

Agenda

Natalie E. Nitsche Town Clerk

Town Board of the Town of Hamburg

February 9, 2026

1. Roll Call

2. Pledge of Allegiance

3. Minutes of Previous Meeting

RESOLVED, that the Town Board does hereby approve the minutes of the previous meeting as follows: January 5, 2026

4. Agenda Items

4.1. Southwestern Blvd and Big Tree Road Travel Center Rezoning Public Hearing Resolution

4.2. American Legion Auxiliary “Poppy Distribution Days”

4.3. Budget Amendment-Recognition of ARPA funds expended in Q4 2025

4.4. 2026 Youth Sports and community Organization Funding

4.5. Mileage Rate

4.6. Review and release of checks

4.7. Senior & Community Center Account

4.8. WA Wilson Arena Concrete Testing

4.9. Establishing Capital Projects Fund H123 Enterprise Software and Authorizing Budget Amendments Supporting Various Capital Projects (As Provided in the 2026 Adopted Budget)

4.10. Chapter 227 Amendments Adoption Resolution

4.11. Youth, Recreation and Senior Services fee schedule

4.12. Contract for Narcotics, between the Town of Hamburg and ECMC, for the Town of Hamburg EMS

4.13. Public/Staff GIS Web Hosting Service

4.14. Hamburg Snowmobile Club, Inc. Land Use Agreement

4.15.B&G PAF

4.16.Receiver of Taxes/Town Clerk PAF

4.17.B&G Wide-Area Mower Lease

4.18.Hamburg and Lakeshore Public Library Board of Trustees

4.19.Newton Abbott Fire Company, Inc. New Member

4.20.Youth, Recreation, and Senior Services P.A.F.

5. Public Comment

6. Meeting is adjourned by Supervisor

Town Board of the Town of Hamburg
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4.1. Southwestern Blvd and Big Tree Road Travel Center Rezoning Public Hearing Resolution

Whereas, the Town of Hamburg received a request from Briad Development, LLC to rezone 4.14 acres of land (SBL # 160.18-1-9.1) located at the intersection of Southwestern Boulevard and Big Tree Road from C-1 (Local Retail Business District District) to C-2 (General Commercial District) for the development of a small-scale travel center, to be anchored by an 8,700 sq-ft building with gasoline service, accompanied by several quick-service restaurant (QSR) establishments, and other site improvements; and

Whereas, the Code Review Committee reviewed the application and recommended that the Town Board entertain this rezoning request with concerns; and

Whereas, the Hamburg Town Board referred this rezoning request to the Planning Board for its review and recommendation; and

Whereas, the Hamburg Town Board received the Planning Board's report and recommendation; and

Whereas, the Hamburg Town Board conducted a coordinated SEQR process to establish the Town Board as SEQR Lead Agency in accordance with the New York State Environmental Quality Review Act (SEQRA) and completed a 239-m County referral; and

Now, Therefore, Be It Resolved, that the Hamburg Town Board sets a Public Hearing on this proposed Rezoning application at the Hamburg Town Hall, 6100 South Park Avenue, Hamburg, NY at 7:00 pm on March 9th, 2026.

**Town Board of the Town of Hamburg
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4.2. American Legion Auxiliary “Poppy Distribution Days”

WHEREAS, the Hamburg American Legion Auxiliary Unit 527 has chosen the month of May for their annual Poppy Distribution Days; and

WHEREAS, the Poppy, which is the American Legion Auxiliary’s flower, is never sold, but is distributed to the public; and

WHEREAS, All donations received are used for the needs of our veterans and their families within Western New York; and

WHEREAS, the membership of the Hamburg American Legion Auxiliary Unit 527 has requested permission from the Hamburg Town Board to distribute poppies in the Town of Hamburg during the month of May;

NOW. THEREFORE, BE IT RESOLVED, that the Hamburg Town Board, with great admiration, gratitude and respect, does hereby grant permission to the Hamburg American Legion Auxiliary Unit 527 to distribute poppies in the Town of Hamburg during the month of May in places of public gathering, where permission is granted by specific tenants or owners of such premises; and

BE IT FURTHER RESOLVED, that the Hamburg Town Board thanks the Hamburg American Legion Auxiliary Unit 527 for their efforts on behalf of the veterans of our community and wishes them much success with this year’s Poppy Distribution Days as well as offering all those who served in our nation’s military our sincere gratitude and appreciation.

