

ROLL CALL: Present: Supervisor Gary Dickson
Councilmember Robert Breidenstein
Councilmember Jeffrey Piekarec
Councilmember Scott Robertson
Councilmember Mary Sherman

Absent:

SUPERVISOR CALL TO ORDER

1. Pledge of Allegiance
2. Fire Safety Notification
3. Roll Call

CONSENT AGENDA

1. Accept agenda as published

Motion by Supervisor Dickson, seconded by Councilmember Robertson, to accept the agenda as published.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

MINUTES TO BE APPROVED

1. Town Clerk Newton re Meeting Minutes 2026-04 of February 23, 2026

Motion by Supervisor Dickson, seconded by Councilmember Sherman, to approve Meeting Minutes 2026-04 of February 23, 2026.

On the question, Councilmember Piekarec requested two corrections; the spelling of "negotiations" in the February 23rd meeting and the location of the Special Meeting be updated to reflect the Community Center and Library.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

2. Town Clerk Newton re Meeting Minutes from the Special Town Board Meeting of March 4, 2026

Motion by Supervisor Dickson, seconded by Councilmember Sherman, to approve Meeting Minutes from the Special Town Board Meeting of March 4, 2026.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

REGARDING PUBLIC COMMENTS

The Board will now entertain public comments for an item on the agenda or for any topic of concern. Each speaker should state your name and street for the record. Please be respectful in your comments and do not divulge any personal or confidential information (for example: names, specific situations, etc.). Speakers should recognize that not all questions or comments can be answered immediately and may require additional research. It is the Board's goal to respond in a thoughtful, timely, and accurate manner.

PUBLIC COMMENTS

No public comments were made.

NEW BUSINESS

1. PERSONNEL

1. Supervisor Dickson re Resignation of Municipal Director of Human Resources Shauna Dittmar

Motion by Supervisor Dickson, seconded by Councilmember Robertson, to accept the resignation of Shauna Dittmar as Municipal Director of Human Resources effective March 11, 2026.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

2. COMMUNICATIONS TO BE VOTED ON

1. Supervisor Dickson re Award of Greymont Avenue Culvert Project

Motion by Supervisor Dickson, seconded by Councilmember Piekarec, to adopt the following resolution::

WHEREAS, the Town Board of the Town of West Seneca has previously duly advertised a request for bids for the State Aid Bridget NY (Culvert) Project - Greymont Avenue over Ebenezer Brook; and

WHEREAS, four (4) bids were received, opened, and reviewed on January 29, 2026, at 10:00 AM; and

WHEREAS, West Seneca Supervisor Gary A. Dickson by letter dated February 5, 2026, has recommended awarding the bid to Union Concrete, 435 Mayer Road, West Seneca, NY 14224, a registered contractor with the NYS Department of Labor Public Work Contractor and Subcontractor Registry, being the lowest bid in the amount of \$330,151.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of West Seneca hereby awards the bid for the State Aid Bridget NY (Culvert) Project - Greymont Avenue over Ebenezer Brook to Union Concrete in the amount not to exceed \$330,151, being the lowest bid in conformance with the specifications on file in the office of Urban Engineers of NY, D.P.C.;

BE IT FURTHER RESOLVED, the expense of State Aid Bridget NY (Culvert) Project - Greymont Avenue over Ebenezer Brook be paid for from Capital Project, PIN 576516.

BE IT FURTHER RESOLVED, that the Supervisor is authorized to execute the contract upon receipt and approval of the required documents and insurance certificates by the Town Attorney's Office.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

2. Town Engineer re Seneca Street & Ridge Road intersection improvements

Motion by Supervisor Dickson, seconded by Councilmember Piekarec, to adopt the following SEQR TYPE II DETERMINATION resolution:

Whereas, the Town of West Seneca Town Board (the "Board") has considered the impacts to the environment for roadway and pedestrian improvements along Seneca Street between Main Street

and Ridge Road. The improvements include new curbing, sidewalks, pedestrian signals, drainage improvements and restoration.

Whereas, 6 NYCRR Section 617.5 (Title 6 of the New York Code of Rules and Regulations) under the State Environmental Quality Review Act (SEQR) provides that certain actions identified in the subdivision (c) of that section are not subject to environmental review under the Environmental Conservation Law.

