

ROLL CALL: Present: Supervisor Gary Dickson
Councilmember Robert Breidenstein
Councilmember Jeffrey Piekarec
Councilmember Scott Robertson
Councilmember Mary Sherman

Absent:

SUPERVISOR CALL TO ORDER

1. Pledge of Allegiance
2. Fire Safety Notification
3. Roll Call

NEW BUSINESS

1. COMMUNICATIONS TO BE VOTED ON

1. Organizational Meeting agenda items

1. Motion by Supervisor Dickson, seconded by Councilmember Robertson, that Chris G. Trapp be appointed as Town Attorney for a two-year term as set by Town Law Section 24 at an annual salary of \$77,063 effective January 1, 2026.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

2. Motion by Supervisor Dickson, seconded by Councilmember Robertson, that the elected Town Officials are salaried as follows:

Supervisor Gary Dickson \$75,300.00
Town Clerk Kate Newton \$74,984.00
Highway Supt. Brian Adams 98,792.00

Council Members (4)
Jeffrey Piekarec \$21,630.00
Scott Robertson \$21,630.00
Mary Sherman \$21,630.00
Robert Breidenstein \$21,630.00

Town Justices (2)
Jon Minear \$47,361.00
Paul Michalek \$47,361.00

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

3. Motion by Supervisor Dickson, seconded by Councilmember Robertson, that Joseph G. Trapp be appointed as Town Prosecutor at an annual salary of \$10,300 effective January 1, 2026.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

4. Motion by Supervisor Dickson, seconded by Councilmember Robertson, that Joseph G. Trapp be

appointed Deputy Town Attorney at an annual salary of \$5,000 effective January 1, 2026, and act as counsel to the Zoning Board of Appeals.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

5. Motion by Supervisor Dickson, seconded by Councilmember Robertson, that Shauna Dittmar be appointed American with Disabilities Officer and Harassment Compliance Officer for the Town of West Seneca.

On the question, Councilmember Sherman asked if the position was an appointed term and was it compensated. Supervisor Dickson stated the position is appointed annually and there is no compensation.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

6. Motion by Supervisor Dickson, seconded by Councilmember Robertson, reaffirming that Mark Beehler be appointed to the Planning Board effective January 1, 2026, for a seven-year term ending December 31, 2032.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

7. Motion by Supervisor Dickson, seconded by Councilmember Robertson, reaffirming that William Wise be appointed to the Planning Board effective January 1, 2026, for a five-year term ending December 31, 2030.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

8. Motion by Supervisor Dickson, seconded by Councilmember Robertson, reaffirming that Stephen Stachowski be appointed to the Zoning Board of Appeals effective January 1, 2026, for a five-year term ending December 31, 2030.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

9. Motion by Supervisor Dickson, seconded by Councilmember Robertson, reaffirming that Stephen Stachowski be appointed as Zoning Board of Appeals Chair for a one-year term effective January 1, 2026.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

10. Motion by Supervisor Dickson, seconded by Councilmember Robertson, that the Highway Superintendent announces that Nicholas Gugliuzza is appointed Deputy Highway Superintendent effective January 1, 2026, at an annual salary of \$6,700 as set in the 2026 budget and that he act in the capacity of the Highway Superintendent in the event of his absence for any reason, e.g. vacation, illness, etc.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

11. Motion by Supervisor Dickson, seconded by Councilmember Robertson, that the Chief of Police announces that Captain James Unger has been selected as Emergency Management Liaison at an annual stipend of \$6,000 pursuant to the PBA contract.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

12. Motion by Supervisor Dickson, seconded by Councilmember Piekarec, that the Town Clerk announces that Molly Martin is appointed Deputy Clerk effective January 1, 2026, at an annual stipend of \$2,750.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

13. Motion by Supervisor Dickson, seconded by Councilmember Piekarec, that Pam Neal is appointed 2nd Deputy Clerk effective January 1, 2026, at an annual stipend of \$500.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

