		
Height (ft):	13.5		

Approved by: _____

Date: _____

Note: All sales are F.O.B. designated plant of manufacture.

Price Level: August 1, 2025
Deal: T380 Grapple
Printed On: 1/19/2026 12:25:28 PM

100% Complete

Date: December 12, 2025
Quote Number: QUO-1038792-L4P3R0



Sales Code	Std/Opt	Description	\$ List	Weight
Model				
0000380	S	T380 Series Conventional	108,874	9,930
0070086	S	T380 Aero Hood	0	0
0080101	O	CARB Low NOX Omnibus Registration Guidelines Dealer/Customer acknowledges that this vehicle is NOT intended for registration or domicile/primary use in the State of California.	0	0
0080314	O	EPA Clean Idle Label - PACCAR PX Engines	36	0
0090143	O	T380 Automatic	0	0
0098432	O	State of Registry: New York	0	0
Engine & Equipment				
0130219	O	PACCAR PX-9 300 300@1850 860@1200, 2024 With Turbo Exhaust Brake (VGT Brake) N09420 C333 0.....Reserve Speed Limit Offset (N09380 C334 0.....Maximum Cycle Distance (C334 N09360 C400 252...Reserve Speed Function Reset N09200 C399 100...Standard Maximum Speed Limit N09400 C401 10....Maximum Active Distance (C40 N09220 C402 0.....Expiration Distance (C402) N09540 C395 0.....Expiration Distance (C395) N09260 C121 64....Max Vehicle Speed in Top Gea N09440 C234 NO....Engine Protection Shtdwn N09460 C231 NO....Gear Down Protection N09580 C133 5.....Idle Shtdwn Time N09680 C233 NO....Idle Shtdwn Override N09480 C132 1400..Max PTO Speed N09300 C128 64....Max Cruise Control Speed N09500 C239 NO....Cruise Control Auto Resume N09520 C238 NO....Auto Engine Brake in Cruise N09780 C190 80....High Ambient Temperature Thr N09740 C188 40....Low Ambient Temperature Thre N09760 C189 60....Intermediate Ambient Tempera N09720 C382 YES...Enable Hot Ambient Automatic N09600 C396 YES...Enable Impending Shutdown Wa N09620 C397 60....Timer For Impending Shutdown N09640 C206 35....Engine Load Threshold N09560 C225 NO....Enable Idle Shutdown Park Br	9,632	694
1000046	O	EPA Emissions Warranty Engine	0	0
1000151	S	PremierSpec	0	0
1000243	O	Gearing Analysis: Performance power before economy results.	0	0
1000256	O	Customer's Typical Operating Spd: 64 MPH	0	0

Price Level: August 1, 2025

100% Complete

Deal: T380 Grapple

Printed On: 1/19/2026 12:25:28 PM

Date: December 12, 2025

Quote Number: QUO-1038792-L4P3R0



Sales Code	Std/ Opt	Description	\$ List	Weight
1000344	O	EWI Tracking - A2 Engine Module Chassis	0	0
1000525		RegistrationYear Year of Registration: 2025	0	0
1000684		Effective VSL Setting NA	0	0
1000857	O	Engine Idle Shutdown Timer Enabled	0	0
1000859	O	Enable EIST Ambient Temp Override	0	0
1000891		Eff EIST NA Expiration Miles Use only with MX and Cummins engines	0	0
1002060	S	Air Compressor: Cummins 18.7 CFM For Cummins And PACCAR PX engines.	0	0
1041399	S	Air Cleaner: MD Composite Engine Mounted	0	0
1105232	O	Fan Hub: Horton Variable Speed For use with PX engines, L9N or B6.7N natural gas engines on 2.1M only.	658	0
1121231	S	Cooling Module: 2.1M MD - Aero Hood 1000 Square Inches	0	0
1160214	O	Bug Screen: Behind Grille	104	2
1247279	O	EXH: Single Can 2024 PX-9 Horizontal Under Rail With Horizontal Tailpipe Below RH Rail Back-of-Cab	836	0
1321102	S	Fuel Filter: PACCAR 2.1M MD for PX-7 or PX-9 Fuel/water separator for 2021 and later engines.	0	0
1321200	S	Run Aid:None *For Fuel Filter	0	0
1321300	S	Start Aid:None *For Fuel Filter	0	0
1504006	O	Block Heater: PACCAR 750 watt 120V for PX-7 and B6.7N. 1000 watt for PX-9 and ISL9 Engines.	26	2
1506055	O	Engine Oil Pan Heater, 120V / 300W Includes plug. For use with EPA 2007+ engines.	164	0
1816160	O	Alternator: 160 amp Brush Type T3	-9	0
1821220	S	Batteries: 2 PACCAR GP31 Threaded Post (700-730) 1400-1460 CCA dual purpose.	0	0
1836106	O	Mitsubishi 105P55 12V Starter with Cummins and PX PACCAR 12 volt electrical system. W/ centralized power distribution incorporating plug-in style relays. Circuit protection for serviceability, 12-volt light system w/circuit protection circuits number & color coded. Only for Cummins or PX engines.	32	0
1840024	O	Battery Disconnect Switch: 1 Cab Floor Locking	153	0
1840065	S	12V Low Voltage Disconnect for Battery Protection	0	0

Price Level: August 1, 2025

100% Complete

Date: December 12, 2025

Deal: T380 Grapple

Quote Number: QUO-1038792-L4P3R0

Printed On: 1/19/2026 12:25:28 PM



Sales Code	Std/Opt	Description	\$ List	Weight
1900996	O	Jump Start Terminals Under Hood.	86	0
1901017	O	Remote PTO/Throttle, 12-Pin, Engine Bay Remote Control Provision	34	0

Transmission & Clutch

2011613	O	Transmission: Allison 3000RDS 6-speed, With PTO drive gear. 6th Generation controls. Includes heat exchanger & oil level sensor. Rugged Duty Series for vocational applications. Requires a push button shift control code. Oil temperature gauge is standard on class 8 models. Transynd transmission fluid is standard on all Allison 1000, 2000, 3000 & 4000 series transmissions.	10,298	443
2401905	O	Driveline: 3 Dana Standard-Duty; 2 Centerbearing. *Standard duty is 1710 series.	989	145
2409942	O	Two Heavy-Duty One-Piece Aluminum Crossmembers This option upgrades existing crossmembers. The cost does not include the centerbearing and bracket. Crossmember locations will be in accordance with Kenworth engineering standards, using the major components specified on the DTPO.	310	0
2410018	O	Torque Converter Included W/ Allison Transmission.	0	0
2410153	O	Push Button Shifter Controls, Center Console Mounted for Allison Transmission. 2.1m Medium Duty only.	0	0
2410310	O	Allison Neutral at Stop	0	0
2410319	O	Allison Fuel Sense: Dynactive Includes Dynamic Shift Sensing	244	0
2429358	O	Rear Transmission Support Springs for transmission PTO applications are required to ensure that engine flywheel housings are not overloaded when transmission PTO's are installed.	93	0
2429378	O	Customer Installed Transmission PTO in the LH Mounted position (8 o'clock) for Allison 3000 & 4000 transmissions.	42	0