Whereas, the Board has reviewed the Scope of Work set forth above as the Proposed Action, and has further consulted with its Engineer with respect to the potential for environmental impacts resulting from the Proposed Action,

Resolved, that the Town of West Seneca hereby determines that the proposed improvements along Seneca Street between Main Street and Ridge Road are considered a Type II action in accordance with the following: 6 NYCRR Section 617.5 (c) (2) which constitutes the:

(2) "replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in the section 617.4 of this Part;"

Therefore, Be It Resolved, by the Board as follows:

1. The Proposed Actions, individually and cumulatively, do not constitute substantial changes to the existing facilities or infrastructure, and, therefore, do not exceed the thresholds for a Type II Action established under 6 NYCRR Part 617.
2. The Board hereby determines the Proposed Action is a Type II action in accordance with SEQRA regulations.
3. And is therefore not subject to further review under 6 NYCRR Part 617.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

Motion by Supervisor Dickson, seconded by Councilmember Piekarec, to adopt the following Municipal Resolution for 2026 NYS Transportation Alternatives Program:

WHEREAS, the Town of West Seneca, after thorough consideration of the various aspects of the problem and review of available data, has hereby determined that certain work, titled 'Seneca Street and Ridge Road Pedestrian Improvements', to address the need for safe pedestrian travel around West Seneca West Senior High School, herein called the "Project", is desirable, is in the public interest; and

WHEREAS, the NYS Department of Transportation (DOT) authorizes State assistance to municipalities for active transportation-related projects and programs that support the advancement of healthy lifestyles across New York State by means of a contract, and the Town of West Seneca deems it to be in the public interest and benefit under this law to enter into a contract therewith.

NOW, THEREFORE, BE IT RESOLVED BY the West Seneca Town Board, that:

1. Supervisor Gary Dickson, or his representative or successor in office, is the representative authorized to act on behalf of the West Seneca Town Board in all matters related to State assistance under the New York State DOT and/or any applicable State grant provisions.
2. Supervisor Gary Dickson, or his representative, is also authorized to make application for 2026 New York State DOT Transportation Alternatives Program (TAP) funding in the amount of \$1,725,709.00 (or 80% of the total project cost), submit Project documentation, and otherwise act on behalf of the West Seneca Town Board in all matters related to the Project and to State assistance;
3. The Town of West Seneca Town Board agrees to fund \$431,427.00 of the \$2,157,137.00 total Project cost, not to exceed 20%, by way of a General Obligation Bond or a series of Bond Anticipation Notes financed over a period of five or more years as well as a contribution from the Town's capital reserves account, and that funds will be made available to initiate the Project efforts within 12 months of written approval of its application by the New York State DOT;
4. This Resolution takes effect immediately.

On the question, Councilmember Breidenstein stated that while he supports moving forward with the process to pursue the TAP funding of 80%, he has significant concerns about the town taking on the responsibilities of the county for the other 20%. In his opinion, it is a dangerous precedent for the town to take on the obligations of the county roads. Councilmember Piekarec stated that he believes a provision in the state highway law places the pedestrian part of the county road on the municipality. While he agrees with Councilmember Breidenstein that the county should contribute, there have been complaints about the intersection for decades. Supervisor Dickson stated he intends to approach the county if the town is awarded the grant. Councilmember Breidenstein agreed that there are safety concerns about the intersection and the improvements would encompass more than the crosswalks and reiterated the need for greater support from Erie County Legislators.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

3. Director of Finance re 2025 Budget amendment - Police Department

Motion by Supervisor Dickson, seconded by Councilmember Breidenstein, to authorize the following 2025 budget amendment for the use of revenue from the 2025 NYS STOP DWI proceeds awarded to the Police Department:

WHEREAS, the Town of West Seneca Police were reimbursed \$2,611.69 by the NYS Stop-DWI Foundation for DRE overtime costs incurred; and

WHEREAS, the payments received from the NYS Stop-DWI Foundation in the amount of \$2,611.69 will be recognized as revenue in the General Fund as State Aid – DWI Refunds, account 01000100.43090:

NOW, THEREFORE, be it

RESOLVED, that the Town Board does hereby authorize the 2025 budget amendment to increase

State Aid – DWI Refunds, account 01000100.43090 by \$2,611.69 for the receipt of grant proceeds.
Police – Overtime, account 01312000.50199 will also be increased by \$2,611.69 for DRE Overtime costs.

