

A Regular Meeting of the Town Board of the Town of Collins, County of Erie, State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on Monday the 13th day of April 2026.

Present: Kenneth Martin, Supervisor
Brenda Overhoff, Councilmember
Jeffrey Pfeifer, Councilmember
Raymond Porter, Councilmember
Jacquelyn McLean, Councilmember
James Musacchio, Atty for Town 7:10
Becky Jo Summers, Town Clerk

Also Present: David Gamel, Randy & Tina Barber, Matt Tadt, Candee Termer, Zachary Nobles and Abigail Barten-McGowan from the Collins Library

Supervisor Martin called the meeting to order at 7:00 PM with the pledge to the Flag.

RESOLUTION # 98: AGENDA APPROVAL

Motion made by Supervisor Martin and seconded by Councilmember McLean that the agenda be accepted as presented.

ADOPTED Aye 5 Overhoff, Pfeifer, Porter, McLean, Martin
Nay 0

Resolution # 99: MINUTES APPROVAL

Motion made by Councilmember Overhoff, seconded by Councilmember Porter to approve the minutes of the March 9, 2026 regular meeting.

ADOPTED Aye 5 Overhoff, Pfeifer, Porter, McLean, Martin
Nay 0

RESOLUTION # 100: BUDGET MODIFICATIONS AND TRANSFERS

Motion made by Supervisor Martin seconded by Councilmember Overhoff to approve the following Transfer for Budget Year 2026:

BUDGET TRANSFER: A FUND:

Transfer From: A1990.400 Contingent To: A1110.41 Justices – Audit \$7,000.00

ADOPTED Aye 5 Overhoff, Pfeifer, Porter, McLean, Martin
Nay 0

Approval / Adoption of Abstract

Resolution # 101: ABSTRACT APPROVAL

Motion by Councilmember Porter seconded by Councilmember Pfeifer that the bills be paid on abstract # 4 for 2026 dated April 13, 2026 for listed vouchers # 149 – 224 for \$ 124,246.33:

General – Townwide	42,051.41	Special Refuse Fund	1,638.77
General – Part Town	322.41	Water District # 1	19,569.53
Highway	51,251.03	Water District # 3	1,609.00
Park Improvements	3,098.07	Water District #4	<u>3,661.15</u>
Special Lighting	1,044.96	Total	\$ 124,246.33

ADOPTED Aye 5 Overhoff, Pfeifer, Porter, McLean, Martin
Nay 0

Public Access

1. Abigail Barten-McGowan, Librarian of the Collins Public Library gave a presentation on what the library offers. She handed out the 2025 Library Report to the Community, 2025 statistics sheet, event calendars for April and May and a flyer listing the Music in the Library schedule. Also, included was a flyer advertising the 2026 Hot Dog Roast and bake sale

2. Randy Barber from Unite 4 Freedom, New York Chapter asked the Board to re-consider signing on to the resolution regarding the 2024 General Election. Mr. Barber went through some of the same information and figures from the last meeting.

3. Zachary Nobles asked the board if anything was being done on a town-wide notification system, any proposals for HUD funding, if anything is being done on the old prison property. Supervisor Martin stated the board will look into the notification system, for the HUD funding an application will have to be submitted and regarding the prison, the State hired Labella to do a report; which has not been done yet.

Reports of Department Heads and Committees

Library is planning a hot dog roast in June.

Parks – pickle ball courts are open; dirt work needs to be done.

Town clerk reported \$5,481.25 sales for March with the Town's portion \$5,396.08

The water report was handed out by Supervisor Martin.

Town Board Reports

Councilmembers McLean and Pfeifer attended the last NEST meeting.

Supervisor Martin mentioned Gowanda's Semi-Centennial is coming soon in Gowanda and the Town was asked if it wants to participate. Candee Termer stated the historical group will help.

New Business

1. Resolution need to accept Richard Agle's Resignation from the Town Planning Board

RESOLUTION # 102: ACCEPT RESIGNATION OF TOWN OF COLLINS PLANNING BOARD MEMBER RICHARD AGLE

Motion made by Supervisor Martin seconded by Councilmember McLean that the following is:

ADOPTED Aye 5 Overhoff, Pfeifer, Porter, McLean, Martin

Nay 0

WHEREAS, Town Planning Board Member Richard Agle has submitted a Letter of Resignation to the Town of Collins.