Front Axle & Equipment

2502012	O	Dana Spicer D-1201IL Front Axle rated 12K 3-1/2in. drop. Use with Air Disc Brakes Only.	162	-22
2607001	O	Front Brakes: 14.6K Bendix Air Disc Brakes Lube Free.	336	0
2690025	O	Splined Rotor for Front Air Disc Brakes for Use with Iron Hubs.	501	0
2702500	S	Front Hub: Iron Hub Pilot 14,600 lbs. 11-1/4 in. bolt circle. For use w/ air disc brakes. Consider wheelguards (5850002) w/ aluminum wheels.	0	0
2741970	S	ConMet PreSet Plus Hub Package; Front Axle.	0	0
2750001	S	Hubcap: Front Vented.	0	0
2769000	O	Slack Adjusters Included W/ Front Axle or Brakes. Also use with disc brakes.	0	0

Price Level: August 1, 2025

100% Complete

Date: December 12, 2025

Deal: T380 Grapple

Quote Number: QUO-1038792-L4P3R0

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Sales Code	Std/Opt	Description	\$ List	Weight
2883002	S	Front Springs: Mono-leaf 12K W/ Shock Absorbers With maintenance-free elastomer spring pin bushings.	0	0
2895223	S	Single Power Steering Gear: 13.2K for Air Brakes.	0	0
2900058	O	30 mm Front Suspension Spacer Block	0	0
Rear Axle & Equipment				
3032200	S	Single Meritor MS21-14x4 Rear Axle rated at 21K.	0	0
3200557	S	Rear Axle Ratio - 5.57.	0	0
3330004	S	Single Rear Brakes 16-1/2x7 in. Bendix ES- extended service S-cam.	0	0
3392007	S	Single Rear Brake Drums: Cast S-Cam Single For use with 15x8.625", 16.5X7" or 16.5X8.625" brake.	0	0
3403220	S	Single Rear Hubs: Iron Hub Pilot 26k; 11.25" Bolt circle. Requires "R" series outer ends.	0	0
3441971	S	ConMet PreSet Plus Hub Package; Single Rear Axle.	0	0
3465001	S	Single Rear Axle Automatic Slack Adjusters. For use with drum brakes.	0	0
3485007	S	Spring Brake: 3030 Long Stroke Single 3 in. travel. For drum brakes. Helps keep brakes in adjustment longer.	0	0
3495226	S	Bendix 4S/4M Anti-Lock Brake System.	0	0
3636421	S	Rear suspension: single Reyco 79KB taperleaf 21K. Medium-duty. Unladen Height: 9 in. Laden Height: 7.5 in. Not rear air disc brake compatible.	0	0
3836315	O	Bolted Rear Suspension Crossmembers for Reyco 79KB. Replaces medium duty standard.	293	41
Tires & Wheels				
4080056	S	Front tires: Continental HSL3 295/75R22.5 14PR.	0	0
4280056	S	Rear tires: Continental HSL3 295/75R22.5 14PR. Code is priced per pair of tires.	0	0
4900004	O	Rear Tire Quantity: 4	0	0
5042338	O	Front Wheel:Accuride 43644 22.5x8.25 AL hub-pilot mount Standard Polish	566	-52
5242338	O	Rear Wheel: Accuride 43644 22.5X8.25 aluminum hub pilot mount standard polish	1,130	-104
5900004	O	Rear Wheel/Rim Quantity: 4	0	0
Frame & Equipment				
6056600	O	Frame Rails: 10-3/4 x 3-1/2 x 3/8in. Steel 337in. to 416 in. Truck frame weight is 3.48 lb.-in. per pair of rails. Section modulus is 17.80, RBM is 2,132,000 in-lbs per rail. Frame rail	1,003	569

Price Level: August 1, 2025

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Deal: T380 Grapple

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Quote Number: QUO-1038792-L4P3R0

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Sales Code	Std/ Opt	Description	\$ List	Weight
		availability may be restricted based upon application, axle/suspension capacity, fifth wheel setting, or component/dimensional specifications. The results of the engineering review may result in a change to the requested frame rail. If a change is required Kenworth Application Engineering will advise the dealer of the appropriate material specification for a substitute rail.		
6308715	O	Bumper: Aerodynamic Chrome Steel. Requires a bumper setting code.	1,112	68
6319040	S	40 in. Bumper Setting. Requires a Bumper Code.	0	0
6321010	S	Front Tow Loops: Two	0	0
6404421	O	Battery Box: Steel Parallel Module under W/Step, polished aluminum cover. Use with 2 or 3 batteries. Up to 2 air tanks may be mounted to bottom of box. Batteries will be oriented perpendicular to the frame rail in a single row.	410	9
6409901	O	Battery Box Location: LH Side.	0	0
6490139	O	Heavy-Duty One-PC Aluminum Intermediate/ Fill-In crossmember.	283	13
6490433	O	Heavy-Duty 5-Piece Rear Cab Support, Hucked assembly. Huck fastened to frame.	49	15
6742009	S	Square End-of-Frame W/O Crossmember; Non-Towing.	0	0
Fuel Tanks & Equip				
7140050	S	50 US Gallon D-Shape Rectangular Aluminum Under fuel tank, replace. With non-slip step.	0	0
7722170	S	Small DEF Tank, 5.5 Gallons.	0	0
7840015	O	Polish Only One Aluminum Tank.	140	0
7840038	O	Polished Cover for 1 DEF Tank Any Size.	249	3
7889061	O	Polished Stainless Steel Tank Straps for 1 Tank.	89	0
7889203	O	DEF to Fuel Fill Ratio 2:1 or Greater.	0	0
7889368	O	Fuel Tank Drain Plug.	8	0
7889614	O	DEF Tank Location is LH BOC. For 2.1M Medium-Duty	0	0
7910050	O	Location: 50 gal fuel tank RH under cab.	0	0
Cab & Equipment				
8024311	S	Cab: Stamped Aluminum with Curved Windshield LED markers. Requires sepearte roof code.	0	0
8090154	O	Hood: Short Aero w/ Chrome Crown	124	0
8108011	S	Cab HVAC - Day Cab and 40 in. Sleeper	0	0

Price Level: August 1, 2025

100% Complete

Date: December 12, 2025

Deal: T380 Grapple

Quote Number: QUO-1038792-L4P3R0

Printed On: 1/19/2026 12:25:28 PM



Sales Code	Std/ Opt	Description	\$ List	Weight
Promotions				
Paint				
9700000	O	Paint Color Number(s).	0	0
		N9702 A - L3781 RED N9720 FRAME N0001 BLACK		
9943004	S	Bumper Unpainted	0	0
9943048	O	Day Cab Bulk Paint	0	0
9943051	O	Day Cab Premium Paint	621	0
9944820	S	1 - Color Paint - Day Cab Color will be White if no other color is specified.	0	0
9965510	S	Base Coat/ Clear Coat. The Kenworth Color Selector contains additional instructions, as well as information on Kenworth paint guidelines and surface finish applications. Kenworth is standard with Dupont Imron Elite paint.	0	0

Special Requirements

Special Requirement 1 0098025
Special Requirement 2
Special Requirement 3
Special Requirement 4

Order Comments

Price Level: August 1, 2025
Deal: T380 Grapple
Printed On: 1/19/2026 12:25:28 PM

100% Complete

Date: December 12, 2025
Quote Number: QUO-1038792-L4P3R0

CYNCON

Premier Municipal and Truck Equipment Since 1978

December 8, 2025

Dave Gunner
Superintendent of Highways
Town of Aurora
251 Quaker Road
East Aurora, NY 14052

Cyncon Equipment is pleased to provide our quote for the following equipment for the Town of Aurora:

Description

Petersen TL-3 Grapple Loader with:
Tandem Pump with Transmission Mounted PTO
Quad Stick Mechanical Controls
Grating Heat Shield, Bucket: Standard Bucket 60"
LED Strokes on Outriggers
Hose Guards on Head & Valve Bank
Outrigger Wear Pads
1824-HDX 20 Ft., 26 Cu Yd. Hardox Trash Body
Self-Winding Load Cover
Standard Rear Barn Doors
LED Amber Flashers in Rear Corner Body Posts
Loader Painted PI Red
Body Painted Red, Bumper: Fixed ICC Bumper
Factory Installation
Mounted on Customer Approved Supplied Chassis ✓

Option: Single Rear Door YES

Option: Strokes In Grille YES

Thank you for the opportunity to supply your equipment needs. As always,
please contact me with any questions.