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4.3. Budget Amendment-Recognition of ARPA funds expended in Q4 2025

WHEREAS, the Town of Hamburg has received funding through the American Rescue Plan Act (ARPA) to assist with eligible expenditures related to the public health emergency and recovery efforts; and

WHEREAS, ARPA funds were expended during the fourth quarter of fiscal year 2025 to support projects and services in accordance with the eligible uses outlined by the U.S. Department of the Treasury; and

WHEREAS, it is necessary to amend the 2025 Town Budget to recognize said expenditures and appropriate the funds accordingly;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Hamburg hereby authorizes the Finance Department to make the following budget amendment to reflect the use of ARPA funds during Quarter 4 of Fiscal Year 2025:

Account Number	Amount
A.4089	150,186.19
A.9950.975	152,317.01
A.9901.900	33,589.39
A.1690.207.403	(830.76)
A.1690.423.403	98.00
A.1690.478.403	11,881.79
B.5031	33,589.39
B.3120.303.403	(18,390.00)
B.8020.456.403	15,715.39
H106.5031	109,925.00
H106.3630.440.403	109,925.00
H108.5031	38,937.80
H108.1440.456.403	25,196.93
H119.5031	3,454.21
H119.1490.440.403	3,454.21

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4.4. 2026 Youth Sports and community Organization Funding

WHEREAS, the Town of Hamburg recognizes the important role that youth sports and various cultural organizations play in enhancing the lives of town residents and young people through educational, cultural, civic, physical activity, skill building, teamwork and community programming; and

WHEREAS, cultural organizations and youth sports have been found to improve the social, emotional, physical health and wellbeing of participants.

NOW THEREFORE, BE IT RESOLVED that the Hamburg Town Board authorizes 2026 funding to the following organizations: pending receipt of their signed agreements with the Town and other requirements.

Carnegie Scranton Recreation Assoc.	\$1,000
Centennial Art Center of Hamburg	\$ 500
Community Beautification/Rejuvenation Committee	\$5,500
Friends of Lake Erie Seaway Trail	\$5,000
Hamburg Historical Society	\$15,000
Hamburg Library Board	\$3,000
Hamburg Fire Chiefs Rescue Boat	\$21,000
Hamburg Junior Baseball League	\$2,500
Hamburg Little Cagers	\$2,000
Hamburg Little Loop Football	\$1,250
Hamburg Soccer Camp	\$4,000
Lakeshore Little League	\$2,250
Lakeview Athletic Assoc.	\$4,250
Penn Dixie Fossil Park	\$15,000
Southtowns BMX	\$ 500
Southtowns Hospice	\$ 500

Southtowns Walleye Association of WNY, Inc.	\$ 500
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Funds are available in Account A1989.440

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4.5. Mileage Rate

Resolved, the Hamburg Town Board approves a Mileage Rate for Town Officials and employees for the year 2026 at the current federal rate of \$.725

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4.6. Review and release of checks

Be It Resolved, that the Town Board authorizes Supervisor, Elizabeth Farrell Lorentz and Director of Finance, Pat Shea to review and release checks and/or contracts at times when Town Board meetings go beyond a three-week interval, to be submitted subsequently at the next scheduled Town Board meeting.

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4.7. Senior & Community Center Account

WHEREAS, as part of the Senior & Community Center project, it is anticipated that the Town will incur expenses for additional items, such as survey benchmarks, material inspection and testing, and security measures; and

WHEREAS, the Town staff will complete work associated with certain aspects of the project to save costs but will need to engage outside vendors and/or purchase materials related to those tasks.

NOW THERE BE IT RESOLVED, that the Town Board hereby authorizes \$100,000 of General Fund balance to be appropriated to fund these Senior & Community Center project expenditures, to be used per recommendations of the Department Heads and with signed approval by the Town Supervisor; and

BE IT FURTHER RESOLVED, that the Town Board hereby approves a budget amendment increasing the following accounts by \$100,000, as follows:

INCREASE: A000.0000.0599.0000 (General Fund Appropriated Fund Balance) by \$100,000

INCREASE: A000.9950.0975.0004 (Interfund Transfers Transfer to Capital) by \$100,000

INCREASE: H119.0000.5031.0000 (Capital Construction) by \$100,000

INCREASE: H119.7187.0281.0000 (Interfund Transfers Transfer to Capital) by \$100,000; and

BE IT FURTHER RESOLVED, that the Town Supervisor and Finance Office are authorized and directed to make the necessary accounting and budgetary entries and to take all actions necessary to carry out this resolution.

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4.8. WA Wilson Arena Concrete Testing

WHEREAS, as part of the Hamburg Ice Phase 4 project, concrete work was completed in the building and on the outside equipment pad; and

WHEREAS, as part of the building permit, the concrete work must be inspected and lab tested for compliance with the design by a third-party company outside of the contracts; and

WHEREAS, WA Wilson completed the work in August 2025 and failed to bill the Town until December 2025.

BE IT RESOLVED, that the Town Board authorize the payment to WA Wilson in the amount of 1,482.00.

