

Resolution Appointing Liaison to the Historian

WHEREAS, effective communication and coordination with the Office of the Historian are essential to preserving records, supporting historical initiatives, and ensuring continuity of institutional knowledge.

NOW, THEREFORE, be it

RESOLVED, that Greg Bennett is hereby appointed as Liaison to the Historian; and be it further

RESOLVED, that this appointment shall take effect immediately and shall remain in effect until such time as it is amended by the Town Board; and be it further

RESOLVED, that the Liaison shall serve as the primary point of contact with the Historian, assisting with communication, coordination of requests, and support of historical records and initiatives as needed.

NB# 2

Resolution Temporarily Suspending Enforcement of Local Law §97-4 to
Permit Food Trucks at Green Lake During the Summer Months

WHEREAS, the Town of Orchard Park is the owner and operator of the public lands and facilities commonly known as Green Lake or Yates Park; and

WHEREAS, the Town Board has determined that expanding food options at Green Lake during the peak summer season would enhance the public's use and enjoyment of the park, support local small businesses, and encourage tourism and community gatherings; and

WHEREAS, Local Law Chapter 97, codified at §97-4, currently restricts or prohibits mobile food vending, including food trucks, at or in the vicinity of Green Lake; and

WHEREAS, the Town Board wishes, on a trial basis, to temporarily suspend enforcement of the provisions of Local Law §97-4 that prohibit or restrict food trucks at Green Lake, subject to reasonable health, safety, and operational conditions; and

NOW, THEREFORE, be it

RESOLVED by the Town Board of the Town of Orchard Park as follows:

1. Suspension of Local Law Provisions

Effective August 28, enforcement of those provisions of Local Law Chapter 97, codified at §97-4, that prohibit or restrict mobile food vending/food trucks at Green Lake is hereby suspended solely within the boundaries of Green Lake Park and only to the extent necessary to implement this Resolution.

2. Authorized Period and Hours of Operation

a. Food truck operations may occur only between the hours of 11:00 a.m. and 9:00 p.m., unless otherwise approved in writing by the Town Supervisor or Deputy Supervisor.

3. Permits and Compliance Requirements

a. All food truck operators must obtain any required Town permits or licenses, including a Food Truck Permit issued by the Town Clerk, and must pay all applicable fees set by the Town Board.

b. Operators must maintain all state and county health department permits, inspections, and certificates, and comply with all applicable provisions of the New York State Sanitary Code and any county health regulations.

c. Operators must maintain adequate liability insurance. No connections to Town utilities (electric, water, sewer) shall be made unless expressly authorized, and any such connections shall be subject to separate terms and fees. Food truck operators shall be responsible for maintaining their immediate area in a clean and sanitary condition, providing appropriate trash and recycling receptacles, and removing all waste daily. No grease, graywater, or other waste may be discharged onto Town property, into storm drains, or into the lake.

4. Effective Date

This Resolution shall take effect immediately upon its adoption.

MOA Regarding Schedule Mid Shift

WHEREAS, The Town of Orchard Park Police Command Officers Association (herein "Association") and the Town of Orchard Park (herein "Town") have agreed to an adjustment of the Association's current work schedule; and

WHEREAS, at the request of the Association, and with agreement of the Town.

NOW, THEREFORE be it

RESOLVED, that the Town Board does hereby authorize the Supervisor to sign the MOA with the COA regarding the adjustment of the Association's current work schedule. This MOA supersedes the previous MOA. A copy of this MOA is on file in the Town Clerk's Office.