Increase:

01000100.43090	State Aid – DWI Refunds	\$2,611.69
01312000.50199	Police – Overtime	\$2,611.69

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

4. Director of Finance re 2025 Budget amendment - Police Department

Motion by Supervisor Dickson, seconded by Councilmember Breidenstein, to authorize the following 2025 budget amendment for the use of revenue from the Queen of Heaven proceeds awarded to the Police Department:

WHEREAS, the Town of West Seneca Police were reimbursed \$6,933.03 by the Queen of Heaven Carnival for overtime costs incurred; and

WHEREAS, the payment was received from the Queen of Heaven Carnival on July 23, 2025 in the amount of \$6,933.03 will be recognized as revenue in the General Fund as Other Public Safety Income, account 01000100.41589:

NOW, THEREFORE, be it

RESOLVED, that the Town Board does hereby authorize the 2025 budget amendment to increase Other Public Safety Income, account 01000100.41589 by \$6,933.03 for the receipt of donation proceeds. Police – Overtime, account 01312000.50199 will also be increased by \$6,933.03 for Overtime costs.

Increase:

01000100.41589	Other Public Safety Income	\$6,933.03
01312000.50199	Police – Overtime	\$6,933.03

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

5. Director of Finance re 2026 Budget Amendment - Engineering Department

Motion by Supervisor Dickson, seconded by Councilmember Breidenstein, to authorize the following 2026 budget amendment for the use of revenue from the New York State Local Government Records Management Improvement Fund earned by the Engineering Department:

WHEREAS, the Town of West Seneca Engineering Department was awarded a grant by the New York State Local Government Records Management Improvement Fund, the proceeds of which are to be used towards the electronic records management; and

WHEREAS, the payment is to be received during the 2026 fiscal year in the amount of \$65,185.00 and will be recognized as revenue in the General Fund as State Aid – Records Management Grant, account 01000100.43060:

NOW, THEREFORE, be it

RESOLVED, that the Town Board does hereby authorize the 2026 budget amendment to increase State Aid – Records Management Grant, account 01000100.43060 by \$65,185.00 for the receipt of grant proceeds. Engineering – Records Management Expense, account 01144000.50442 will also be increased by \$65,185.00 for electronic records management expenditures.

Increase:

01000100.43060	State Aid – Records Management Grant	\$65,185.00
01144000.50442	Engineering – Records Management Grant	\$65,185.00

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

6. Director of Finance re Bond Resolution for street improvements

Motion by Supervisor Dickson, seconded by Councilmember Piekarec, to approve the following bond resolution regarding street improvements:

BOND RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WEST SENECA, ERIE COUNTY, NEW YORK, AUTHORIZING A SIDEWALK IMPROVEMENT PROJECT; ESTIMATING THAT THE TOTAL COST THEREOF IS \$2,157,137; APPROPRIATING SAID AMOUNT THEREFOR; AND AUTHORIZING THE ISSUANCE OF \$2,157,137 IN SERIAL BONDS OF THE TOWN TO FINANCE SAID APPROPRIATION

WHEREAS, the Town Board of the Town of West Seneca (the “Town”) proposes to authorize financing for a sidewalk improvement project, as described herein; and

WHEREAS, such public improvements and purpose constitutes a “Type II” action under the New York State Environmental Quality Review Act and the regulations promulgated thereunder (6 NYCRR Part 617.5(c)) (collectively, “SEQRA”) and therefore no further action need be taken by the Town Board under SEQRA as a pre-condition to the adoption of this resolution.

WHEREAS, the Town Board of the Town now wishes to appropriate funds for the Project and to authorize the issuance of the Town's serial bonds or bond anticipation notes and application of current funds to finance said appropriation.

NOW, THEREFORE, THE TOWN BOARD OF THE TOWN OF WEST SENECA, ERIE COUNTY, NEW YORK HEREBY RESOLVES (by the affirmative vote of not less than two-thirds of all the members of such body), AS FOLLOWS:

SECTION 1. The Town is hereby authorized to undertake and to issue up to \$2,157,137 principal amount of serial bonds pursuant to the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (the “Law”) to finance a sidewalk improvement project, including pedestrian improvements at the intersection of Seneca Street and Ridge Road and along Seneca Street to the West Seneca High School. It is hereby determined that the maximum

estimated cost of the aforementioned class of objects or purposes is \$2,157,137; said amount is hereby appropriated therefor and the plan of financing thereof shall include (i) the issuance of up to \$2,157,137 in serial bonds of the Town, (ii) certain State grants the receipt of which will reduce the amount of serial bonds authorized herein *pro tanto*, and (c) the levy and collection of taxes on all the taxable real property in the Town to pay the principal of and interest on said bonds and notes.

