

CALL TO ORDER

The regular meeting of the West Seneca Ethics Board was called to order by Vice Chairperson Leonard at 6:01 PM.

ROLL CALL

Present: Kayla Leonard, Vice Chairperson

Theresa Funk

Braedan Gillman

Maggie Mackert

Absent: Anna Parks (Excused)

APPROVAL OF MINUTES

Motion by Vice Chairperson Leonard, seconded by Ms. Funk, to approve the Ethics Board meeting minutes from November 12, 2025.

Ayes: All

Noes: None

Abstain: None

Motion: Carried

COMMUNICATIONS

- Thanking Former Chairperson

Vice Chairperson Leonard thanked former Chairperson Teager for his dedicated service, particularly for his work in updating the Town of West Seneca ethics code and the disclosure forms.

- Consideration of E-Signatures

Motion by Vice Chairperson Leonard, seconded by Mr. Gillman, to table the vote on accepting e-signatures until the next Ethics Board Meeting. The board will research County and State ethics board verdict on the acceptance of e-signatures.

Ayes: All

Noes: None

Abstain: None

Motion: Carried

- New Chairperson and New Vice Chairperson

Motion by Vice Chairperson Leonard, seconded by Mr. Gillman, to table the determination and voting on the new Chairperson and Vice Chairperson of the Ethics Board for the next meeting.

Ayes: All Noes: None Abstain: None Motion: Carried

PUBLIC COMMENT

None.

EXECUTIVE SESSION

Motion by Vice Chairperson Leonard, seconded by Ms. Funk to enter into executive session at 6:09 PM to review disclosure forms as they pertain to past employment history, future employment plans, employment history of a corporation or limited liability company, and/or matters that may lead to the employment, demotion, discipline, suspension, dismissal, or removal of a particular person or business entity.

Ayes: All Noes: None Abstain: None Motion: Carried

Motion by Vice Chairperson Leonard, seconded by Ms. Funk, to move out of executive session at 6:21 PM.

Ayes: All Noes: None Abstain: None Motion: Carried

ADJOURNMENT:

Motion by Vice Chairperson Leonard, seconded by Ms. Mackert, to adjourn the meeting at 6:22 PM.

Ayes: All Noes: None Abstain: None Motion: Carried

Respectfully submitted by Matthew Fincel, Secretary to the Ethics Board

