

RESOLUTION: BUDGET TRANSFER

Motion made by _____ and seconded by _____ to approve the following Budget Transfer for Budget Year 2026:

BUDGET TRANSFER: A FUND:

From: A1355.400 Assessor Contractual To: A1355.110 Assessor - BAR \$ 3.00

RESOLUTION: ACCEPT TOWN OF COLLINS 2025 AUDIT REPORT

WHEREAS, the Town has retained Drescher & Malecki, LLP to complete the annual financial audits, and WHEREAS, Drescher & Malecki, LLP submitted their Financial Audit Report for 2024 and presented their findings to the Collins Town Board on June 8, 2026.

NOW THEREFORE, BE IT RESOLVED that the Collins Town Board acknowledges that the financial records of the Town have been audited and that the Town Board accepts the audit report for the year ending December 31, 2025, prepared by Drescher & Malecki, LLP.

RESOLUTION: ACCEPT TOWN JUSTICE 2025 AUDIT REPORT

WHEREAS, the N.Y.S. Unified Court System's "Action Plan" for the Justice Courts includes initiatives to improve accountability and controls over Justice Court finances and records, and

WHEREAS, Section 2019-a of the Uniform Justice Court Act requires that town and village justices annually provide their court records and dockets to their respective town and village auditing boards, and that such records then be examined or audited, and

WHEREAS, the Collins Town Board has retained the firm of Drescher & Malecki, LLP to audit the towns financial records, including those of the town justice.

NOW THEREFORE, BE IT RESOLVED that the Collins Town Board acknowledges that the records of Town Justices Walter Cain and Melissa Zittel have been audited and that the Town Board hereby accepts the audit report for the year 2025, as prepared by Drescher & Malecki, LLP.

RESOLUTION: DECLARE OBSOLETE COMPUTER TOWERS AS SURPLUS

Motion made by _____, seconded by _____, to declare the following obsolete computer towers as surplus and that they be disposed of as scrap with all computers hard drives being removed and destroyed.

SURPLUS OFFICE EQUIPMENT

COMPUTER TOWERS

SERIAL/TAG #

Code Enforcement Office

2012 Dell Optiplex 790

Model: D05D, Service Tag: 4DMRPW1, Express Service Code: 9531434449, Product Key: RJX2R-J6W6T-VCFCR-8PD88-GBPTY

Supervisor Office

Year ? Dell Inspiron

Model: D16M, Service Tag: 3BBRG42, Express Service Code: 7215231314

Water Office

2011 Dell Optiplex 790

Service Tag: B78DWR1, Express Service Code: 24381954829

Counter in Clerk Office

2012 Dell Optiplex 790 Service Tag: 4DMSPW1, Express Service Code: 9531481105

RESOLUTION: DECLARE 2019 FERRIS MOWER TO BE SURPLUS AND SOLD AT AUCTION

Motion made by _____, seconded by _____
that the Collins Town Board hereby declares the following piece of equipment to be surplus and sold
through online auction:

Declare Surplus for Sale at Auction

- 2019 Ferris, Model 5901577 Z-Turn Mower with 1123 Hours of Operation, Serial Number:
4000578823

RESOLUTION: APPROVE CONTRACTOR FOR SEAL COATING AND STRIPING THREE TOWN PARKING LOTS

WHEREAS, the Town put down new asphalt pavement on three (3) parking lots in the summer of 2024
(Town Hall, Town Library, and Town Community Center Parking Lots), and

WHEREAS, it is recommended to seal coat new asphalt after a period of two-years, and

WHEREAS, the Town sent out a Request for Proposal soliciting quotations for seal coating and re-striping
of three parking lots to six contractors and received the following quotes:

Baughman Magic Seal, Inc of Amherst, NY	\$13,710.00
Land-On Enterprises, Inc of Lake View, NY	\$14,025.00
Northeast Diversification, Inc of Lancaster, NY	\$16,421.00
Bartz & Son Contracting, LLC of Ellicottville, NY	\$20,063.28
Lake Shore Paving of Jamestown, NY	No quote
Louis Del Prince & Sons, Inc of Cheektowaga	No quote

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby accepts the proposal of
_____ to seal coat and re-stripe the three Town parking lots at the Town
Hall, Town Library, and Town Community Center at a cost of \$_____ and that the Town
Supervisor be authorized to sign the acceptance of proposal.

**RESOLUTION: APPROVE CONTRACT CHANGE ORDER No. 1 WITH TRUDIRT, LLC (CONTRACTOR)
FOR THE TOWN OF COLLINS TOWN PARK STREET PARKING PROJECT**

WHEREAS, TruDirt, LLC, contractor for the Town's Town Park Street Parking Project, has requested a
Change Order in the amount of \$1,676.68 for labor and materials as follows: Remove unknown catch
basin (+\$600.00); less undercut material used (-\$203.00) and less cost to remove gravel from drain pipe
(-\$2,073.68).

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby approves Change Order No. 1 for
the Town's Town Park Street Parking Project, to decrease the contract with TruDirt, LLC by \$1,676.68
from \$115,016.00 to \$113,339.32 and to authorize the Town Supervisor to sign Change Order No. 1.

**RESOLUTION: APPROVE PAYMENT APPLICATIONS No. 1 WITH TRUDIRT, LLC (CONTRACTOR)
FOR THE TOWN OF COLLINS TOWN PARK STREET PARKING PROJECT**

WHEREAS, TruDirt, LLC, contractor for the Town's Town Park Street Parking Project, has submitted
progress payment application No. 1 for work performed for the period of April 1, 2026 through June 26,
2026, and

WHEREAS, MDA Consulting Engineers, PLLC have verified the quantities included in this payment
application.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby approves payment application No. 1 to TruDirt, LLC, in the amount of \$113,339.32, and that the Collins Supervisor be authorized to sign the Application and Certification for Payment.

