



COUNTY OF ERIE
DEPARTMENT OF ENVIRONMENT AND PLANNING
DIVISION OF PLANNING & ECONOMIC DEVELOPMENT



DANIEL R. CASTLE, AICP
COMMISSIONER

ZAQUE EVANS, PhD
DEPUTY COMMISSIONER &
CHIEF ECONOMIC DEVELOPMENT OFFICER

May 22, 2026

Honorable Charles D. Snyder
Town of Aurora
575 Oakwood Avenue
East Aurora, NY 14052

Dear Supervisor Snyder:

This letter pertains to the 2003 Local Cooperation Agreement between the Town of Aurora and Erie County relative to the Erie County Community Development Block Grant Consortium.

Please be aware that, by its terms, the Agreement will be renewed for an additional three years (2027 through 2029) unless the Municipality provides a written notification to my attention indicating its desire to terminate the Agreement. Such action would remove the Municipality from Consortium membership and thus from eligibility for receiving Federal Community Development Block Grant funds under the Consortium's Entitlement Program for the 2027 through 2029 program years. The Municipality would also be unable to access funds through the federal HOME Investment Partnership Program for the same period.

It should also be noted that if your Municipality chooses to remain with the urban county, it is also a participant in the HOME Program if the urban county receives HOME funding and may only receive a formula allocation under the HOME Program as part of the urban county, although this does not preclude the urban county or a unit of government within the urban county from applying to the State for HOME funds, should it be allowed by New York State.

By remaining with the urban county, your Municipality is also a participant in the Emergency Solutions Grant (ESG) Program and may only receive a formula allocation under the ESG Program as a part of the urban county, although this does not preclude the urban county or a unit of government within the urban county from applying to the State for ESG funds, if so allowed by New York State.

The 2003 Agreement will be automatically renewed for the three-year period unless we receive a written termination notice from your Municipality by the close of business July 7, 2026. Said notice must also be sent to Ms. Karen Kist, Director, Buffalo HUD Office, 300 Pearl Street, Suite 301, Buffalo, New York 14202.

One final point; should your Municipality choose to remain within the urban county, it is ineligible to apply for grants under the HUD-Administered Small Cities or State CDBG programs while it is part of the urban county.

Should you have any questions, do not hesitate to contact Paul D'Orlando at 858-2194.

Very truly yours,

A handwritten signature in black ink, appearing to read "Daniel R. Castle", with a stylized flourish at the end.

Daniel R. Castle, AICP
Commissioner

PJD/jw

C: Daisy Gallardo
Paul D'Orlando

cooperation agreement merge to Consortium

TOWN OF AURORA DEPARTMENT OF PARKS & RECREATION
DIRECTOR'S REPORT
MONTH OF: MARCH 2026

ADMINISTRATIVE:

Reports:

- We have 17,211 members registered in our recreation system.
- We had 195 activity registrations.
 - 156 total registrants (91% residents, 9% non-residents)
- We generated \$15,113 in sales.
- Credit card purchases totaled 81% (95% on-line, 5% office)
 - 2025 to 2026 comparison:

▪ Total sales from 1/1/2025 – 3/31/2025	\$36,497
▪ Total sales from 1/1/2026 – 3/31/2026	\$49,484

Meaghan and I have been reviewing applications for our summer programs. Meaghan has many returning day camp counselors as well as identified multiple candidates for our multitude of other programs at Hamlin Park, while I'm in the unusual position of having a large number of lifeguard applicants for the pool. The Town of Aurora is fortunate to have a surplus of qualified lifeguards, which is a unique situation for many communities.

Resident registration opens on April 13th, with non-resident registration beginning on April 27th. We have continued distributing our brief weekly recreation newsletters to help parents prepare for registration. Topics have included instructions for uploading a child's immunization form and a swimming lesson placement flowchart to help families determine the appropriate registration level for their child.