Funds available H111.7185.0285.0000

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4.9. Establishing Capital Projects Fund H123 Enterprise Software and Authorizing Budget Amendments Supporting Various Capital Projects (As Provided in the 2026 Adopted Budget)

WHEREAS,

1. The Town Board adopted the Town's 2026 budget, which includes transfers to support various capital projects; and
2. The Town Board desires to properly account for capital expenditures and related transfers in accordance with New York State Town Law and generally accepted accounting principles (GAAP); and
3. The establishment of a Capital Projects Fund is necessary to segregate and account for financial resources to be used for capital purposes, including the acquisition and implementation of a new Enterprise Software platform.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby establishes Capital Projects Fund H123, titled "Enterprise Software", to account for financial resources used for the acquisition and implementation of a new Enterprise Software platform; and

BE IT FURTHER RESOLVED, that the Town Board hereby approves the following budget amendments and transfers, as provided for in the 2026 adopted budget, to support various capital projects:

1. Senior Community Center Capital Project (H119)
Transfer \$25,000 from A000.9950.0970.0004 to H119.7187.0285.0000, as follows:
 - DECREASE: A000.9950.0970.0004 by \$25,000
 - INCREASE: H119.7187.0285.0000 by \$25,000
2. Highway Capital Project (H101)
Transfer \$100,000 from DB00.9950.0975.0001 to H101.5130.0282.0000 as follows:
 - DECREASE: DB00.9950.0975.0001 by \$100,000
 - INCREASE: H101.5130.0282.0000 by \$100,000
3. Enterprise Software Capital Project (H123)
Transfer \$191,000 from A000.9950.0970.0001 to H123., as follows:
 - DECREASE: A000.9950.0970.0001 by \$191,000
 - INCREASE: H123.1680.0282.0000 by \$141,000
 - INCREASE: H123.1680.0285.0000 by \$50,000

BE IT FURTHER RESOLVED, that these actions are intended to establish the capital project structure and properly record the above transfers within the appropriate capital project accounts and do not increase the total appropriations approved in the 2026 adopted budget; and

BE IT FURTHER RESOLVED, that the Town Supervisor and Finance Office are authorized and directed to establish any necessary accounts and make all required accounting and budgetary entries to

carry out this resolution.

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4.10. Chapter 227 Amendments Adoption Resolution

WHEREAS, the Hamburg Town Code contains and specifies the local laws and ordinances of the Town of Hamburg; and

WHEREAS, the Code Review Committee reviewed various regulations of Chapter 227 based on issues raised by the Engineering Department and sent these suggested revisions to the Town Board to begin the adoption process; and

WHEREAS, pursuant to Municipal Home Rule Law, the Town Board is proposing to enact a local law as follows:

Be it enacted by the Town Board of the Town of Hamburg, New York, that the Hamburg Town Board amends the Hamburg Town Code as follows (full copies attached):

- Amend Chapter 227 (Streets and Sidewalks), by amending § 227-8, entitled “Unsafe sidewalks; notice to repair; appeals” and

WHEREAS, a public hearing was held on December 8th, 2025, for discussion and public comment concerning adoption of this proposed local law; and

WHEREAS, the Town of Hamburg has determined that this proposed local law amendment is a Type II action under SEQR, and no further SEQR review is necessary; and

WHEREAS, this proposed local law amendment was referred to Erie County through the 239-m referral process and received no objections; and

WHEREAS, the proposed local law amendment is in accordance with the recommendation of the Town of Hamburg Code Review Committee and the Town of Hamburg Planning Board.

NOW THEREFORE BE IT RESOLVED, the Hamburg Town Board amends Local Law #5 of the year

1978 of the Code of the Town of Hamburg Chapter 227 entitled “Streets and Sidewalks” to provide for the revisions of the Town Code as referenced above and attached.

ATTACHMENTS:

[Chapter 227 Proposed Amendments.docx](#)

§ 227-8. Unsafe sidewalks; notice to repair; appeals.