SECTION 2. It is hereby determined that the period of probable usefulness for the aforementioned class of objects or purposes described in Section 1 is ten (10) years, pursuant to subdivision 24 of Section 11.00 of the Law.

SECTION 3. Current funds are not required to be provided prior to the issuance of the bonds authorized by this resolution or any bond anticipation notes issued in anticipation thereof, pursuant to Section 107.00 d.9. of the Law.

SECTION 4. The temporary use of available funds of the Town, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Law, for the capital purposes described in this resolution. This resolution shall constitute a declaration of "official intent" to reimburse the expenditures as part of the projects described herein with the proceeds of the bonds and bond anticipation notes authorized herein, as required by United States Treasury Regulation Section 1.150-2.

SECTION 5. The final maturity of the bonds herein authorized to be issued shall be in excess of five (5) years measured from the date of issuance of the first serial bond or bond anticipation note issued.

SECTION 6. Each of the serial bonds authorized by this resolution and any bond anticipation notes issued in anticipation of said bonds shall contain the recital of validity prescribed by Section 52.00 of the Law and said serial bonds and any bond anticipation notes issued in anticipation of said bonds shall be general obligations of the Town, payable as to both principal and interest by a general tax upon all the real property within the Town. The faith and credit of the Town are hereby irrevocably pledged to the punctual payment of the principal and interest on said serial bonds and bond anticipation notes and provisions shall be made annually in the budget of the Town by appropriation for (a) the amortization and redemption of the bonds and bond anticipation notes to mature in such year and (b) the payment of interest to be due and payable in such year.

SECTION 7. Subject to the provisions of this resolution and of the Law, pursuant to the provisions of Section 30.00 relative to the authorization of the issuance of bond anticipation notes or the renewals of said obligations, and of Sections 21.00, 50.00, 54.90, 56.00 through 60.00, 62.10, 63.00 and 168.00 of the Law, the powers and duties of the Town Board relative to authorizing bond anticipation notes and prescribing the terms, form and contents as to the sale and issuance of bonds herein authorized, including without limitation the determination of whether to issue bonds having substantially level or declining debt service and all matters related thereto, and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said bond anticipation notes, and relative to executing agreements for credit enhancement, are hereby delegated to the Town Supervisor, the chief fiscal officer of the Town (the "Town Supervisor"). Further, pursuant to subdivision b. of Section 11.00 of the Law, in the event that bonds to be issued for one or more of the objects or purposes authorized by this resolution are combined for sale, pursuant to subdivision c. of

Section 57.00 of the Law, with bonds to be issued for one or more objects or purposes authorized by other resolutions of the Town Board, then the power of the Town Board to determine the "weighted average period of probable usefulness" (within the meaning of subdivision a. of Section 11.00 of the Law) for such combined objects or purposes is hereby delegated to the Town Supervisor, as the chief fiscal officer of the Town.

SECTION 8. The Town Supervisor is hereby further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution and any notes issued in anticipation thereof, as excludable from gross income for Federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and to designate the bonds authorized by this resolution and any notes issued in anticipation thereof, if applicable, as "qualified tax-exempt bonds" in accordance with Section 265(b)(3)(B)(i) of the Code.

SECTION 9. The Town Supervisor is further authorized to enter into continuing disclosure undertakings with or for the benefit of the initial purchaser of the bonds or notes in compliance with the provisions of Rule 15c2-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

SECTION 10. The intent of this resolution is to give the Town Supervisor sufficient authority to execute those applications, agreements, instruments or to do any similar acts necessary to effect the issuance of the aforesaid serial bonds or bond anticipation notes without resorting to further action of this Town Board.

SECTION 11. Pursuant to subdivision b. of Section 35.00 of the Law, this resolution is subject to a permissive referendum in the manner prescribed by Article Seven of the Town Law of the State of New York (the "Town Law"). The Town Clerk is hereby authorized and directed, within ten (10) days after the date of adoption of this resolution, to post and publish a notice satisfying the requirements of Section 90 of the Town Law, which shall set forth the date of adoption of this resolution, shall contain an abstract hereof, and shall specify that this resolution was adopted subject to a permissive referendum. Such notice shall be published in the official newspaper of the Town for such purpose.

SECTION 12. This resolution shall take effect thirty (30) days after the date of its adoption or, if within such thirty (30) day period there is filed with the Town Clerk a petition subscribed and acknowledged by the number of qualified electors of the Town required by Section 91 of the Town Law and in the manner specified in such Section, until approved by the affirmative vote of a majority of such qualified electors voting on a proposition for its approval. As soon as reasonably possible after the date that this resolution takes effect, the Town Clerk is hereby authorized and directed to cause a copy of this resolution to be published in full in the official newspaper of the Town for such purpose, together with a notice of the Town Clerk in substantially the form provided in Section 81.00 of the Law.