Submitted by: Chris Musshafen, Director of Recreation and Aquatics

TOWN OF AURORA DEPARTMENT OF PARKS & RECREATION
DIRECTOR'S REPORT
MONTH OF: APRIL 2026

ADMINISTRATIVE:

Reports:

- We have 17,431 members registered in our recreation system.
- We had 1,443 activity registrations.
 - 692 total registrants (85% residents, 15% non-residents)
- We generated \$117,347 in sales.
- Credit card purchases totaled 94% (98% on-line, 2% office)
 - 2025 to 2026 comparison:

▪ Total sales from 1/1/2025 – 4/30/2025	\$158,118
▪ Total sales from 1/1/2026 – 4/30/2026	\$166,831

Registration for both residents and non-residents opened this month. Residents were given a two-week priority registration period before non-residents could enroll. Both the Hamlin Park and JP Nicely Day Camps have reached capacity. Several of our other summer programs still have openings for families seeking activities during the summer months.

Our summer staff have been approved, and Meaghan and I are excited to work with a strong group of teens and young adults this season. Jen will lead the new hire orientation on May 19, followed by myself conducting the pool staff orientation on the morning of May 30. On May 31, I will provide lifeguard recertification training for staff who require it, as well as CPR for the Professional Rescuer certification for camp counselors and Meaghan later that afternoon. Meaghan will then lead the Day Camp orientation on June 24.

Submitted by: Chris Musshafen, Director of Recreation and Aquatics

TOWN OF AURORA DOG CONTROL REPORT:

Apr-26

PHONE CALLS RECEIVED	TOWN OF AURORA	EAPD	SARDINIA	HOLLAND	TOTAL CALLS
Attack/Fighting					0
Barking					
Bites			1	1	
Cats	1				
Damage by Dogs					
Deceased Dogs					
Found Dogs					
Injured/Sick					
Licensing	6		3		
Loose/Unleashed Dogs	1	3		2	
Lost Dogs					
Miscellaneous Calls	2				
Mutual Aid					
MVC-Dogs/Cats					
Other Animals	1				
Threatening Dogs			1		
Welfare		1			1
TOTAL	11	4	5	3	23

IMPOUNDMENTS:

DATE	BREED	Town	Amount
5/28/2026	Aussie	Holland	\$90
5/29/2026	Pitbull Mix	Aurora	\$105

Total	\$195
-------	-------

COURT:	0
--------	---

All Calls & Complaints

Summary Report by Date: 05-01-2026 through 05-31-2026, for Category: BUILDING DEPARTMENT WORK REQUI -

Caller Name/Address	Date/Phone	Notes	Closed
Building Department Work Requi			
AED Machine Town Hall, Sr Center, WF, Sout	05-01-26	Check AED machines. Make sure pads and batteries are still good. Batteries: 5 year shelf like 4 year life once installed. Write installation date on battery when installed. AED Pad: Date on pad was expiration date	
Donna Senior Center	05-12-26	Please move octogan table to center of patio and sweep the area. Mike I	05-13-26
Donna Senior Center	05-12-26	replace thermostat atteries in office and craft room. We already repalce the dining room batteries. Mike I	05-13-26
Donna Senior Center	05-12-26	Please assembly flower planters. Planters are in the shed. Planters are in shed. Nick, Hans	05-14-26
Jeanne Town Clerk's Office	05-12-26	Purchase line stanchians. Mike I brought to town hall. He stored it in the paint and supply room there.	05-20-26
Donna Senior Center	05-14-26	Please take down our outside American flag on King St. We need to replace it. Need size. Nick replaced.	05-14-26
Donna Senior Center	05-14-26	Please take down flag and put new one up. Nick took down 5/14/26 Jason put up 5/15	05-15-26
Donna senior Center	05-18-26	Please bring over 2-3 buckets full of topsoil for use in their planters. She's not sure how much she will need. Jason-15 min	05-20-26
Donna West Falls Library	05-18-26	Please mow library property this week. Grass is very long. Jason-3 hours	05-19-26
Paula Town Library	05-19-26	Mow lawn and weed whack the area along the concrete parking bumpers at back of parking lot. Jason	05-20-26
Donna Senior Center	05-21-26	Please bring 3 more containers of soil to them. Leave it by the bicycle rack. Jason	05-22-26
Joe Town Hall	05-26-26	EA Pride meeting at Town Hall on June 6th from 11am-1pm. Please block off parking lot. We don't need the narrow strip along the senior center. Please	