14. Motion by Supervisor Dickson, seconded by Councilmember Piekarec, that Kate Newton be appointed Registrar of Vital Statistics, at an annual salary of \$4,500 effective January 1, 2026, all fees collected to go to the Town General Fund.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

15. Motion by Supervisor Dickson, seconded by Councilmember Piekarec, on the recommendation of the Town Clerk, that Molly Martin be appointed Deputy Receiver of Taxes at an annual salary of \$2,000 effective January 1, 2026.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

16. Motion by Supervisor Dickson, seconded by Councilmember Piekarec, on the recommendation of the Town Clerk, that Molly Martin be appointed Deputy Registrar of Vital Statistics at an annual salary of \$1,800 effective January 1, 2026.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

17. Motion by Supervisor Dickson, seconded by Councilmember Piekarec, on the recommendation of the Town Clerk, that Pam Neal be appointed Sub-Registrar of Vital Statistics at an annual salary of \$700 effective January 1, 2026.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

18. Motion by Supervisor Dickson, seconded by Councilmember Breidenstein, that Tammie Maurino be appointed as Secretary to the Planning Board at an annual salary of \$4,650, effective January 1, 2026.

On the question, Councilmember Robertson requested that a current revision of the chart of roles and responsibilities for the secretary positions be provided. Supervisor Dickson acknowledged the

request and confirmed that it will be provided.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

19. Motion by Supervisor Dickson, seconded by Councilmember Breidenstein, that Teresa Stacey be appointed as Secretary to the Zoning Board of Appeals at an annual salary of \$4,650, effective January 1, 2026.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

20. Motion by Supervisor Dickson, seconded by Councilmember Breidenstein, that Matthew Fincel be appointed as Secretary to the Ethics Board, at an hourly rate of \$16.50 per hour effective January 1, 2026.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

21. Motion by Supervisor Dickson, seconded by Councilmember Breidenstein, that Matthew Fincel be appointed as Secretary to the Historical Preservation Commission at an hourly rate of \$16.50 per hour effective January 1, 2026.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

22. Motion by Supervisor Dickson, seconded by Councilmember Breidenstein, that Matthew Fincel be appointed as Secretary to the Environmental Commission at an hourly rate of \$16.50 per hour effective January 1, 2026.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

23. Motion by Supervisor Dickson, seconded by Councilmember Breidenstein, that Matthew Fincel be appointed as Secretary to the Youth and Recreation Commission at an hourly rate of \$16.50 per hour effective January 1, 2026.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

24. Motion by Supervisor Dickson, seconded by Councilmember Sherman, that Brian Adams be appointed as Dog Control Officer at an annual stipend of \$7,000 effective January 1, 2026.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

25. Motion by Supervisor Dickson, seconded by Councilmember Sherman, that Thomas Murtha be appointed to a one-year term as Bingo Inspector for the Town of West Seneca at an annual salary of \$1,200, with said terms commencing January 1, 2026, and expiring on December 31, 2026.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

26. Motion by Supervisor Dickson, seconded by Councilmember Sherman, that Eric Conley be appointed Emergency Manager at a salary of \$28.00 per hour, per incident, effective January 1,

2026.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

27. Motion by Supervisor Dickson, seconded by Councilmember Sherman, that Daniel McCartan, John Monson, Joann Sands be appointed Deputy Emergency Managers at a salary of \$23 per hour, per incident, effective January 1, 2026.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

28. Motion by Supervisor Dickson, seconded by Councilmember Sherman, that Mark Koller be appointed as the Town's Fair Housing Officer & Affirmative Action Officer effective January 1, 2026, at an annual stipend of \$1,200 and further direct Mr. Koller to submit a yearly report documenting matters handled.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

29. Motion by Supervisor Dickson, seconded by Councilmember Sherman, as recommended by the West Seneca Historical Society and Museum Board of Directors, that James Pace be reappointed as Town Historian with an annual stipend of \$4,500.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

30. Motion by Supervisor Dickson, seconded by Councilmember Sherman, on the recommendation of the Town Justices, that Katie Almeida be appointed Administrative Clerk for the Courts effective January 1, 2026, with an annual stipend of \$6,000.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

31. Motion by Supervisor Dickson, seconded by Councilmember Breidenstein, that Clark, Patterson and Lee be hired as the provider of Engineering Services to the Town at a cost not to exceed \$140,250 per year to be paid in a purchase order format with said purchase order format being written on an hourly unit price basis for each service provided and a written quotation requested for hourly services by the pay scale and incorporated into the purchase order; and the Supervisor is hereby authorized to complete and execute a professional services agreement with said firm for engineering services not to extend beyond the year 2026.