SECTION 13. The validity of the bonds authorized by this resolution and of any bond anticipation notes issued in anticipation of said bonds may be contested only if:

(a) such obligations are authorized for an object or purpose for which the Town is not authorized to expend money; or

(b) the provisions of law which should be complied with at the date of the publication of such resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or

(c) such obligations are authorized in violation of the provisions of the constitution.

On the question, Councilmember Breidenstein reiterated his previous position about the county.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

3. WARRANT

1. Director of Finance re Approval of warrant

Motion by Supervisor Dickson, seconded by Councilmember Robertson, to approve the vouchers submitted for audit, chargeable to the respected funds as follows:

General Fund: \$ 486,109.96
Highway Fund: \$ 57,396.36
Capital Fund: \$ 79,987.80
Sewer Districts: \$ 23,643.62
Water Districts: \$ 0.00
Drainage District: \$ 0.00
Gas Conversion Lighting Districts: \$ 409.47
Electric Lighting Districts: \$ 2,101.17

Total: \$ 649,648.38

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

4. REPORTS FOR FILING

1. Town Clerk Newton re Friends of the Burchfield Nature and Art Center 2025 Annual Report

Motion by Supervisor Dickson, seconded by Councilmember Sherman, to receive and file the Friends of the Burchfield Nature and Art Center 2025 Annual Report.

On the question, Councilmember Breidenstein thanked the volunteers. They do an amazing job. Supervisor Dickson stated the park is a gem and adds value to the town.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

ISSUES OF THE PUBLIC

The following comments and questions were received:

James Randolph, West Bihrwood Drive:

- Is an opening date available for the pool, and what is the status of hiring for pool staff
- Do other municipalities share the same concerns about the county not maintaining county roads and

suggested forming a coalition to pressure the county

Beverly Leising, Harwood Road:

- What is the total of the deer cull - Supervisor Dickson stated the count is 100 for the season so far.
- What is the status of the Mill Road Bridge - Highway Superintendent Adams stated construction would not begin until next year and noted there are multiple steps to the process. The Highway Department will patch the potholes.
- When will the contract with the Civic and Patriotic Commission be updated to require reporting - Mr. Trapp stated the contract expires at the end of the year and will include audit and review of the records language.
- Shared that she does not like the trial program regarding responses to public comments

A question from Facebook:

- How can veterans apply for the new tax breaks

Councilmember Sherman stated that currently 11 lifeguards have been hired out of the 25 needed and the new Recreation Director will be prioritizing this. An opening date for the pool is not known. Highway Superintendent Adams stated the Community Days weekend is the target date for opening the pool.

Supervisor Dickson stated there are a number of criteria that must be met and veterans should inquire with the Assessor's Office. Councilmember Piekarec also encouraged veterans to inquire with the Assessor's Office.

Councilmember Breidenstein gave the following statistics since the trial process started:

- The Town Board received 35 specific public comments requiring answers
- One question regarding water pressure is still pending
- The Code Enforcement Office mailed the complaint procedure to the questioner, and noted that except for 911 calls, calls are not recorded by the town.

COMMUNICATIONS BY BOARD MEMBERS AND DEPARTMENT HEADS

Councilmember Robertson

- Reminded residents to keep vehicles off the streets according to weather conditions

Councilmember Piekarec

- Attended the Erie County Operations Center training for emergency management services with Supervisor Dickson
- Congratulated the West Seneca Varsity Girls Basketball team for winning the Section VI Championship for the first time in 42 years

Highway Superintendent Adams

- Crews are picking up leaves and assessing winter damage
- Road evaluations for paving projects are being performed and are awaiting an indication of funding from NYS

Town Engineer Foote

- Received a water pressure service map from Erie County and is awaiting permission from ECWA to

publish the map on the town's website

Town Clerk Newton

- The office will be collecting 2026 Town & County tax payments through June

Deputy Supervisor Greenan

- The town's Spring Newsletter is available

EXECUTIVE SESSION

No executive session was needed.

ADJOURNMENT

Motion by Supervisor Dickson, seconded by Councilmember Robertson, to adjourn the meeting at 6:24 P.M.

Ayes: 5

Noes: 0

Abstain: 0

Motion Carried