- A. Sidewalks shall be considered to be unsafe after notice, as required in Article I of this chapter, is received and if, by determination of the Town Engineer, they are so broken, cracked, lifted, spalled or scaled or otherwise deficient to cause a clear and present danger to pedestrians. Upon such determination, the owner of the property where such sidewalk is located will be notified, in writing by standard form, of the need to repair or replace the sidewalk in question. Such notice shall specify the sidewalk or portions thereof which require repair or replacement and contain a brief summary of the reasons therefor. Such notice shall be served upon such owner by personal service or by certified mail, return receipt requested, addressed to the last known address as shown on the latest completed assessment roll of the Town of Hamburg. If delivery of the certified mail is returned or unclaimed, then service shall be made by regular mail and shall be deemed complete five days after the date of mailing. The cost of such repair or replacement will be borne by the property owner.
- B. Upon delivery of the written notice, the property owner shall make every attempt to correct the deficiency noted within a reasonable time after delivery of the notice; in no event shall more than 90 days elapse between the delivery of the written notice and correction of the deficient or unsafe sidewalk. If the notice of deficiency is issued between November 1st and April 1st, then the date when the 90-day period commences is on April 1st. Prior to the expiration of the 90-day period, an applicant can request in writing to the Engineering Department that the 90-day period be extended. The period of time for said extension shall be under the discretion of the Engineering Department.
- C. If, within said 90-day period or extension period as granted by the Engineering Department, the sidewalks required to be repaired shall not have been repaired, then the Town Board may cause the same to be done at the expense of the property owner. If said expense, as determined by the Town, is not paid within 30 days after billing the property owner, such a charge shall be a lien upon the property benefited until paid and shall be added to the property owner's tax bill as an assessment as set forth in this article.
- D. Any property owner aggrieved by a determination to repair the sidewalk or any portion thereof as contained in the written notification of the same shall have a right to appeal such determination to the Town Board by delivering a written request for review of the determination to the Clerk within 60 days of delivery of said notification, which the Town Clerk shall thereupon transmit to the Town Board. Upon receipt of a timely request for review, the Town Board shall refer the matter to a person whom it shall designate for the purpose of hearing all evidence and arguments both against and in support of such determination. For this purpose, the person designated by the Town Board shall schedule a time and place for such a hearing and shall give or cause to be given adequate notice thereof to the property owner and to the Town Engineer. On such hearing, the formal rules of evidence shall not apply. Upon conclusion of such hearing, the person designated shall prepare and transmit to the Town Board a recommended decision, based upon the evidence and the arguments presented, either annulling, modifying or affirming the determination of the Town Engineer, together with a summary of the reasons therefor. Upon receipt of such recommended decision, the Town Board shall take up the matter at the next regularly scheduled Town Board meeting and shall accept, reject or modify said recommended decision. The determination of the Town Board so made shall be deemed final and binding upon the property owner and the Town Engineer.

Town Board of the Town of Hamburg

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4.11. Youth, Recreation and Senior Services fee schedule

RESOLVED, the Hamburg Town Board adopt the attached Youth, Recreation and Senior Services fee schedule.

ATTACHMENTS:

[DOC020626.pdf](#)

<u>YRSS Programs</u> *Potential fee adjustments may occur during the year but will be posted on the YRSS and Town website*	<u>2026</u> <u>Proposed Rates</u>
<u>Developmental Volleyball</u>	
All Registrants	\$60.00
<u>Vacation Clubs (School Break Camps)</u>	
Resident	\$50.00
Non-Resident	\$60.00
<u>Ball Diamond Rentals</u>	
Per Game	\$40.00
Tournament	\$180.00 (\$40 additional grooming)
<u>Golf - Weekday 9 Hole rate*</u> Tee-Time Cancellation Fees May Apply*	
Non-Resident Adult	\$17.00
Non-Resident Youth/Senior	\$17.00
Resident Adult	\$14.00
Resident Youth/Senior	\$13.00
<u>Golf - Weekend 9 Hole rate*</u> Tee-Time Cancellation Fees May Apply*	
Non-Resident Adult	\$19.00
Non-Resident Youth/Senior	\$19.00
Resident Adult	\$16.00

Resident Youth/Senior		\$16.00
<u>Golf - Weekday 18 Hole rate*</u> Tee-Time Cancellation Fees May Apply*		
Non-Resident Adult		\$27.00
Non-Resident Youth/Senior		\$27.00
Resident Adult		\$22.00
Resident Youth/Senior		\$21.00
<u>Golf - Weekend 18 Hole rate*</u> Tee-Time Cancellation Fees May Apply*		
Non-Resident Adult		\$29.00
Non-Resident Youth/Senior		\$29.00
Resident Adult		\$24.00
Resident Youth/Senior		\$23.00
<u>Golf Course Season Pass*</u> Tee-Time Cancellation Fees May Apply*		
Resident Adult		\$530.00
Non-Resident Adult		\$638.00
Resident Senior		\$470.00
Non-Resident Senior		\$605.00
Resident Youth		\$268.00
Non-Resident Youth		\$399.00
Resident Family		\$857.00
Resident Additional Member		\$365.00
Non-Resident Family		\$1,172.00

Non-Resident Additional Member		\$491.00
<u>Golf Course Power Cart Rental</u>		
9 Hole		\$17.00
18 Hole		\$27.00
<u>Golf Lessons</u>		
Adult Beginner Resident		\$55.00
Adult Beginner Non-Resident		\$70.00
Adult Intermediate Resident		\$65.00
Adult Intermediate Non-Resident		\$80.00
Youth Begin/Intermediate Resident		\$70.00
Youth Begin/Intermediate Non-Resident		\$81.00
Youth League Resident		\$100.00
Youth League Non-Resident		\$120.00
<u>Nike Base Ice Rental</u>		
Resident Prime Time		\$220.00
Non-Resident Prime Time		\$230.00
Resident Non-Prime Time		\$210.00
Non-Resident Non-Prime Time		\$220.00
After 10pm (when available)		\$225.00 (60 min.)