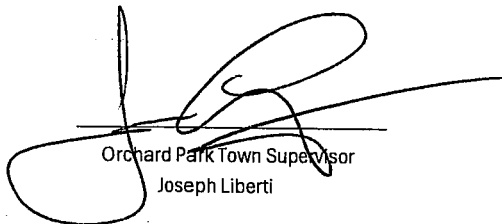
MOA Regarding Schedule Mid Shift

WHEREAS, The Town of Orchard Park Police Command Officers Association (herein "Association") and the Town of Orchard Park (herein "Town") have agreed to an adjustment of the Association's current work schedule;

WHEREAS, at the request of the Association, and with agreement of the Town;

NOW, THEREFORE BE IT RESOLVED, the parties agree as follows:

1. The current Association Lieutenant work schedule, as defined in section 19-3 and Appendix B of the Collective Bargaining Agreement (herein "CBA") is hereby amended to add a third shift (herein "mid shift") within the platoons outlined in the MOA between the Town and the Association dated January 27, 2026,
2. The hours of the mid shift shall be 1200-0000 hours,
3. The mid shift Lieutenant may be bumped into filling scheduled vacancies created by the day or night shift Lieutenant using accrued leave,
4. The mid shift Lieutenant will only be bumped to days Friday – Monday, but not on Tuesday – Thursday,
5. The mid shift Lieutenant shall not be bumped into another shift without seventy-two (72) hours' notice. If a day or night shift Lieutenant uses accrued leave creating a vacancy within the seventy-two (72)-hour notice period, the vacancy shall be filled through the overtime wheel,
6. Either party may terminate or request modification of this MOA at any time during the next year by written notice between the COA president and the Town Board. If neither party provides such notice during that period, this MOA shall remain in full force and effect.


Orchard Park Town Supervisor
Joseph Liberti

7-21-2026

Date


Orchard Park COA President
Ryan Myers

7.21.2026

Date

BUDGET TRANSFER FOR MOVIE NIGHT

NB# 4

WHEREAS, the Town would like to adjust the 2026 adopted budget for outdoor movie night.

NOW, THEREFORE, be it

RESOLVED, that the Town Board hereby authorizes the following transfer within the Town's 2026 budget:

General Fund Transfer:

Decrease:

A07020 50104	Rec salary nonunion	\$ 625
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Increase:

A07020 50553	Special events	\$ 625
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NB#4



Town of Orchard Park

S 4295 South Buffalo Street • Orchard Park, NY 14127-2688

Budget Transfer Form

Submit the completed form as an attachment via e-mail to nruf@dreschermalecki.com

Reason for Reassignment: Outdoor movie light license fee
Not planned when 2026 budget created

Fiscal Year: 2026

DECREASE		
Account Name	Account Number Org-Object	Amount
<u>A07020 (see Sal. Amendment)</u>	<u>50104</u>	<u>\$625.00</u>
TOTAL DECREASE:		<u>\$625.00</u>

INCREASE		
Account Name	Account Number Org-Object	Amount
<u>A07020 (special events)</u>	<u>50533</u>	<u>\$625.00</u>
TOTAL INCREASE:		<u>\$625.00</u>

AUTHORIZATION: Type Name & Date

Krishin Welch
Department Manager

7-23-26
Date

Recreation appointments

RESOLVED, that the Town Board is hereby authorized to approve the following residents appointments to the 2026 part-time staff for the Orchard Park Recreation effective August 13, 2026 as recommended by the Recreation Director:

Amanda Uglow	\$16.75 Program Coordinator 1
Evelyn Roy	\$16.75 Program Coordinator 1

Approve the 2025 Basic Financial Statements, annual Comprehensive Report, Management Letter and Auditor Communication Letter.

RESOLVED, that the Orchard Park Town Board does hereby approve and accept the 2025 Basic Financial Statements, Annual Comprehensive Report, Management Letter and Auditor Communication Letter from R.A. Mercer & CO., P.C. and directs that they be filed in the Town Clerk's office upon the recommendation of Orchard Park's Accounting firm Drescher & Malecki LLP.