On the question, Councilmember Breidenstein requested that the engineering services be put out to bid during fiscal year 2026 to be used for 2027 budgeting purposes. Supervisor Dickson acknowledged and confirmed this request.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

32. Motion by Supervisor Dickson, seconded by Councilmember Sherman, that Steven DiSalvo and Angel Bustamante be appointed to the Board of Plumbing Examiners effective January 1, 2026, at an annual stipend of \$500 each.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

33. Motion by Supervisor Dickson, seconded by Councilmember Sherman, that Ed Simoncelli and Dennis Kremblas be appointed to the Board of Electrical Examiners effective January 1, 2026.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

34. Motion by Supervisor Dickson, seconded by Councilmember Sherman, that Brittany Hernon, Haris Ismail, and Charles Tuberdyke (as youth member) be appointed/reappointed to the Environmental Commission for two-year terms ending December 31, 2027.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

35. Motion by Supervisor Dickson, seconded by Councilmember Sherman, that Lindsey Burgmaster appointed to the Library Board for a five-year term ending December 31, 2030.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

36. Motion by Supervisor Dickson, seconded by Councilmember Sherman, that Fran D'Amico be re-appointed to the Historical Preservation Commission for a three-year term ending December 31, 2028.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

37. Motion by Supervisor Dickson, seconded by Councilmember Sherman, that in keeping with the Ethics Code amendment that was adopted on June 23, 2025, which instituted five-year terms, one expiring every year, the following are appointed/reappointed to the Ethics Board. Also, in accordance with the code, which requires that no more than three members be part of one political party, three members are registered Democrats and two are registered Republicans.

- a. Theresa Funk – reappointment, term ends December 31, 2026
- b. Kayla Leonard – reappointment, term ends December 31, 2027
- c. Anna Parkes – reappointment, term ends December 31, 2028
- d. Braedan Gillman – appointment – term ends December 31, 2029
- e. Maggie Mackert – appointment, term ends December 31, 2030

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

38. Motion by Supervisor Dickson, seconded by Councilmember Sherman, that the annual salaries of the Zoning Board of Appeals (ZBA) and Planning Board be set at \$6,300 for the Chairman of each Board, and \$4,350 each for the other members of each Board effective January 1, 2026, noting that members of each board will be paid one-twelfth of the annual salary, with any absences to be paid at the discretion of the Chairman. Members of the Planning Board and ZBA who are absent from three consecutive board meetings or greater than 30% of the total number of meetings in any calendar year may be removed by the Town Board after notice and a public hearing.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

39. Motion by Supervisor Dickson, seconded by Councilmember Sherman, that Michael Shea of West Seneca, New York be appointed Civil Officer of the Town of West Seneca effective January 1, 2026, for the purpose of service of process, etc. without remuneration from the Town.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

40. Motion by Supervisor Dickson, seconded by Councilmember Sherman, that Timothy Hourihan be reappointed to the Board of Assessment Review for a 5-year term effective January 1, 2026, for a term expiring September 30, 2030.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

41. Motion by Supervisor Dickson, seconded by Councilmember Sherman, that the members of the Board of Assessment Review be subject to the call of the Assessor, at an annual stipend of \$500 each and the Chairman of the Board of Assessment Review at an annual stipend of \$750, effective January 1, 2026.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

42. Motion by _____, seconded by _____, that _____ be retained as bond counsel to the Town of West Seneca for all financing matters. Services will be performed at the fees and charges as described in the _____ bond counsel engagement agreement, and the Supervisor is hereby authorized to complete and execute a retainer agreement with said firm for all financing matters for the Town of West Seneca.