<u>Nike Base Skate and Shoot</u>		
Resident Youth	\$5.00	
Non-Resident Youth	\$6.00	
Resident Adult/Senior	\$6.00	
Non-Resident Adult/Senior	\$7.00	
<u>Nike Base Open Skate</u>		
Non-Resident Youth	\$6.00	
Non-Resident Adult	\$7.00	
Skate Rental	\$4.00	
<u>Intro to Performing Arts</u>		
Resident	\$85.00	
Non-Resident	\$100.00	
<u>Summer Day Camp</u>		
Resident/Week	\$205.00	
2 nd Child Resident/Week	\$184.00	
Extended Care Resident/Week	\$236.00	
2 nd Child After Care Resident/Week	\$210.00	
Non-Resident/Week	\$268.00	
2 nd Child Non-Resident/Week	\$242.00	
After Care Non-Resident	\$289.00	
2 nd Child After Care Non-Resident	\$268.00	

<u>Summer/Town Tot</u>		
Resident		\$15.00
Non-Resident		\$20.00
<u>Taylor Road</u>		
Monday-Thursday (year-round)		\$100 + \$50 deposit
Friday (off-season: Oct, Nov, Jan, Feb, Mar, Apr)		\$100 + \$50 deposit
		2026 \$375 + \$50 deposit
Resident Weekend (Sat & Sun year-round; Fri during prime months)		2027 \$400 + \$50 deposit
		2026 \$425 + \$50 deposit
Non-Resident Weekend		2027 \$450 + \$50 deposit
<u>Learn to Swim/Tiny Tot Aquatics</u>		
Resident		\$42.00
Non-Resident - Prime		\$52.00
<u>Learn to Guard</u>		
Resident		\$44.00

Town Board of the Town of Hamburg
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4.12. Contract for Narcotics, between the Town of Hamburg and ECMC, for the Town of Hamburg EMS

WHEREAS, Town of Hamburg EMS is currently following the process required to obtain approval to dispense narcotics on their ambulances, and

WHEREAS, an initial step in the process requires a pharmacy agreement with ECMC pharmacy, and

RESOLVED, the Hamburg Town Board authorizes Supervisor Lorentz, following legal review, to sign the agreement once necessary conditions are met including submittal and approval of an operational plan approved by ECMC and obtaining a license to dispense narcotics.

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4.13. Public/Staff GIS Web Hosting Service

WHEREAS, the Town of Hamburg utilizes a GIS system for the public and staff to utilize; and

WHEREAS, this system is hosted and maintained by Wendel Companies; and

WHEREAS, the Town of Hamburg continues to utilize this GIS system as a vital part of day-to-day activity.

BE IT RESOLVED, the Town Board authorize the Town of Hamburg Supervisor to sign the proposal from Wendel Companies for the Annual Public / Staff GIS Application Hosting in the amount of \$3,700.00 to be paid out of account A.1440.0423.000 (Maintenance and Service Contracts).

THEREFORE BE IT FURTHER RESOLVED, that this annual agreement proposes a GIS Support and training service to be billed separately based on as requested, time and expense, not to exceed \$4,300 to be paid out of account A.1440.0456-0001.

ATTACHMENTS:

[2026 Public & Staff GIS Proposal.pdf](#)

January 28, 2026

TOWN OF HAMBURG

Public/Staff GIS Applications 2026 GIS Services

Town Account # TBD

Camie Jarrell, Town Engineer
Town of Hamburg
6100 South Park Ave
Hamburg, NY 14075