Best regards,

Bill Gallagher

6E

TOWN OF AURORA

575 OAKWOOD AVENUE, EAST AURORA, NY 14052
BUILDING DEPARTMENT
(716) 652-7591

MEMO

TO: Supervisor Snyder and Town Board Members

FROM: Elizabeth Cassidy, Code Enforcement Officer

DATE: January 21, 2026

The Building Department has accepted Site Plan and Special Use Permit applications for 359 Quaker Rd by owner Callie Williams of PCW Enterprises LLC. The request is to demolish the existing building and construct a new 5600 sq ft office building and parking lot. The proposed use is for a dental office, primarily. This use is allowed in the C3 district as regulated in both the C2 and C1 districts, which is why the SUP is required.

The Town Board should refer both applications to the Planning Board for their review and recommendation. After receiving the recommendation, the Town Board shall schedule a public hearing. A SEQR determination must be made prior to the Town Board's decision.

Due to the proximity of the property to the municipal boundary, a referral to Erie County Department of Environment and Planning is required as per GML §239-m.

Both applications are Unlisted Actions for purposes of SEQRA.

Please contact my office with any questions.

Liz Cassidy

**TOWN OF AURORA
SITE PLAN REVIEW APPLICATION**

Date submitted: 12/23/2025

Applicant name: PCW Enterprises LLC

Applicant Phone/Email: 716-572-1127 / caldds@hotmail.com

Applicant address: 4185 East Blood Road, Cowlesville, NY 14037

Property owner: PBI Holdings of WNY LLC Dave Iacono

Owner's address 359 Quaker Road, East Aurora, NY 14052

Property address: 359 Quaker Road, East Aurora, NY 14052

SBL # (s) 175.06-3-9

Prior owner _____

Is site adjacent to or within 500 feet of an 'R' District? yes, across the street

=====

Proposed Project: New Dental Office

Commercial X Multi family _____ Number of dwelling units 0

Zone: C-3 Total property Acreage: 0.7 Acreage covered by bldg 0.13

Square footage of building: 5655 Cubic footage of building: 67,860

Aggregate square footage of other buildings on property: 0

Fees, based on number of improved acres*

**Additional professional services, including but not limited to traffic study and SEQRA review,
utilized by the Town during the review process shall be borne by the applicant*

0-1 Acres: \$250 1.01-5Acres: \$500 5.01-10 Acres: \$1,000 >10 Acres: \$1,500

Fee: \$ 250.00

Receipt: # _____

Received by _____
Town Clerk/Deputy Clerk

SEQOR action: Type I (Long EAF) Type II (Long EAF) X Unlisted (Short EAF)



Town of Aurora Town Board
575 Oakwood Avenue, East Aurora NY, 14052

Special Use Permit Application Form

I. PROJECT INFORMATION (Applicant/Petitioner):

Business/Project Name: East Aurora Family Dental
Business/Project Address: 359 Quaker Road, East Aurora, NY 14052
Applicant Name: PCW Enterprises LLC
Mailing Address: 4185 East Blood Road
City Cowlesville State New York ZIP 14037
Phone 716-572-1127 Fax _____ Email caldds@hotmail.com
Interest in the property (ex: owner/purchaser/developer) purchaser

II. PROPERTY OWNER INFORMATION (If different than Applicant AND the Owner does not sign below, please submit and original, notarized "Owner Authorization" form - attached):

Property Owner(s) Name(s) PBI Holdings of WNY LLC
If a corporate, please name a responsible party/designated officer: Dave Iacono
Address 359 Quaker Road
City East Aurora State New York ZIP 14052
Phone _____ Fax _____ Email _____

III. SPECIAL USE AND PROPERTY INFORMATION:

Property Address 359 Quaker Road
SBL# 175.06-3-9

Describe Special Use requested (use additional pages if needed):
See attached

Property size in acres 0.7 Property Frontage in feet 150
Zoning District C-3 Commercial Surrounding Zoning C-3, GM (Village)
Current Use of Property offices
Size of existing building(s): +/- 2900 sf Size of proposed building(s) 5525 sf
Present/Prior tenant/use: commercial offices
Parking spaces: Existing: 10 Proposed additional spaces: 16 Total #: 26 including 2 ADA

Proposed water service: X public private (well) n/a Is this existing Y/~~N~~
 Proposed sanitary sewer: X public private (septic) n/a Is this existing ~~Y~~/N

Hours of operation (if applicable):

Day	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	By Appt.
Hours	9am-5pm	8am-4pm	8am-4pm	8am-4pm	none	none	none	

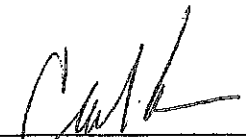
Peak hours: above

Number of employees (if applicable): Full-time 12 Part-time 0 Seasonal 0

Upon approval of this application, the applicant intends to apply for: (Check all that apply)

- a. Building Permit X
 b. Sign Permit X

IV. SIGNATURE (*This application must be signed by the applicant/petitioner. If the applicant is not the owner of the property, a separate owner authorization form must be submitted – see pg. 4*)

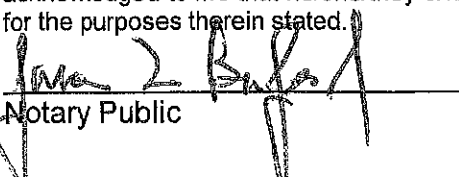


 Signature of Applicant/Petitioner

 Callie Williams, PCW Enterprises LLC
 Print name of Applicant/Petitioner

State of New York; County of Erie

On the 19th day of January in the year 2026 before me, the above individual appeared, personally known to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she/they executed the same for the purposes therein stated.



 Notary Public
 (Notary stamp)

JASON L. BURFORD
 Notary Public, State of New York
 Qualified in Erie County
 Commission Expires 1/5/2027

Office Use Only: Date received: _____ Receipt #: _____

Application reviewed by: _____

Application # _____

6F

Application For Temporary Use Permit

Neil and Barb Chur Equestrian Park, Soccer Field and/or Polo
Field At Knox Farm State Park

Submit applications to:
Town of Aurora Parks and Recreation
575 Oakwood Ave
East Aurora, NY 14052
Telephone (716) 652-8866 Fax: (716) 652-5646

ALL REQUESTS MUST BE MADE NO LESS THAN 30 DAYS IN ADVANCE OF EVENT/USE.

***PLEASE NOTE THAT THE PERMIT CANNOT BE ACCEPTED FOR BOARD
APPROVAL WITHOUT THE FULL COMPLETION OF THIS DOCUMENT.***

1. Name of organization: 42 North Brewing Company

2. Individual responsible for this request: John Cimperman

3. Address: 25 Pine Street, East Aurora, 14052

4. Telephone number: 716-523-8805

5. Fax: _____

6. Email: john@42northbrewing.com

7. Date(s) of event: 2/21/26

8. Hours of use including set up/take down: Start: 11 am End: 4 pm

9. Description of the event or use:

Annual Brewski event at Knox Farm. 2.5 mile walk, ski, bike event through the park.