Supervisor Dickson stated Item No. 42 will be voted on at the January 26, 2026, meeting.

43. Motion by Supervisor Dickson, seconded by Councilmember Piekarec, to authorize the Supervisor to sign the grant consulting agreement with Rotella Grant Management in the amount of \$30,000 a year in equal monthly installments effective January 1, 2026, through December 31, 2026.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

44. Motion by Supervisor Dickson, seconded by Councilmember Piekarec, that the following Officials and Employees not represented by the Collective Bargaining Agreement recognized by the Town of West Seneca are hereby appointed to the following positions with salaries effective January 1, 2026:

Brian Cosgrove - \$164,313.00 - Chief of Police
William Pelow - \$145,419.00 - Assistant Chief of Police
Teressa Stacey - \$65,752.69 - Clerk to the Town Justices
Kathryn Reagan - \$52,335.07 - Clerk to the Town Justices
Amelia Greenan - \$81,550.00 - Deputy Town Supervisor
Erik Finbar - \$136,700.00 (shared with Town of Lancaster) - Town Assessor
Shauna Dittmar - \$83,000.00 - Municipal Director of Human Resources
Carly Pappas - \$44,902.90 - Secretary to the Highway Superintendent

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

45. Motion by Supervisor Dickson, seconded by Councilmember Sherman, that the Town funds be deposited in the West Seneca Offices of the following banks, effective January 1, 2026:

M&T Trust Co. - Operating, Trust & Agency, Payroll, Workers Compensation, P & A, General Investment, Reserves Account.
NBT Bank - Operating, Trust & Agency
J.P. Morgan Chase - Operating, Capital

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

46. Motion by Supervisor Dickson, seconded by Councilmember Sherman, that the Town Board does hereby authorize all funds of the Construction and Improvement Account to be maintained by a consolidated bank account, but that the Town continues to maintain a separate Improvement Account at all times, as recommended by the State Auditors.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

47. Motion by Supervisor Dickson, seconded by Councilmember Sherman, that the Town Board approves the blanket purchase order for utilities for the 2026 fiscal year:

Telephone: \$102,790 - Spectrum, Verizon Wireless, Verizon Fios
Electricity: \$807,016 - NYSEG, National Grid
Gas: \$113,149 - National Fuel
Water: \$171,000 - Erie County Water Authority

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

48. Motion by Supervisor Dickson, seconded by Councilmember Sherman, that the Town Board of the Town of West Seneca, pursuant to §25 of the Town Law and §11(2) of the Public Officers Law, hereby approves the execution of a public employee's blanket bond , covering the Supervisor, Deputy Supervisor, Town Board, Town Clerk, Receiver of Taxes and Assessments, Collector, Superintendent of Highways, Director of Finance and two Town Justices for the sum of \$100,000 and be it further resolved that the undertaking shall be effective within thirty (30) days after commencement of the term on January 1, 2026.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

49. Motion by Supervisor Dickson, seconded by Councilmember Sherman, that the West Seneca Bee be designated as the Official Newspaper, and that the Buffalo News be used at the discretion of the Town Clerk.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

50. Motion by Supervisor Dickson, seconded by Councilmember Sherman, that the following titles of Town Department Heads, elected or appointed officials, and certain other full-time employees not

covered by contractual provisions between the Town and either the Blue or White Collar CSEA Units or the West Seneca PBA be granted extended benefits, including health and welfare fund related benefits, in accordance with the CSEA White Collar Contract or the equivalent thereof, with the exception of the Chief of Police and Assistant Chief of Police, who are granted said benefits in accordance with the West Seneca PBA Contract or the equivalent thereof. Those individuals to whom this is applicable shall include the Supervisor, Town Clerk, Highway Superintendent, Assessor, Deputy Supervisor, HR Director, Secretary to the Highway Superintendent, two full-time Court Clerks to the Town Justices, Chief of Police, and Assistant Chief of Police. In addition to the health insurance benefits set forth in the CSEA White Collar Contract or West Seneca PBA, said elected or appointed officials shall also be entitled to the Blue Cross Blue Shield Gold Plan. The extended benefits granted to elected or appointed officials shall not include contractual wage or salary increases or other monetary allowances, including longevity, except for the Town Court Clerks to the Town Justices who will mimic the salary and longevity increases in Group 5 of the White-Collar Union Contract.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