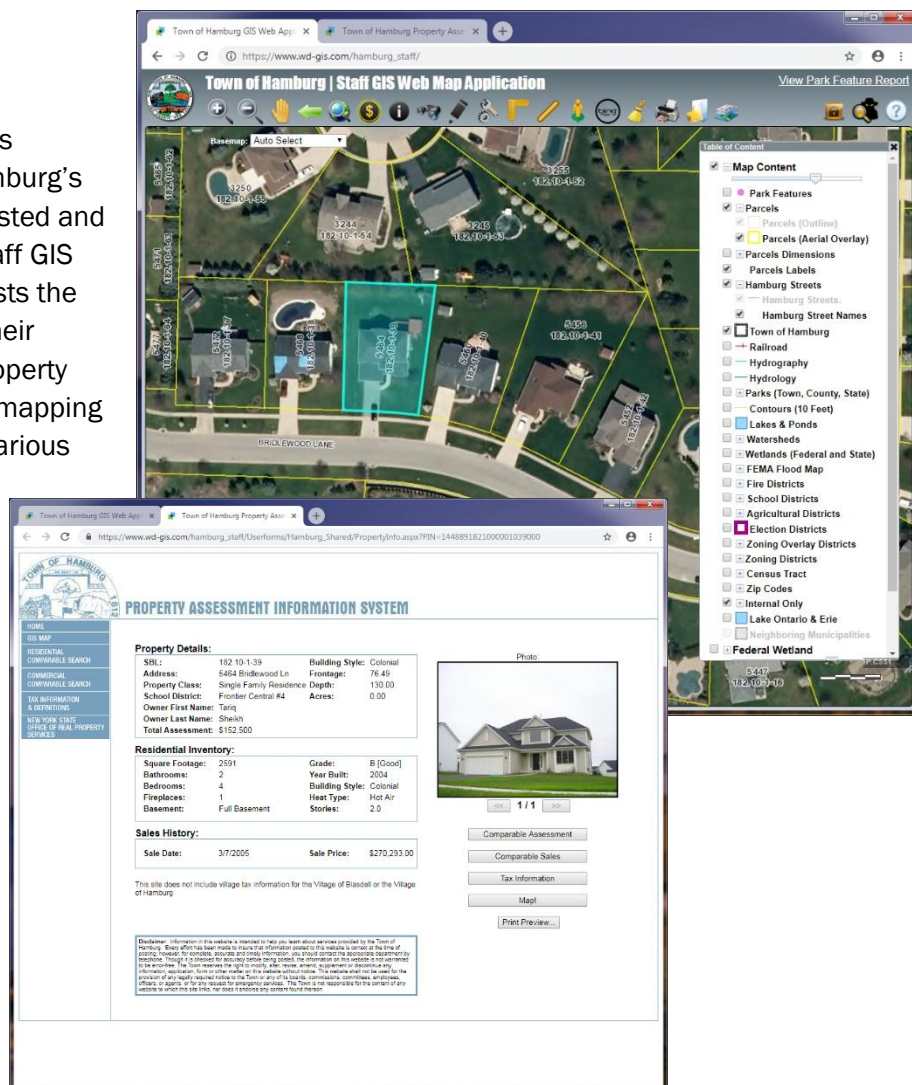


esri Partner Network
Bronze

SUBJECT: TOWN OF HAMBURG 2026 GIS SERVICES

Dear Mr. Jarrell:

Wendel is pleased to submit this proposal for professional services associated with the Town of Hamburg's GIS. Since 2008, Wendel has hosted and maintained both a public and staff GIS Web Map Application which assists the Town with the management of their assessment information, real property mapping updates, rezoning and mapping updates, as well as updates to various infrastructure assets. In 2026, we will fully migrate the application to ArcGIS Online and decommission the WMA. This following scope of work outlines the annual hosting fee for GIS data on Wendel's servers, an ArcGIS Administrator fee, and additional tasks to be completed during the 2026 fiscal year.



A. SCOPE OF WORK

The following represents our understanding of the scope of services required of Wendel for this term agreement.

Task 1 – Annual GIS Data Hosting and ArcGIS Online Administrator Services

Wendel will host the Town's GIS data on our secure ArcGIS Server environment and serve the Town via Esri's ArcGIS Online environment. Base layer data updates shall include annual updates of parcel information, updated aerial imagery, state and federal wetlands, FEMA floodplains, and roadway centerline information from the NYS GIS Clearinghouse.

Wendel will administer and maintain the Town of Hamburg's ArcGIS Online account and named users so staff can continue to focus on their daily tasks with regards to operations.

Task 2 – Annual Esri ArcGIS Online Subscription (Paid Directly to Esri)

ArcGIS Online is a cloud-based mapping platform for organizations that can be used from anywhere on any smart device, web browser, or desktop computer. Organizations can subscribe to this secure platform and use it to manage, create, store, and access hosted services, maps, and applications. Wendel will manage the Town of Hamburg's ArcGIS Online account, create web maps and apps which will allow staff the ability to access their GIS data. All Town of Hamburg GIS data will be stored on Wendel's secure GIS servers, and the ArcGIS Online account will allow access, management, and updating of that data.

Please note that all of Hamburg's GIS data is stored on Wendel's ArcGIS Server so storage will not be necessary in ArcGIS Online, and therefore credits will not be utilized. Should the Town go over their allotted service credits, additional credits can be purchased directly through Esri in blocks of 1,000 for \$120.00. Additional named users can be added to the subscription at any time.

Below is a description of the license types in ArcGIS Online:

User Type	Description
Creator	Required for subscription, Wendel occupies this license.
Viewer	Can view applications and data via a desktop computer.
Contributor	Can view applications and edit data via a desktop computer.
Mobile Worker	Can view applications and edit data via a desktop computer and mobile smart device. This user type can also be set to View only with the ability to view data on their mobile smart device.