NB#17



TOWN OF ORCHARD PARK

S 4295 Buffalo Street □ Orchard Park, New York 14127

MEMORANDUM

To: Honorable Town Board
From: Wayne L. Bieler, P.E., CFM Town Engineer
Date: August 5th, 2026
Subject: Budget Transfer – Engineering Department

I request that you authorize the following budget transfer within the 2026 Engineering Budget:

\$ 1,000.00

From: Budget Code - A01440 50414
(Engineering Inspector Training)

To: Budget Code - A01440 50413
(Engineering Travel & Conference)

cc: William Even, Town Clerk
Tricia Jurek, Accounting
Nichole Ruf, Drescher & Malecki LLP



TOWN OF ORCHARD PARK

ENGINEERING DEPARTMENT

S 4295 South Buffalo Street Orchard Park, New York 14127-2609

Phone: (716) 662-6425
Email: bielerw@orchardparkny.gov

TOWN ENGINEER
WAYNE L. BIELER, P.E., CFM

July 31, 2026

Honorable Town Board
Town of Orchard Park
4295 S. Buffalo Street
Orchard Park, New York 14127

**Re: Quaker Lake Terrace Extension Subdivision; PIP #2024-04
Connection of Decorative Light Fixtures – NYSEG Prices**

Dear Board Members:

Per the tariff agreement between NYSEG and the Town, NYSEG has requested the Town submit a resolution reflecting the connection of five (5) decorative standard Spun Aluminum streetlight fixtures in the new Quaker Lake Terrace Extension Subdivision. At present, there are eighteen (18) single-family homes currently planned to be constructed in this Subdivision.

The LED luminaires, which are owned by the Town, have been installed under PIP # 2024-04. The Town will maintain the poles, bulbs, and the electric eye of the luminaires and NYSEG will provide the energy only per the SC4 classification. The Town purchases the electricity from the supplier, which is estimated to be \$43.76/ea. for an annual estimated cost of \$218.80 for these five decorative light poles. The attached application will add the new LED lights to our existing SC4 (service classification) account. Charges for energy to the lights may vary due to the electricity pricing trends from summer and winter month rate fluctuation.

I, therefore, recommend that you authorize NYSEG to connect five (5) LED decorative standard Spun Aluminum streetlight fixtures in the Quaker Lake Terrace Extension Subdivision under PIP #2024-04 at an estimated annual increased energy cost of \$218.80 to the Consolidated Light District in accordance with the attached NYSEG proposal.

Respectfully submitted,

Wayne L. Bieler, P.E., C.F.M.
Town Engineer

Attachments: Streetlight Request Form

Cc: William Even, Town Clerk
Bill Fulton, Town special Districts
Tricia Jurek, Town Orchard Park Accounting
Nichole Ruf, Drescher & Malecki LLP

File # 2019.016

NB#9



TOWN OF ORCHARD PARK

ENGINEERING DEPARTMENT

S 4295 South Buffalo Street Orchard Park, New York 14127-2609

Phone: (716) 662-6425
Email: bielerw@orchardparkny.gov

TOWN ENGINEER
WAYNE L. BIELER, P.E., CFM

July 31, 2026

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, NY 14127

**Re: Town of Orchard Park Community Activity Center
Temporary Millings Parking Lot**

Dear Board Members:

The Town of Orchard Park Community Activity Center at times has limited parking available. We have determined that the best solution is to create a temporary overflow parking lot using a portion of stoned staging area using millings. This excess parking lot will provide 58 additional parking spaces. Attached is the informal scope of work and figure provided to contractors contacted.

The Town of Orchard Park Engineering Department solicited informal quotes for this minor project and received five quotes, with the highest bid exceeding \$28,000.00. Bids were received on July 31, 2026. Fairway Contracting had the lowest bid of \$11,190.88 for the project.

I, therefore, recommend that you award the contract for the Town of Orchard Park Community Activity Center Excess Millings Parking Lot to Fairway Contracting, Inc., 5389 S. Freeman Road, Orchard Park, NY 14127 in an amount not to exceed \$11,190.88.