10. Specific area(s) request. Please attach a map of the area.

a. Soccer fields _____

b. Polo Field _____

c. Equestrian Park _____

d. Other _____

i. Describe SOCCER FIELD PARKING LOT

11. Specific equipment to be brought into the park (porta-johns, tents, etc.)

___4, PORTA

12. Needs: Water _No_ Electric _No_

13. Estimated attendance: 600 _____

a. Will participants be crossing Knox Road? _yes_

b. Will participants be attending via bus? _No_

PLEASE NOTE: Based on the estimated attendance of the event, a meeting with the Town Supervisor, Dir. of

Recreation and Aquatics, the Highway Superintendent, and Chief of Police may be scheduled at the discretion of the Aurora Town Board to discuss a plan for proper traffic control and parking.

14. Will food or drinks be served? Yes

a. If yes, please describe beer sampling in park, plus Fat Bob's BBQ

15. Will there be sound amplification, music, or a band(s)? No a. If yes, please describe

16. Other services requested, please describe: Crossing guard from 11:30 am until 2:30 pm

a. NYS Park Police* _____ i. *Applicant
is responsible for contacting the East Aurora Police Department if the event involves the
Village or Town streets.

b. Parks Department: _____

17. Do you intend to use the main part of Knox Farm State Park between Buffalo Rd, Willardshire Rd., and
Knox Rd.? YES

a. If yes, you must request a permit from NYS Parks and Recreation. Contact their office at 716-
549-1802.

Provide drawings that describe location, size, and text of all proposed signs for this event to the Town of Aurora
Building Department, 575 Oakwood Ave. Approved signs may be erected 30 days prior to the event and must
be removed immediately after.

I make this application and agree to abide by the **Guidelines for Use of Barb and Neil Chur Equestrian Park,
Soccer Fields, and/or Polo Field**



Signature of Applicant

Date 1/20/26

*Subject to change dependent on anticipated damage.

General Fees (Cash/Card)		
	Fee	Paid
Application	\$25/\$25.78	X
Permit	\$15/\$15.47	X
Security Deposit*	\$250	

Service
Crossing Guards
Parking Attendant

(Invoiced after event or adjustments to security deposit return.)

Per Day Event Specific Fees (Cash/Card)					
Item	Fee	NP or TR	NP & TR	# of Days	Total
1-100 Attendants	\$150/\$154.65	\$135/\$139.19	\$120/\$123.72		
101-750 Attendants	\$300/\$309.30	\$270/\$278.37	\$240/\$247.44	1	270.
750+ Attendants	\$500/\$515.50	\$450/\$463.95	\$400/\$412.40		
Garbage Service	TBD	TBD	TBD		
NP- Non- Profit	TR- Town Resident	Total Event Fee			

Awaiting payment

SUPERVISOR
CHARLES SNYDER
(716) 652-7590
supervisor@townofaurora.com

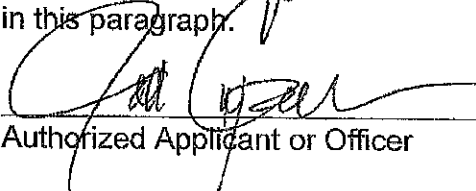
TOWN CLERK
MARTHA L. LIBROCK
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA
575 Oakwood Ave., East Aurora, NY
14052 www.townofaurora.ny.gov

Indemnification Agreement

Neil and Barb Chur Equestrian Park, Soccer Field and/or Polo Field

To the fullest extent permitted by law, I/We shall indemnify and hold harmless the Town of Aurora and its employees from and against claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from performance of our work under this contract, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or injury to or destruction of tangible property, including the loss of use resulting there from but only to the extent caused in whole or in part by negligent acts or omissions of our organization, anyone directly or indirectly employed by us or for anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to otherwise exist as to a party or person described in this paragraph.


Authorized Applicant or Officer

State of New York)
County of Erie)

Subscribed and sworn to before me this 20 day of January, 2026

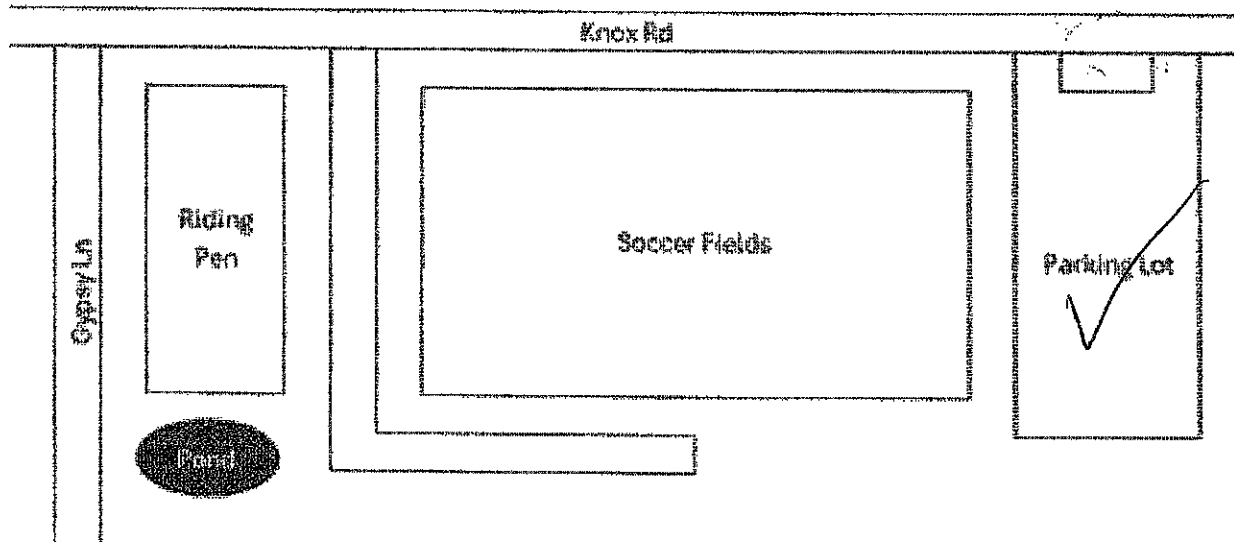

Notary Public

Qualified in Erie County, New York

My commission expires: June 22, 2027

LAURIE A. CULLEN
Notary Public, State of New York
No. 01CU6326714
Qualified in Erie County
My Commission Expires June 22, 2027

Knox Map



Please mark the areas of the park you intend to use for your event. Please describe any additional information below that may be needed.

Please describe how your event will handle parking and traffic (if your event will be crossing the road) for your event.

2 Volunteers for Parking provided by Friends of Knox park.

Is there any additional information you believe the Town Board will need to know for you to host this event?

8th Annual Event

Official Use Only

Event: _____

Attachments Submitted

- ☒ Indemnification Agreement
- ☒ Certificate of Insurance
- ☒ Map with area(s) requested to be used indicated

☒ Parking and Traffic plan

Copy of application for sign permit, if applicable. (Upon application approval copy of approved sign permit must be filed with the Town Clerk NO LATER THAN 5 days prior to scheduled event.). Copy of this application to NYS Parks and Recreation c/o Evangola State Park

Application ☒ Recommended or ☐ Not recommended
by the Recreation Department.