Below are the assigned Hamburg/Wendel Staff and their License Type:

Hamburg Staff Member	License Type
ArcGIS Admin	Creator
Robert Haag	Contributor
Hunter Grad	Creator

Below are the benefits of managing and maintaining the Town of Hamburg's data on Wendel's ArcGIS Servers and accessing it via Esri's ArcGIS Online:

- ✓ Secure GIS platform for managing, creating, and accessing the Town's GIS data and web maps
- ✓ Access data from any smart device, web browser, or desktop computer with an internet connection
- ✓ Daily data backup and 24/7 access to the Town's GIS Web Maps and data via Wendel's GIS servers
- ✓ ArcGIS Online for Local Government is scalable, and all data is hosted on Wendel's secure servers
- ✓ No in-house IT or GIS staff needed

- ✓ Wendel manages the Town's ArcGIS Online account and updates the base data

Task 3 – GIS Support and Training

Wendel will provide ongoing GIS technical support and training for the Town of Hamburg's Public and Staff GIS Web Map Applications. The support and training includes but is not limited to;

- Provide training sessions for Town staff on the use of the Public and Staff GIS Applications,
- Answer technical GIS or database and computer-related questions from Town staff,
- Create new GIS data layers, PDF maps, and perform data analysis as needed by the Town,
- Advise the Town of Hamburg of ESRI and other GIS-related technology advances that may assist with their GIS initiatives.

ArcGIS Online Training

Wendel will provide Town staff with a training session on the use and functionality of ArcGIS Online environment. The training session will be held at Hamburg's Town Hall, and participants will be able to access training videos through ArcGIS Online to reference.

The above-listed training and support services may be provided via phone, remote web access and/or site visits. Should any tasks/requested services go above and beyond the yearly allotted GIS Support and Training budget, Wendel shall prepare a new proposal with an associated fee schedule.

For any work requested under this task, Wendel will provide a fee proposal to the Town. *Please note that this task is Time and Expense, meaning that a fee will not be billed until Wendel has received authorization for work to be completed by the Town designated employee: Hunter Grad, Principal Engineer Assistant.*

B. PROPOSAL FEE:

We trust the above scope of work meets the Town of Hamburg's requirements. The proposed fee for the project is detailed below.

PROPOSAL FEE		
Task	Paid To	Proposed Fee
Task 1 – Annual GIS Data Hosting and ArcGIS Online Administrator Services	Wendel	\$3,700 (Lump Sum)
Task 2 – Annual Esri ArcGIS Online Subscription	Esri	PAID TO ESRI DIRECTLY
Task 3 – ArcGIS Online Administrator and GIS/GPS Support Services	Wendel	\$4,300 (Time & Expense) ²
	TOTAL	\$8,000

¹Paid Directly to Esri – please note that this price may be subject to change through the vendor.

²Time & Expense – this task will only be billed if work is requested by the Town.

Fee Notes:

- 1) Should Wendel be required to perform additional services beyond those outlined above, Wendel shall be compensated on an hourly or fixed sum basis for a mutually agreed scope of services.
- 2) Our fee and schedule proposal is valid for 60 days. If we do not receive a signed notice to proceed before that date, we reserve the right to re-evaluate our proposal.

C. TERMS:

This proposal and the attached Professional Services Terms and Conditions and Software Subscription Agreement are intended to represent the entire contractual relationship. Please contact me if you have any questions. If this proposal and the attached Professional Services Terms and Conditions and the Software Subscription Agreement are acceptable to you, please indicate your acceptance by signing both originals of the Acceptance/Authorization and the Software Subscription Agreement and return one (1) executed original to our office.

Respectfully Submitted,



R. True Capalbo
GIS Manager



Robert D. Klavoon, PE
Project Sponsor

Enc.

Should Wendel's proposal be accepted, Wendel Consulting Services, LLC, that is part of a consolidated group of Wendel Companies, will contract to undertake the work. Our letterhead and plans will still prominently say "Wendel" and we will refer to ourselves as Wendel throughout the project.

ACCEPTANCE / AUTHORIZATION:

Accepted this _____ day of _____, 20____

Print Name: _____

Signature: _____

Title: _____

RETURN TO:

Wendel
375 Essjay Road, Suite 200
Williamsville, NY 14221

Town Board of the Town of Hamburg
February 9, 2026 Meeting

4.14. Hamburg Snowmobile Club, Inc. Land Use Agreement

Whereas, the Hamburg Town Board adopted a resolution on November 27, 1995, granting permission to the Hamburg Snowmobile Club, Inc. to use Town property located at the Electric Avenue playground, along Rush Creek (near Parker Road) and the dedicated recreation land commonly referred to as “Sixty-Five Acres” for development of snowmobile trails, and

Whereas, the Hamburg Snowmobile Club, Inc. trail system also includes Town of Hamburg property located at 6040 Smith Road, and 4575 Tomaka Drive, and

Whereas, the Hamburg Town Board adopted a subsequent resolution on January 26, 2015, to also include Town of Hamburg property on Lake View Road, commonly referred to as the “Nike Base”, and identified as S.B.L. Nos. 194.00-4-15; 194.00-4-16 and 194.00-4-17 as part of their trail system.