NOW THEREFORE BE IT RESOLVED that the Collins Town Board hereby accepts the Resignation of Richard Agle, from the position of Town Planning Board Member, effective March 31, 2026.

2. Resolution needed to approve an ad for a Town Planning board member position

RESOLUTION # 103: APPROVE AD FOR TOWN PLANNING BOARD MEMBER POSITION

Motion made by Councilmember Overhoff, seconded by Councilmember Porter, that the Collins Town Board authorizes the Town Clerk to place the following ad for the position of Town Planning Board Member in the Gowanda/Lakeshore Pennysaver and News and the Springville Pennysaver for the April 25 and May 2, 2026 issues as follows:

Town of Collins
is accepting applications for
PLANNING BOARD MEMBER

The position is part-time.

Must be a Town of Collins resident.

Annual salary is \$1,044.94.

Applications available Monday - Friday at the Collins Town Hall,
14093 Mill Street or on the Town Website: www.townofcollinsny.gov .

Applications accepted until Tuesday May 5, 2026, at 4:00 PM
at the Town Clerk's Office.

Applications may be delivered in person, by mail or
email to: info@townofcollinsny.gov

ADOPTED Aye 5 Overhoff, Pfeifer, Porter, McLean, Martin

Nay 0

3. Resolution needed to approve an ad for summer 2026 recreation attendants

RESOLUTION # 104: APPROVE AD FOR SUMMER 2026 RECREATION ATTENDANTS

Motion made by Councilmember McLean seconded by Councilmember Overhoff that the following is:

ADOPTED Aye 5 Overhoff, Pfeifer, Porter, McLean, Martin
 Nay 0

WHEREAS, the Town of Collins provides recreational services to the youth of the Town, and
WHEREAS, the Summer Recreation Program requires Attendants to oversee the activities of the participants.

NOW THEREFORE BE IT RESOLVED that the Collins Town Board authorize the Town Clerk to place the following ad in the Gowanda/Lakeshore Pennysaver and News and the Springville Pennysaver for the April 25 and May 2, 2026 issues as follows:

SUMMER POSITIONS

Town of Collins is accepting applications for
RECREATION ATTENDANTS

Positions are open to all area residents 18 years of age and over
with a High School diploma or GED.

Rate of pay is \$16.70 per hour.

Preference given to Collins's residents.

Applications available Monday - Friday at Collins Town Hall,
14093 Mill Street, Town Website www.townofcollinsny.gov or
Town of Collins Youth Recreation Facebook page.

Applications accepted until Tuesday, May 5, 2026 at 4 pm
at the Town Clerk's Office, by mail
(PO Box 420, Collins, NY 14034), in person or
email to info@townofcollinsny.gov

4. Resolution needed to purchase a 2026 Ferris Zero-Turn mower

RESOLUTION # 105: **PURCHASE OF A NEW 2026 FERRIS Z-TURN RIDING MOWER**

Motion made by Councilmember Pfeifer seconded by Councilmember McLean that the following is:

ADOPTED Aye 5 Overhoff, Pfeifer, Porter, McLean, Martin
 Nay 0

WHEREAS, the Collins Town Board has decided to maintain a fleet of four (4) self-propelled riding mowers to maintain town properties and to replace the oldest mowers with new mowers on a rotating schedule, and

WHEREAS, the Town of Collins Five Year Capital Purchase Plan includes a 2026 purchase of a new lawnmower for the Parks Department.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby approves the purchase of a new 2026 Ferris 60-inch Deck, Z-Turn Mower with Suspension Seat, Part #5902064, Model #ISX3300, 60, V40 EE OG, NA with a 40 Gross HP Vanguard Big Block EFI ETC OGS Engine at a purchase price of \$15,188.17 from Alexander Equipment, 3266 Buffalo Street, Alexander, NY 14005 through the BuyBoard National Purchasing Cooperative Contract #611-20, #680-22 or #706-23.

5. Resolution needed to approve an Agreement to Spend Highway Funds per §284 of the Highway Law

RESOLUTION # 106: **APPROVE AGREEMENT TO SPEND HIGHWAY FUNDS PER §284 OF THE HIGHWAY LAW**

Motion made by Councilmember Pfeifer and seconded by Councilmember Porter that the Town Board hereby approves entering into an agreement with Collins Highway Superintendent Mark Mangano for 2026 to spend Town Highway Funds, per §284 of the Highway Law, as read, and authorize the Town Board members to sign the agreement.