51. Motion by Supervisor Dickson, seconded by Councilmember Sherman, that pursuant to §119(1) of the Town Law, the Town Clerk be authorized to draw warrants to pay any claims for fixed salaries, for principal and interest on bonded or refunded debt or other loans on the legal or stated compensation of Officers or Employees of the Town or accounts becoming due upon lawful contracts for periods not exceeding one (1) year from January 1, 2026.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

52. Motion by Supervisor Dickson, seconded by Councilmember Sherman, that the Town continue its Procurement Policy in the manner set forth in the Procurement and Purchasing Policy adopted by the Town in 2022 and as may be amended.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

53. Motion by Supervisor Dickson, seconded by Councilmember Sherman, that all vouchers for claims upon the Town shall be acceptable for audit, in the manner set forth in the Procurement and Purchasing Policy adopted by the Town in 2022.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

54. Motion by Supervisor Dickson, seconded by Councilmember Sherman, that the mileage rate allowed to public officials and Town employees be the same as the Federal Internal Revenue regulations and in the manner set forth in the policy adopted by resolution of the Town Board.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

55. Motion by Supervisor Dickson, seconded by Councilmember Sherman, that Petty Cash Funds/Change Funds be created as follows:

Accounting and Financial Consult. Services: \$250

Town Clerk: \$350
Receiver of Taxes: \$500
Highway Superintendent: \$250
Police Confidential Investigation: \$2,500
Police Department: \$500
Recreation: \$300
Justice Court: \$250
Senior Citizens: \$200

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

56. Motion by Supervisor Dickson, seconded by Councilmember Sherman, that the Town Hall offices be open 9:00 A.M. to 5:00 P.M. five days per week unless otherwise directed by the Town Board or the Supervisor.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

57. Motion by Supervisor Dickson, seconded by Councilmember Sherman, that the Town Supervisor be authorized to sign checks for the West Seneca Library, pursuant to §259 of the Education Law.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

58. Motion by Supervisor Dickson, seconded by Councilmember Sherman, that the Supervisor and/or Director of Finance to the Town be authorized to temporarily invest Town monies not needed for immediate expenditure. And further, the Town Board adopts and authorizes the Supervisor and/or Director of Finance to the Town to comply with the Investment Policy and Guidelines as originally adopted by the Town Board on February 20, 2020.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

59. Motion by Supervisor Dickson, seconded by Councilmember Sherman, that the following list of banks be added to the Town Investment Policy for use at the discretion of the Supervisor and/or the Director of Finance: Key Bank of W.N.Y., N.A., Bank of America, Citizens Bank, M & T Bank, J.P. Morgan Chase, NBT Bank, New York Cooperative Liquid Assets Securities System (NYCLASS).

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

60. Motion by Supervisor Dickson, seconded by Councilmember Breidenstein, that to the extent possible, regular meetings of the Town Board, will be held in Courtroom located in the West Seneca Town Hall on the second and fourth Mondays of every month, Town Court Room, 1250 Union Road, 2nd floor, except as noted:

Monday, January 12, 2026
Monday, January 26, 2026
Monday, February 9, 2026
Monday, February 23, 2026
Monday, March 9, 2026

Monday, March 23, 2026
Monday, April 13, 2026
Monday, April 27, 2026
Monday, May 11, 2026
Thursday, May 28, 2026, Moved due to Memorial Day
Monday, June 8, 2026
Monday, June 22, 2026
Monday, July 13, 2026
Monday, July 27, 2026
Monday, August 10, 2026
Monday, August 24, 2026
Monday, September 14, 2026
Monday, September 28, 2026
Wednesday, September 30, 2026, Budget Work Session in the CCL
Thursday, October 15, 2026, Moved due to Columbus Day
Monday, October 26, 2026
TBD Public Hearing for 2026 budget
Monday, November 9, 2026
Monday, November 23, 2026
Monday, December 14, 2026
Monday, December 28, 2026