Action by Aurora Town Board

The Aurora Town Board, upon review of the application request # _____ submitted by
_____ (organization or individual) took the following action with or
without conditions (as applicable) noted below:

Approved: _____ Date: _____ Supervisor's
Signature

Denied: _____ Date: _____ Supervisor's
Signature

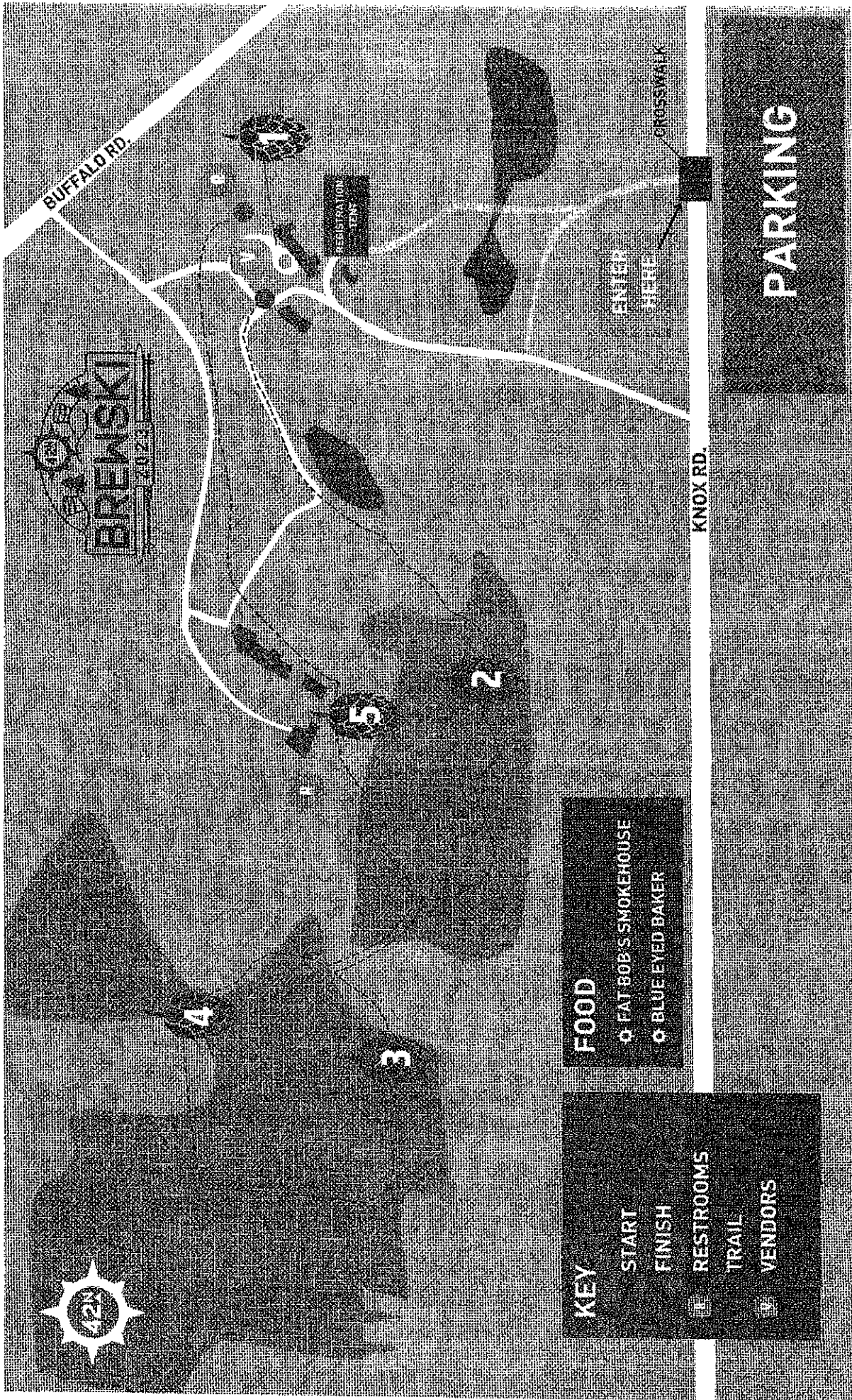
Conditions:

Police Department Approval
Highway Department Approval
Building Department Approval

Requesting organization shall attach a completed **Certificate of Insurance** with minimum limits to include public liability coverage with limits of \$1,000,000 each occurrence; property damage insurance with limits of \$1,000,000 each occurrence. Policy shall be endorsed to include the Town of Aurora as an additional name insured

Requesting organization or individual shall submit an **Indemnification Agreement** signed by authorized applicant or officer of company and duly notarized.

_____ Approval of parking and traffic plan
_____ Arsenal Soccer Contacted – No Conflicts. Date: _____
Other _____



FAT BOB'S
BREWSKI
2023

BUFFALO RD.

KNOX RD.

PARKING

FOOD

- ♣ FAT BOB'S SMOKEHOUSE
- ♣ BLUE EYED BAKER

KEY

- ★ START
- ★ FINISH
- ⬜ RESTROOMS
- ⬜ TRAIL
- ⬜ VENDORS



42NOR-1

OP ID: RB

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/19/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hedley Brook Agency Inc P.O. Box 585 818 West State St. Olean, NY 14760-0585 J. Scott Brook	716-372-1122	CONTACT NAME: J. Scott Brook PHONE (A/C, No, Ext): 716-372-1122 FAX (A/C, No): 716-372-1143 E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: Cincinnati Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	NAIC # 10677
INSURED 42 North Brewing Co 25 Pine St East Aurora, NY 14052			

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTS	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF MM/DD/YYYY	POLICY EXP MM/DD/YYYY	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☐ GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:	X	ETN 076 17 11	11/01/2025	11/01/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000
A	☒ AUTOMOBILE LIABILITY ☐ ANY AUTO OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY		ETN 076 17 11	11/01/2025	11/01/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	☒ UMBRELLA LIAB ☐ EXCESS LIAB ☐ OCCUR ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$		ETN 076 17 11	11/01/2025	11/01/2026	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/OWNER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐ N/A				PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER IS ADDITIONAL INSURED ON THE GENERAL LIABILITY POLICY IF REQUIRED BY SIGNED WRITTEN CONTRACT.

CERTIFICATE HOLDER

CANCELLATION

TOWN OF AURORA
PARKS AND RECREATION
575 OAKWOOD AVE
EAST AURORA, NY 14052

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
J. Scott Brook

66

TOWN OF AURORA

575 OAKWOOD AVENUE, EAST AURORA, NY 14052
BUILDING DEPARTMENT
(716) 652-7591

MEMO

TO: Supervisor Snyder and Town Board Members

FROM: Richard Miga, Assistant Code Enforcement Officer

DATE: January 20, 2026

REFERENCE: Town Code 65-41 – Expired Building Permit

PROPERTY OWNER:

Thomas Hagner
10 Creekview Court
East Aurora, NY 14052
&
542 East Fillmore Ave.
East Aurora, NY 14052

The property at 10 Creekview Court (SBL: 175.10-2-15) has an expired permit. As stated in Town Code Chapter 65-41 – Time Limits, building permits shall become invalid unless the authorized work is commenced within six months following the date of issuance and a building permit shall expire 12 months after the date of issuance. The permit 2024-332 has been expired since 7/19/25 and has an outstanding final building inspection to complete the permit application.

Notices of Expiration were sent to the owner on 6/1/25 and 7/14/25 in regular mail, and Notices of Violation were sent to the owner via certified mail on 8/13/25, 9/9/25, 9/29/25, and 12/12/25.