**RESOLUTION: APPROVE CERTIFICATE OF SUBSTANTIAL COMPLETION WITH TRUDIRT, LLC
(CONTRACTOR) FOR THE TOWN OF COLLINS TOWN PARK STREET PARKING PROJECT**

WHEREAS, the work to which this Certificate of Substantial Completion applies, has been inspected by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The date of substantial completion of the work is hereby established as June 24, 2026, subject to the provisions of the contract pertaining to substantial completion. The date of substantial completion in the Certificate of Substantial Completion marks the commencement of the contractual correction period and applicable warranties required by the contract.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby approves the Certificate of Substantial Completion for the Town Park Street Parking Project contract with TruDirt, LLC, and to authorize the Town Supervisor to sign the Certificate.

RESOLUTION: ADOPT THE NEW YORK ASSOCIATION OF TOWNS BILL OF RIGHTS

WHEREAS, Town Government provides services essential to the vitality of New York State, including but not limited to maintaining and repairing roads, protecting neighborhoods and businesses, guiding economic development, and serving as the first line of defense, communication, and safety for residence everyday of the year, and

WHEREAS, the 933 Towns of New York State are home to more 9.1 million New Yorkers and are diverse in population, geography, and demographic, such that decisions effecting daily life are best made at the local level by the government that best understands each communities' character, challenges, and needs, and

WHEREAS, the Towns of New York are partners in shaping the State's future, and a true partnership between the state and its local governments will propel New York State forward to the benefits of all New Yorkers, and

WHEREAS, the New York Association of Towns has adopted a Bill Of Rights articulating the core principals that should govern the relationship between the States and its Towns, and

WHEREAS, the Town of Collins shares and affirms those principals, namely:

1. **Protection and defense of municipal home rule**, recognizing that Towns, as the level of government closest to the people, are best positioned to balance competing interest and make decisions that shape daily life;
2. **Local control of land and zoning**, free from statewide zoning rules that override the voice of resident tax payers and the officials they elect;
3. **Freedom from unfunded mandates**, so that local tax payers are not made to bear the cost of orders imposed State and Federal Authorities without the resources to carry then out;
4. **Modernized transparency, accessibility, and engagement**, including reform of outdated public-notice requirements that consume scarce municipal dollars on print notices often missed by the public; and

5. **A meaningful voice in State decisions** effecting the hometowns that Towns govern, so that Town Government is treated as a true partner rather than an after thought or a hurdle to clear.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby endorses and adopts the New York Association of Towns Bill Of Rights and affirms its commitment to the principals set forth therein,

AND BE IT FURTHER RESOLVED, that the Collins Town Board calls upon the Governor and the New York State Legislature to respect and uphold these principals in the enactment of Legislation and the Administration of State Programs effecting Towns, and

AND BE IT FURTHER RESOLVED, that the Town Clerk is hereby directed to transmit Certified Copies of this Resolution to the Governor of the State of New York, the Temporary President of the Senate, the Speaker of the Assembly, the State Senator and Member of the Assembly representing the Town of Collins, and the New York Association of Towns.

RESOLUTION: DESIGNATE TOWN OF COLLINS DELEGATE TO THE LEGISLATIVE MEETING OF THE NEW YORK ASSOCIATION OF TOWNS

WHEREAS, _____ will attend the New York Association of Towns ("NYAOT") Legislative Conference and Meeting on September 22nd through 23rd, 2026, and

WHEREAS, the Town of Collins benefits from having a delegate vote on what to include in NYAOT's 2027 legislative priorities, and

WHEREAS, the Town of Collins has the authority to designate any officer, employee, or representative of the Town as a delegate for this meeting.

NOW THEREFORE BE IT RESOLVED, that _____ be designated as a delegate for the Town of Collins, and

BE IT FURTHER RESOLVED, that in the absence of _____,
_____ be designated as the delegate for the Town of Collins.

RESOLUTION: AUTHORIZE EMERGENCY DEMOLITION OF UNSAFE STRUCTURES

WHEREAS, the conditions of the following listed properties within the Town of Collins have been determined by the Town Code Enforcement Officer to be an endangerment to the public:

1. 13619 Route 62 (SBL # 329.000-1-33.000) Owners: Daniel Halliman and Wendy Halliman
2. 2327 Wheeler Road (SBL # 341.000-1-18.000) Owner: Patricia Rose Labriola, and

WHEREAS, it is the determination of the Town Code Enforcement Officer based on their formal inspections and reports to the Town Board, and in accordance with the provisions of Chapter 131-9 of the Town Code of the Town of Collins, that these structures be removed, and

WHEREAS, the Town has received no response by the listed owners, nor has any remedial work been undertaken to alleviate the known hazards, and the unsafe conditions which persist on the listed premises have only become more hazardous to the community.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board accept the report prepared by the Town Code Enforcement Officer, and with the absence of response by the property owners, order the

emergency demolition of the abandoned structures and completely remove all debris and refuse left on the premises, and

BE IT FURTHER RESOLVED, the Collins Town Board authorize the Town Code Enforcement Officer and Supervisor to initiate the process to expedite the emergency demolition of said properties, including defining the scope of the demolitions and calculation of demolition cost estimates, and

BE IT FURTHER RESOLVED, that all costs and expenses, including the cost of actually removing these buildings will be assessed against the land on which the buildings are located at the same time and in the same manner as general Town taxes.