Whereas, both parties are desirous of continuing the agreement for use of Town property as part of the Hamburg Snowmobile Club, Inc. trail system for the forthcoming season that runs September 1, 2025, through March 31, 2026, (the actual snowmobile riding season will commence on or about December 15, 2025, and end on or about March 31, 2026), and

Now therefore, be it resolved, that the Supervisor is authorized to sign the agreement between the Town and the Hamburg Snowmobile Club, Inc., subject to the Club meeting all insurance and other requirements.

**Town Board of the Town of Hamburg
February 9, 2026 Meeting**

4.15. B&G PAF

Resolved, the Hamburg Town Board approves the attached B&G PAF.

ATTACHMENTS:

[DOC020626-001.pdf](#)

TOWN OF HAMBURG - PERSONNEL ACTION FORM

Date of Request: 2/1/26
Department: B&G

Department Head Signature: _____

Supervisor Signature: _____ Date: _____

TOWN BOARD MEETING OF 2/9/26

PAGE 1 of 1

I request that a Town Board Resolution be adopted approving the following personnel action:

[illegible]

Town Board of the Town of Hamburg
February 9, 2026 Meeting

4.16. Receiver of Taxes/Town Clerk PAF

RESOLVED, that the Hamburg Town Board does hereby approve the attached PAF

Town Board of the Town of Hamburg
February 9, 2026 Meeting

4.17. B&G Wide-Area Mower Lease

BE IT RESOLVED, that the Town Board approves the purchase of one (1) 1600 Turbo TerrainCut Commercial Wide-Area Mower for the amount of \$66,184.68, after trade-in, per NY State Landscaping Grounds PC69683 (PX XN CG 22) from Deere & Company. Purchase is on a lease-to-own basis with four (4) annual payments of \$17,995.67.

Funds available in account A.1640.201 to be transferred to A.7141.478.

Town Board of the Town of Hamburg
February 9, 2026 Meeting

4.18. Hamburg and Lakeshore Public Library Board of Trustees

WHEREAS, the Hamburg Town Board was notified that Anita Metzger has resigned from the Hamburg and Lakeshore Library Board of Trustees effective January 31, 2026, and

NOW THEREFORE BE IT RESOLVED, the Hamburg Town Board approves the recommendation of the Hamburg and Lakeshore Public Library Board of Trustees and appoints Megan Comerford to the Hamburg and Lakeshore Public Library Board of Trustees to serve the remainder of the vacated term, and

BE IT FURTHER RESOLVED, the Hamburg Town Board thanks Anita for her service to the community while a Hamburg and Lakeshore Library Trustee.

Town Board of the Town of Hamburg
February 9, 2026 Meeting

4.19. Newton Abbott Fire Company, Inc. New Member

RESOLVED, that the Hamburg Town Board does hereby approve the request of the Newton Abbott Fire Company, Inc. to add to the ranks of their membership of the following individual: Brian Murphy.

ATTACHMENTS:

[DOC020526-02052026173748.pdf](#)



Newton Abbott Fire Company, Inc.

Town of Hamburg New York

P.O Box 2001, Blasdell, NY 14219 Phone: (716) 825-3663 Fax: (716) 825-0844
Email: Info@NewtonAbbottFire.com Website: NewtonAbbottfire.com

February 4, 2026

Hamburg Town Board
Hamburg Town Hall
6100 South Park Ave
Hamburg NY 14075

Dear Board Members,

We respectfully request permission of the town board to accept the following applicant into the Newton Abbott Fire Company, Inc:

Brian Murphy
7 Magnolia Street
Lackawanna, NY 14218

Thank you for your continued cooperation and support.

Sincerely,

A handwritten signature in cursive script, appearing to read "Britt Munnell".

Britt Munnell
Recording Secretary

Town Board of the Town of Hamburg
February 9, 2026 Meeting

4.20. Youth, Recreation, and Senior Services P.A.F.

BE IT RESOLVED, that the Town Board approve the termination and hiring of personnel for the Youth, Recreation & Senior Services Department as follows:

ATTACHMENTS:

[scan_2026_02_05_09_00_07_226.pdf](#)

Youth, Recreation, Senior Services



Date:

1/26/26

of 1

I request that a Town Board Resolution be adopted approving the following personnel action:

[illegible]