Special meetings shall be held at the call of the Supervisor or of the Town Clerk upon write request of at least two members of the Town Board. Notice, in writing, stating the time, place and purpose of the special meeting shall be served personally upon each member of the Board at least 48 hours before the date fixed for holding the meeting. Only business specified in the notice thereof may be transacted at a special meeting. In accordance with the Open Meeting Law, the public and news media shall be given reasonable notice of any special meeting and all further executive sessions shall be public except for specific purposes allowed by law.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

61. Motion by Supervisor Dickson, seconded by Councilmember Sherman, that the Town Board subject to the provisions of Section 284 of the Highway Law, enter into an agreement with the Superintendent of Highways that moneys levied and collected in the Town for the repair and improvement of highways and received from the State for State Aid for the repair and improvement of highways shall be expended pursuant the terms set forth therein.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

62. Motion by Supervisor Dickson, seconded by Councilmember Sherman, that no Town vehicles be used for personal use, and all Town vehicles including the equipment in the Highway Department, be identified by decals with the exception of the Police Department vehicles used for detective work and the Police Chief's car and direct the Supervisor to ensure that decals are placed on all cars except those mentioned. Town vehicles for take home use shall be provided to the Chief of Police, Highway Superintendent, and Police Officer assigned as K-9 Officer. Town vehicles shall not leave the Town limits except for use on official Town business.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

63. Motion by Supervisor Dickson, seconded by Councilmember Sherman, that no Town equipment may be used for personal use.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

64. Motion by Supervisor Dickson, seconded by Councilmember Sherman, that the Town Board sets the following rules relating to use of Highway personnel and equipment for emergencies:

- a. West Seneca Highway Department is authorized to provide for emergency assistance to the local school systems, fire districts and other municipalities, if personnel or equipment are requested; and
- b. An emergency must exist and have been declared in the Erie County municipality requesting assistance; and
- c. Highway Superintendent will promptly notify the Supervisor of such action. A written summary will be immediately given to the Town Clerk and Town Attorney outlining the details of the emergency service, including the Emergency Operations Center; and
- d. Town equipment will be operated by West Seneca employees in the majority of work situations. However, slow-moving vehicles (roller), stationary equipment (air compressor or pumps) and light tools may be loaned to another Highway Department to be used and operated by their employees and fees may be assigned to the Municipality that receives long term aid; and
- e. West Seneca Highway Superintendent is authorized to request aid from other towns in Erie County. Non-West Seneca personnel and equipment will work under the supervision of the West Seneca Highway Superintendent.

Ayes: 5 Noes: 0 Abstain: 0 Motion Carried

65. Department/Committee Liaison Assignments

Supervisor Dickson
AIS IT Services
Assessor's Office
Code Enforcement/Buildings Department
Engineering Department
Erie County Sewer District 1 Board of Managers
Finance Department
Human Resources
Insurance
Legal Department
Rotella Grant Management

Councilmember Breidenstein
Ethics Board
Planning Board
Police Department
West Seneca Central School District

Labor Management Healthcare Fund

Councilmember Piekarec
Fire Districts
Internal Audit Committee
Senior Advisory Committee
Senior Center
Town Courts
Zoning Board of Appeals

Councilmember Robertson
Buildings & Grounds Department
Highway Department
Town Clerk
Library Advisory Board
Environmental Commission
Historical Preservation Commission

Councilmember Sherman
Environmental Commission
Erie County Sewer District 1 Board of Managers
Internal Audit Committee
Northeast South Towns (NEST) Solid Waste Management Board
Recreation Commission
Recreation Department

ADJOURNMENT

66. Motion by Supervisor Dickson, seconded by Councilmember Robertson, to adjourn the 2026 Organizational Meeting at 6:09 P.M.

Ayes: 5

Noes: 0

Abstain: 0

Motion Carried