The Building Department requests that this violation be referred to the Town attorney for judicial action. Attached are the notices and supplemental documentation.

If you have any questions, please contact me at 652-7591.

Richard Miga



6H

BUDGET TRANSFER REQUEST FORM

Please note the following guidelines:

- A shortage of less than \$750 per line can be satisfied with this form requesting a budget transfer(s) between lines that are within the responsibility of a single Department Head. These will require the approval of the Supervisor.
- A shortage of \$750 or more per line can be satisfied with this form requesting a budget transfer(s) between lines that are within the responsibility of a single Department Head. These will require the approval of the Town Board.
- A shortage of any amount can be satisfied with this form requesting a budget transfer(s) between lines which fall under the responsibility of different Department Heads. These will require the approval of the Town Board.
- Budget transfers must be made PRIOR to the expenditure.
- All budget transfers must be submitted to the Supervisor's Office using this form.

DEPARTMENT HEAD NAME (printed): Shanne Viger
SIGNATURE: [Signature] DATE: 1/20/26

1. \$	<u>1,107-</u>	FROM:	<u>A140.105</u> ACCT NO.	<u>Deputy 1</u> ACCT TITLE	<u>48,609-</u> CURRENT BALANCE
		TO:	<u>A140.413</u> ACCT NO.	<u>PT Contractual</u> ACCT TITLE	<u>6,000-</u> CURRENT BALANCE
		REASON:	<u>Salary change transfer to PT Contractual</u>		
2. \$		FROM:			
			ACCT NO.	ACCT TITLE	CURRENT BALANCE
		TO:			
			ACCT NO.	ACCT TITLE	CURRENT BALANCE
		REASON:			
3. \$		FROM:			
			ACCT NO.	ACCT TITLE	CURRENT BALANCE
		TO:			
			ACCT NO.	ACCT TITLE	CURRENT BALANCE
		REASON:			
4. \$		FROM:			
			ACCT NO.	ACCT TITLE	CURRENT BALANCE
		TO:			
			ACCT NO.	ACCT TITLE	CURRENT BALANCE
		REASON:			
5. \$		FROM:			
			ACCT NO.	ACCT TITLE	CURRENT BALANCE
		TO:			
			ACCT NO.	ACCT TITLE	CURRENT BALANCE
		REASON:			

APPROVALS:

SUPERVISOR SIGNATURE : _____
TOWN BOARD MEETING APPROVAL DATE: _____

Date: _____
Action #: _____

SUPERVISOR
Charles D. Snyder
(716) 652-7590
csnyder@townofaurora.com



TOWN CLERK
Jeanne H. Viger
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA
Aurora Municipal Center
575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurora.ny.gov

61 1 1/2

Nathan Kalwicki has received approval from the Colden Town Board to request out-of-district water status with the Town of Aurora for his property at 8815 Falls Road, PO West Falls, NY.

The next step is for the Town of Aurora Town Board to 1) authorize the Supervisor to sign the intermunicipal agreement and 2) approve out-of-district water customer status to Mr. Kalwicki contingent upon receipt of the SBL (property identification number) from Erie County for his parcel and a signed agreement from Mr. Kalwicki agreeing to pay an annual debt service fee to the Town of Aurora. (The amount of the debt service fee will not be available until the SBL number and assessed property value are received.)

In order for A Soldier's Journey Home to begin construction of a house for Mr. Kalwicki, approval of this OOD status is required in order for that organization to apply to the Erie County Water Authority for water service.

INTERMUNICIPAL AGREEMENT

AGREEMENT made this 8th day of January 2026, between

TOWN OF AURORA
575 Oakwood Avenue
East Aurora, New York 14052

and

TOWN OF COLDEN
8812 State Road
P.O. Box 335
Colden, New York 14033

WHEREAS, Nathan Kalwicki of 8815 Falls Rd, and is "part of" the original parcel 8699 Falls Rd, Town of Colden, New York has applied to the Town of Aurora to be a Aurora Water District #18 customer and,

WHEREAS, the Town of Aurora would be willing to grant an out-of-district permit for water, if the Town of Colden agrees to add any overdue water bills to the owner's annual County/Town tax bill and assessed against the property,

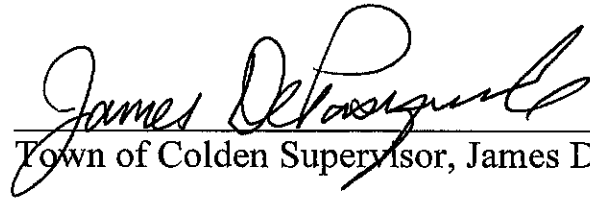
NOW, THEREFORE, for good and valuable consideration, the parties do hereby agree as follows:

1. The Town of Aurora shall grant an out-of-district water permit for the premises located at 8815 Falls Rd in the Town of Colden, NY.
2. The Town of Colden agrees that any overdue water bills will be added by the Town of Colden against the owner's annual County/Town tax bill and assessed against the property which said tax bill shall constitute a lien against the property.
3. The Town of Colden further agrees to remit to the Town of Aurora the overdue water bills when collected by the Town of Colden

IN WITNESS WHEREOF, the parties have caused these presents to be

signed and their respective seals to be hereunto affixed by their duly authorized officer the day and year first written above.

(SEAL)


Town of Colden Supervisor, James DePasquale

(SEAL)

Town of Aurora Supervisor, Charles D Snyder

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TOWN OF AURORA
575 Oakwood Avenue
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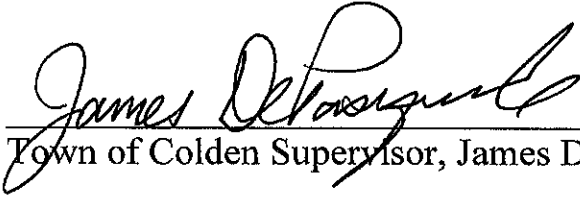
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3. The Town of Colden further agrees to remit to the Town of Aurora the overdue water bills when collected by the Town of Colden

IN WITNESS WHEREOF, the parties have caused these presents to be

signed and their respective seals to be hereunto affixed by their duly authorized officer the day and year first written above.

(SEAL)


Town of Colden Supervisor, James DePasquale

(SEAL)

Town of Aurora Supervisor, Charles D Snyder



A Soldier's Journey Home
P.O. Box 5
Buchanan, MI
49107

To Whom It May Concern,

This letter serves as a formal Letter of Intent regarding the planned construction on the vacant lot located at 8815 Falls Road, West Falls, NY 14170.

A Soldier's Journey Home, on behalf of Nathan Kalwicky, intends to proceed with development of the property. Our current project schedule anticipates commencing framing on or about May 12, 2026. Prior to framing, we plan to run utilities and pour the foundation as soon as approvals, weather, and site conditions allow.

This letter is provided to communicate our intent to build and to support any permitting, planning, or coordination processes required for the project. We will comply with all applicable local, state, and federal regulations and will coordinate with the appropriate authorities and service providers as the project progresses.

Please feel free to contact us should you require any additional information or documentation.