Respectfully submitted,

Wayne L. Bieler, P.E., CFM
Town Engineer

Attachments: Scope of Work, Work Proposal

Cc: William Even, Town Clerk
Timothy Gallagher, Town Attorney
File #:

NB#9

Work Proposal

Contractor: Fairway Contracting

Project: CAC Parking Lot Extension

Contract For: Parking Lot Extension

Date: 7-31-26

Engineer: OP Engineering

Fairway Contracting to expand a milling parking area at the Community Activity Center. Work to include the extension of a 12" HDPE culvert pipe. Removal of soil on areas on the provided drawings. Install approximately 8-12" of millings in the newly excavated areas and to use the remaining millings supplied by others to re-top existing parking area. Fairway to additionally remove the existing trail gate.

This work to conform to the informal bid document supplied by the Town of Orchard Park Engineering

Total: \$11,190.88

Accepted:

Contractor: Fairway Contracting

Owner:

By:

By:

Date:

Date:

Comments: Contractor to coordinate work with the Town of Orchard Park Engineering
All work to be completed by 8/8/2026

N2319

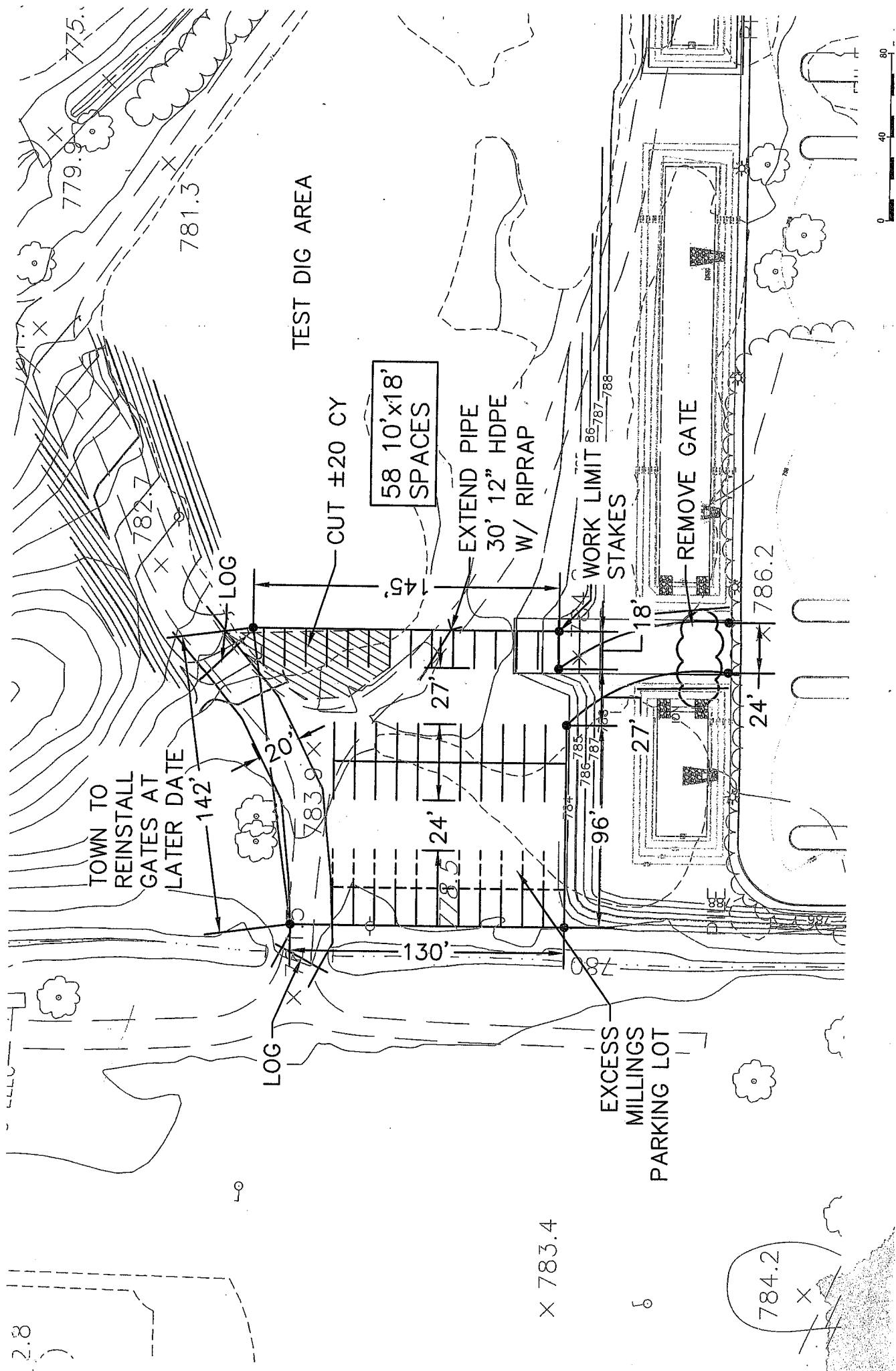
Town of Orchard Park Community Activity Center Informal Bids (Prevailing Rate)