ADOPTED Aye 5 Overhoff, Pfeifer, Porter, McLean, Martin
 Nay 0

6. Resolution needed to approve the contractor for installation of gutters at highway cold storage building

RESOLUTION # 107: APPROVE CONTRACTOR FOR INSTALLATION OF GUTTERS AT HIGHWAY COLD STORAGE BUILDING

Motion made by Councilmember Porter seconded by Councilmember Pfeifer that the following is:

ADOPTED Aye 5 Overhoff, Pfeifer, Porter, McLean, Martin
 Nay 0

WHEREAS, the Town desires to install six-inch gutters on the East Side of the New Highway Cold Storage Building, and

WHEREAS, the Town solicited bids and received three quotes as follows:

Buffalo Roofing	\$5,540.00
Mike's Seamless Gutters	\$5,775.00
Guardian Seamless Gutters	\$6,899.00

NOW THEREFORE BE IT RESOLVED that the Collins Town Board hereby accepts the proposal of Buffalo Roofing, 5565 Transit Road, Williamsville, NY 14221 to install six-inch gutters on the New Highway Cold Storage Building at a cost of \$5,540.00 and to authorize the Town Supervisor to sign acceptance of the proposal.

7. Resolution needed to approve a contractor for installation of "Welcome to Collins" signs

RESOLUTION # 108: APPROVE CONTRACTOR FOR INSTALLATION OF "WELCOME TO COLLINS" SIGNS

Motion made by Supervisor Martin seconded by Councilmember McLean that the following is:

ADOPTED Aye 5 Overhoff, Pfeifer, Porter, McLean, Martin
 Nay 0

WHEREAS, the Town of Collins purchased four (4) "Welcome to the Town of Collins, Established 1821" Community Spirit Signs to celebrate the Town's Bicentennial in 2021, and

WHEREAS, the Town desires to install these signs on NYS Highway Routes 39, 62, and 75 at the entrances to the Town, and

WHEREAS, the Town Solicited quotes from contractors for installation of the signs and received the following three (3) quotes:

CTC, Certified Safety Products of New York, Inc	\$16,880.00
Matt Kolo Excavating, LLC	\$17,350.00
Cappella Constructions Services, Inc.	\$20,080.00

NOW THEREFORE BE IT RESOLVED that the Collins Town Board hereby accepts the proposal of CTC, Certified Safety Products of New York, Inc, 807 State Route 417, PO Box E, Andover, NY 14806 to install four (4) "Welcome to Collins" signs at a cost of \$16,880.00 and to authorize the Town Supervisor to sign acceptance of the proposal.

New Topics – Discussion and Comments

1. Discussion ensued regarding parking restrictions in the Town parking lots by curtailing overnight, weekends and any unauthorized parking.

Resolution needed to prohibiting unauthorized parking at Town-Owned facilities and authorize towing of violating vehicles

RESOLUTION # 109: PROHIBIT UNAUTHORIZED PARKING AT TOWN-OWNED FACILITIES AND AUTHORIZE TOWING OF VIOLATED VEHICLES

Motion made by Supervisor Martin seconded by Councilmember Porter that the following is:

ADOPTED Aye 5 Overhoff, Pfeifer, Porter, McLean, Martin
 Nay 0

WHEREAS, the Town Board of the Town of Collins has determined that the unauthorized parking of vehicles at the Collins Town Hall, the LK Painter Community Center and the Collins Public Library interferes with proper maintenance, snow removal and security of Town property, and

WHEREAS, the Town Board finds it is in the best interest of the Town to regulate parking at these locations and to establish clear parking restrictions on municipal property.

NOW THEREFORE BE IT RESOLVED that the Town Board hereby prohibits the parking of any vehicles at the Town Hall, the LK Painter Community Center or the Collins Public Library parking lots unless such a vehicle is being used for official town business or is specifically authorized by the Town and that any vehicle in violation of this resolution may be towed at the owner's expense.

BE IT FURTHER RESOLVED that the Town of Collins Highway Department is hereby authorized and directed to install and maintain "NO UNAUTHORIZED PARKING, VIOLATORS WILL BE TOWED AT OWNERS EXPENSE" signage at each entrance of the Town Hall, the LK Painter Community Center and the Collins Public Library parking lots.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon the installation of said signage.

2. The Town Board discussed Code Red and will form a committee to look into the program.

With no further business, on a motion by Councilmember Overhoff seconded by Councilmember Porter the meeting was adjourned at 8:27 PM.

Becky Jo Summers, Town Clerk