Sincerely,

A Soldier's Journey Home

On behalf of Nathan Kalwicky

Todd Hatfield

Board Member

847-997-0270

todd@asoldiersjourneyhome.org

Schedule A

ALL THAT TRACT OR PARCEL OF LAND, situate in the Town of Colden, County of Erie and State of New York, being part of Lot No. 48, Township 8, Range 6 of the Holland Land Company's Survey, bounded and described as follows:

BEGINNING at a point in the centerline of Falls Road also being the north line of Lot 48 said point being 1372.10 feet east of the northwest corner of Lot No. 48 and being the northeast corner of lands conveyed to Deborah A. Goss as recorded in the Erie County Clerk's Office in Liber 11091 of deeds at page 2474;

Thence easterly along said centerline of Falls Road and the north line of Lot 48 a distance of 250.00 feet;

Thence southerly forming an interior angle of $90^{\circ}00'$ a distance of 522.72 feet;

Thence westerly forming an interior angle of $90^{\circ}00'$ a distance of 250.00 feet to the east line of lands conveyed to Randi J. Misener as recorded in the Erie County Clerk's Office in Liber 11368 of deeds at page 3193;

Thence northerly forming an interior angle of $90^{\circ}00'$ and along the east line of said Misener and said Goss a distance of 522.72 feet to the point of beginning.

Described parcel contain 3.00 acres and is subject to all easements, Right of Ways and restrictions of legal record.

62

TOWN OF AURORA

575 OAKWOOD AVENUE, EAST AURORA, NY 14052

BUILDING DEPARTMENT

(716) 652-7591

FAX (716) 652-3507

MEMO

TO: Chuck Snyder, and Town Board Members
FROM: Doug Crow, Chairman, Planning Board
DATE: January 8th, 2026

=====

The following actions were taken at the January 7th, 2026, meeting of the Planning Board

Chairman, Doug Crow, acknowledged there will be 6 voting members.

Laurie Kutina made a motion to the Planning Board to recommend to the Town Board, to approve the Site Plan request for 50 Center Ridge Road, owned by Thomas Miller, represented by Shannon Murphy from Empire Solar Solutions. The application is for the installation of a rooftop solar system with a 32.190 kW DC output and 74 total panels on a single-family residence.

Site Plan approval is required for any solar energy system capable of producing more than 25 kW of energy.

Second by Angela Griffis

Upon a vote being taken:

Ayes- 6

Noes- 0

Motion carried

TOWN OF AURORA DEPARTMENT OF PARKS & RECREATION
DIRECTOR'S REPORT
MONTH OF: DECEMBER 2025

ADMINISTRATIVE:

Reports:

- We have 17,117 members registered in our recreation system.
- We had 127 activity registrations.
 - 111 total registrants (94% residents, 6% non-residents)
- We generated \$3,137 in sales.
- Credit card purchases totaled 95% (96% on-line, 4% office)
 - 2024 to 2025 comparison:

▪ Total sales from 1/1/2024 – 12/31/2024	\$303,171
▪ Total sales from 1/1/2025 – 12/31/2025	\$325,845

Winterfest is coming up on February 13th and planning is in full effect. Meaghan has been reaching out to local businesses to create our Winterfest guide filled with plenty to do during our town's "staycation". The Recreation Department will be hosting Chess Camp, a babysitting course, a felting class, and running the chili cookoff challenge.

Spring and Summer program planning continue! Letters have been mailed out to last year's summer staff. Furthermore, we continue to have many local educational professionals working with us to offer a wide range of programming.

EAST hosted a tri-meet with 2 other local clubs at the high school. EAST athletes are beginning to prepare for post season which starts in February. Finally, Coach Mary Brinker will be leaving mid-February for a full-time position in her career field. We wish her the best of luck and have begun the search for another coach.

Submitted by: Chris Musshafen, Director of Recreation and Aquatics



7B

**East Aurora / Town of Aurora
Police Department
Interdepartmental Correspondence**

To: Mayor Peter Mercurio & Village Board; Supervisor Charles Snyder & Town Board

From: Patrick Welch, Chief of Police

Date: January 9th, 2026

Re: Monthly Report – December 2025

General Information

Meetings:

In addition to Village Board, Town Board and Staff meetings I also attended the following:

- Erie County Police Chief's Association Monthly Meeting
- WNY Police Chief's Monthly Meeting
- Conducted seven pistol permit final interviews
- Attended the Regional Traffic Alliance "Officer of the year" luncheon
- Attended The NYS Counter Terrorism annual meeting
- Met with Chris Welch of Heart of Music festival on plans for the 2026 festival
- Attended a Carolcade Organizational meeting
- Conducted five round two interviews for part-time dispatcher
- Met with Frank Scarpino of Erie County Health Department for implantation of the SHARPS receptacle at the EAPD
- Conducted one interview for full-time police officer



East Aurora / Town of Aurora Police Department Interdepartmental Correspondence

Special Events:

On December 18th, Lieutenant's Waldron and Specht attended the Kiwanis Club monthly meeting and presented on traffic stops and Driving While Intoxicated arrests.

On December 20th the EAPD provided crowd control and event security for the annual Carolcade. The EAPD was assisted by the Orchard Park ERT team. There was a very large crowd and no known incidents.

On December 20th, the EAPD participated in the Chamber of Commerce's touch a truck event at the Roycroft in conjunction with the Christmas Wonderland event.

Statistics

Activity	Village	Outside of Village	Total (YTD)
Police calls	701 (9444)	353(4346)	1054 (13483)
Fire/EMS calls			496 (5297)
Response Time	1.7 minutes	4.6 minutes	3.2
911 Calls Received			465 (3921)
Property Damage Accident	25	23	48(284)
Injury Accidents	1/0 Fatal	2/0 Fatal	3(42)/1(Fatal)
Leaving Scene Acc	4	2	6 (40)
Deer Struck PDO	1(20)	11 (109)	12 (129)
Crimes Against Persons (Harassment/Agg. Harassment Assault/Etc.	2(34)	1(14)	3(48)
Contempt of Court	0(3)	0(3)	0(6)
Crimes-Drugs	0(6)	0	0(6)



East Aurora / Town of Aurora Police Department Interdepartmental Correspondence

Crimes-Property (Larceny/Criminal Mischief, Making Graffiti)	8(86)	1(39)	9(125)
Burglary/Trespass	0(11)	0(7)	0(18)
S&R-Lic/Reg	3(47)	2(19)	5(66)
DWI	5(38)	1(15)	6(53)
Warrant Arrests	1(16)	0(2)	1(18)
Sex Crimes	0(1)	0(1)	0(2)
Reckless Endangerment	0(2)	0(0)	0(2)
Traffic Tickets	67(979)	31(397)	98(1645)
Parking Tickets	57(385)	0(0)	57(385)
Domestics	2(37)	0(21)	2(58)
9.41 MHL/22.09 PHL	2(21)	0(16)	2(37)
Extreme Risk Protection Order	0(1)	0(1)	0(2)
Car Seat Installations	1(9)	0(0)	1(9)

Training:

In the month of December, Officers completed a PERMA sponsored driver safety course.

PO Jake Sroka attended and completed the NYS Datamaster breathalyzer operator course.

Seven officers completed their renewal certification for the Datamaster breathalyzer.

All officers were also assigned to complete 31 daily training bulletins through Lexipol.



**East Aurora / Town of Aurora
Police Department
Interdepartmental Correspondence**

Arrests / Investigations

Outside of the arrests and reported crimes in the above chart, Officers also investigated the following of note:

- There were six DWI arrests in the month of December.
- An elderly female on Jewett-Holmwood Road reported that her caregiver, who resides with her had been stealing from her finances. Detective O'Brien investigated the case and discovered that the subject had stolen over ten thousand dollars from the victim over the last year and had added her name to the victim's bank account. The subject was charged with Grand Larceny, and an Order of Protection was issued, effectively removing the subject from the victim's residence.