1) 58 Space Millings Parking Expansion Project Work Scope:

- Extend 12" HDPE Pipe Approx. 30.0'. Bedding and CR#2 stone cover. Relocate existing Light Fill Stone to new end section.
- Cut approx. 20 yd of soil off existing Brush Mountain Park hill side, to blend to existing driveway and sloped parking lot..
- Asphalt millings 8"-12" thick over small new dirt subgrade area. Remaining to spread over new lot staked lot to identify the parking area limits.
- One Dozer and One Roller to spread, grade, and roll approx. 540 cy (36 Loads) already dumped on existing stoned parking lot. Work area is 95% stone parking lot.
- Removal of (1) Trail Gate – Town to reinstall at a future date.

2) Test Dig Into Existing Fill Pile Project Work Scope:

- One (1) Full day (8+ hours)
- One Excavator with 2.5- 4CY Bucket and Operator to test dig into existing fill piles and investigate what materials (Stumps, brush, stone, concrete, pavement, metals, etc.) were buried with Town of Orchard Park Representative/Inspector.
- Any easily separatable materials that are found to be stockpiled individually by material (metal, stone, asphalt, etc.).
- Refill all dig areas with remaining spoils after completion of test digs.



NB #9



TOWN OF ORCHARD PARK

MEMORANDUM

S.4295 SOUTH BUFFALO STREET
ORCHARD PARK, NEW YORK 14127
(716) 662-6432, ext. 2202

DATE: 7/30/26

TO: Town Board Members

COPY: Bill Evans, Town Clerk
Jennifer Brady, Deputy Town Attorney

FROM: Anna Worang-Zizzi, Director of Community Development

SUBJECT: Item(s) for TB Agenda

NEW BUSINESS:

I am recommending the following sample resolution regarding Kristin Mahoney's vacation time:

WHEREAS, the Town's personnel policy generally requires employees to use accrued vacation time by year end unless authorized by the Town Board, and

WHEREAS, Kristin Mahoney's full time first anniversary date is December 8th 2026, and due to the timing of her anniversary and staffing, she is unable to utilize all of her accrued vacation time by the end of 2026,

WHEREAS, the Town Board finds that allowing the carrying of vacation time is appropriate under these circumstances,

NOW, THEREFORE, BE RESOLVED, that the Town Board hereby authorizes Kristin Mahoney to carry over five (5) days of accrued vacation into the 2027 calendar year to be used by December 31st 2027.



TOWN OF ORCHARD PARK

NB# 11

MEMORANDUM

S.4295 SOUTH BUFFALO STREET
ORCHARD PARK, NEW YORK 14127
(716) 662-6432, ext. 2202

DATE: 7/30/26

TO: Town Board Members

COPY: Bill Evans, Town Clerk
Jennifer Brady, Deputy Town Attorney

FROM: Anna Worang-Zizzi, Director of Community Development

SUBJECT: Item(s) for TB Agenda

NEW BUSINESS:

The Planning Department Part Time seasonal Clerk, Amanda Faust, will reduce her hours beginning in September. The Planning Department is still in need of assistance to update our electronic record keeping. Max Hoffman has the requisite skills. There is money set aside in the 2026 Budget, and therefore I recommend the Town Board hire Max Hoffman at the rate of \$17 an hour as a "Part Time Intern" on a seasonal, part time basis, effective August 10th, 2026.