Caller Name/Address	Date/Phone	Notes	Closed
		also bring over the podium with microphone and speaker.	
Williams Town Library	05-26-26	Return tables from library to Presbyterian church on 5/27 between 8-8:30am Nate, Paul, Jason-30 minutes	05-27-26
Total count: Building Department Work Requi			13

All Calls & Complaints

Summary Report by Date: 05-01-2026 through 05-31-2026, for Category: PARKS - PARKS

Caller Name/Address	Date/Phone	Notes	Closed
Parks			
Chris South Street Park	05-04-26	please have pool opened by 5/22. Please replace chlorine and acid lines (if not done last year) Nick and Mike I	05-22-26
Chuck Pioneer Cemetery	05-08-26	Cut grass early next week for event on 16th. Jason-cut grass and weed wacked. 5/11-2.5 hrs 5/12-3.5	05-12-26
Mike I South Street Pool park	05-11-26	Mow inside pool area and remove piles of leaves. Jason	05-12-26
Mike I per EA school coach South Street Diamonds	05-12-26	Batters box should be 7', not 6'. Pitcher's mound is wrong distance. Mound needs 126' circle around it. Ask Mike I for details.	
Rebecca West Falls Park	05-12-26	One of the swings is broken in playground. Please repair. Hans and Mike	05-20-26
Becky Pioneer Cemetery	05-12-26	Flag is torn. Please put a new 4x6 one up ASAP. Jason	05-13-26
Meaghan South Street Park	05-12-26	Move 4 baseball bags from storage room in concession stand at pool and bring to Rec Office by next Tuesday. Jason-30 minutes	05-13-26
Meaghan Hamlin Park	05-18-26	Please make sure Hamlin Park is mowed by tomorrow, 5/19/26. Kickball starts tomorrow night. Jason-5/18 3 hours 5/19-3 hours	05-19-26
Liz West Falls Park	05-20-26	Please make sure the West Falls building is swept out, garbages are emptied and bathrooms are cleaned and restocked for birthday party on 5/23/26. Jason-30 minutes	05-22-26
Dave Knox Park	05-20-26	Install water meter.	
Meaghan Tent Hamlin Park	05-20-26	Return borrowed tables to the rec building at Hamlin Park on June 1st. They are needed for the Kiwanis BBQ. Jason-20 minutes	05-22-26
Liz Erie County Sign Shop	05-21-26	Pick up 2 magnetic signs for West Falls Building. Mike I	05-27-26
Liz Site One	05-26-26	Please pick up 1 skid of baseball marking chalk from Site .	

Caller Name/Address	Date/Phone	Notes	Closed
Deb B Majors Park	05-26-26	She spotted Hogweed in Majors park and she can take DEC to it when they come into town. Call her. Emailed the DEC on 5/226 and gave them her contact info. They will call us when they are coming and we will have Mike E meet them if we can. 716 913-5850 David Haines DEC contact david.haines@dec.ny.gov	05-26-26
Meaghan Rec Office	05-26-26	Pick up baseball bags from the rec office and return them to the storage closet in the concession stand at the pool by end of week. Paul, Jason-30 minutes	05-27-26
Dan South Street Park	05-26-26	Take baseball flag out of shed and hang it up by next week. Paul, Jason-15 minutes	05-27-26
EAPD#26-008216 illegal dumping Mill Overlook	05-26-26	Jason cleaned up 4 tires that were dumped at the Overlook.	05-26-26
Chris South Street Park Pool	05-27-26	Replace dead bolt lock on boiler room door that leads outside of pool.	
Dan P 617 West Falls Rd	05-29-26	Dan stopped by 5/29/26. He said that there are two trees on our property that need to be cut down. A Maple tree died and fell over and cracked another tree (Cherry) on it's way down. He says it's near the school. Can you please get in touch with him and see what we can do if this is on our property? He will try to email me a picture. Copies of the map he brought are attached. Dave looked at pictures and spoke to homeowner. The trees are in the woods and we cannot get to it.	05-29-26
Total count: Parks		19	