Miscellaneous

- On December 17, 2025, I accompanied PO Richard Gottstine to the Regional Traffic Alliance's "Officer of the Year" awards luncheon. PO Gottstine was selected as the EAPD traffic alliance officer of the year for the year 2025.
- There were two grant applications submitted in December. The NYS Cares-Up officer wellness grant and the NYS local government Critical Infrastructure grant.
- At the Western New York Association of Chief's of Police December meeting, I was elected 1st Vice-President for 2026.



**East Aurora / Town of Aurora
Police Department
Interdepartmental Correspondence**

- At the Erie County Association of Chief's of Police December meeting, I was elected 1st Vice-President as well.
- There is now a SHARPS depository in the front lobby of the EAPD. This was done in cooperation with the Erie County Health Department. With needle and syringe use on the rise, especially with prescription weight loss medication use, this depository gives our local residents the convenience of safely depositing their used or unwanted needles and syringes. Detective Kilburn is assigned to handle this. He is responsible for safely removing the containers when full and delivering them to the Erie County Health Department.
- I have recently signed a contract with Inmar Inc. to have a medication depository added to our front lobby. It will be positioned next to the SHARPS depository. This is a free service that will allow members of the community a safe place to discard unwanted or expired medication. The program provides the EAPD with a depository container, shipping boxes and pre-paid shipping labels. Detective Kilburn will monitor the amount of medication being discarded and then ship full boxes via FedEx in provided boxes with shipping labels, making it a light lift to be able to offer the community a safe place to deposit unwanted medications.



**Department of
Environmental
Conservation**

7C

KATHY HOCHUL
Governor

AMANDA LEFTON
Commissioner

JAN 20 2026

Honorable Charles Snyder
Town Supervisor
Town of Aurora
575 Oakwood Ave
East Aurora, NY 14052

Re: Water Quality Improvement Project Grant Number 149046
Stream Friendly, Storm Ready- Town of Aurora Salt Storage Replacement
Building & Brine System

Dear Supervisor Snyder:

The New York State Department of Environmental Conservation (DEC) Water Quality Improvement Project (WQIP) program provides important support to communities to protect and restore water resources. DEC is proud to have made more than \$200 million available in this year's Consolidated Funding Application (CFA) and we appreciate your application for this vital program.

We are pleased to inform you that the Stream Friendly, Storm Ready- Town of Aurora Salt Storage Replacement Building & Brine System has been selected to receive up to \$486,044 through the WQIP program. If you applied for funding from other DEC programs or other state agencies through the CFA, you will receive information from those programs/agencies separately.

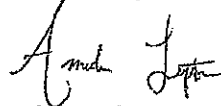
The Office of State Comptroller (OSC) must approve DEC's documentation of the project solicitation and review process before we can begin the steps to execute a contract with you. When we receive OSC's approval, we will provide additional information to assist you in getting a contract in place. Upon receipt of this additional information, DEC and OSC expect that contracts will be executed within 90-120 days. Contracts for WQIP projects will be completed through the New York State Financial System. You will receive separate instructions on how to access this system and begin the contracting process. **If the contacts listed on the application have changed, please notify us at dowgrants@dec.ny.gov to ensure that these instructions are sent to the correct contact(s).**

Projects that may require permitting should begin the application process prior to contract execution. More information on obtaining an environmental permit can be found here: <https://dec.ny.gov/regulatory/permits-licenses/environmental-permits/getting-an-environmental-permit>. Please contact your regional permit administrator with any permitting related questions: <https://dec.ny.gov/about/contact-us/permit-administrators>.

The earliest contract start date for this round of WQIP projects is May 19, 2025. Please note that the work plan and budget for the contract must be consistent with your application. However, any costs/activities in your application that are ineligible (as listed by project type in the 2025 WQIP Program Overview) should not be included. Ineligible costs will not be reimbursed, which may impact your actual funding amount. The 2025 WQIP Program Overview can be viewed at: <https://dec.ny.gov/sites/default/files/2025-05/wqipRFA25.pdf>.

We look forward to working with you on this important water quality project. If you have any questions about your award, please contact WQIP program staff at dowgrants@dec.ny.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Amanda Lefton".

Amanda Lefton
Commissioner

7D



Dear Town Clerk:

PLEASE READ AT FIRST 2026 TOWN BOARD MEETING
Contains Dated Material to be RETURNED

The 2026 Training School & Annual Meeting of the New York Association of Towns (NYAOT) will be held at the New York Marriott Marquis, February 15-17, 2026. This is NYAOT's premier training event attended by more than 1,000 town officials and exhibitors. Our 2026 meeting builds on some of the momentous changes we started in 2025 for a more rewarding conference experience for all.

The conference fee, along with all other actual and necessary expenses of town officers and employees authorized by the town board to attend, are a legal town charge under General Municipal Law § 77-b. Registration receipts will be issued. They should be retained by each town officer or employee attending and should be attached to claim vouchers presented to town boards for reimbursement of attendance expenses.

For specific conference, hotel and other information, including a copy of the tentative conference agenda, we encourage you to visit our website at www.nytowns.org. The following is a brief outline of events:

INFORMATIONAL HEARING Sunday afternoon, February 15.

The informational hearing presents an opportunity to ask questions on NYAOT's Annual Budget. Please note that we are holding a separate virtual session on January 29, 2026 via zoom to give members an opportunity to ask questions about our 2026 resolutions that make up our legislative platform. A link to register will be emailed and available on our website soon.

GENERAL OPENING SESSION Monday morning, February 17

CONFERENCE CLASSES Sunday, February 15 – Tuesday, February 17

INAUGURAL AWARDS LUNCH (optional) Monday, February 16

ANNUAL MEETING (Official Delegates) Tuesday, February 17

Information on the Annual Meeting and Delegates

NYAOT's Constitution and Bylaws (a copy of which is available at our website www.nytowns.org under the Members section here) provides that each member town in good standing may vote on the election of officers for NYAOT and our Legislative Priorities for 2026 at the Annual Meeting. Below is a series of Frequently Asked Questions:

What does it mean to be a delegate at the NYAOT's Annual Meeting?

Every year, NYAOT holds its Annual Meeting where members vote on different issues, including the election of NYAOT's president, vice presidents, and legislative platform. A delegate is, quite simply, the person the town designates to vote on behalf of the town at the business meeting. This year, the Annual Meeting will be held Tuesday, February 17 at 8 a.m.

Who can be a delegate?

Any officer, employee, or appointed representative of a member town in good standing at the time of the meeting.

What does it mean to be a member in good standing?

Any town that has paid its dues for the year 2026 BEFORE the Annual Meeting is a member in good standing.

How does the town designate its delegate?

The town board should adopt a resolution appointing an officer, employee, or representative to the position of delegate. The town can also designate an alternate delegate, who will assume delegate voting responsibilities if the delegate is unable to cast their vote. The town then fills out the Certificate of Designation and returns it to NYAOT by February 7, 2026 so that the Credentials Committee may review and establish a delegate's eligibility to vote.

A copy of the proposed 2026 Legislative Program on which delegates will vote was developed at a joint meeting of the Executive Committee and the Resolutions Committee and is attached for review. So that member towns and delegates have an understanding of the proposed resolutions prior to the Annual Meeting on Tuesday, February 17, 2026, as noted above, NYAOT will be holding an informational zoom session on January 29, 2026. You do not need to be designated as a delegate to attend, but we encourage all towns who plan to send a delegate to vote to have a representative participate in this call.