Thank you for your consideration.

WHEREAS, a vacancy exists in the position of Dog Control Officer 1 (Part-Time); and

WHEREAS, the Chief of Police has recommended the appointment of Thomas Slomka to fill said position; and

NOW, THEREFORE, BE IT RESOLVED that the Town Board does hereby appoint Thomas Slomka to the position of Dog Control Officer 1, Part Time (Probationary), effective August 8th, 2026, White Collar Union Range 0008, step "First Year" per the recommendation of the Chief of Police.

WHEREAS, a vacancy exists in the position of Public Safety Dispatcher (Full-Time); and

WHEREAS, the Chief of Police has recommended the appointment of Benjamin Ratajczak to fill said position; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby appoint Benjamin Ratajczak to the position of Full Time-Public Safety Dispatcher (provisional), to be effective August 19th, 2026, CSEA pay range 9 Step "First Year", contingent upon Erie County Civil Service approval, as recommended by the Chief of Police.

TOWN OF ORCHARD PARK

BUILDING INSPECTOR MONTHLY REPORT

MONTH OF JUNE 2026

BUILDING PERMITS	# OF	VALUE	BUILDING PERMITS	# OF	VALUE
NEW CONSTRUCTION:			ABOVE GROUND POOLS	1	3,000
SINGLE DWELLING	1	504,131	INGROUND POOLS	6	540,596
DOUBLE DWELLING			DECKS	8	170,280
APT/MULTI-FAMILY			ELECTRICAL	13	55,800
COMMERCIAL	2	402,000	FENCES	11	74,978
ADDITIONS:			GARAGE / BARN / POLE BARN	5	185,000
RESIDENTIAL	5	467,000	GENERATORS	12	158,847
COMMERCIAL			MISC. (OPERATING/ DEMO)	2	200
ALTER/REPAIR:			PORCH/PATIO	7	271,000
RESIDENTIAL	12	312,072	SHEDS	10	83,305
COMMERCIAL / TENANT BO			SIGNS	4	32,850.00
COMMERCIAL MISC.	6	1,260,387	RESIDENTIAL MISC.	30	519,425.00
SOLAR PV SYSTEM	2	37,229	TOTAL:	137	5,078,100

INSPECTIONS	NUMBER OF INSPECTIONS PER ZONE				TOTAL
TYPE:	1	2	3	4	
NEW CONSTRUCTION:					
RESIDENTIAL	5	10	6	3	24
COMMERCIAL		5		1	6
ADDITIONS:					
RESIDENTIAL		4	1		5
COMMERCIAL		1		1	2
ALTER/REPAIR:					
RESIDENTIAL	9	4	7	9	29
COMMERCIAL / TENANT BO		2	1	7	10
ABOVE GROUND POOLS					
INGROUND POOLS			2		2
DECKS	7	1	1	2	11
ELECTRICAL					
FENCES					
GARAGE/BARN/POLE BARN	2		2	2	6
GENERATORS	1	1	3	1	6
MISC.	3	4	11	13	31
PROPERTY MAINTANICE	11	9	15	20	55
SHEDS					
SIGNS					
SOLAR PV SYSTEM	1		3	1	5
FIRE INSPECTIONS		10	8	17	35
CLOSEOUT INSPECTIONS					
TOTAL INSPECTIONS:	39	51	60	77	227

Meetings Attended	Town Board	Planning Board	Z B A	Court
Tom Minor	2	2		1
Jacob Klahn				1
Paul Tatko				1
Natalie Nawrocki			1	

ZONING BOARD OF APPEALS:

GRANTED: _ _ _ TABLED 5 _

DENIED: 0 _

REMARKS:

SIGNATURE: _____

DATE: _____

7/16/2026